

KPL FINANCE COMMITTEE

MINUTES – MAY 2024

Present: Marti Fiske, Judy Putnam, Jane Pitts, Justin Somma

CONSENT AGENDA

Motion to approve minutes (Justin/Judy) unanimous approval

CITY BUDGET

Per Marti no update this month

DONATIONS

Bridget and Peter Hansel - \$50 for Rotary bookshelf program

From Stephen and Diane Bacon in memory of Roupen Baker - \$50, request to send acknowledgement to Pamela Baker

P CARD UPDATE

The program is clunky but Jane's access to raise and lower spending limits is intact and that was the important part. She sees live transactions, but cannot get the overarching coordinator view. Jane is not concerned about that. Jane receives a physical statement of the account as well and needs to see reporting from P-card holders. Marti cannot see reports as well, using manual report process (logging in and printing report) is working.

TRUSTEE BUDGET

Jane presents a report of encumbered monies during current FY and planned Trustee Budget for FY 24/25. Committee discussed structure of report for final presentation.

GRANT

Marti has a phone appointment with NH Humanities to talk about a potential 1:1 match mini grant for an Indigenous Peoples Day event. If there are federal funds, the \$1,1000 +/- award would be managed by the City.