

## Keene Public Library

### Building and Grounds Committee

#### Meeting held August 19 at 1:00 PM (DRAFT)

Members present: Paul Henkel, Scott Martin, Susan Bloom, Kathleen Packard and Sally Rinehart

Minutes from our prior meeting were approved.

**Tree replacement** - An apple tree near the SE corner of the library has prominent dead limbs. It needs replacement.

During discussion, preference for a pink flowering tree such as another crabapple has been expressed. Replacement is recommended for the fall. Cost of replacement of the tree has been quoted by Bartlett Tree as \$3250.

Vendors for the bronze and granite portions of two proposed tree plaques are as follows.

Vendor for the metal portion: Partners In Recognition, Inc., 405 S. Main St. Ft. Laramie, OH 45845 937-420-2150 [kris@gopir.com](mailto:kris@gopir.com) 4" x 3" plaque \$212.32 each (+ shipping).

Vendor for the granite portion: Peterborough Marble & Granite Works, LLC 72 Concord St. Peterborough, NH 03458 (603)-924-3114 [PMGW1849@yahoo.com](mailto:PMGW1849@yahoo.com) The cost for two pieces of granite 8" x 7" x 4" with a polished top and plaques installed is \$265. (\$132.50 ea)

Total cost for tree plaques s \$369.82 each

**Safety** – Scott Martin said the safety improvements required by the State of NH fire safety inspector cost the City \$12,000. All parts are on order. So-called crash exit door hardware was expensive. One improvement will be providing a directional exit sign in the corridor west of Cohen Hall, so the egress path is clear.

There is a low contrast variation in riser height in Cohen Hall where tripping could occur. Staff plans to purchase portable stanchions and velvet ropes which will be stored nearby and put in place as indicated by the event.

There are low profile wooden guides along the floor at the entrances to the Putnam Atrium that may be a tripping hazard. Staff is considering locating magnetic sign stands so that they guide people away from the ends.

**AV Improvements** – Susan Bloom reported staff has gained experience in operating AV equipment. Their capability and confidence has grown.

Susan suggested additional AV Improvements:

- 1) Replace the mixer in Heberton Hall. Cost is \$2200. We have been loaned a mixer for six months and it is time to purchase one. This will be like the one we purchased for Cohen Hall.
- 2) Power amplifier replacement in Heberton Hall. Cost is \$965.
- 3) An additional microphone type. Cost TBD

**Next meeting: 10 AM Friday September 16.**

Paul Henkel, Chair