

## Keene Public Library

### Building and Grounds Committee

#### Meeting held 12/9/2022 at 10:00 AM (DRAFT)

Members present: Susan Bloom, Paul Henkel, Scott Martin, Kathleen Packard, Sally Rinehart, Justin Somma

Minutes of our last meeting were approved.

**Landscaping** – The replacement pink flowering crabapple tree a Robinson crabapple (Malus Robinson) located near the SE corner of the library, has been planted. A plaque dedicating the new crabapple tree to Ken Jue has been completed. A replacement plaque for Jean and John Hoffman has been completed.

**Safety** – Scott Martin reported door and sign safety improvements including so called crash or panic doors have been completed. A Capital Improvement Plan (CIP) request for complex intercom system for each of the “areas of refuge” required by the state fire marshal will be submitted.

Exterior cameras, and one elevator camera, are scheduled to be replaced as part of a City wide program. This will update the equipment and provide increased data security.

**Parking** – The proposed revision of the traffic pattern on Main Street will reduce parking at the square. Trustees might wish to inquire/advocate about replacement or increased parking capacity near the Library be included in the plan.

**Equipment for Heberton Hall and Cohen Hall** – Nik Morton had advised that improved ventilation and/or cooling is needed for the AV equipment. Scott Martin will confirm the maximum and minimum temperatures to which Heberton and Cohen Halls are controlled. Andy Bohannon is assisting in planning how to adequately cool the Heberton equipment closet and the small Cohen equipment room.

**Lighting in Large Print Book and part of the Fiction area.** A patron complained lighting is inadequate to read book titles. Stacks have been added and moved after lighting was installed in 1999. Hamblet Electric has been asked to provide a quote on improved lighting.

**Quilt** – A colorful 6’ x 6’ quilt will be hung in the Putnam Atrium on the wall adjacent to Susan Bloom’s office.

Paul Henkel, Chair

**Next Meeting: 10 AM January 13, 2023 in the Miller-Vincent Room.**