



Keene Public Library Policies

Patron Confidentiality Policy	Adopted: April 23, 2024
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The Keene Public Library recognizes that patrons’ circulation records and other records identifying the names of Library users with specific materials are confidential. Library Staff shall not make these records available to any agency of state, federal or local government except pursuant to such process, order or subpoena as may be authorized under the written authority for and pursuant to federal, state, and local law relating to civil, criminal, or administrative discovery procedures or legislative investigatory power. See NH RSA 201-D:11.

In accordance with NH RSA 201-D:11, records may be disclosed to the extent necessary for the proper operation of the library. This is limited to the specific records necessary to retrieve materials or collect fines or fees for lost materials. Youth accounts remain private unless the library needs to contact parents or guardians about overdue materials, fines or fees on their minor’s library card.

See Borrowing Policy regarding the obligation to return library materials.