

**Process to Receive a Letter
Documenting Legal Blindness
in the
State of New Hampshire**

1. An individual contacts our office requesting a letter documenting the fact that have been determined to be legally blind* for property tax exemption and/or other purposes.
2. We obtain the caller's name, address, phone number, date of birth, eye doctor's name and inform the caller that he or she would need to provide a recent (1 year or less) eye exam report from their eye doctor (Optometrist or Ophthalmologist). If this office does not already have a signed release of information form on file, we work with the individual and the doctor's office in order to obtain the eye report information and provide a blank eye exam report form to the doctor's office to be returned to us.
3. When the eye report is received, it is forwarded to the State's Consulting Ophthalmologist for review. This process generally takes 2-3 weeks. If the person is deemed to be legally blind, a Property Tax Exemption Letter to the resident who is responsible to present to the municipality for consideration of a property tax exemption.

I hope this outline of our process/procedure is helpful. Please let me know if you require any further explanation or if I can be of further assistance.

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* Title XVI of the Social Security Act: *"Blindness means visual acuity with correction of 20/200 in the better eye, or a peripheral field of vision contracted to a 10-degree radius or less, regardless of visual acuity."*