

A regular meeting of the Keene City Council was held Thursday, February 2, 2017. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. At-Large Council seat vacant. Councilor Sutherland led the Pledge of Allegiance. The City Clerk identified two errors in the minutes. Councilor Hansel led the pledge of allegiance at the January 19th meeting. She also noted that she had inadvertently omitted a public motion that had occurred after the City Council had reconvened in public session relative to 9 Martin Street and the authority given to the Mayor, acting through the City Manager, to sell the property acquired by tax deed other than through public auction or sealed bid, as justice may require. A motion by Councilor Greenwald to adopt the minutes from the January 19, 2017 as corrected was duly seconded. The motion to accept the minutes as corrected passed with a unanimous vote in favor. The Mayor encouraged the Councilors to submit their evaluation forms to the Committee Chairs. He also acknowledged Paul Scheuring who would be retiring from Monadnock Radio Group. The Mayor also expressed his concern that since the election there have been several instances of intolerance and boorish behavior in the community. There have been students who have been stopped and harassed because of their ethnicity. For a community which has a reputation for progressive politics he finds this very disturbing and he would be asking the City Council to pass a Resolution regarding tolerance. As residents of the City, the Mayor asked that everyone pay attention and when they see this type of behavior they step it and stop it.

HONEYWELL ESCO PROJECT PERFORMANCE YEAR FOUR COST AVOIDANCE

The Mayor recognized Parks, Recreation and Facilities Director, Andy Bohannon for introductions. Mr. Bohannon stated that he was pleased to share an annual report from Honeywell for the ESCO Project, "Year Four Cost Avoidance." The two goals of the ESCO project were to reduce the City's carbon emissions and energy usage. He continued the success of these measures is a direct reflection of the dedication of employees such as the Facilities Manager, who works closely with the Honeywell team to gain the best possible results on every project. Mr. Bohannon went on to introduce Rudy Cartier, Honeywell's Measurement Verification Specialist and Jim Lucey, Senior Business Consultant.

Mr. Lucey began by stating they work very collaboratively with the City. Back in 2007 the City initiated a bidding process and hired an energy service company. Honeywell was chosen, and at that time they began a comprehensive evaluation of ways the City's energy infrastructure could be upgraded to reduce costs and modernize equipment. The result of that effort was about a \$1.9 million dollar investment by the City with the idea that over a fifteen year period it would be financed, and Honeywell in turn would guarantee approximately \$160,000 per year of reductions in operating costs through energy savings. In addition, Honeywell was obligated to demonstrate those results on an annual basis.

Mr. Lucey indicated that from a usage standpoint the \$160,000 savings per year represents projected usage savings of 9% for electric, 25% for propane, and 33% for fuel oil. He continued that they established a baseline by which other years would be measured in terms of energy

usage and costs. Each year Honeywell has to report back to the City council and provide details as to how the program is doing against that baseline. Mr. Lucey went on to provide a summary of improvements that have been made throughout various City facilities such as: lighting efficiency improvements, building envelope, energy management and control, chiller replacement, heating system improvements, etc. Mr. Lucey went on to discuss the cost avoidance calculations used to determine these savings. The primary adjustments used to ensure the numbers are accurate include adjusting for weather, cost and utility rates, runtimes, square footage, occupancy, etc. He also explained how weather normalization factors into determine savings.

Mr. Lucey provided data regarding the year four cost avoidance summary, and also provided the cumulative results over the span of the project. He continued that they have exceeded the cost avoidance guarantee consistently. He noted they have been able to demonstrate a total cost avoidance of \$242,930 in year four. Mr. Lucey went on to demonstrate graphically the annual savings as compared to the guarantee. At this point he concluded his remarks and offered to answer any questions.

Mayor Lane thanked the representatives from Honeywell for their presentation, noting how great they have been to work with. As there were no questions from the Council, the Mayor closed the presentation.

ROAD REPAIRS – REHABILITATION AND CAPITAL SPENDING

The Mayor recognized City Engineer Don Lussier, and Finance Director Steve Thornton to address the Council. Prior to staff beginning their presentation, the Mayor asked the City Manager for opening remarks. City Manager Medard Kopczynski stated that tonight they will have a discussion about two topics that are very closely related; asset management in terms of how the City analyzes and determines which roads to repair each year, and how they fund road maintenance in a more efficient, economical and sustainable way. This is a timely discussion as they are currently discussing the proposed CIP. As they work through this discussion, the Manager asked that the Council bear in mind emerging initiatives such as the Mayor's Comprehensive Economic Development Committee whose report will be presented in the near future. He added that while this presentation is related to the CIP, it is not rolled into the current CIP. This is the beginning of discussion and education that may affect future CIPs.

Mr. Lussier began by stating that last summer the City did a comprehensive roadway condition evaluation and tonight they are here to discuss the results of that evaluation, and talk about some of the alternatives for funding roadway improvements. They will continue the discussion on asset management that began with the recent CIP review. He continued that the Finance Director is here to provide some details on alternative funding methods for financing the current road program.

Mr. Lussier provided some data on the road condition survey, which was completed in August 2016, and consisted of all paved roads in Keene. The survey was done using automated collection systems mounted on a vehicle with GPS. The data was integrated into the Department's new Operations Management software. This allowed the data to be analyzed in

new and helpful ways. Mr. Lussier continued that the roads were evaluated using ASTM standard protocols from zero to 100. For context, Mr. Lussier explained that a road that is rated at 100 is in pristine condition, while an 80 is in very good condition, but may have some deterioration. At a score of 60, the road is reaching a tipping point where the reconstruction options may need to be more intense to get the road back “up to snuff.” In other words, below 60 you have to do more intense work, but above 60 you may be able to do more simple repairs like milling off the surface of the pavement and repaving it. He continued that a road at a score of 40 will need to have all the deteriorated pavement and base material replaced. At a score of 20, the road is in very poor condition.

Mr. Lussier stated he was happy to report that the City has very few roads as low as a 20. The network wide average grade for Keene’s roadways is a 68. Mr. Lussier provided a graph indicating the percentage by category, noting that about 60% of the roads are in a condition above 60. He continued that 40% of the roads are below 60, where more expensive repairs are going to be necessary. He referred to this as the “backlog” of maintenance. Of the roads that are part of this backlog of maintenance, about 32.53% are in a state where they are candidates for removal of pavement, regrading of the underlying gravel and resurfacing with four inches of new pavement at a cost of about \$30 million dollars for approximately 36 miles of roadway. 9% of the backlog will require full-depth reconstruction, including removal of gravel and installation of new base material at a cost of approximately \$21 million dollars for about 11 miles of roadway.

Mr. Lussier went on to touch on Asset Management Theory. He displayed a graph depicting a typical pavement life cycle demonstrating that for the first 10 years of the cycle, it holds up very well. During the next 10 years the deterioration accelerates rapidly as cracks develop and water infiltrates the roadway creating frost heaves. Noting the tipping point of a road scoring at 60, Mr. Lussier stated roads usually reach this point at 16 to 18 years into their life cycle. From an asset management standpoint, they would want to address all of those repairs before it got worse than that. He noted they have 122 miles of paved roads, and if they were able to make repairs prior to the tipping point, repairs would cost approximately \$42.5 million dollars. That means they should be spending between \$2.3 and \$2.6 million dollars annually on road rehabilitation in order to react while they are still in reasonable good condition. They would repave between 6.8 and 7.6 miles of road each year. If the Department could do that, the network of roads would be rated at 90 and the worst roads in the City would score above 60. Currently the City is investing about \$1.3 million dollars per year and replacing roads at 28 to 30 years into their life cycle. The take away here is that asset management is a balancing act between available budget and level of service the taxpayers are willing to pay for. You cannot discuss the funding piece of this without understanding what it means to the level of service.

Steve Thornton stated that as part of putting together the CIP, the Public Works Department develops a road rehabilitation plan including a list of roads they would like to pave over the next six year period. Mr. Thornton continued that in the upcoming CIP from 2018-2023 they have bonds totaling \$8.1 million dollars in new debt over the next six years for this purpose, equating to 49% of new general fund debt. He explained they have been funding the road program with bonds for many years, and staff has been looking at some alternative funding methods for this program.

Mr. Thornton went on to describe a transitional funding model to pay for the program with current revenue funding. He explained this would transition the City from a debt funded program to a current revenue funded program. He explained that this model would dictate that no new debt is issued for road rehabilitation. As debt is paid off, funds would be used for “pay as you go” road projects. The end result after a period of time would be a current revenue funded road rehabilitation program.

Mr. Thornton went on to review the pros and cons of this potential transition. He stated the pros include financial efficiency due to a reduction in interest and bond issuance costs, increased budgetary flexibility with a reduction in debt service payments and reduced debt load that could lead to a better bond rating for the City and allow for reduced interest costs. The cons include a reduced scope of work on the road program for approximately 10 years while outstanding debt is paid off, deterioration in the quality of the road network during this period of transition, and a requirement to commit to future funding through current revenue.

Mr. Thornton went on to show a line graph containing data relative to the current proposed CIP and the debt reduction they would see if they transitioned away from a debt funded program during the six year period. He went on to display a graph demonstrating the interest payments on road rehabilitation and how it would shift in the next 15 years should they choose to move to a current revenue funded program. Mr. Thornton displayed other graphs depicting projected spending over the life of the CIP using both funding methods, and the cash flow necessary to sustain this transitional funding model through year 2026.

Mr. Lussier went on to explain Asset Management Theory in terms of applying the new funding model. He stated they have 122 miles of roadway, and under the current funding scheme the estimated rehabilitation cost is \$42.5 million dollars using the most cost effective methods discussed this evening. Using the current revenue funding model described by the Finance Director, over 10 years the average spending would be \$998,000 dollars per year. He went on to compare the two funding models stating that in the short term the road rehabilitation program would be much smaller if they transitioned to the alternative funding method, and the road network as a whole would deteriorate to an asset management score between a 30 and a 40 with the worst roads in the City rated below 10. The advantage of that is in the long term an extra \$250,000 per year would be freed up for road work. He asked if there were any questions.

Mayor Lane stated the intent is to have this issue be a topic of a Council workshop in the Spring. He went on to ask if the Councilors had questions.

Councilor Sutherland applauded staff for looking at alternative funding methods. He went on to ask if a ranking or prioritization of streets needing rehabilitation that goes beyond asset management score is part of the overall program, as that wasn't mentioned during the presentation. Mr. Lussier answered affirmatively stating for the purposes of tonight's presentation, this was simplified. Within that review of streets, the Public Works Department does look at the width, average daily traffic and other factors in determining prioritization. Mr. Lussier stated there will need to be a deeper conversation about the service levels acceptable to the community in terms of the main roads versus neighborhood streets.

Mayor Lane thanked Mr. Lussier and Mr. Thornton for their presentation and reminded the Council this will be the subject of a future Council workshop.

CONFIRMATIONS – PLANNING BOARD – CONSERVATION COMMISSION – PARTNER CITY COMMITTEE

A motion was made by Councilor Greenwald and duly seconded to confirm the following nominations: Martha Landry to serve as a regular member on the Planning Board with a term to expire December 31, 2019; David Webb to serve as an alternate member on the Planning Board with a term to expire December 31, 2019; Eloise Clark to serve as an alternate member on the Conservation Commission with a term to expire December 31, 2019; and Gary P. Lamoureux to serve as a City Councilor member on the Partner City Committee with a term to expire December 31, 2017. On a roll call vote, with 14 Councilors present and voting in favor the motion carried. At-Large Council seat vacant.

ELECTION – AT-LARGE CITY COUNCIL VACANCY

The Mayor declared the field of candidates for the At-Large City Council vacancy as follows: Douglas E. Hill of 123 Elm Street, Paul J. Krautmann of 258 Court Street, Bartlomiej K. Sapeta of 11 Pheasant Hill Road, Michael Giacomo of 39 Union Street, Conan Salada of 132 Kennedy Drive, Timothy N. Robertson of 3 James Hill Drive, Abigail Shepard of 25 Wright Street, Thomas Plenda of 76 Blossom Street, Lisa M. Jacobs of 455 East Surry Road, Alexander H. VonPlinsky, IV of 18 Allen Court, Ryan H. Sproul of 50 Blossom Street, Bill “Bradford” Hutchinson of 305 Marlboro Street, and Colleen R. O’Brien of 21 Route 9. Mayor Lane noted that Ms. Shepard had withdrawn her declaration for personal reasons.

The Mayor went on to explain the procedure involved in filling the At-Large Council vacancy. He explained that each candidate would be given five minutes to address the Council relative to their candidacy. There would be no questions asked of the candidates, and immediately upon completion of the last candidate’s presentation, the primary vote would be conducted to narrow the field to two candidates. The method of voting would be by roll call, with each Councilor stating the name of his or her choice. He explained that should a Councilor not wish to vote for any of the candidates, they could vote “no”. He ended that the prevailing candidate would take their oath of office and be seated as a At-Large City Councilor this evening. The Mayor provided each candidate with five minutes to address the Council.

Upon completion of the presentations, a primary vote was conducted. On a roll call vote, the field of candidates was narrowed to Bartolmiej K. Sapeta and Michael Giacomo. Councilors Jacobs, Manwaring, O’Connor, Clark, Lamoureux, Hooper, Chadbourne, Jones and Richards voting for Bartolmiej K. Sapeta. Councilors Powers, Sutherland, Hansel and Greenwald voting for Michael Giacomo. Councilor Filiault voting for Paul J. Krautmann.

A final vote was conducted between candidates Sapeta and Giacomo. On a roll call vote, with Councilors Powers, Sutherland, Hansel and Greenwald voting for Michael Giacomo, and Councilors Jacobs, Manwaring, O’Connor, Clark, Filiault, Lamoureux, Hooper, Chadbourne,

Jones and Richards voting for Bartłomiej K. Sapeta. Bartłomiej K. Sapeta was declared elected. The Mayor administered the oath of office. Councilor Sapeta took his seat as an At-large Councilor.

The Mayor announced that Councilor Sapeta would serve as a member of the Planning, Licenses and Development Committee and Councilor Chadbourne would become a member of the Finance, Organization and Personnel Committee.

In closing, the Mayor expressed his appreciation for all of the candidates who participated in the process. He stated everyone gave an excellent presentation. This was a testament to their willingness to serve and a testament to the community.

COMMUNICATION – KATHLEEN PACKARD – RESIGNATION – LIBRARY BOARD OF TRUSTEES

A communication was received from Kathleen Packard resigning her position on the Library Board of Trustees. A motion by Councilor Greenwald to accept the resignation with regret and appreciation for service was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION – TRACY KEATING – KEENE DOWNTOWN GROUP – REQUEST FOR FREE PARKING WEEKENDS

A communication was received from Tracy Keating, Chair of the Keene Downtown Group submitting their annual request for the Keene Downtown Group for four weekends of free parking during calendar year 2017 to coincide with events planned for the downtown. The communication was referred by the Chair to the Finance, Organization and Personnel Committee.

COMMUNICATION – DAVID DECESARE - APPLICATION FOR A LODGING HOUSE LICENSE – 57 WINCHERSTER STREET

A communication was received from David E. DeCesare, owner of 57 Winchester Street submitting his renewal of a lodging house license for 57 Winchester Street. The current license expires February 18, 2017. The communication was referred by the Chair to the Planning, Licenses and Development Committee.

COMMUNICATION – JACK FRANKS – AVANRU DEVELOPMENT GROUP, LTD – WEST SURRY ROAD ZONING PROPOSALS

A communication was received from Jack Franks, of Avanru Development Group, LTD indicating his intent not to pursue his project on the West Surry Road. The Mayor noted the public hearing on Ordinances O-2016-18 and O-2016-19 will continue as advertised. The communication was filed as informational.

COMMUNICATION – STATE REPRESENTATIVE MARGE SHEPARDSON – HB 481 – LOCAL CONTROL ON THE DISTRIBUTION OF CERTAIN PLASTIC BAGS

A communication was received from State Representative Marge Shepardson who introduced HB 481, which would permit municipalities to adopt bylaws to regulate the distribution of certain plastic bags. Representative Shepardson requested the City of Keene submit testimony in favor of the legislation. A motion by Councilor Richards to suspend the Rules of Order to act upon the communication was duly seconded. On roll call vote, 13 Councilors were present and voting in favor. Sutherland and Hansel voted in opposition. The Rules were declared suspended. A motion by Councilor Richards to submit a letter of support for HB 481 was duly seconded. The motion carried with 12 voted in favor. Councilors Sutherland, Hansel and Jones voted in opposition.

MSFI REPORT – SOLAR LED STREETLIGHT DEMONSTRATION AS PART OF MARLBORO STREET LED DEMONSTRATION PROJECT – COUNCILOR CLARK

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee recommending that Councilor Clark's recommendation on solar LED streetlights be accepted as informational and further that City staff continue to look at alternative sources of energy, particularly with the Winchester Street Reconstruction Project. The report was filed into the record as informational.

MSFI REPORT – WINCHESTER STREET PREFERRED ALTERNATIVE – PUBLIC WORKS DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending the "Roundabout Alternative", be selected as the proposed action for the reconstruction of Winchester Street, and that the City Manager be authorized to do all things necessary to implement this proposed action. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST TO USE CITY PROPERTY – ICE & SNOW FESTIVAL – MONADNOCK TRAVEL COUNCIL

Planning Licenses and Development Committee report read recommending the Monadnock Travel Council be granted permission to use City property on Central Square and Railroad Square, including outside burning of a fire in an enclosed fire pit on Railroad Square and closure of Railroad Street from Main Street to the exit of the Wells Street Parking structure for the 2017 Ice and Snow Festival on Saturday, February 4, 2017 from 10:00 AM to 4:00PM. Said permission is granted subject to the customary licensing requirements of the City Council; obtainment of any necessary licenses and permits; and compliance with any recommendations of City staff. A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – REQUEST FOR A LODGING HOUSE LICENSE – ONE HUNDRED NIGHTS – TIMOLEON CHAKALOS

Planning, Licenses and Development Committee report read recommending a lodging house license be issued to Timoleon Chakalos to engage in the operation of a lodging house at 15 Lamson Street subject to the following conditions: no more than 26 person may reside on the premises at any one time; compliance with all applicable sections of the City Code; compliance with any requirements or recommendations of City staff. Said license will expire on the 3rd day of February, 2018 and may be revoked by the City Council in accordance with Section 46-590 "Suspension or Revocation." A motion by Councilor Jones to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – GOOSE POND DAM IMPROVEMENTS – CONSULTANT SELECTION – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a professional services contract with DuBois & King, Inc. for engineering and technical services for the Goose Pond Dam and Dike Improvements Project for an amount not to exceed \$106, 389 with funding from Project Cost Center 90228. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – SITING AND ARCHITECTURAL DESIGN OF WHEELOCK PARK FACILITIES – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to approve the expenditure of \$32,000.00 for the purposes of awarding Catlin & Petrovick a contract for the Siting and Architectural Design of Wheelock Park Facilities. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AMERICAN LEGION BALL FIELD AGREEMENT – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a control and use agreement between the American Legion Post #4 and the City of Keene for the softball fields located at 797 Court Street. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager commented that he has asked the Emergency Management Director to work on reports the staff has been sending to Council. Although the data is valuable; he has asked that the data be converted into something more meaningful than just numbers. Adding some context to the numbers will be a benefit to not only the Council, but members of the public as well. He went on to announce that the City's Wastewater Treatment Plant is the proud recipient of the 2016 New England Water Environmental Association Energy Management Award. This annual award is given to one facility throughout New England. This is an important award in the field

of water treatment. In the past the Keene City Council has supported initiatives such as becoming a green community, reducing the carbon footprint, and reducing overall energy consumption. The Wastewater utility staff has been listening, and this award recognizes achievements of an organization that has demonstrated progress toward a downward trend in the amount of energy used per unit of water treated, has demonstrated a track record of experimenting with new technologies and treatment techniques in order to reduce energy consumption. In the processes and the techniques employed, this particular group of employees has done an outstanding job. The Manager went on to name some of the measures put in place such as: selecting the most efficient equipment when upgrading or replacing infrastructure, incorporating green technologies into new building construction such as solar tubes for light, passive solar panels for heat, heat recovery systems, etc. He continued they have a staff that is willing to share with other facilities as well as provide tours to the public. He added the City has an active energy management committee that meets on a regular basis. He provided data showing an overall reduction of 24% in kilowatt hours from 2014 to 2015. Aaron Costa was presented with this award.

The City Manager ended by recognizing that Councilor Hansel was recently honored with a “40 under Forty” award. Mayor Lane stated the City is fortunate to have someone recognized by the State in this way on the City Council.

CITY MANAGER RECRUITMENT PLAN – SPECIAL COMMITTEE

The recruitment plan developed by Novak Consulting Group as well as a timeline for the process was received from the Special Committee on the City Manager recruitment. A motion by Councilor Greenwald to accept the report was duly seconded. The motion passed with a unanimous vote in favor.

MORE TIME

More time was granted for the following issue within committee: Request for Lodging House License – United Church of Christ. Pursuant to Section 26, more item G.2. Relating to an amendment to the Rules of Order was pulled out of Committee. The Mayor withdrew the proposal to amend the Rules of Order.

MEMORANDUM – PARKING SERVICES MANAGER AND ORDINANCE O-2017-03: FORMS OF PAYMENT FOR USING A PARKING SPACE

A memorandum was received from the Parking Services Manager recommending Ordinance O-2017-03: Forms of Payment for Using a Parking Space be referred to the Finance, Organization and Personnel Committee for their consideration and a recommendation back to City Council. Ordinance O-2017-03 was read for the first time. The memorandum and Ordinance O-2017-03 were referred to the Finance, Organization and Personnel Committee.

FOP REPORT AND ORDINANCE O-2017-01-A: RELATING TO PARKING METER RATES - HOLIDAYS

02/02/2017

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2017-01-A. The report was filed as informational. Ordinance O-2017-01-A: Relating to Parking Meter Rates - Holidays was read for the second time. A motion by Councilor Greenwald for adoption of the Ordinance was duly seconded. On a roll call vote, with 15 Councilors present and voting in favor the motion passed. Ordinance O-2017-01-A declared adopted.

MSFI REPORT AND ORDINANCE O-2017-02: RELATING TO TWO HOUR PARKING – WASHINGTON STREET

Municipal Services, Facilities and Infrastructure Committee report read recommending the adoption of Ordinance O-2017-02. The report was filed as informational. Ordinance O-2017-02: Relating to Two Hour Parking – Washington Street was read for the second time. A motion by Councilor Manwaring for adoption of the Ordinance was duly seconded. On a roll call vote, with 15 Councilors present and voting in favor the motion passed. Ordinance O-2017-02 declared adopted.

MEMORANDUM AND RESOLUTION R-2017-06: RECREATION FEE SCHEDULE

A memorandum was received from Andy Bohannon, Parks Recreation and Facilities Director along with Resolution R-2017-06: Recreation Fee Schedule. Resolution R-2017-06 was read for the first time. The communication and Resolution were referred to the Finance, Organization and Personnel Committee.

ADJOURNMENT

At 9:29 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



City Clerk