

A regular meeting of the Keene City Council was held Thursday, October 6, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Councilor Jay V. Kahn was absent. Councilor Richards led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the September 15, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

PROCLAMATION – HALLOWEEN TRICK OR TREAT

The Mayor invited the Parks, Recreation and Facilities Director to come forward to receive a proclamation for Halloween Trick-or-Treat. The Mayor designated Monday, October 31st from 5:30 PM and 7:30 PM as Trick or Treat Day in the City of Keene. Mr. Bohannon wished everyone a Happy Halloween and for children to wear bright clothes and bring flashlights.

PROCLAMATION – LIBRARY BOOK SALE – FRIENDS OF THE PUBLIC LIBRARY

The Mayor invited Library Trustee Jane Pitts to come forward to receive a proclamation designating October 21st to October 23rd as Friends of the Keene Public Library Day. Jane Pitts extended an invitation for everyone to come to the fall book sale.

COMMUNICATION – COUNCILOR JONES – EFFORT TO SHOW SUPPORT FOR POLICE PERSONNEL

A communication was received from Councilor Jones recommending that, in an effort to show support and respect for the services provided by Police Department personnel, that a blue line be painted in between the no passing yellow lines along the length of Marlboro Street from Eastern Avenue to Main Street. The communication was referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

COMMUNICATION – LIBERTY EBRIGHT – SPEEDING ON JORDAN ROAD – REQUEST FOR SPEED HUMPS

A communication was received from Liberty Ebright expressing her concern regarding the excessive traffic speeds on Jordan Road and requesting the installation of speed humps as a traffic calming measure. The communication was referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

COMMUNICATION – ANDREW GRAHAM – RESIGNATION – CITIES FOR CLIMATE PROTECTION

A communication was received from Andrew Graham resigning his position on the Cities for Climate Protection as he no longer resides in the City. On motion by Councilor Greenwald, voted unanimously to accept the resignation with regret and appreciation for service.

COMMUNICATION – KEENE KIWANIS CLUB – INSURANCE REQUIREMENTS AND TERM OF LICENSE – STORAGE OF TREE LIGHTING SUPPLIES

A communication was received from Margaret Bruce on behalf of the Keene Kiwanis Club relative to the customary insurance requirements and term of the license. The communication was referred to the City staff to be handled administratively.

COMMUNICATION – JOHN HAYES – NAMING THE PEDESTRIAN MULTI-USE BRIDGE OVER ROUTE 101

A communication was received from John Hayes recommending that the new multi-use bridge over Route 101 be named in honor of the efforts of Charles Redfern who played a central role in the development of Keene's bike system. The Mayor noted he was referring the communication to District 4 of the State of NH, Department of Transportation as they are responsible for the multi-use bridge.

MSFI REPORT – PERIODIC REPORT - PARTNER CITY COMMITTEE

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee regarding the periodic update on the activities of the Partner City Committee. The report was filed into the record as informational.

MSFI REPORT – FINAL REPORT – DRUG ADDICTIONS SOLUTIONS COMMITTEE

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee regarding the final report from the Drug Addictions Solutions Committee. The report was filed into the record as informational.

PLD REPORT – AGRICULTURE IN CHESHIRE COMMISSION

An informational report was received from the Planning Licenses and Development Committee recommending the presentation from the Agriculture Commission be accepted as informational. The report was filed into the record as informational.

FOP REPORT – CHARTER COMMUNICATIONS

An informational report was received from the Finance, Organization and Personnel Committee recommending the presentation from Charter Communications be accepted as informational.

FOP REPORT – ACCEPTANCE OF DONATION – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to accept the donation of \$792.00 and that the money be used by the Parks, Recreation and Facilities Department. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATIONS – HUMAN RESOURCES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept donations associated with the City's 2016 holiday family sponsorship program. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF HOMELAND SECURITY EXERCISE AND EVALUATION PROGRAM GRANT – POLICE DEPARTMENT

Finance, Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to accept a grant of up to \$3710.13 from the FY 2017 Homeland Security Grant Program for the Keene Police Department to participate in a State-wide training event. A motion by Councilor Greenwald was duly seconded. With 14 Councilors voting in favor and Councilor Clark opposed, the motion to carry out the intent of the report carried.

FOP REPORT – ACCEPTANCE OF NEW HAMPSHIRE HIGHWAY SAFETY GRANTS 2017 – POLICE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept three 2017 grants from the New Hampshire Highway Safety Agency, specifically a \$13,136.00 bicycle and pedestrian grant, a \$15,237.76 for a sustained traffic enforcement grant, and a \$11,822.40 impaired driving grant. A motion by Councilor Greenwald was duly seconded. With 14 Councilors voting in favor and Councilor Clark opposed, the motion to carry out the intent of the report carried.

FOP REPORT – ACCEPTANCE OF ATHLETIC BUSINESS CONFERENCE FUNDS – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to accept professional development funds for the Parks, Recreation and Facilities Director to attend the Athletic Business Conference from November 16-19, 2016. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – HAYING MAINTENANCE AGREEMENT – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read, recommending the City Manager be authorized to do all things necessary to enter a two year agreement, expiring October 31, 2018 for a haying maintenance agreement with Rocky Knoll Farm. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – TAX DEEDS FOR UNPAID 2012 AND 2013 PROPERTY TAXES –
FINANCE DEPARTMENT

The Mayor filed the report into the record and noted that the Councilors have received an updated memorandum from the Tax Collector. The City Manager stated the main difference is that 3 of the properties under consideration have actually paid their taxes. On motion by Councilor Greenwald voted unanimously to extend the deed waiver on the properties (outlined in the memorandum dated October 6, 2016) with outstanding 2012 and 2013 property taxes through Nov. 1, 2016 and authorize the Revenue Collector to take by deed the property 0 off Wetmore Street.

FOP REPORT – LED STREETLIGHT DEMONSTRATION PROJECT – PUBLIC WORKS
DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to contract with Tanko Lighting and Affinity Lighting to supply and install a total of twenty five light emitting diode (LED) streetlights on Marlboro Street for a total estimated cost of \$6,891 to be funded by the street lighting operating budget. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – REALLOCATION OF PROJECT FUNDING – PUBLIC WORKS
DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the reallocation of unobligated project balance from the Runway 2/20 Rehabilitation Project (90274) to the Runway 14/32 rehabilitation Project (90802). A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF GRANT APPLICATION FOR RUNWAY 14/32
RECONSTRUCTION – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel committee report read recommending the City Manager be authorized to do all things necessary to accept and execute a grant offering from the New Hampshire Department of Transportation, bureau of Aeronautics for the design phase of the Runway 14/32 Reconstruction Project at Dillant-Hopkins Airport. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – PROFESSIONAL SERVICES AGREEMENT FOR THE RUNWAY 14/32
RECONSTRUCTION PROJECT – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to negotiate and do all things necessary to execute a professional services agreement with Ballantine Aviation Consulting Services, PLLC for the Runway 14/32 Reconstruction Project at the Dillant-Hopkins Airport in an amount not to \$411,617.01. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager spoke about the City's Health Fair theme "Be Proactive, Prepare, Prevent and Protect"; an estimated 100 City employees and retirees participated in the Health Fair that attracted about 35 vendors. He went on to express that Edwin Chester Hopkins will be returning home from Pearl Harbor on Friday, October 14, 2016. Mr. Hopkins was a Navy Fireman 3C who died on the USS Oklahoma when it was sunk during the Japanese attack on Pearl Harbor. The funeral service will be at the airport on Saturday, October 15, 2016 at 1pm. The burial will take place at Woodlawn Cemetery in Keene immediately after the funeral. The City Manager announced there was an even score at a hockey game at Keene Ice with the Keene Fire Department and the Keene Police Department. They raised \$10,064.84 for the children at Cedarcrest. The City Manager expressed the City Clerk is looking for some volunteers to work at the polls for the upcoming election being held on Tuesday, November 8, 2016. The City Manager commented on the continual efforts of downtown cleanup by Bill Byrne, Mitchell Smith, Garrett Greerly, Josh Burns, Orvis Rollins, Mark Allen, Markus Beauregard and Will Dornaday. He recognized this project is part of their regular duties, but they have put a ton of heart into the project. The City Manager stated the various memos he had received from the City Engineer regarding projects throughout the City. The City Manager thanked the Keene Sentinel regarding the coverage on Operation Warm. This was hundreds of local children ages 3-11 to have a warm coat, raising \$20,400 and purchased 600 coats.

ADVOCACY LETTER REQUEST – NH COMMUNITY SOLAR

A report was received on behalf of the Cities for Climate Protection asking that the City Council write a letter to the New Hampshire Legislature, Governor, and the Public Utilities Commission, asking for changes to the Federal and State Securities rules that preclude local citizens from owning, profiting from and controlling community supported solar projects. Refer to the Planning, Licenses and Development Committee.

WITHDRAWAL PROPOSED MAIN STREET HISTORIC DISTRICT ORDINANCE

A report was received on behalf of the Historic District Commission expressing their request to withdraw the ordinances associated with the establishment of a Main Street Historic District ordinance (O-2016-13, O-2016-14, and O-2016-15). The Mayor announced that the scheduled Public Hearing scheduled for October 20th would continue as the public notices have been sent.

RECRUITMENT OF A CITY MANAGER – SPECIAL COMMITTEE

A report was received from the Special Committee for the recruitment of a city Manager recommending that the City Manager be authorized to negotiate and execute an agreement with Novak Consulting Group for the purpose of services associated with recruitment a City Manager. On motion by Councilor Greenwald, voted unanimously to carry out the intent of the report.

10/06/2016

MORE TIME

More time was granted for the following issues within committee: request for a raised crosswalk at 21 Roxbury Street; request for a lodging house license at 85 Winchester Street; and the Ordinance on dormitory, lodging or rooming houses and residential board and care.

MEMORANDUM & RESOLUTION R-2016-31: POLITICAL ADVERTISING ON CITY PROPERTY AND RIGHTS-OF-WAY

A memorandum was received from the City Clerk recommending that Resolution R-2016-31 be referred to the Planning, Licenses and Development Committee for their review and recommendation.

As there was no further business, the mayor adjourned the meeting at 7:52 PM.

A true record, attest:

City Clerk