

11/17/2016

A regular meeting of the Keene City Council was held Thursday, November 17, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Councilor Jay V. Kahn was absent. Councilor Hooper led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the November 03, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

PRESENTATION – RETIREMENT RESOLUTION –MELVIN THOMAS PATTY

The Mayor invited Melvin Thomas Patty from the Public Works Department forward to present him with a Retirement Resolution. The Mayor went on to express the City's gratitude to Mr. Patty for his dedication, and went on to detail his history of employment with the City of Keene. Mr. Patty thanked the Mayor for the acknowledgement of his years of service.

PROCLAMATION – ELECTION OFFICIALS – 2016 PRESIDENTIAL ELECTION

The Mayor invited Terri Hood, Assistant City Clerk; Linda Mangones, Ward 1 Moderator; Lucinda McKeon, Ward 3 Moderator; Barbara Bohannon, Ward 4 Moderator; and James Fay, Ward 5 Moderator, to come forward to receive a proclamation. The Mayor noted that many other election officials were in the audience and requested that they stand for the Council's acknowledgement. Mr. Fay thanked the Mayor on the behalf of the Election Officials and extended the Moderator's appreciation to the many volunteers and staff that made it a successful election.

COMMUNICATION – SHANA DAVIS/HOT HOGS BBQ – REQUEST FOR LATE NIGHT HOURS OF OPERATION

A communication was received from Shana Davis, Hot Hogs BBQ, requesting an exception from the operating hours for hawkers and peddlers to allow her to remain open later. A motion by Councilor Greenwald to recuse himself due to a conflict of interest being the landlord of the property where the activity would occur. On a show of hands vote, with 13 Councilors present and voting in favor, the motion carried. Councilor Greenwald abstained. A motion by Councilor Richards to suspend the Rules of Order due to the upcoming holiday to approve this request on the floor was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion carried. Councilor Kahn was absent. Councilor Greenwald abstained. A motion by Councilor Richards to approve the request to extend operating hours by staying open until 4:30 AM on Thursday, Friday and Saturday evenings be granted for the term of the license was duly seconded. On a show of hands vote, with 13 Councilors present and voting in favor, the motion carried. Councilor Greenwald abstained.

MSFI REPORT – AIRPORT FOREST MANAGEMENT PLAN - AIRPORT

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee recommending the Airport Forest Management Plan be accepted as informational. The report was filed into the record as informational.

MSFI REPORT – PERIODIC REPORT – BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee recommending the periodic report from Bicycle Pedestrian Path Advisory Committee be accepted as informational. The report was filed into the record as informational.

MSFI REPORT – CASTLE STREET/HARPER ACRES IMPROVEMENTS – CITY ENGINEER AND KEENE HOUSING

Municipal Services, Facilities and Infrastructure Committee report read recommending the City Manager be authorized to do all things necessary to prepare and submit a petition for the discontinuance of Castle Street and to negotiate with the Keene Housing for the rehabilitation of Castle Street to be incorporated into the Harper Acres improvement project. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

MSFI REPORT – DRIVEWAY CODE REVIEW – PLANNING DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending moving forward with option three as presented in the memorandum and that City staff be authorized to draft revisions appropriate to the selected option for the driveway permits and standards in the City Code, Chapter 70, Sections 135 through 137, related to the issuance and review of exceptions and appeals, notification of abutters, and temporary driveways. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

MSFI REPORT – IMPACT OF AREA DROUGHT ON KEENE’S WATER SUPPLY – PUBLIC WORKS DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending the report on Keene’s water supply be accepted as informational and that the City Council declare a Stage 1 Water Conservation Alert and request that persons connected to the City water distribution system reduce water use by ten percent through water conservation measures. The first paragraph of the report on Keene’s water supply was filed into the record as informational. A motion by Councilor Manwaring to carry out the intent of the second paragraph in the report was duly seconded. The motion passed with a unanimous vote in favor.

MSFI REPORT – PERIODIC REPORT – AIRPORT ADVISORY COMMISSION

An informational report was received from the Municipal Services, Facilities and Infrastructure Committee recommending the periodic report from Airport Advisory Commission be accepted as informational. The report was filed into the record as informational.

PLD REPORT – DISCUSSION – LETTER OF ADVOCACY REQUEST FOR COMMUNITY SUPPORTED SOLAR SYSTEMS

Planning Licenses and Development Committee report read recommending the City Council draft a letter to the New Hampshire Legislature, the Governor, and the Public Utilities Commission, asking for changes to the Federal and State Securities Rules that preclude local citizens from owning, profiting from and controlling community supported solar projects. A brief discussion took place. A motion by Councilor Clark to amend the recommendation to add the Federal Delegation to the list of recipients was duly seconded. With 11 Councilors voting in favor and Councilors Powers, Sutherland and Hansel opposed, the motion to amend carried. The amended motion carried with 13 Councilors in favor and Councilor Sutherland opposed.

PLD REPORT – COLLEGE CITY COMMISSION FINAL REPORT AND RECOMMENDATIONS

An informational report was received from the Planning, Licenses and Development Committee recommending the final report and recommendations from the College City Commission be accepted as informational. The report was filed into the record as informational.

FOP REPORT – DONATION OF TREE LIGHTING SUPPLIES – KEENE KIWANIS CLUB

Finance, Organization and Personnel Committee report read recommending the City Council accept the property pertaining to tree lightings supplies and allow the Kiwanis Club access to those supplies when necessary. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF GRANT – NH ATTORNEY GENERAL’S DRUG TASK FORCE – POLICE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a grant award from the State of New Hampshire Department of Justice for \$40,000 in overtime reimbursement expense for City fiscal year 2017. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATIONS TO LIBRARY RENOVATION PROJECT – CAMPAIGN MANAGER FOR THE NEXT CHAPTER CAMPAIGN

Finance, Organization and Personnel Committee report read recommending the acceptance of the donations of \$347,433.45 listed in the August and September statements of the Cambridge Trust

Bank to be deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AMBULANCE SERVICE CONTRACTS – FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute the contract for Ambulance Service with the towns of Chesterfield, Nelson, Roxbury, Sullivan, Surry and Westmoreland. The Clerk corrected a Scribner's error in the background notes to reflect the fact that the change being recommended was for a new three-year contract that would run from April 1, 2017 to March 31, 2020. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – TAX DEEDS FOR UNPAID 2012 AND 2013 PROPERTY TAXES – FINANCE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to waive tax deeding of the listed properties until January 06, 2017. A motion by Councilor Greenwald was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager echoed Chair Manwaring's comments on the Municipal Services, Facilities and Infrastructure report on Impact of Area Drought on Keene's Water Supply - Public Works Department. He encouraged all citizens to try to save on water usage and to check for any leaks. He stated the City has conducted an evaluation on city property to ensure no leaks. The City Manager further commented on the elections. He was impressed with the amount of turnout in volunteers to assist with the various election activities. There were 130 volunteers at the polls and 30 volunteers at the end of the night performing the audit exercise. This was a combined 700 volunteer hours to complete this election.

CONSERVATION COMMITTEE REPORT - REQUEST TO AMEND THE SURFACE WATER PROTECTION ORDINANCE

A Conservation Committee report was received requesting to amend the Surface Water Protection Ordinance. The report was referred to the Planning, Licenses and Development Committee.

MEMORANDUM – CDBG ADMINISTRATOR AND RESOLUTION R-2016-35: APPROVING AN APPLICATION FOR CDBG FUNDS

A memorandum was received from the CDBG Administrator along with Resolution R-2016-35: Approving an Application for CDBG Funds. Resolution R-2016-35 was read for the first time.

11/17/2016

The memorandum and Resolution were referred to the Finance, Organization and Personnel Committee.

ADJOURNMENT

At 7:52 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

City Clerk