



City of Keene
New Hampshire

**MUNICIPAL SERVICES,
FACILITIES AND INFRASTRUCTURE
COMMITTEE
AGENDA
Council Chambers B
July 12, 2017
6:00 PM**

Janis O. Manwaring
Randy L. Filiault
Robert J. O'Connor
Stephen L. Hooper
Gary P. Lamoureux

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1. Paula Sousa - Overnight Parking on Middle Street
 2. Goose Pond Dam Improvements - Preliminary Design Concepts - Public Works Department
 3. Departmental Presentation: Police Recruiting and Hiring - Police Department
 4. Departmental Presentation: Science and Equipment Troubleshooting Required to Operate and Maintain Wastewater Systems - Public Works Department

MORE TIME ITEMS:

- A. Driveway Code Review
- B. Jessica Karp – Request for Stop Sign – Darling Road/Mountain View Road Intersection
- C. Reconstruction of the City Roadways and the Addition of Sidewalk Construction to Reconstruction Projects - Council Policy

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

June 23, 2017

TO: Mayor and Keene City Council

FROM: Paula Sousa

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Paula Sousa - Overnight Parking on Middle Street

COUNCIL ACTION:

In City Council July 6, 2017

Referred to the Municipal Services, Facilities and Infrastructure Committee.

ATTACHMENTS:

Description

Sousa Communication

BACKGROUND:

Paula Sousa owns a duplex at 22 Middle Street and she is requesting that her tenants with overnight parking permits be able to park overnight at the three metered parking spaces on Middle Street during the overnight parking season (May - Oct.)

In City Council July 6, 2017.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

June 23, 2017


City Clerk

To the Honorable Mayor Kendall and Keene City Council Members,

Hello. My name is Paula Sousa and I own a duplex at 22 Middle Street. This letter is a request to amend the city code relating to the overnight parking restriction on Middle Street. My request is to allow residents with current overnight parking permits to be able to park overnight at the three metered parking spaces on Middle Street (specifically, during the overnight parking season, May-Oct). Currently, Middle Street is considered part of the Downtown Business District, which does not allow overnight parking between the hours of 2 am and 6 am. Our original permitted parking spaces were in the Elm Street Lot but we lost those spaces when the lot was developed for the new Fire Station; we were moved to the Commercial Street Lot (behind the Colonial Theater), a significantly longer distance from our house.

I'm available to speak further to this matter and would be happy to attend any council meetings to answer any questions. Thank you.

With regards,

Paula Sousa



22 Middle Street Keene, NH 03431

603-357-4797



City of Keene, N.H.
Transmittal Form

July 6, 2017

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Medard Kopczynski, City Manager

ITEM: 2.

SUBJECT: Goose Pond Dam Improvements - Preliminary Design Concepts - Public Works Department

RECOMMENDATION:

Move that the Municipal Services, Facilities and Infrastructure Committee recommend that the City Manager be authorized to do all things necessary to implement the Goose Pond Dam Improvements Project, as presented.

BACKGROUND:

The City received a "Letter of Deficiency" (LOD) related to the Goose Pond Dam and Dike in June of 2015 from the New Hampshire Department of Environmental Services (NHDES) Dam Bureau. Several of the deficiencies were corrected using City personnel and equipment. Many of the deficiencies identified by the NHDES require detailed engineering investigation and design. In March, the City entered into a design contract with Dubois & King, Inc. of Randolph, VT, to complete preliminary and final design of improvements to address the remaining deficiencies.

Dubois & King has completed a topographic survey, field investigation, and preliminary design. Public Works and Parks and Recreation staff reviewed the design concepts and find them to be satisfactory.

Proposed improvements include:

- Widening the dam crest to 10 feet and installing a stability berm and filter on the downstream face.
- Replacing the existing gate valve within the outlet chamber.
- Lining the existing outlet pipe through the dam.
- Raising the dike approximately 2-feet to meet increased hydrologic and hydraulic requirements from the NHDES.
- Improving the access road to the dike.
- Excavating a construction staging area at the existing entrance to the site on Woods Drive.



City of Keene, N.H.
Transmittal Form

July 11, 2017

TO: Municipal Services, Facilities and Infrastructure Committee

FROM:

THROUGH: Patricia A. Little, City Clerk

ITEM: 3.

SUBJECT: Departmental Presentation: Police Recruiting and Hiring - Police Department

BACKGROUND:

Steve Russo will be presenting a PowerPoint presentation on Police Department recruiting and hiring efforts.



City of Keene, N.H.
Transmittal Form

June 15, 2017

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Aaron Costa, Operations Manager and Tom Moran, Utilities Maintenance Manager

THROUGH: Patricia A. Little, City Clerk

ITEM: 4.

SUBJECT: Departmental Presentation: Science and Equipment Troubleshooting Required to Operate and Maintain Wastewater Systems - Public Works Department

BACKGROUND:

Aaron Costa and Tom Moran will be presenting a PowerPoint on the science behind the operation of the wastewater treatment plant. They will also be describing the diagnostic equipment and troubleshooting work done by the Utilities Maintenance staff.