

Planning Board – July 24, 2017, 6:30PM City Hall Council Chambers – 3 Washington Street, 2nd floor

AGENDA

- I. Call to order roll call
- II. <u>Minutes of previous meeting</u> June 22, 2017

III. Public Hearing

- S-04-17 62 Nims Road Subdivision Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf of owners John & Frances Bolles, proposes to subdivide property located 62 Nims Road into three lots. A waiver is requested from Section III.B.6 Hillside Protection of the Planning Board Site Plan and Subdivision Regulations. The existing site is 19.48 acres in size and located in the Rural Zoning District (TMP# 903-19-015).
- S-03-17 72 Old Walpole Road Subdivision Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf owner, Rick Willson proposes to subdivide property located 72 Old Walpole Road. The site is 1.03 acres in size and located in the Low Density Zoning District (TMP# 152-04-003).
- 3. <u>SPR-08-17 Water & Grove Streets Site Plan</u> Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf owner Jeanette Wright proposes a commercial parking lot. The site is 4,635 SF in size and located in the High Density Zoning District (TMP# 028-03-011).
- 4. SPR-578, Mod. 1 219 West Street Mobil Gas Station Site Plan Applicant/Owner Summit Distributing, LLC proposes re-development of a gas station/convenience store/canopy/underground fuel storage and shifting of Ashuelot Street driveway. The site is 18,240 sf in size and located in the Commerce Zoning District (TMP# 098-02-014).

VI. New Business

VII. Director Reports

Transition to Electronic Devices

VII. <u>Upcoming Dates of Interest – August 2017</u>

Planning Board Meeting – August 28, 6:30 PM
Planning Board Steering Committee – August 15, 12:00 PM
Joint PB/PLD Committee – August 14, 6:30 PM
Planning Board Site Visits – August 23, 8:00 AM – <u>To Be Confirmed</u>

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CITY OF KEENE NEW HAMPSHIRE

PLANNING BOARD MEETING MINUTES

Monday, June 26, 2017 6:30 PM Council Chambers

Members Present Staff:

Gary Spykman, Chairman Tara Kessler, Planner Douglas Barrett, Vice-Chair Spykman Michelle Chalice, Planner

Mayor Kendall Lane

Andrew Bohannon

George Hansel

Pamela Russell Slack

Members Not Present:
Nathaniel Stout
Martha Landry

Chris Cusack Tammy Adams, Alternate David Webb, Alternate

I. Call to order – Roll Call

Chair Spykman called the meeting to order at 6:30 PM and a roll call was taken.

II. <u>Minutes of previous meeting</u> – May 22, 2017

A motion was made by George Hansel to accept the May 22, 2017 minutes. The motion was seconded by Pamela Russell Slack and was unanimously approved.

III. Driveway

1. **Archway Farms – 183 Arch Street – Driveway** – Property owner Mark Florenz, owner of Archway Farms seeks to add a second driveway to the property. The existing driveway serves the residence. An additional driveway is proposed to accommodate the truck deliveries needed for the family's farm business. The 56-acre property is in the Agricultural Zoning District (TMP# 917-11-028).

Chair Spykman noted this is not a public hearing although the Board does accommodate public comment.

Mr. Mark Florenz, Applicant, stated this property contains two parcels, 80 acres in size. It is a historic property that has not been actively farmed in many years. They are starting a farm business, which will be mostly wholesale. He noted the existing driveway is not adequate as it is too sharp and too close to the house. He talked about a cement truck that punctured its tire because it could not make the turn and hit the stonewall. Mr. Florenz stated this driveway is very picturesque and he hates to block it off. He stated he would like to keep the existing driveway and use it just for the personal residence. He stated there is not much traffic that comes into the property because they are mostly a wholesale business. He stated this is a property, which is zoned agricultural, and felt it might be a good area for commercial activity.

Planner Michel Chalice addressed the Board next. Ms. Chalice stated this is a circumstance where a local business is trying to support the community. The Applicant has met all the requirements for a second driveway, and staff has no concerns. Engineering staff has also reviewed the application and recommends approval, but indicates the requirement of a culvert. Staff had no additional comments.

Councilor Hansel clarified there was sufficient sight distance on both sides. Ms. Chalice stated there was adequate sight distance on both sides.

Board Discussion and Action

A motion was made by Mayor Kendall Lane that the Planning Board approve an application and exception for a second residential driveway on the west side of Arch Street (TMP917-11-028) subject to the following conditions:

1. The applicant will procure all necessary permits and approvals prior to commencing construction.

The motion was seconded by Pamela Russell Slack and was unanimously approved.

IV. Public Hearing

1.<u>S-02-17 – 533 Winchester Street – Subdivision</u> – Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf of owner SNG, LLC, proposes to subdivide the existing 2.88 acre parcel at 533 Winchester Street into two lots. The site is located in the Low Density Zoning District (TMP# 911-26-040).

A. <u>Board Determination of Completeness</u>.

Planner Tara Kessler stated the applicant requests exemption from providing the following technical reports: grading, landscaping, and traffic plan. Since this application is not associated with any new development, staff feels it would have no merits on the application. Staff recommended the Board accept the application for S-02-17 as complete. A motion was made by George Hansel that the Board accept this application as complete. The motion was seconded by Pamela Russell Slack and was unanimously approved.

B. <u>Public Hearing</u>

Ms. Wendy Pelletier addressed the Board on behalf of the applicant. Ms. Pelletier referred to the long and skinny 2.88 acre lot. There are currently two dwellings on this lot and the applicant is proposing to divide the lot into two parcels. The existing house would be located on one parcel and the existing cottage on the other. Currently the existing parcel is served by one driveway and the proposal is to close off that driveway and move to a shared driveway, which would be provide direct access to the cottage and house.

Both dwellings are accessed by city water and sewer.

Dr. Cusack asked for clarification as to what exactly is going to happen with the existing driveway. Ms. Pelletier stated the existing driveway will be closed off and relocated to the south.

Staff comments were next. Ms. Kessler addressed the Board. She noted that most of the Board's development standards are not applicable for this request since there is no new development being proposed at this time. Ms. Kessler stated they did receive communication from an abutting property owner regarding drainage concerns and referred to photos with respect to this issue.

Ms. Kessler stated staff did visit the site and noticed the existing drainage pattern is such that the storm water flows from the adjacent property to the south over the site and pools in a lower area. At times the water might pool onto adjacent properties to the north. In an attempt to address any future drainage concerns, staff recommend the Board consider a condition of approval that would require the owner or future owners to have a drainage report be prepared by a licensed engineer and approved by the City Engineer before the issuance of a building permit for any future development on the sites.

Mr. Bohannon asked what assurance the City has that the first driveway would be actually discontinued because it does have a curb cut. Mr. Kessler stated according to City Code they would not be permitted to have two curb cuts without Planning Board approval. The Applicant will need to apply for an excavation permit when they relocate the second driveway, at which time the applicant would need to show the first driveway has been or will be closed off.

Chair Spykman asked whether there was any evidence that the drainage issue was exasperated by the clearing of the land. Ms. Kessler stated it is staff's understanding from communication with abutters that the drainage issue was a pre-existing condition, prior to the clearing of the land and it is continuing to be an issue. Chair Spykman asked whether the proposed language has been reviewed by the City Attorney. Ms. Kessler stated that the language is nearly identical to that used previously for a subdivision on Elm Street. This language had been developed and reviewed by the City Attorney for the Board to consider in its review and approval of the Elm Street subdivision.

Chair Spykman asked for public comment next.

Ms. Amanda Henderson 16 Bergeron Avenue stated the pictures the Board has are ones taken from her property. Ms. Henderson agreed there have always been issues with water but the clearing has increased this problem and the drainage goes further down than it used to. She indicated the concern is the water table, pooling of the water and mosquito issues. She felt these issues need to be addressed before anything more is done on the property.

Ms. Patricia Dion of 10 Bergeron Avenue stated she was confused as to what exactly is being subdivided. Ms. Pelletier stated there would a ¼ acre around the house and the remaining 2.6 acres will go with the cottage (cottage and house will be on separate lots).

Ms. Dion asked whether this means the driveway, road etc. will all be approved today. Ms. Kessler stated what the applicant is requesting today is a subdivision and what the Board would be doing today is approving the discontinuance of the existing driveway and its relocation to the south.

With no further comments, the Chair closed the public hearing.

C. Board Discussion and Action

A motion was made by Mayor Kendall Lane that the Planning Board approve S-02-17, as shown on the plan identified as "Subdivision Plan, 917-26-040-0000 533 Winchester Street Keene, NH 03431" prepared by Wendy S. Pelletier, dated May 17, 2017 at varying scales with the following conditions:

- 1. Owner's signature appears on plan prior to signing by Planning Board Chair.
- 2. A conditional note be added to the plan that reads as follows: "The Owner a And the owner's heirs, successors, and assigns agree that any future development of the 2.6 acre lot be in a manner consistent with the Planning Board Development Standards 1 (A) and 1 (D) in that all drainage systems shall be designed to void changing surface water and groundwater levels on adjacent properties, unless specifically approved by the City Engineer and unless agree to by mutual agreement of the affected property owner(s) through appropriate easement or other covenant intent to run with the affected lands. Prior to the issuance of a building permit, the owner shall submit a drainage report prepared and sealed by a professional engineer and reviewed by the City Engineer that demonstrates compliance with these standards.

The motion was seconded by George Hansel.

2. **SPR-895, Mod. 1 – 30-42 Production Avenue – Site Plan** – Applicant Jim Phippard of Brickstone Land Use Consultants, LLC, on behalf of owner A. Ranger Curran Jr., proposes to build a 3,200 sf addition for warehouse space at the rear of the existing 30,000 sf building. The site is 3.08 acres in size and located in the Industrial Zoning District (TMP# 702-01-010).

A. <u>Board Determination of Completeness.</u>

Ms. Kessler stated the applicant requested exemption for providing a landscape plan. Due to the nature of the application, staff feels this will have no bearing on the merits of this application. Ms. Kessler recommended to the Board that they accept the application for SPR-895 as complete. A motion was made

by George Hansel that the Board accept this application as complete. The motion was seconded by Pamela Russell Slack and was unanimously approved.

B. Public Hearing

Mr. David Bergeron of Brickstone Land Use Consultants addressed the Board and stated this property is located on Production Avenue. The rear of the building has a large gravel area as well as loading docks. The building has separate tenants and one of those tenants would like to add on warehouse space to their property to the rear. Mr. Bergeron showed how vehicles would enter and exit the property. There will be a dumpster located to the back of the building, which will not be visible.

Mr. Bergeron went on to say that there is no additional lighting being proposed for this site except for some security lighting. He added this addition is for extra warehouse space. Offices will be located to the front of the site. The addition will mimic the design and appearance of the existing building, which is painted concrete blocks.

Staff comment was next. Ms. Kessler stated because this addition is located to the rear of the site it will not be visible from Production Avenue. Some of the Board's standards like screening and landscaping are not applicable to this application. She indicated the applicant did request a waiver from the lighting standard's uniformity ratio requirement. Since the parking lot lighting is not being changed and only a few new wall-mounted fixtures are being added, a waiver would not be necessary. The lighting being proposed meets the Board's standards.

With respect to Comprehensive Access Management, Ms. Kessler noted that at last month's meeting, the Board approved the temporary CNG facility at the end of Production Avenue for Liberty Utilities. The owners of that parcel will have an easement on this property for tractor trailer trucks to turn in and out of the southern entrance. Staff does not see a conflict with this applicant's proposal.

There are wetlands and a tax ditch on this parcel (east of the parcel). The existing hard pack gravel area is within the surface water protection buffer but the applicant is not proposing to do any work within this buffer and hence this meets the standard. Staff did raise concern about the increase in paved areas and the potential impact it might have on the adjacent wetland complex. However, the applicant's drainage report shows there won't be any increase of stormwater runoff as a result of this addition. The report notes that the existing hard pack surface has the same drainage co-efficient as the proposed addition and pavement. This concluded staff's comments.

There was no public present for comment.

C. Board Discussion and Action

A motion was made by Mayor Kendall Lane that the Planning Board approve SPR-895, Modification #1 as shown on the plan set entitled "Building Addition for Autoparts International 32 Production Avenue Keene New Hampshire 03431 prepared by Brickstone Land Use Consultants LLC, on May 19, 2017 and last revised on June 9, 2017 at a scale of 1" = 20"; with the following conditions:

1. Prior to signature by Planning Board Chair, Owner's signature on plan.

The motion was seconded by George Hansel and was unanimously approved.

3. SPR-07-17 – 143 West Street – Site Plan – Applicant David Bergeron of Brickstone Land Use Consultants, LLC, on behalf 143 West Street, LLC proposes to build a 2-story addition with a 1,520 sf footprint to the rear of the building. The site is 0.40± acres in size and located in the Office Zoning District (TMP# 002-02-012). 38

A. <u>Board Determination of Completeness</u>

Ms. Chalice stated the applicant has requested exemptions for items not present on the site and recommended to the Board that the application SPR-07-17 be accepted as complete. A motion was made

by George Hansel that the Board accept this application as complete. The motion was seconded by Pamela Russell Slack and was unanimously approved.

B. <u>Public Hearing</u>

Mr. David Bergeron addressed the Board and stated this property is located on West Street across from Peoples Bank (corner of West and Colorado Streets). The owner of this property has a law office at this location and would now like to add a residence to the rear so he could live here.

This would be a two-story addition. The first floor would be for storage space, mechanical space and for a two bay garage. The parking will be reconfigured to add more parking to accommodate the needs of the residence, and the circular driveway will be closed off. The Applicant received a variance to allow for 12 parking spaces when 16 parking spaces are required. The Applicant also received approval from the Zoning Board to permit mixed use on this property, which is not allowed in the Office District.

Mr. Bergeron referred to where the handicap spaces and the ADA ramp is located. The ramp is now going to be placed inside the building to access the porch. It will still meet the requirement for slope and access. The ADA ramp is just to serve the office.

Mr. Bergeron referred to where the water and sewer lines would come in from Colorado Street to strictly service the residence.

Mr. Bergeron noted that by reconfiguring the parking lot, there is a small increase in lot coverage (600 square feet). To accommodate this increase, an infiltration strip is being added to the rear of the site for roof runoff. There will also be an infiltration catch basin installed in the parking lot with a perforated pipe with stone attached to it.

Some of the landscaping is going to be replaced and new landscaping will be installed to the rear of the site. The two large trees will be preserved. Landscaping will be added to screen the parking lot.

Two lights are being added to meet the standard. The original plan was to reduce the light levels to 50%. However, per staff advice the light will be turned off at night.

Mr. Bergeron referred to a rendering of what the addition would look like. The building would be of a type of composite material used commonly for trim and siding. Mr. Bergeron stated there is going to be a bike rack installed but it will be located on the covered porch.

Chair Spykman referred to the lower elevation facing the abutter and felt this seemed like a large blank wall. Mr. Bergeron stated there is landscaping along this façade. The Chair stated as long as there was some landscaping to break up the wall he was satisfied.

Staff comments were next. Ms. Chalice stated this application supports the smart growth principles of the City, specifically, the ability to create a live work situation. Ms. Chalice talked about the drywell being created in the center of the parking lot and hoped more could be seen in the city as this isolates the infiltration in the center of the lot through a perforated pipe.

Ms. Chalice further noted this application reduces the number of curb cuts on Colorado Street from two down to one. She stated staff also appreciates the accommodation with lighting. Ms. Chalice noted the addition does reflect traditional architectural aspects like a gable roof as well as the faux garage door. The applicant did not have a landscaping requirement but they chose to do so anyway.

There was no public comment so the Chairman closed the public hearing.

C. Board Discussion and Action

A motion was made by Mayor Kendall Lane that the Planning Board approve SPR-07-17 as shown on the plan set entitled "Proposed Addition for Single Family Residency" prepared by Brickstone Land Use Consultants, LLC, dated May 19, 2017,

at a scale of 1'' = 20'; with the following conditions:

- 1. Prior to signature by Planning Board Chair, Owner's signature on plan.
- 2. Prior to signature, submittal security for landscaping, site stabilization and an "as-built" plan in a form and amount acceptable to the Planning Director and City Engineer.

The motion was seconded by Pamela Russell Slack and was unanimously approved.

V. New Business

Dr. Cusack stated the City's new website is a great step up and complemented the staff who worked on this project.

VI. <u>Director Reports</u>

Board Survey

Ms. Kessler stated this is an initiative of the City Manager and all Boards and Commissions of the City are being requested to complete this survey. The Manager is asking that the survey be completed by mid-July. She asked that Board members submit their completed surveys to the Planning Department or to the Clerk's Office at City Hall.

Transition to Electronic Devices

Ms. Chalice stated in an effort to save on paper, the City is transitioning to digital material and to that end all Board members would be provided with a Chrome Books. There will be trial run in July where there will be Chrome Books and paper brought in. Councilor Hansel who has had some experience in using this at Council level but felt writing down comments was a little difficult.

VII. <u>Upcoming Dates of Interest – July 2017</u>

Planning Board Meeting – July 24, 6:30 PM Planning Board Steering Committee – July 11, 12:00 PM Joint PB/PLD Committee – July 10, 6:30 PM Planning Board Site Visits – July 19, 8:00 AM – <u>To Be Confirmed</u>

The meeting adjourned at 7:35 pm.

Respectfully submitted,

Krishni Pahl Minute Taker

Reviewed by: Tara Kessler, Planner

S-04-17 – 62 NIMS ROAD SUBDIVISION

Request:

Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf of owners John & Frances Bolles, proposes to subdivide property located 62 Nims Road into three lots. A waiver is requested from Section III.B.6 Hillside Protection of the Planning Board Site Plan and Subdivision Regulations. The existing site is 19.48 acres in size and located in the Rural Zoning District (TMP# 903-19-015).

Background:

The Applicant proposes to subdivide the lot at 62 Nims Road into three residential building lots. The existing 19.48-acre parcel is currently located on the east side of Nims Road, and slopes east towards Otter Brook Dam. There is an existing residential structure located on the property as well as multiple out buildings.

The proposed subdivision would create a 6.73-acre lot where the existing dwelling is located. To the south of this lot would be a new 7.21-acre lot. This lot would contain an existing shed and barn. To the north of this lot would be a new 5.54-acre lot. Currently a small spring house is located in this area; however, the proposed northern-most lot would remain predominately undeveloped. No new development is proposed at this time.

Completeness:

Since this application is not associated with any new development, the Applicant has requested exemptions from having to provide the following technical reports / plans: Grading, Landscaping, Lighting, Drainage, and Traffic. After reviewing this request, Staff has determined that exempting the Applicant from submitting this information would have no bearing on the merits of the application. Staff recommends that the Planning Board grant these exemptions and accept the application as "complete."

Departmental Comments:

Staff from the City's Police, Public Works and Code Departments did not identify any issues with this proposal. The Applicant has addressed comments made from the Fire Department.

Application Analysis:

The following is a review of the Board's relevant development standards in relation to the proposed application:

- 1. <u>Drainage</u>: As no new development is proposed at this time, this standard appears to be met. However, the Applicant has provided a note on the Plan that states, "Grading of the proposed house sites shall be done in accordance with the City of Keene Development Standards."
- 2. <u>Sedimentation & Erosion Control</u>: As no new development is proposed at this time, this standard appears to be met.
- 3. <u>Hillside Protection</u>: The Applicant notes that 20% of the existing 19.48-acre lot is precautionary slopes and 8.5% are prohibitive slopes. Precautionary slopes are those of 15% 25% slope where any land area is shown to have an elevation gain of 10-feet over a horizontal distance between 66- and 40-feet. Prohibitive slopes are those of >25% slope where any land area is shown to have an elevation gain of greater than 10-feet over a horizontal distance of 40-feet or less.

Section III.B.6 Hillside Protection of the Planning Board Site Plan and Subdivision Regulations, which states "Except for Conservation Residential Development Subdivisions, for all proposed subdivisions of parcels greater than fifteen (15) acres in size, land areas meeting the definition of a prohibitive slope shall be excluded in the calculation of minimum lot size for each new lot...fifty (50)

percent of land areas meeting the definition of a precautionary slope shall be excluded in the calculation of minimum lot size for each new lot."

After calculating for the presence of precautionary and prohibitive slopes, the proposed northern most lot of 5.54-acres would have only 2.68-acres of land to attribute towards minimum lot size. The Rural Zone requires a minimum lot size of 5 acres.

The Applicant is seeking a waiver from the Section III.B.6. of the Planning Board Subdivision Regulations. The Applicant notes that there is 1.13-acres of the proposed northern lot that are not affected by steep slopes or wetlands. This area is at the front of the lot, where there is adequate space for a potential residential structure, driveway, septic system and well.

The Applicant has included a note on the proposed Subdivision Plan that states, "Work performed within the precautionary and prohibitive slope areas shall conform to the City of Keene Hillside Protection Ordinance." The City's Hillside Protection Ordinance (Article XII of the Zoning Ordinance) was developed with the purpose of protecting the City's ecological and scenic resources from undue adverse impacts resulting from development of steep slopes and to guide development of those hillside areas where development can be safely accomplished through carefully designed, low-impact development. The issuance of any future building permit would be dependent on compliance with this Ordinance, and would involve a review by the City Engineer.

The Applicant has been asked to address the following four waiver criteria in their presentation before the Board. The Board must determine that these criteria have been met in order to issue a waiver from the standard.

- a) That granting the waiver will not be contrary to the spirit and intent of these regulations;
- b) That granting the waiver will not increase the potential for creating adverse impacts to abutters, the community or the environment;
- c) That granting the waiver has not been shown to diminish the property values of abutting properties.
- d) Consideration will also be given to whether strict conformity with the regulations or Development Standards would pose an unnecessary hardship to the applicant.
- 4. Snow Storage & Removal: The proposed lots would have ample space for snow storage on site.
- 5. Flooding: This property is not located within the 100-year floodplain.
- 6. <u>Landscaping:</u> No new landscaping is proposed at this time.
- 7. Noise: No noise impacts would be generated as a result of this proposal.
- 8. Screening: This standard is not applicable to this proposal.
- 9. Air Quality: No impacts to air quality would be generated as a result of this proposal.
- 10. Lighting: No new lighting is proposed at this time.
- 11. <u>Sewer and Water</u>: No City sewer and water connections currently service this lot. The existing dwelling has an onsite septic system and well.
- 12. <u>Traffic</u>: This standard is not applicable to this proposal.

- 13. Comprehensive Access Management: The Applicant includes a note on the Subdivision Plan that states "The proposed driveway(s) will be constructed in accordance with City Driveway Standards. A permit shall be obtained from the Code Enforcement Office before construction of the driveway begins. A permit shall be obtained from the Public Works Department Prior to any excavation within the City Right of Way. The City Engineering Division shall be contacted 48-hours in advance to inspect the driveway. Driveways over 300 feet long shall have a turn around for fire equipment." This standard appears to be met.
- 14. <u>Hazardous & Toxic Materials</u>: The Applicant notes that there are no known hazardous and toxic materials on the site.
- 15. Filling & Excavation: No filling and excavation is proposed.
- 16. Wetlands: Wetlands are present on the property. Approximately 1.7-acres of wetlands are located on the south-east portion of the existing lot. A smaller area of wetlands is located along the northern edge of the existing parcel. The Applicant has depicted the delineated wetlands areas as well as the 75' Surface Water Protection Buffer on the proposed Subdivision Plan. The wetland delineation was completed on April 11, 2017 by a NH Certified Wetland Scientist.
 - The Applicant has deducted the wetland areas from the calculation of minimum lot size, and has demonstrated there is sufficient remaining developable area on the proposed lots. This standard appears to be met.
- 17. <u>Surface Waters</u>: There are no surface waters present on the property other than wetlands.
- 18. <u>Stump Dumps</u>: The Applicant has included a note on the Subdivision Plan that states: "On-site burial of stumps from land clearing shall be in accordance with RSA 14-M:1. Stump burial shall not be within 75' of any public or private water system. The Bureau of Solid Waste shall be notified of any intent to bury stumps."
- 19. Architecture & Visual Appearance: This standard is not applicable to this proposal.

RECOMMENDATION FOR APPLICATION:

Staff will provide a recommendation at the Planning Board meeting on July 24, 2017.

CITY OF KEENE | PLANNING BOARD SUBDIVISION APPLICATION

This form must be filled out in its entirety. If a box is not checked, staff will assume that the information is not provided and the application is, therefore, not complete. Incomplete applications will not be accepted for review. Date Received/Date of Submission: Project Name OT SUBDIV SICH 62 NIMS ROAD Date of pre-application meeting: Tax Map Parcel number(s) 903-19-015.0000 Date Application is Complete: Planning Department File #: 5 - 04 -Name: FRANCES BOLLES Project Address: Address: 62 NIMS 62 NIMIS ROAD 12000 0 П Telephone/E-mail: 352 - 8821 3 Acreage/S.F. Signature: of Parcel: 19,48 / Name: П Address: 463 WASHINGSON ST Zoning a District: RURAL S Telephone/E-mail: 499-6151 Signature: Mendy & Pellet Descriptive Narrative Including ☐ Type of development Sedimentation Control ☐ Scope/scale of development Proposed uses ☐ Vegetation ☐ Parcel size Location of access points Debris management ☐ Proposed stormwater, drainage & erosion plan ☑ Any other descriptive information ☐ Disposal proposals for boulders, stumps & debris A complete application must include the following Plans stamped/signed by reg, professional ☐ Two (2) copies of completed application forms signed & dated ☑ Two (2) copies on 8.5" x 11" or 11" x 17" ☑ Two (2) copies of descriptive narrative Certified list of all owners of property within 200' Three (3) copies of all technical reports Two (2) sets of mailing labels, per abutter A check to cover the costs of legal notice to advertise Seven (7) copies on "D" size paper of plans (22" x 36") the public hearing, mailing notices out to abutters



CARDINAL SURVEYING AND LAND PLANNING, LLC

463 Washington Street Keene, NH 03431 (603) 209-1989

www.cardinalsurveying.net
"Know Your Boundaries"



June 15, 2017

62 Nims Road 3 Lot Subdivision

Project Narrative

Map 903-19-015-0000 is a 19.48-acre lot with 20% precautionary slopes and 8.5% prohibitive slopes, primarily on the north side of the lot. The remainder of the lot slope gently from the road to the rear. There is an existing dwelling and several out buildings on the property. Approximately 4 acres is open field at the front of the lot. There is 1.7 acres of wetlands in the south-east half of the lot.

Nims Road is a dead-end road, approximately 3200' long with 11 homes. 62 Nims Road is approximately half way up the road on the east side.

The lot is in the rural district and is directly abutted by eight 5+ acre lots. The remaining lots on the road are in excess of 10 acres.

This is a proposed residential 3 lot subdivision. The existing dwelling will be on a 6.73 acre lot with a lot to the north and the south of it.

The lot to the south is 7.21 acres and is impacted by wetlands and a small area of prohibitive slopes. There is 1.3 acres of open area for building. The driveway will be approximately 300' long from the road with a slope of 1.5%.

This lot will consist of 2 tracts. Tract 2 will be retained by this lot if the house lot is sold before the other two lots to allow for the remainder of the land to be kept in current use. Upon the sale of this lot, tract 2 will be transferred to the house lot.

The lot to the north is 5.54 acres and is impacted by most of the steep slopes on the entire lot and two small areas of wetlands. There is 1.13 acres of open area suitable for building, septic and the driveway. The driveway will be approximately 250' long with a slope of 1%.

There is no building proposed at this time. The requirements for drainage, erosion control, stump and debris management is noted in the general notes and will be addressed at the time building permits are applied for.



CARDINAL SURVEYING AND LAND PLANNING, LLC

463 Washington Street Keene, NH 03431 (603) 209-1989

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"Know Your Boundaries"

June 15, 2017

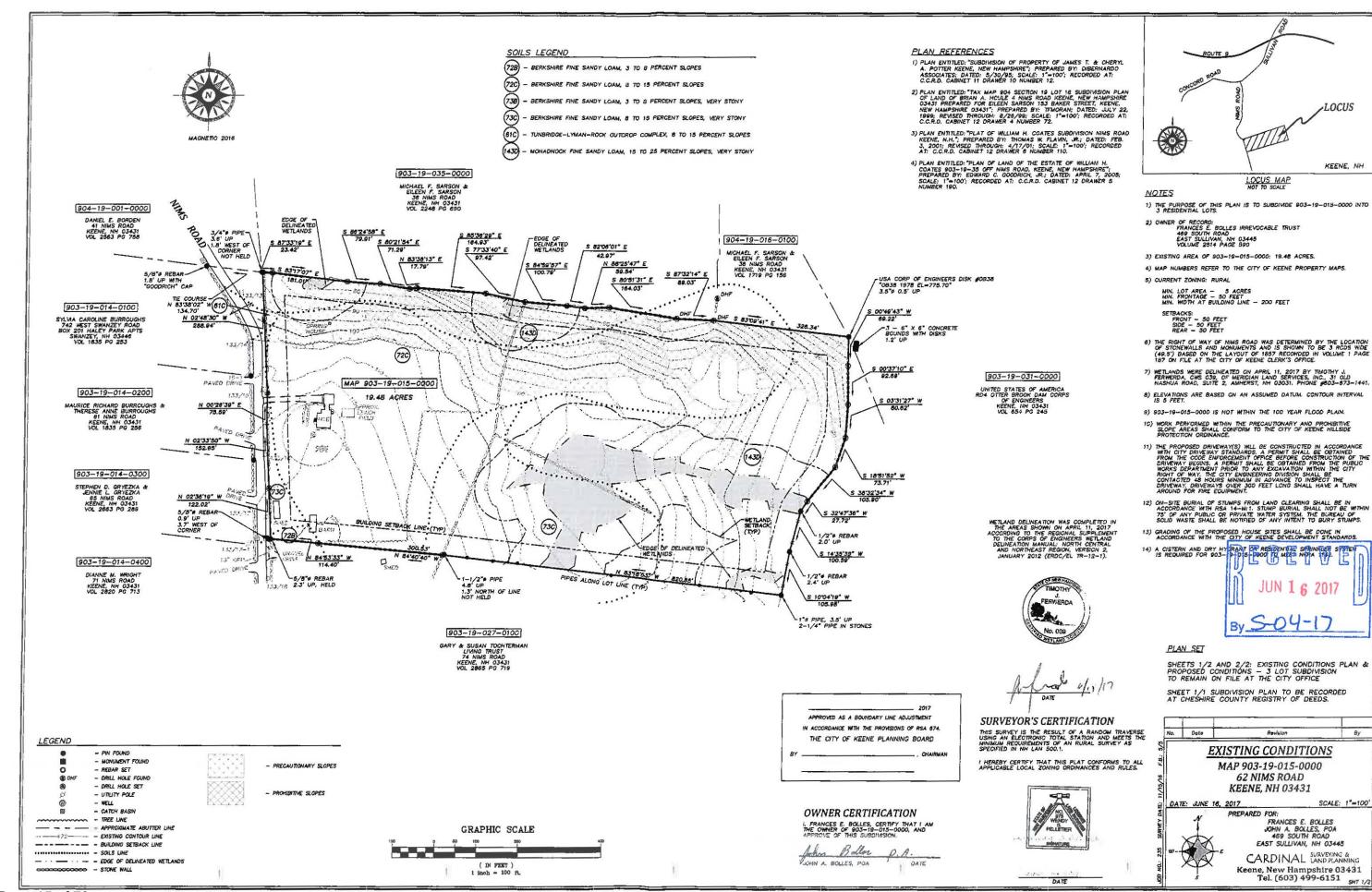
62 Nims Road 3 Lot Subdivision

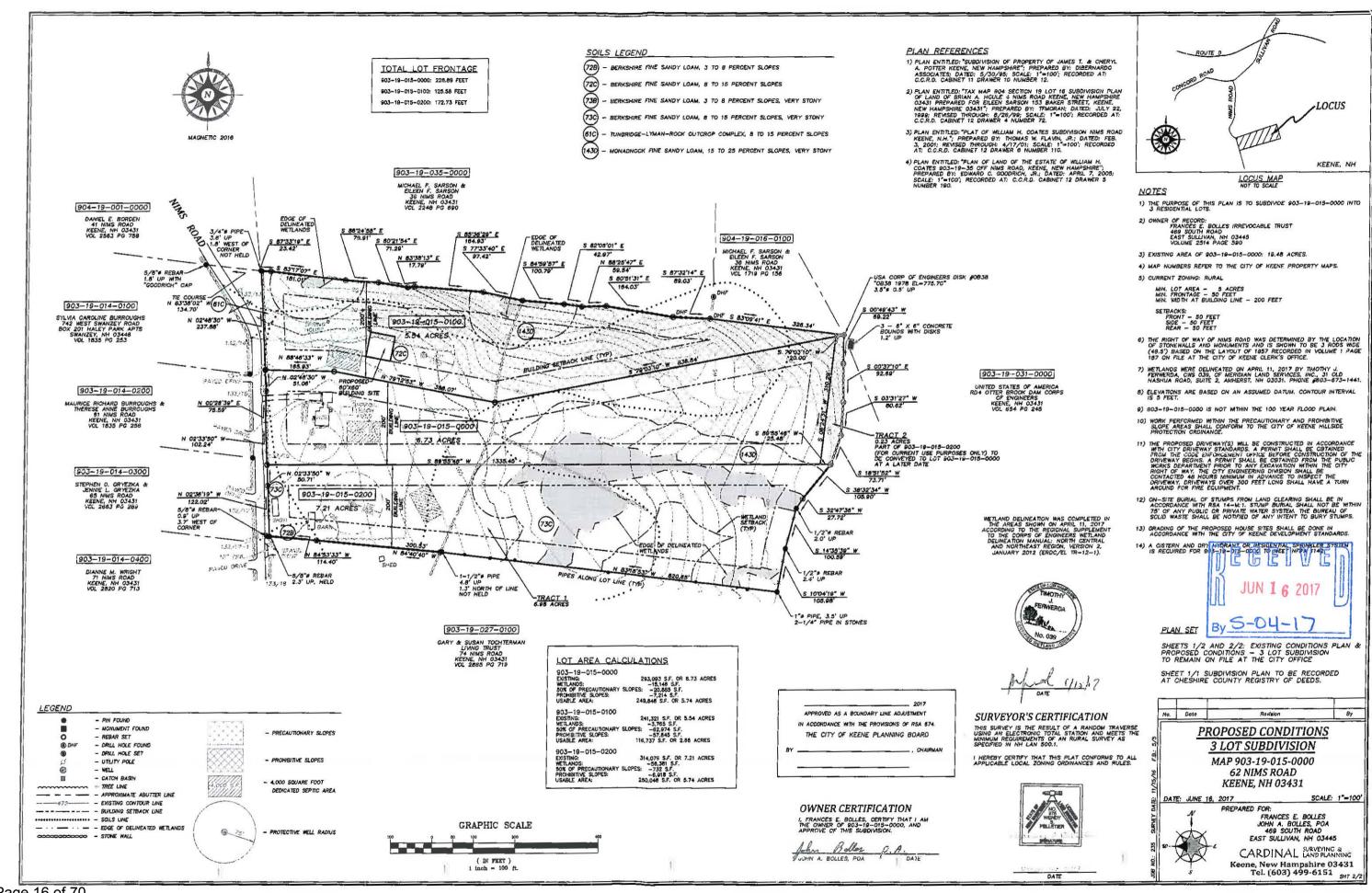
Waiver Request of Subdivision Regulations IV.C.6-Hillside Protection

Map 903-19-015-0000 is a 19.48-acre lot with 20% precautionary slopes and 8.5% prohibitive slopes, primarily on the north side of the lot.

A waiver is requested for lot 903-19-015-01000. The proposed lot is 5.54 acres with 2.68 acres of useable land, see the lot area calculations on the plans. 1.13 acres of this lot is not affected by slopes, is at the front of the lot and has adequate space for a house, driveway, septic and well without impacting the slope areas.





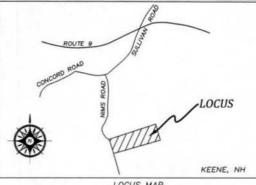




TOTAL LOT FRONTAGE 903-19-015-0000: 228.89 FEET 903-19-015-0100: 125.58 FEET 903-19-015-0200: 172.73 FEET

PLAN REFERENCES

- 1) PLAN ENTITLED: "SUBDIVISION OF PROPERTY OF JAMES T. & CHERYL A. POTTER KEENE, NEW HAMPSHIRE"; PREPARED BY: DIBERNARDO ASSOCIATES: DATED: 5/30/95; SCALE: 1"=100; RECORDED AT: C.C.R.D. CABINET 11 DRAWER 10 NUMBER 12.
- 2) PLAN ENTITLED: "TAX MAP 904 SECTION 19 LOT 16 SUBDIVISION PLAN OF LAND OF BRIAN A. HOULE 4 NIMS ROAD KEENE, NEW HAMPSHIRE 03431 PREPARED FOR EILEEN SAMS NO 153 BAKER STREET, KEENE, NEW HAMPSHIRE 03431", PREPARED BY: TRMORAN; DATED: JULY 22, 1999; REVISED THROUGH: B/26/99; SCALE: 1"=100"; RECORDED AT: C.C.R.D. CABINET 12 DRAWER 4 NUMBER 72.
- PLAN ENTITLED: "PLAT OF WILLIAM H. COATES SUBDIVISION NIMS ROAD KEENE, N.H."; PREPARED BY: THOMAS W. FLAVIN, JR.; DATED: FEB.
 2001; REVISED THROUGH: 4/17/01; SCALE: 1"=100"; RECORDED AT: C.C.R.D. CABINET 12 DRAVER 6 NUMBER 110.
- 4) PLAN ENTITLED: "PLAN OF LAND OF THE ESTATE OF WILLIAM H. COATES 903-19-35 OFF NIMS ROAD, KEENE, NEW HAMPSHIRE"; PREPARED BY: EDWARD C. GOODRICH, Mr.; DATED: APPIL 7, 2005; SCALE: 1"=100"; RECORDED AT: C.C.R.D. CABINET 12 DRAWER 5, NUMBER 190.

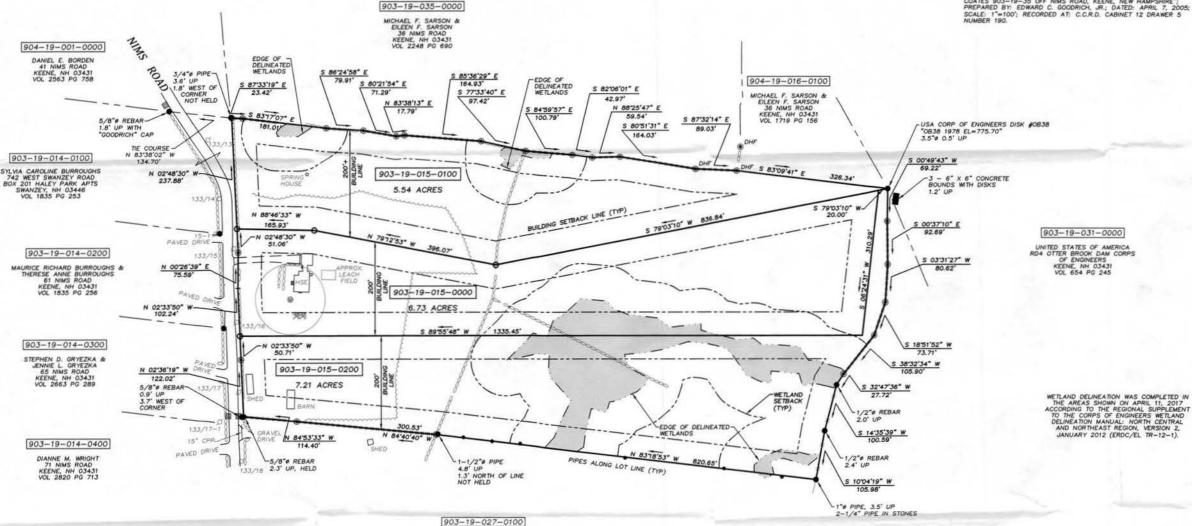


- 1) THE PURPOSE OF THIS PLAN IS TO SUBDIVIDE 903-19-015-0000 INTO 3 RESIDENTIAL LOTS.
- 2) OWNER OF RECORD: FRANCES E. BOLLES IRREVOCABLE TRUST 469 SOUTH ROAD. EAST SULLIVAN, NH 03445. VOLUME 2514 PAGE 590
- 3) EXISTING AREA OF 903-19-015-0000: 19.48 ACRES.
- 4) MAP NUMBERS REFER TO THE CITY OF KEENE PROPERTY MAPS.
- 5) CURRENT ZONING: RURAL

MIN. LOT AREA - 5 ACRES MIN. FRONTAGE - 50 FEET MIN. WOTH AT BUILDING LINE - 200 FEET

SETBACKS: FRONT - 50 FEET SIDE - 50 FEET REAR - 50 FEET

- 7) WETLANDS WERE DELINEATED ON APRIL 11, 2017 BY TIMOTHY J. FERWERDA, CWS 0.39, 07 MERIDIAN LAND SERVICES, INC., 31 OLD NASHUA ROAD, SUITE 2, AMMERST, NH 0.3031. PHONE \$603-673-1441.
- 8) 903-19-015-0000 IS NOT WITHIN THE 100 YEAR FLOOD PLAIN.
- 9) WORK PERFORMED WITHIN THE PRECAUTIONARY AND PROHIBITIVE SLOPE AREAS SHALL CONFORM TO THE CITY OF KEENE HILLSIDE PROTECTION ORDINANCE.
- 10) THE PROPOSED DRIVEWAY(S) WILL BE CONSTRUCTED IN ACCORDANCE WITH CITY DRIVEWAY STANDARDS. A PERMIT SHALL BE OBTAINED FROM THE CODE ENFORCEMENT OFFICE BEFORE CONSTRUCTION OF THE DRIVEWAY BEGINS. A PERMIT SHALL BE OBTAINED FROM THE PUBLIC WORKS DEPARTMENT PRIOR TO ANY EXCAVATION WITHIN THE CITY RIGHT OF WAY. THE CITY ENGINEERING DIVISION SHALL BE CONTACTED 48 HOURS MINIMUM IN ADVANCE TO INSPECT THE DRIVEWAY. DRIVEWAYS OVER 300 FEET LONG SHALL HAVE A TURN AROUND FOR FIRE EQUIPMENT.
- 11) ON-SITE BURIAL OF STUMPS FROM LAND CLEARING SHALL BE IN ACCORDANCE WITH RSA 14-M:1. STUMP BURIAL SHALL NOT BE WITHIN 75' OF ANY PUBLIC OF PRIVATE WATER SYSTEM. THE BUREAU OF SOLID WASTE SHALL BE NOTIFIED OF ANY INTENT TO BURY STUMPS.
- 13) A CISTERN AND DRY HYDRANT OR RESIDENTIAL SPRINKLER SYSTEM IS REQUIRED FOR 903-19-015-0000 TO MEET NFPA 1142.



APPROVED AS A BOUNDARY LINE ADJUSTMENT IN ACCORDANCE WITH THE PROVISIONS OF RSA 674. THE CITY OF KEENE PLANNING BOARD

OWNER CERTIFICATION

JOHN A. BOLLES, POA

I, FRANCES E. BOLLES, CERTIFY THAT I AM THE OWNER OF 903-19-015-0000, AND APPROVE OF THIS SUBDIVISION. DATE

THIS SURVEY IS THE RESULT OF A RANDOM TRAVERSE USING AN ELECTRONIC TOTAL STATION AND MEETS THE MINIMUM REQUIREMENTS OF AN RURAL SURVEY AS SPECIFIED IN NH LAN 500.1.

I HEREBY CERTIFY THAT THIS PLAT CONFORMS TO ALL APPLICABLE LOCAL ZONING ORDINANCES AND RULES.

SURVEYOR'S CERTIFICATION

DATE



PLAN SET

SHEETS 1/2 AND 2/2: EXISTING CONDITIONS PLAN & PROPOSED CONDITIONS - 3 LOT SUBDIVISION TO REMAIN ON FILE AT THE CITY OFFICE

SHEET 1/1 SUBDIVISION PLAN TO BE RECORDED AT CHESHIRE COUNTY REGISTRY OF DEEDS.

7/10/17	CITY COMMENTS		WP
Date	Revision		Ву
	3 LOT SUBDIVIS	SION	
	903-19-015-000	00	
	62 NIMS ROAL)	
	KEENE, NH 034.	31	
TE: JUNE	16, 2017	SCALE:	1"=100
N	PREPARED FOR: FRANCES	E. BOLLES	
	Date	3 LOT SUBDIVIS 903-19-015-000 62 NIMS ROAL KEENE, NH 034 TE: JUNE 16, 2017 PREPARED FOR:	3 LOT SUBDIVISION 903-19-015-0000 62 NIMS ROAD KEENE, NH 03431 TE: JUNE 16, 2017 SCALE:

469 SOUTH ROAD EAST SULLIVAN, NH 03445

CARDINAL SURVEYING & Keene, New Hampshire 03431 Tel. (603) 499-6151 SHT 1/

GRAPHIC SCALE

(IN FEET)

GARY & SUSAN TOCHTERMAN LIVING TRUST 74 NIMS ROAD KEENE, NH 03431 VOL 2865 PG 719

Page 17 of 70

- MONUMENT FOUND - REBAR SET - DRILL HOLE FOUND - DRILL HOLE SET - UTILITY POLE

- CATCH BASIN - TREE LINE

472 - EXISTING CONTOUR LINE

OO - STONE WALL

- - - - - EDGE OF DELINEATED WETLANDS

---- - BUILDING SETBACK LINE

LEGEND

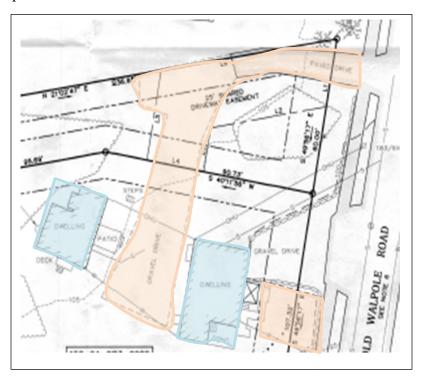
Request:

Wendy S. Pelletier of Cardinal Surveying & Land Planning, on behalf of owner Asher Construction, LLC proposes a 2-lot subdivision in the Low Density zoning district just north of the roundabout at Maple Ave., West Surry Road and Court St. This proposal would subdivide an existing 1.03 acre lot (TMP# 152-04-003-0000) into one, 20,076 acre lot and one 24,507 acre lot. The site does not contain wetlands, steep slopes or surface waters.

Background:

The application states that there are three structures on the lot; a primary dwelling, an accessory dwelling unit and a shed. Each dwelling, highlighted in blue has its own driveway, highlighted in orange. A 1989 air photos show the existence of both driveways making them both, by default, legal.

No changes are proposed for the residences and the shed on the 20,076 SF or 0.46 lot. An inquiry to the Code Enforcement and Assessing Departments shows that the two dwelling structures were built in 1945. The existing dwellings are connected to City sewer



and water. While there is no building proposed at this time, a future building would also be connected to City sewer and water. For access, the second, slightly larger, primarily rear lot will share the west driveway at the top of the lot through an included easement. Considerations and requirements for applicable permits as well as stump and debris management are noted on the subdivision plan for future use.

Completeness:

The Applicant has submitted the following drawing: "2 Lot Subdivision Plan, 152-04-003-0000, 72 Old Walpole Road, Keene NH 03431", 1" = 20', dated June 16, 2017. The Applicant has requested a variety of site-specific exemptions from the Existing and Proposed Conditions Plan requirements explicitly for site features that are not present on the site (i.e. stonewalls, cellar holes, etc.). After reviewing the requested exemptions, staff recommends that the Board grant the requested exemptions, deem the application complete and open the public hearing for S-03-17. As a reminder, the Board has 65 days to make a decision on an application once the Public Hearing has been opened.

Departmental Comments:

Engineering: Comments were resolved.

Police: "No issues" Fire: "No issues" Code: "No issues"

Application Analysis:

This application proposes no development and is served by City water and sewer. The resulting, subdivided parcel is, within existing regulations, developable.

RECOMMENDATION FOR APPLICATION:

If the Board is inclined to approve the Application, the following motion is recommended:

Approve S-03-17, as shown on the plan identified as "2 Lot Subdivision Plan, 152-04-003-0000, 72 Old Walpole Road, Keene NH 03431", prepared by Wendy S. Ganio. LLS of Cardinal Surveying and Land Planning, at a scale of 1" = 20', dated June 16, 2017 with the following conditions:

1. Owner's signature on plan prior to approval.

CITY OF KEENE | PLANNING BOARD SUBDIVISION APPLICATION

This form must be filled out in its entirety. If a box is not checked, staff will assume that the information is not provided and the application is, therefore, not complete. Incomplete applications will not be accepted for review.

Project Name		Date Received/Date of Submission:		
A 2 LOT SUBDIVISION		Date of pre-application meeting:		
Tax Map Parcel number(s)				
152-04-003.000	0	Date Application is Complete:		
		Planning Department File #: 5-03-17		
Project Address:		Name: RICK WILLSON		
72 OLD WALPOLE PD	e r	Address: 544 ROUTE 12A SURRY		
	O w n	Telephone/E-mail: H - 357- 3920 W - 802- 443-0229		
Acreage/S.F. of Parcel: 44,582 / 1.03 AC		Signature: total William		
	+	Name: CARDINAL SURVEYING & LAND PLANNING		
Zoning District:	c a n	Address: 403 WASHINGTON ST. KEENE		
LOW DENSITY	ppli	Telephone/E-mail: 499-6151		
	A	Signature: Lundy A. Pelle		
B Descriptive Narrative Including				
Type of development	Sedim	entation Control		
Proposed uses	Proposed uses			
Location of access points	Location of access points Debris management Proposed stormwater, drainage & erosion plan			
Any other descriptive information Disposal proposals for boulders, stumps & debris				
A complete application must include the following				
Two (2) copies of completed application forms signed & dated		igned & dated Plans stamped/signed by reg. professional		
Two (2) copies of descriptive narrative		Two (2) copies on 8.5" x 11" or 11" x 17"		
Certified list of all owners of property within 200'		Three (3) copies of all technical reports		
Two (2) sets of mailing labels, per abutter		A check to cover the costs of legal notice to advertise		
Seven (7) copies on "D" size paper of plans (22" x		x 36") the public hearing, mailing notices out to abutters		

Soils report prepared by a licensed NH engineer Documentation of all test pits Bedrock within 48" of ground level Poorly drained soils Highly erosive soils ADDITIONAL TECHNICAL REPOR				
Bedrock within 48" of ground level Poorly drained soils Highly erosive soils	7			
Poorly drained soils Highly erosive soils	20			
Highly erosive soils	Ø Ø		_	
	A	_		
ADDITIONAL TECHNICAL REPOR				
	RTS (Section	n IV.D.2.g)		
The Planning Board may request additional tech to, Natural Heritage Documentation, Historic Ev Waivers from the Planning Board's 19	valuation, Scre	ening Analysis	, detailed Arch	itectural Study.
(If yes, please provide a detailed list in the space b			as. — 1	
LIGITING PLAN			· · · · · · · · · · · · · · · · · · ·	
GRADINE PLAN	-0-			
LAMOSCAPING PLAN	-4.			
The Planning Board Development Standards are development standards and provide a brief narra and/or indicate where on the plan or in the application supply the information in the space provid recommended).	ative descriptio cation proof of	on for how you compliance ca	r application a in be found. A	ddresses each pplicants can
1) Drainage: NO BUILDING 15 PE	OPER IS	AT THIS	TIMAR	T415
A SUPDIVISION OF LAND	ONLY	ri (FIID	11-1-1	
2) Sedimentation & Erosion Control:		- X-14		
· · · · · · · · · · · · · · · · · · ·				
B) Hillside Protection:	*			
1) Snow Storage & Removal:				
2/ No. 200 - 10 - 200 -				
5) Flooding:			- Marie - Mari	
5) Landscaping:				
7) Noise:				
3) Screening:	4			*

K:\Administration - Planning Department\FORMS\Subdivision\Subdivision Application.docx Page 21 of 70

7.2.2012

9)	Air Quality: N/A			
10)	Lighting N/A			
11)	Sewer & Water: NOTE 14 ON PLAN			
12)	Traffie: N/A			
13)	Driveways NCTE 13			
14)	Hazardous & Toxic Materials:			
15)	Filling & Excavation:			
16)	Wetlands: Note 7			
17)	Surface Waters: NGTE 7			
18)	Stump Dumps: NOTE 15			
19)	Architecture & Visual Appearance:			



CARDINAL SURVEYING AND LAND PLANNING, LL

JUN 1 6 2017

By S-03-17

463 Washington Street Keene, NH 03431 (603) 209-1989

<u>www.cardinalsurveying.net</u> "Know Your Boundaries"

June 15, 2017

72 Old Walpole Road 2 Lot Subdivision

Project Narrative

Map 152-04-003-0000 is a 1.03-acre lot on the south side of Old Walpole Road, across from Glen Road and just before American Ave. There is a primary dwelling and an accessory dwelling on the lot, accessed by 2 existing driveways.

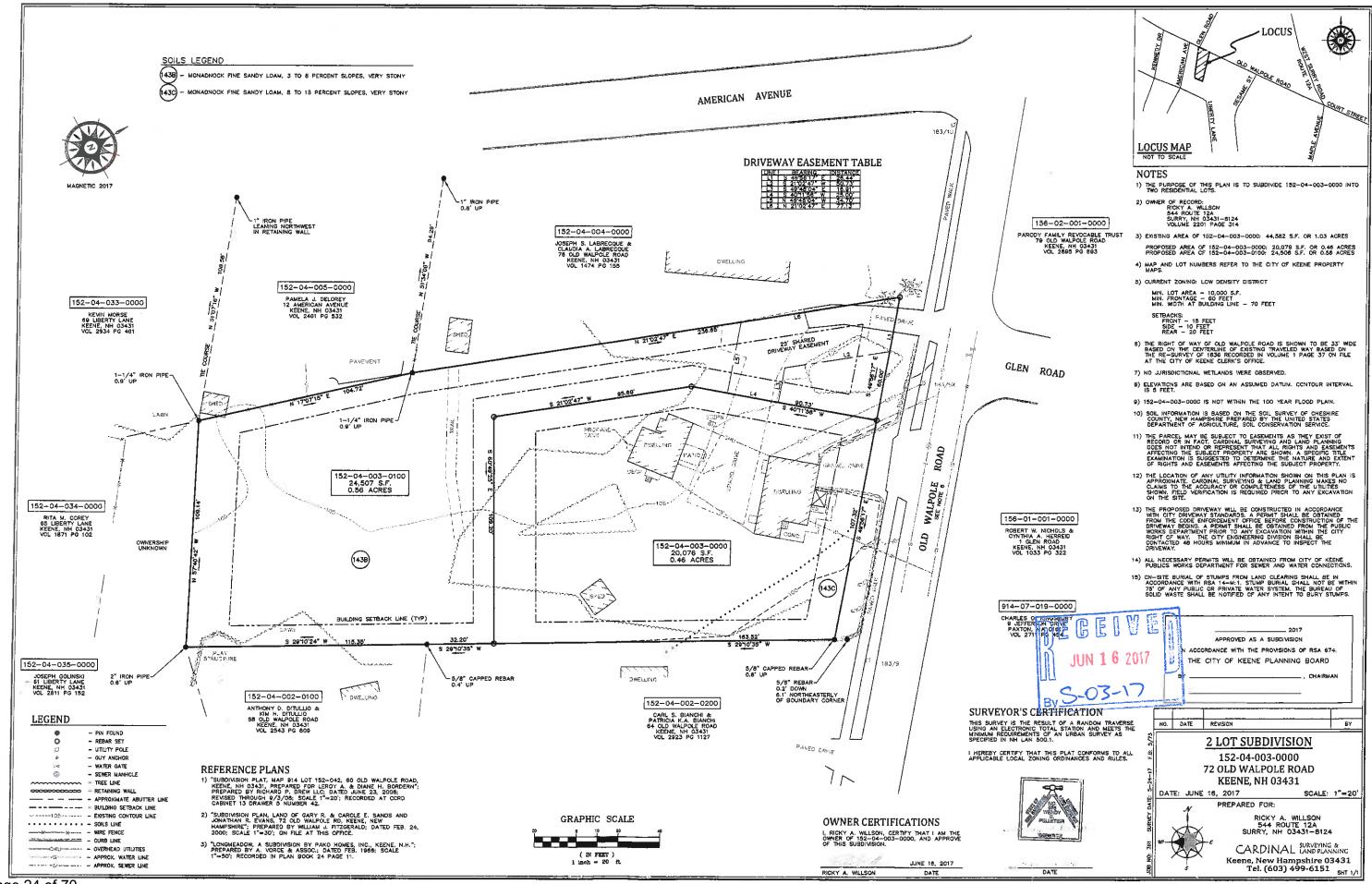
The lot is in the low-density district. The neighborhood is comprised of modest single-family homes on 10,000+-s.f. lots.

This is a proposed residential 2 lot subdivision. The existing dwelling and accessory dwelling will be on a 20,076 s.f. lot. The second lot will be a rear lot of 24,507 s.f. This lot will share the westerly most driveway entrance with the accessory dwelling on the first lot.

There are not wetlands, surface water or steep slopes on the lot.

The existing dwellings are connected to City sewer and water. A new dwelling will be connected to City utilities as well. The elevation of the house is such that it will not need a sewer pump.

There is no building proposed at this time. The requirements for drainage, erosion control, stump and debris management is noted in the general notes and will be addressed at the time building permits are applied for.



SPR-08-17 SITE PLAN REVIEW – WATER & GROVE ST COMMERCIAL PARKING LOT

Request:

Applicant Wendy Pelletier of Cardinal Surveying & Land Planning, on behalf owner Jeanette Wright, proposes a commercial parking lot at the corner of Grove and Water Street. The site is 4,635 SF in size and located in the High Density Zoning District (TMP# 028-03-011).

Background:

The proposed project involves a 4,635 square foot (0.11-acre) parcel at corner of Grove and Water Street. Historically, this parcel was used as a parking lot for the former Lancaster Shoe Company, which was located across Water Street in the site of the current Cityside housing development. When the two properties conveyed to separate owners in the 1990s, the parking lot no longer served as an accessory use to a business or industry. The lot is too small to be developed with a structure in the High Density District (minimum lot size requirement is 6,000 square feet). In addition, a commercial parking lot is not an allowed use in the High Density District.

In 2016, the Owner received an approval for a variance with conditions from the Zoning Board of Adjustment to use the lot as a commercial parking lot. The condition placed on the approval was as follows: "That the commercial parking lot include site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department."

The image below was taken in 2016 of the site at the corner of Grove and Water Streets.



Completeness:

The Applicant has requested site-specific exemptions from providing the following technical plan requirements: grading plan, lighting plan, and visual and architectural details. Staff has determined that exempting the applicant from submitting this information would have no bearing on the merits of the application and recommends that the Planning Board grant these exemptions and accept the application as "complete."

Departmental Comments:

Staff from the Code, Fire, and Engineering Departments noted no issue with the proposed plan. Staff from the Police Department provided the following comments:

"A few significant issues. They plan to eliminate the Water St. entrance using a pair of plastic 30" planters. These planters (and the five similar ones on Grove St) will be what we call an "attractive nuisance" and will be overturned / destroyed...within the first few weeks of their appearance, and the contents will be spilled all over the sidewalk / street for the City to have to deal with...The four-foot tall vinyl fence bounding the West edge will suffer a similar fate...In short, all of the plastic [planters] will get

destroyed / vandalized rapidly. Also, there is no lighting, it would be safer for the cars if there were some. I understand there's none presently."

Application Analysis:

The following is a review of the Board's relevant standards in relation to the proposed application:

- 1. <u>Drainage:</u> On the project site, the Applicant does not propose any modifications to the existing grading. Currently, the lot is entirely covered with pavement.
- 2. <u>Sedimentation and Erosion Control:</u> No excavation or construction activity is proposed as part of this application. This standard is not applicable.
- 3. <u>Hillside Protection</u>: No precautionary or prohibitive slopes are present on the site. This standard is not applicable.
- 4. <u>Snow Storage</u>: The Applicant proposes to store snow along the southwestern area of the lot. The snow storage is indicated on the proposed plan. Currently, there is no physical barrier between the property adjacent to the southern boundary of the lot. Per the Planning Board Development Standards, "snow shall be stored so as to prevent accumulation on adjacent properties (unless specific approval for such storage has been obtained)." In the absence of removing snow from the lot, snow storage may need to occupy some of the southern-most parking spaces to avoid accumulation on the adjacent property.
- 5. Flooding: This site is not located within the 100-Year Floodplain. This standard is not applicable.
- 6. <u>Landscaping</u>: The Applicant does not propose to install any new landscaping as part of this project. The Applicant has proposed to install 7, 20" tall x 30" across plastic planters between the adjacent rights of way and the parking areas in place of installing permanent landscaping in the ground. As these planters are moveable and not affixed to the ground, it is staff's determination that the Applicant does not meet the landscaping requirements of the Zoning Ordinance for commercial parking lots. These standards are listed below:
 - "Sec. 102-1229. Parking lots that abut public rights-of-way.
 - (a) For lots in commerce (COM), commerce limited (CL), central business limited (CBL) zones and commercial lots in all zones, parking lots that abut public rights-of-way must be landscaped along the border of the public right-of-way using one or more of the following options or by any other landscaping treatment approved by the planning board:
 - (1) A minimum of one shade tree per 35 linear feet or portion thereof and ten shrubs per 35 linear feet excluding curb cuts;
 - (2) An earthen berm, minimum $2\frac{1}{2}$ feet in height, and one shade tree per 35 linear feet or portion thereof and five shrubs per 35 linear feet excluding curb cuts;
 - (3) If there is a minimum three-foot drop (average) from the street to the parking lot, one shade tree per 35 linear feet or portion thereof and five shrubs per 35 linear feet excluding curb cuts;
 - (4) A minimum three-foot-high fence of brick, stone or finished concrete (cannot be concrete block) with a minimum four-foot buffer strip between the fence and street and one shade tree per 35 linear foot or portion thereof excluding curb cuts;
 - (5) If the area abutting the street is an existing woodland, a 25-foot woodland buffer may be left in lieu of landscaping; or
 - (6) Any combination of subsections (a)(1) through (5) of this section or any landscaping plan approved by the planning board.

- (b) In any of the options in subsection (a) of this section, two ornamental or two evergreen trees may be substituted for one shade tree for one-half of the required shade trees.
- (c) There cannot be a gap of more than six feet between trees and shrubs."

The Applicant notes that the planters, which are self-watering, weigh 300 lbs each when filled with 25 gallons of water. The manufacturer's specifications for the planters note that the water reservoir should be drained at the end of the growing season to prevent freezing damage. The weight of the plastic planter without water is 20 lbs.

When the ZBA granted the variance for use of this lot as a commercial parking lot in July of 2016, the Owner's representative stated that there are landscaping and curb issues to rectify, and the ZBA conditioned that the commercial parking lot include site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department.

This standard does not appear to be met.

- 8. <u>Screening:</u> The Planning Board Development Standard for Screening (Standard #8) states that "landscaping should be used whenever possible...to screen vehicular headlights from adjacent properties." The Applicant has proposed to install a 4-foot high vinyl fence along the western boundary of the lot. This fence would serve to screen the headlights of vehicles from the adjacent property. The Applicant has suggested that the proposed plastic planters would serve to screen vehicle headlights from the properties on the east side of Grove Street, across from the parking area. As these planters are not installed in the ground, Staff do not view them as an adequate measure of screening. Staff recommends permanent, year-round screening that does not impede sight lines and helps to reduce headlight glare. This standard does not appear to be met.
- 7. <u>Noise</u>: No significant increase in noise level is anticipated as a result of this proposal. This standard appears to be met.
- 9. <u>Air Quality</u>: No significant impacts to air quality are anticipated as part of this proposed project. This standard appears to be met.
- 10. <u>Lighting:</u> There are four City street lights present within 50-100' of the proposed parking lot. One of these lights is present at the corner of Water and Grove Street (across the street from the lot). This may be adequate lighting to illuminate the parking area; however, the Police have expressed concerns for safety. The Applicant should be asked to address the adequacy of lighting given the proposed use of the site.
- 11. <u>Sewer and Water</u>: The site will be used as a parking lot and will not require sewer or water connection; however, city water and sewer is available at this location. This standard is not applicable.
- 12. <u>Traffic</u>: The plan submitted by the Applicant delineates 12 parking spaces. The Applicant notes that these spaces would be leased by tenants or owners of nearby houses/apartments. It is anticipated that the daily traffic volume would not be greater than 12 vehicles leaving and entering the site. This level of traffic volume does not appear to warrant the need for a traffic study.
 - In 2015, the estimated Average Annual Daily Traffic (AADT) volume on Water Street was 4,200 vehicles. Recent AADT data is not readily available for Grove Street.
- 13. <u>Comprehensive Access Management</u>: The lot currently has two entrances, one from Grove Street and one from Water Street. Both entrances are in close proximity to the intersection of Grove and Water

Street. It is difficult for vehicles to turn out of the Water Street entrance as there is an existing utility pole blocking sight lines to the right of the entrance, and there is limited space for vehicles to make right hand turns without entering into the opposing travel lane. Vehicles making left-hand turns out of the Grove Street entrance would potentially have to cross three travel lanes as there is a right hand turn lane on Grove Street near its intersection with Water Street.

The Applicant has proposed closing the Water Street entrance to the lot by placing two of the proposed plastic planters at the entrance. Staff do not view the plastic planters as an adequate solution to closing off this entrance. The planters without water are approximately 20lbs and can be easily moved or relocated. These planters would be more vulnerable to damage by vehicles than a permanent improvement.

The Applicant has proposed to install a parking space at the southeast corner of the lot. There is not enough space for a 22' travel aisle between this space and the opposing parking space in the southwest corner of the lot. A 22' travel aisle is required per Section 102-794 "Parking lot and parking space requirements" of the Zoning Ordinance.

Additionally, the striping for the southwest parking space does not meet the minimum dimensions required for a parking space (8'x18') per Section 102-794 of the Zoning Ordinance.

- 14. <u>Hazardous and Toxic Materials</u>: The Applicant reports there is no knowledge of hazardous or toxic materials on the site. This standard appears to be met.
- 15. <u>Filling / Excavation</u>: No changes to the existing grades will be made on the site. This standard appears to be met. An excavation permit from the City would be required for any excavation in the City Right-of-Way.
- 16. Wetlands: No wetlands are present on this site. This standard is not applicable.
- 17. Surface Waters: No surface waters are present on this site. This standard is not applicable.
- 18. Stump Dumps: As this project does not involve any tree clearing, this standard appears to be met.
- 19. <u>Architectural and Visual Appearance</u>: No new buildings are proposed as part of this application. This standard is not applicable.

RECOMMENDATION FOR APPLICATION:

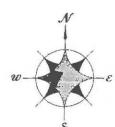
Staff will provide a recommended motion at the meeting on July 24, 2017.

CITY OF KEENE | PLANNING BOARD SITE PLAN REVIEW / MODIFICATION APPLICATION

This form must be filled out in its entirety. If a box is not checked, staff will assume that the information is not provided and the application is, therefore, not complete. Incomplete applications will not be accepted for review.

A Project Name PARTIME LOT SITE FLAN Tax Map Parcel number(s) 028-05-011-0000		Date Received/Date of Submission: Date of pre-application meeting: Date Application is Complete: Planning Department File #:		
Project Address:	Омпег	Name: Jeanette Wright		
WATER & GROVE		Address: 150 Meetinghouse Rol Hinsdale 035451		
		Telephone\ Email: 603-256-6388		
Acreage/S.F. of Parcel: _ill / 46.35		Signature: Jeanette Wright		
7	+-	Name: WENTY FULLETIER		
Zoning	Applican	Address: 463 WASHINGTON 31		
District:		Telephone Email: 499-495		
		Signature: Liling 1 12 cll 1		
Modifications: Is this a modification to a previously-approved site plan: No Yes: SPR#:Date: For those sections of the application that are not affected by the proposed modification to the previously approved site plan, you are encouraged to request exemptions in lieu of submitting required documents.				
B Descriptive Narrative	i diana hadaan	and a state of the control of the co		
	posed uses Sedimentation Control Scope/scale of development Parcel size			
☑ Location of access points ☑ Debris management ☑ Proposed stormwater, drainage & e				
		proposals for boulders, stumps & debris		
A complete application must include the following				
Two (2) copies of completed application forms signed & dated				
Two (2) copies of descriptive narrative		☑ Two (2) copies on 8.5" x 11" or 11" x 17"		
Certified list of all owners of property within 200'		Three (3) copies of all technical reports		
Two (2) sets of mailing labels, per abutter Seven (7) copies on "D" size paper of plans (22" x 36")		Two (2) color architectural elevations on 11" x 17"		
Three (3) copies of "D" size architectural elevations (22" x 36")				

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CARDINAL SURVEYING AND LAND PLANNING, LLC

463 Washington Street
Keene, NH 03431
(603) 209-1989
www.cardinalsurveying.net
"Know Your Boundaries"



June 15, 2017

Water and Grove Street Parking Lot

Project Narrative

Map 028-03-011-0000 is a 4635 s.f. lot that was previously used as a parking area for Princess Shoe. The ZBA approved the continued use of the lot as a commercial parking lot at their July5, 2016 meeting.

The lot currently has two entrances, one from Grove and one from Water Street. The entrance from Water Street will be taken out of use and blocked with 2-30" diameter planters.

7-8x18 parking spaces will run along the west side of the lot, 4 on the east side and one space in the southeast corner. There will be a 22' aisle between the spaces.

5-30" diameter planters will act as site screening on the Grove Street side. A 4' high vinyl fence will screen the west side of the lot.

The lot is currently covered 100% with pavement. The use and coverage have been grandfathered in, therefore no landscaped areas or impermeable surfaces have been added.

<u>City of Keene</u> New Hampshire

MEMORANDUM

TO: Wendy Pelletier

FROM: Tara Kessler, Planner

DATE: June 28, 2017

SUBJECT: Comments on Site Plan Application for 0 Grove Street Parking Lot

Staff from the City of Keene Planning, Code, Engineering, Police and Fire Departments have conducted an initial review of the Site Plan application for 0 Grove Street (TMP# 028-03-011). Included below are comments and questions on the submitted materials. Please, feel free to submit additional information and/or revised drawings until the deadline of July 10. Conversely, you may also choose not to do any revisions and instead, discuss your proposed plan / design choices with the Planning Board at its meeting on July 24, 2017. Please, feel free to contact me with any questions at 603-352-5474 or tkessler@ci.keene.nh.us.

Police Department Comments:

"A few significant issues. They plan to eliminate the Water St. entrance using a pair of plastic 30" planters. These planters (and the five similar ones on Grove St) will be what we call an "attractive nuisance" and will be overturned / destroyed...within the first few weeks of their appearance, and the contents will be spilled all over the sidewalk / street for the City to have to deal with...The four-foot tall vinyl fence bounding the West edge will suffer a similar fate...In short, all of the plastic [planters] will get destroyed / vandalized rapidly. Also, there is no lighting, it would be safer for the cars if there were some. I understand there's none presently."

Planning Department Comments:

Landscaping/Screening:

- 1. While we had discussed options for closing off the driveway to Water Street that were less permanent than closing the curb cut and restoring the sidewalk, staff do not feel the plastic planters are an adequate solution to closing off this access point. Staff agree with the comments provided by the Police Department above. These planters will be moveable and could easily be stolen or relocated.
- 2. The proposed plastic planters would not be considered landscaping as they would be temporary and moveable from the site. For similar reasons, the planters would not be considered an adequate form of screening for the headlights of vehicles from the adjacent properties.

Per Section 102-1229 Parking Lots that Abut Public Rights-of-Way "parking lots must be landscaped along the border of the public right-of-way." This section of the Code provides a list of options for landscaping the lot and also allows for an alternative landscaping plan to be approved by the planning board. In addition, the Planning Board Development Standard for Screening (Standard #8) states that "landscaping should be used whenever possible...to screen vehicular headlights from adjacent properties."

When the ZBA granted the variance for use of this lot as a commercial parking lot in July of 2016 (minutes are attached), the condition of approval was "That the commercial parking lot includes site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department."

Snow Storage:

1. Please indicate where snow storage will be located on the plan.



CARDINAL SURVEYING AND LAND PLANNING, LLC

463 Washington Street Keene, NH 03431 (603) 209-1989

www.cardinalsurveying.net
"Know Your Boundaries"

July 10, 2017

Water and Grove Street Parking Lot

Response to Staff Comments

This is an existing non-conforming parking lot. Because it is existing, it does not need to meet the requirements for setbacks or green space. There is currently no green space or landscaping on the lot. We have added landscape planters to act as physical screening and landscaping. These will be planted with perennial shrubs and plant.

Police Comments: Concerns about the planters being moveable objects and subject to being destroyed/overturned: The planters specified are 20"x30" plastic planters (see attached spec sheet) with self watering storage. Once planted and full of water they weigh approximately 300 lbs. We feel these are of significant mass that they will not be disturbed.

Fencing: We feel that the vinyl fence is the best solution to screen the parking lot from the adjacent residence.

Lighting: There are 4 street lights within 50'-100' of the parking lot, 3 on Water Street with one of them being directly across the street, and one on Grove. We feel that there is sufficient light on the parking lot.

Planning Department Comments:

- 1. The planters to block the curb cut can be upgraded to a heavier more permanent planter if the 300lb. planters do not meet the requirements.
- 2. We believe the planters (see attached spec sheet) that weigh 300 lbs once filled are a viable alternative option for landscaping. Planted with perennial shrubs they would provide a screen to the residence across the road and are spaced with 30" clear between planters, this is closer than the recommended gap of less than 6'.

Snow Storage:

Note added on the south lot line.

Mindy S. Pellet





NOTICE OF DECISION July 5, 2016

ZONING BOARD OF ADJUSTMENT

CASE NUMBER:

ZBA 16-34

Property Address:

0 Grove St.

Zone:

High Density District

Owner:

Jeanette Wright and Michael Lynch

Petitioner:

You are hereby notified that the request for a Variance for property located at 0 Grove St., Keene, which is in the High Density District and based upon the record and which is incorporated by reference has been approved 5-0 with conditions. This is to permit the current open lot to be converted to a commercial parking lot per Section 102-422 of the Zoning Ordinances.

Conditions:

1. That the commercial parking lot includes site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department.

Corinne Marcou, Clerk

Minul Leaven

NOTE: Any person affected has a right to appeal this Decision. If you wish to appeal, you must act within thirty-(30) days of the date of this notice. The necessary first step, before any appeal may be taken to the Courts, is to apply to the Board of Adjustment for a rehearing. The motion for rehearing must set forth all the grounds on which you will be base your appeal. See New Hampshire Statutes, RSA Chapter 677, for details.

<u>City of Keene</u> New Hampshire

ZONING BOARD OF ADJUSTMENT MEETING MINUTES

Tuesday, July 5, 2016

6:30 PM

City Hall Committee Room

Members Present:

Louise Zerba, Chair
Joseph Hoppock, Vice Chair (Arrived at 6:33 PM)
David Curran
Jeffrey Stevens
Stephen Bragdon, Alternate (Departed at 7:12 PM)
John Rab, Alternate

Staff Present:

Gary L. Schneider, Plans Examiner

Members Not Present:

Nathaniel Stout Joshua Gorman, Alternate

I. Introduction of the Board Members

Chair Zerba called the meeting to order at 6:30 PM and introduced the Board Members.

II. Minutes of Previous Meeting- June 6, 2016

Mr. Curran gave a correction to the minutes of June 6, 2016: on Pg. 1 of the minutes in the last paragraph, Mr. Gorman's first name should be spelled "Joshua" not "Joshus."

Mr. Curran made a motion to accept the minutes of June 6, 2016 as amended. The motion was seconded by Mr. Stevens and carried unanimously.

Although not in the agenda, Chair Zerba indicated the need to address a motion for re-hearing of ZBA 16-14, application for Variance at 141 Winchester Street, Keene. Mr. Stevens recused himself.

Chair Zerba indicated because she was not at the last meeting, she would not vote on this matter. Mr. Hoppock indicated the Variance regarded conforming to onsite parking requirements. He said he does not see any good reason to re-hear. Mr. Curran and Mr. Rab agreed.

Mr. Hoppock moved to deny the motion to re-hear ZBA 16-14, which was seconded by Mr. Curran.

On a vote of 3-0, the Zoning Board of Adjustment denied the motion to re-hearing ZBA 16-14.

Mr. Stevens retuned to the Board.

III. Unfinished Business

None at this time.

IV. Hearings

ZBA 16-34:/ Petitioner, Elm City Properties, LLC of 16 North Shore Road, Spofford, NH, requests a Variance for property located at 0 Grove Street, Keene, owned by Jeannette Wright and Michael Lynch of 150 Meetinghouse Road, Hinsdale, NH which is in the High Density District. The Petitioner requests a Variance to permit the current open lot to be converted to a commercial parking lot per Section 102-422 of the Zoning Ordinance.

Mr. Schneider explained that across the street from the property in question is an apartment complex which used to be a factory. When it was a factory, the parking lot in question was used as parking for employees and considered accessory to the factory property. The lot is no longer accessory to a primary use. The property is in the High Density Zone near the Central Business District. The petitioners seek to have the property converted to a commercial parking lot.

Chair Zerba recognized Judy Kalich, President and Owner of Elm City Properties, LLC, Keene. Ms. Kalich indicated she was there to represent herself as well as the property owners, Jeannette Wright and Michael Lynch. The petitioners request a Variance to alleviate overcrowded parking in the neighborhood, to provide alternative parking for abutters, and to improve the aesthetics of the property. Ms. Kalich indicated the commercial lot would increase parking for tenants and in general.

Mr. Hoppock questioned how many cars would fit in the lot (65' x 85') at capacity. Mr. Schneider replied that each parking space is required to be 8' x 18'. Chair Zerba asked if any improvements will be made to the lot. Ms. Kalich replied there are landscaping and curb issues to rectify and there will be City guidance on its updating. Mr. Schneider added the application will be heard by the Planning Board if approved by the ZBA. Ms. Kalich indicated there are currently curbs and two designated entrances to the lot.

Chair Zerba asked if all improvements, including lighting and curbs, will be addressed by the Planning Board. Mr. Schneider said yes, and the ZBA can indicate conditions as well. Mr. Hoppock asked if there are any other commercial lots in the High Density Zone. Mr. Schneider replied there are none that standalone that he is aware of.

Chair Zerba asked Ms. Kalich if they have considered building a small structure on the property. Ms. Kalich indicated the property is too small. Ms. Kalich continued that this property was approved as a commercial lot by the ZBA 10 years ago as petitioned by another landlord who ultimately abandoned the improvements. Mr. Schneider indicated he had the details of that 2006 application.

With no public comment in support or opposition, Chair Zerba asked the Board to deliberate.

Mr. Stevens indicated he is in support of this Variance as increased parking is necessary in these neighborhoods. Mr. Curran agreed indicating improvements to the current condition of the lot are welcome. Mr. Rab added that based on the uses allowed in that district, there is no other logical use of that property.

Mr. Rab made a motion to approve ZBA 16-34, which was seconded by Mr. Curran.

Chair Zerba suggested amending the motion to include site review by the Planning Department.

Mr. Rab made the following amendment to the main motion with the condition that the commercial parking lot includes site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department. The amendment was seconded by Mr. Hoppock and carried unanimously.

Chair Zerba went over the Findings of Fact:

Granting the Variance would not be contrary to the public interest: Granted 5-0.

If the Variance were granted, the spirit of the Ordinance would be observed: Granted 5-0.

Granting the Variance would do substantial justice: Granted 5-0.

If the Variance were granted, the values of the surrounding properties would not be diminished: Granted 5-0.

Unnecessary Hardship

E. Owing to special conditions of the property that distinguish it from other properties in the area, denial of the Variance would result in unnecessary hardship because:

ix. No fair and substantial relationship exists between the general public purpose of the ordinance provision and the specific application of that provision to the property: Granted 5-0.

x. The proposed use is a reasonable one: Granted 5-0.

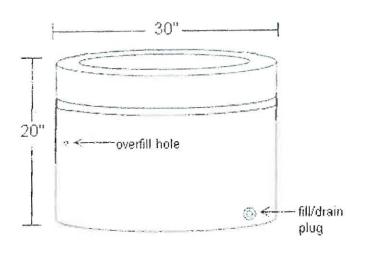
On a vote of 5-0, the Zoning Board of Adjustment approved the application for ZBA 16-34 with the condition that the commercial parking lot includes site screening, lighting, curb cuts, and landscaping at the direction of the Planning Department.

ZBA 16-36:/ Petitioner, Metro Sign & Awning of 170 Lorum St., Tewksbury, MA, requests a Variance for property located at 43 Emerald St., Keene, owned by Barry J. Fox, of 50 Eastwood Road, Keene, which is in the Central Business District. The Petitioner requests a Variance to being required to obtain a sign permit and comply with the Sign Code per Section 102-1283 of the Zoning Ordinance.

Mr. Stevens and Mr. Rab recused themselves and Mr. Bragdon took their place.

Mr. Schneider indicated the property in question is in the Central Business Zone. The property used to be the site of Napa Auto Parts and more recently the Youth Dance Club. The petitioners request a Variance for an internally illuminated sign which is not allowed in the Central Business







Specifications:

- Dimensions: 30" Overall Diameter, 20" Height, 2" Wall
- Weight: 20 lbs
- Materials: Rotationally molded HDPE with UV inhibitors
- Capacity: 25 gallon water reservoir, 24 gallon planting area
- Color Options: Stone Effect: Charcoal, Emerald, Granite, Ice, Sand, and Tan Solid Colors: Royal Blue, Red, Terra Cotta, Reflex Blue, White, and Black
- Logos: Custom vinyl self-adhesive logos available

Self-Watering Planter

The following information is designed to help you setup and maintain your planter for years of effective use.

Specifications:

Dimensions: 20" tall x 30" across

Weight Empty 20 pounds
Weight Full (approx.) 300 pounds
Water Capacity 24 gallons
Earth Capacity 20 gallons

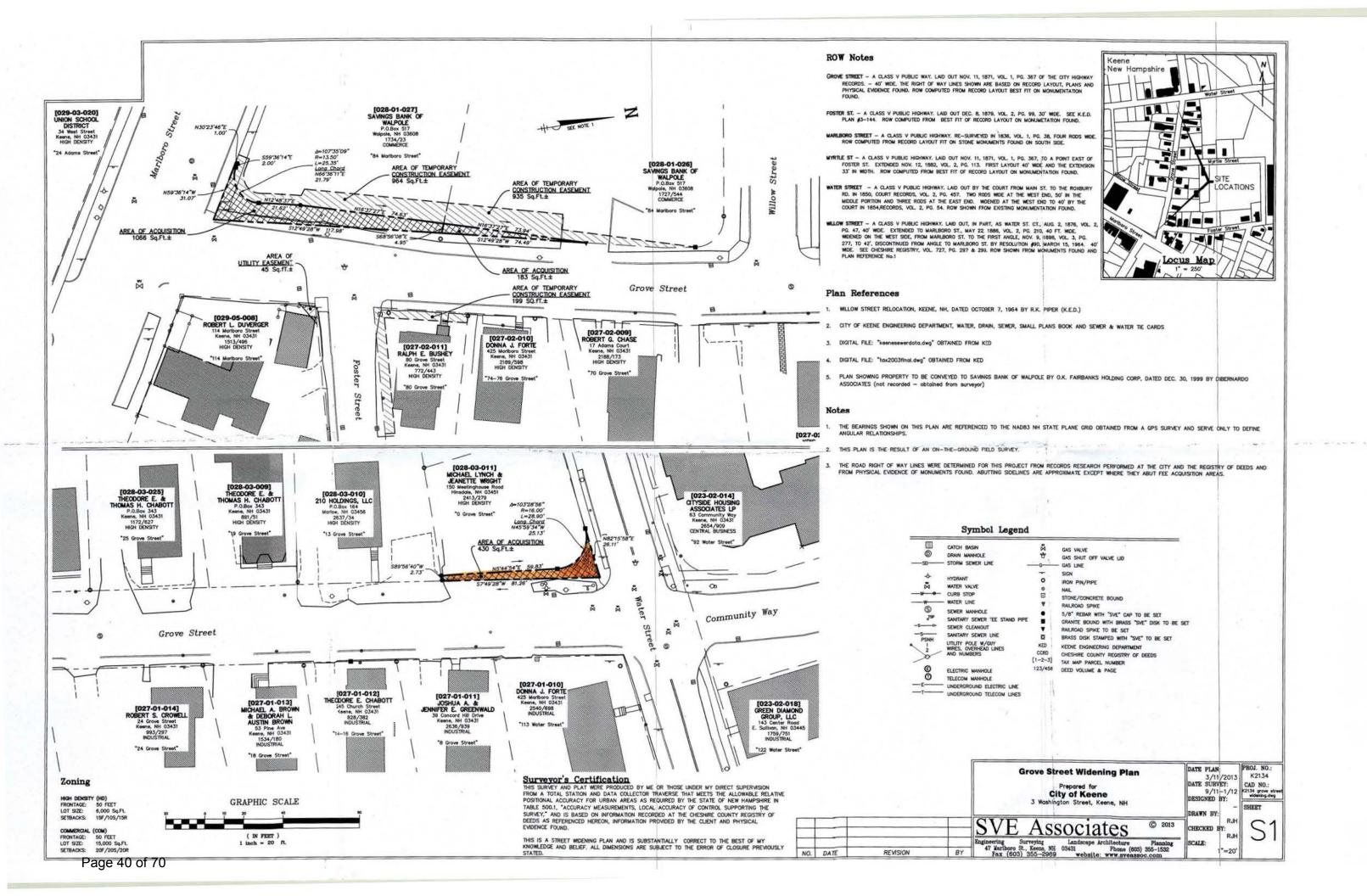
Basic Planting Instructions:

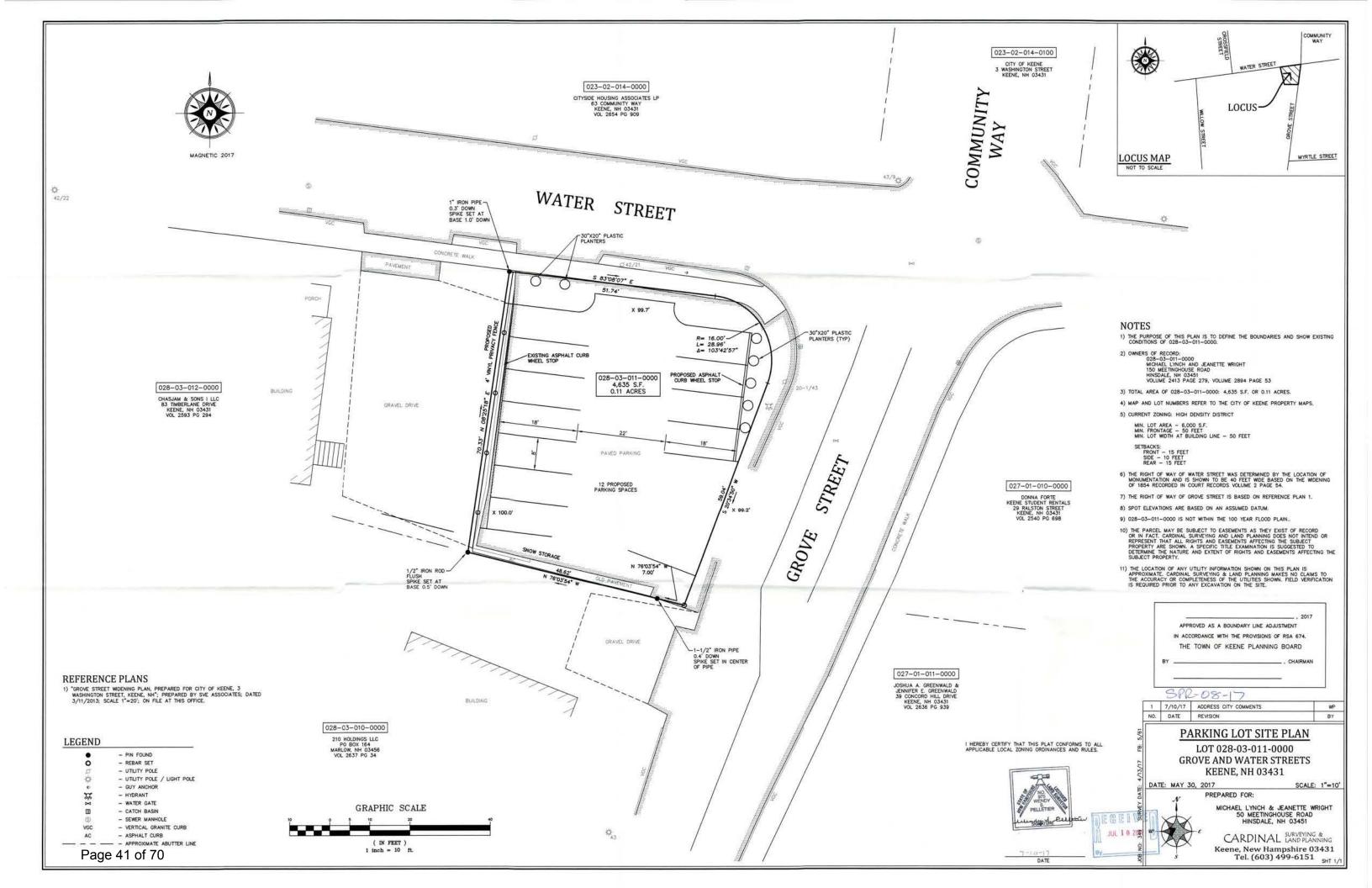
Place the planter in the location you intend to keep it before filling with earth or water. We recommend a solid, level surface for consistent watering. Be sure the drain valve at the bottom is securely fastened and accessible. Fill the water reservoir through the top with about 20 gallons of water, letting that drain through into the bottom. The water will take several minutes to travel through the holes.

To keep earth from blocking the holes or mixing with the water in the reservoir a few quarts of vermiculite, small stones or perlite is recommended. When the water has drained through, fill the planter cavity with earth and plantings. If you are using a single plant, our experience suggests buying a pot no larger than 7 gallons, due to the depth of the planter. Water the new plantings with 5-6 gallons; this will fill the reservoir and any excess will flow through the overflow above the drain.

Because a freshly planted bush has root hairs in a ball, watering every other day is recommended for the first week until the roots have traveled to the bottom of the pot.

In Northern Climates, drain the reservoir at the end of the growing season to prevent freezing damage, In Southern climates the reservoir should be drained and immediately refilled every 6 months.





SPR-578 SITE PLAN REVIEW – 219 West Street – Gas Station Renovation

Request:

MHF Design consultants, on behalf of property owner Summit Distributing LLC of Lebanon NH, is proposing the expansion of an existing retail fuel business and convenience store at 219 West Street. The parcel is 0.419 acres in the Commerce zoning district.

Background:

This location is at the corner of Ashuelot St. and West St. in Keene NH. The project calls for the demolition of an existing 276 SF structure, currently the retail portion of the gas station (circled in yellow). The immediately adjacent retail structure (circled in orange), formerly Summer's Outdoor Outfitters (4,000 SF), will become the convenience store. The number of fueling locations will double to eight. While the number of parking spaces will remain consistent, the overall scale of the resulting business will be similar that of Keene's Cumberland Farms gas station/convenience store on Main Street between Dunbar and



Water Streets. The project also includes the replacement of existing fuel tanks and a state-of-the-art leak detection system in compliance with NH Department of Environmental Services regulations.

Completeness:

The applicant has requested site-specific exemptions from the required submittals for features that are not present on the site (i.e. stonewalls, cellar holes, etc.). After reviewing the request, staff recommends that the Board grant the exemptions, deem the application complete and open the public hearing for SPR-578, Modification 1.

Departmental Comments:

Code: No Comments

Police Dept.: No issues.

Fire Dept.: No issues for the site plan.

<u>Engineering Dept.:</u> The Director of Public Works has expressed concerns regarding potential traffic impacts to the intersection of West and Ashuelot Streets in addition to impacts to West Street's traffic capacity.

Application Analysis:

The following is a review of the Board's relevant standards in relation to the proposed application:

1. Drainage:

- a. Per Planning Board Standard 1.a. The site does not currently have an existing stormwater collection system. The proposed design utilizes an existing, closed drainage systems located on the adjacent parcel, which lies within an existing drainage easement to the City of Keene. The resulting design states that "there will be no cumulative increase in the peak rate of runoff or volume to the downstream tributary area as a result of this project."
- b. Per Planning Board Standard 1.b.1. The site design has incorporated a drip edge infiltration trench which will infiltrate roof runoff. It is important to note that the area draining to this trench is only rooftop runoff in compliance with the NH DES prohibition of not allowing infiltration at sites where petroleum products are dispensed.
- c. Per Planning Board Standard 1.b.3. The site contains "Udorthents, smoothed" (areas from which soil material that has been previously excavated and nearby areas in which this material has been deposited) and "Occum" fine sandy loam soils. The more conservative Soil Group B was used for the drainage analysis calculations.
- d. This standard has been met.

2. <u>Sedimentation and Erosion Control:</u>

- a. Per Planning Board Standard 2.a. Two areas of a temporary silt fence, a temporary, stabilized construction entrance, SiltSoxx and inlet protection details are specified on a separate Erosion & Sediment Control Plan with the requisite provisions.
- This standard has been met.
- 4. <u>Snow Storage</u>: Snow storage is shown on the site plan alongside the east end of the property parcel. This standard has been met.

6. Landscaping:

- a. Per Planning Board Standard 6.g.3 and 6.b.: A variety of shrubs and a perennial planting are proposed within planting areas that are 3', 4' and 5' wide, less than the minimum required width of 8' wide: "More than half of the planting areas shall be at least eight feet wide."
- b. Per Planning Board Standard 6.b.: The applicant has requested the ability to plant their required tree on the adjacent City parcel. The City Engineer has granted this request. The location is shown on the Landscape Plan.
- c. This standard has been met.
- 8. <u>Screening:</u> Development Standard 8.a. "All dumpsters and trash storage areas shall be fully screened by a solid fence of wood, masonry, vinyl or other material deemed acceptable by the Planning Board...Chain link fencing with slats is unacceptable for screening." The applicant has revised their proposed fence to be a "double, wooden, solid, trash enclosure". This standard has been met.

10. Lighting:

- a. Per Planning Board Standard 10. The proposed project is using building-mounted, wall-pacs, new pole lights and new canopy lighting. All of the proposed fixtures are full cut-off and several are International Dark Sky compliant. The paved area U- ratio exceeds the PB standard of average to minimum lighting levels by 0.01% (a 0.26 ratio instead of the required 0.25 ratio). The Board may wish to discuss revision of these fixtures with the Applicant to meet the standard.
- b. Per Planning Board Standard 10.2.a. The "Under Canopy" lighting level is within the City's required lighting levels. This is a substantial improvement over the last several gas station canopy proposals.
- c. This standard has been met.

11. <u>Sewer and Water</u>: The existing site is serviced by City water and sewer. The new site will be serviced similarly with the addition of a grease trap to properly handle the food service waste. This standard has been met.

12. Traffic:

a. The existing fueling station has four fueling locations. The proposed condition is to contain eight pumps. Per information provided by the Southwest Region Planning Commission from the 8th Edition of the ITE Trip Generation Manual for Land Use Code 945 (Gasoline/Service Station with Convenience Mart), the weekday average daily trip is calculated to be 651 daily trips (50% entering, 50% exiting). Per Planning Board Standard 12.b.:

"Any commercial... project involving 100 or more vehicle trips per day...as determined by the most recent published version of the Trip Generation Manual, must demonstrate to the Planning Department that their project will not diminish the capacity or safety of existing City streets, bridges and/or intersections, prior to the issuance of a building permit"

The applicant has stated that they will bring additional Traffic information regarding projected impacts.

b. Per Planning Board Standard 12.e.: "Any development along West Street from School Street to the Bypass... must receive State Department of Transportation traffic impact review." Staff anticipates that this review will be discussed at the Planning Board Meeting.

The initial application submission did not include enough information on this issue discussing additional vehicle trip impacts associated with this expansion. Staff has asked for a Traffic Study however this information will not be available for both Planning and Public Work's engineering review by the planning board meeting date. Planning Board should ask the applicant to discuss the potential traffic impacts to the West and Ashuelot Street intersection as well as potential traffic capacity impacts to West Street.

13. Comprehensive Access Management:

- a. Per Planning Board Standard 13.b. The application confirms the sidewalks along West and Ashuelot Streets. A new sidewalk at the front of the building will connect to Ashuelot St's sidewalk.
- b. Per Planning Board Standard 13.d. A bicycle rack is shown near the edge of the south-east corner of the building.
- c. This standard has been met.

19. Architectural and Visual Appearance:

- a. Per Planning Board Standard 19.a.1.The exterior, front façade is articulated with gable ends and a variety of other architectural details that harmonize with Keene's architectural heritage.
- b. Per Planning Board Standard 19.c.1. The orientation of the structure and the proposed traffic flow does not interfere with the flow of pedestrian traffic.
- c. This standard has been met.

RECOMMENDATION FOR APPLICATION:

Recommend continuing the Public Hearing to allow the evaluation of traffic analysis information.

CITY OF KEENE | PLANNING BOARD SITE PLAN REVIEW / MODIFICATION APPLICATION

This form must be filled out in its entirety. If a box is not checked, staff will assume that the information is not provided and the application is, therefore, not complete. Incomplete applications will not be accepted for review.

A Project Name Mobil Redevelopment		Date Received/Date of Submission: JUN 1 6 2017
Tax Map Parcel number(s)		Date of pre-application meeting:
098-02-14000		Date Application is Complete:
		Planning Department File #: SP2-578, M. I
Project Address:		Name: TOM FRAWLEY SUMMIT DISTRIBUTING, LLC
219 WEST STREET	n e r	Address: 240 MECHANIC STREET LEBANON, NH 03766
	≱	Telephone\ Email: 693-448-4000/tomf@sumd.com
Acreage/S.F. of Parcel: 0.419 / 18,240 S.F.	0	Signature:
	n t	Name: SAME AS OWNER
Zoning District:	c	Address:
COMMERCE	p 1 i	Telephone\ Email.
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Modifications: Is this a modification to	a previo	ously-approved site plan. • No Yes: SPR#: Date:
		affected by the proposed modification to the previously approved site n lieu of submitting required documents.
B Descriptive Narrative	Includ	ing
☑ Type of development ☑	Sedimen	ntation Control Scope/scale of development
	Vegetati	
		nanagement
Any other descriptive information A complete application		include the following
Two (2) copies of completed application	forms sig	ned & dated
☑ Two (2) copies of descriptive narrative		■ Two (2) copies on 11" x 17"
Notarized list of all owners of property w	ithin 200	Three (3) copies of all technical reports
Two (2) sets of mailing labels, per abutte	r	☑ Two (2) color architectural elevations on 11" x 17"
Seven (7) copies on "D" size paper of pla	ns (24" x	36") A check to cover the costs of legal notice to advertise
Three (3) copies of "D" size architectural	elevation	ns (24" x 36") the public hearing, mailing notices out to abutters





Summit Distributing LLC 219 West Street Keene, NH Project Narrative June 16, 2017

The Applicant, Summit Distributing LLC, intends to redevelop the existing retail motor fuel outlet located at 219 West Street. The proposed redevelopment involves one parcel that is identified by the City as Tax Map 98 Block 2 Lot 14, totaling approximately 18,240 square feet (sf). The parcel is currently occupied by an existing Mobil gas station with an 860 sf convenience store, retail fuel canopy with two fuel dispenser islands (four fueling locations), and three underground fuel storage tanks, and a 4,000 sf retail store.

The proposal involves the demolition of the existing convenience store, retail fuel canopy and the removal of the underground fuel storage tanks. The redevelopment will include converting the existing 4,000 square foot (sf) retail building into a convenience store. Additionally, four motor fuel dispensers (eight fueling locations), an overhead canopy, and two new double wall fiberglass underground fuel storage tanks will be constructed.

The new underground fuel storage tanks will consist of double wall fiberglass construction. Fuel lines will also be replaced with new double wall product lines compliant with current NHDES regulations. The leak detection system will also be upgraded to a state-of-the-art monitoring system.

The property is located in the Commerce (C) zoning district, whereby the gas station and convenience store are allowed uses. The new canopy will be 14' wider than the existing canopy along the street frontage. The Site Plan provides calculations for the canopy encroachment as well as existing and proposed impervious cover calculations.

As part of the redevelopment of this property, improved off-street parking including fully compliant accessible parking space with an access aisle and accessible route to the building entrance will be provided. The existing site provides 16 parking spaces and the proposed redevelopment will provide 16 parking spaces.

The site currently has two existing driveways along West Street and one driveway along Ashuelot Street. As part of the redevelopment the two existing West Street driveways will remain and the existing Ashuelot Street driveway will be shifted further away from the intersection.

Pedestrians have access to the site via the existing sidewalk network that is provided on West Street and Ashuelot Street. A new concrete sidewalk will also be constructed along the front of the building which will provide pedestrian access to the Ashuelot Street sidewalk system. There are no changes to the existing sidewalk system that would diminish this access. These sidewalks are also safely illuminated via existing lighting provided on-site.

Bicycle parking will be added to the site via a new bicycle rack that will be provided at the rear of the site. This location will be easily accessible from either street system.

New lighting for the canopy will consist of energy efficient LED fixtures which will be flush with the canopy deck and dark sky compliant. New site light poles will also be provided on-site.

The proposed building will be serviced by Municipal water and sewer, natural gas and underground electricity. A 1,500 gallon exterior grease trap will be provided for the food program prior to discharging into the municipal sanitary sewer system. An upgraded on-site storm water system will provide additional treatment of runoff generated from the project site. The roof drain for the canopy will be connected underground, whereas the existing canopy currently discharges overland to the adjacent pavement area. Additionally, the proposed site improvements include a drip edge infiltration trench which receives all roof runoff from the convenience store building. Erosion control is outlined on the site plans.

All demolition and disposal of materials will be in accordance with local and state requirements. All required NHDES permits will be obtained prior to construction.

A WAIVER WILL BE REQUIRED FOR "STANDARD 6 LANDSCAPING" FOR NOT PROVIDING REQUIRED STREET TREES AND LANDSCAPE AREAS.	THE
REQUIRED STREET TREES AND LANDSCAPE AREAS.	
JUN 1 6 201	7
The Planning Board Development Standards are to be met for all applications. Please review the development standards and provide a brief narrative description for how your application addresses each and/or indicate on the plan or in the application proof of compliance can be found. Applicants can either supply the information in the space provided, or attach a brief narrative (use of a separate sheet is recommended).	e where
1) Drainage: SEE STORMWATER MANAGEMENT AND BEST MANAGEMENT PRACTICES	REPORT
Sedimentation & Erosion Control: SILT SOXX/SILT FENCE TO BE PLACED AT DRIVEWAY ALONG PROPERTY LINES (SEE EROSION CONTROL PLAN) 3) Hillside Protection: N/A	'S AND
4) Snow Storage & Removal: NOTE IS SHOWN ON PLAN	
5) Flooding: N/A	
6) Landscaping: LANDSCAPING HAS BEEN ADDED TO THE LIMITED AREAS ON-SITE. A IS REQUIRED FROM THE TREE REQUIRMENT.	WAIVER
7) Noise: NO CHANGES TO EXISTING USE OF SITE.	
8) Screening: THE SITE ABUTS COMMERCIAL DEVELOPMENT AND NO CHANGES ARE PRO	OPOSED.
9) Air Quality: NO CHANGE TO THE USES ARE PROPOSED.	
10) Lighting NEW SITE AND CANOPY LIGHTING IS PROPOSED. ALL CANOPY FIXTURES WILL BE WITH THE CANOPY DECK AND ALL FIXTURES WILL BE DARK SKY COMPLIANT.	E FLUSH
11) Sewer & Water: THE EXISTING SITE IS CURRENTLY SERVICED BY WATER AND SEWER. A NE EXTERIOR GREASE TRAP WILL BE PROVIDED ALONG WITH UPGRADED SERVICE CONNECTIO	W NS.
12) Traffic: NO NEW TRAFFIC IS ANTICIPATED SINCE THE TOTAL RETAIL SPACE ON SIT WILL BE REDUCED.	Е

- Driveways THE TWO EXISTING DRIVEWAYS ALONG WEST STREET WILL REMAIN UNCHANGED. THE ASHUELOT STREET DRIVEWAY WILL BE SHIFTED AWAY FROM THE SIGNALIZED INTERSECTION.
 Hazardous & Toxic Materials: THE ENTIRE UNDERGROUND FUEL STORAGE SYSTEM IS TO BE UPGRADED WITH STATE OF THE ART EQUIPMENT/XTURES WILL BE DARK SKY COMPLIANT.
 Filling & Excavation: N/A
- 16) Wetlands: N/A
- 17) Surface Waters: N/A
- 18) Stump Dumps: N/A
- 19) Architecture & Visual Appearance: THE PROPOSED BUILDING AND CANOPY ARCHITECTURE IS CONSISTENT WITH THE ABUTTING USES.

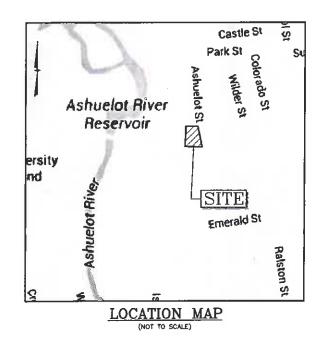


PROPOSED RETAIL MOTOR FUEL OUTLET SITE RE-DEVELOPMENT PLANS

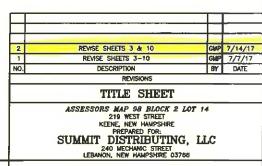
Assessors Map 98 Block 2 Lot 14 219 West Street Keene, New Hampshire Prepared for:

Summit Distributing, LLC

240 Mechanic Street Lebanon, New Hampshire 03766

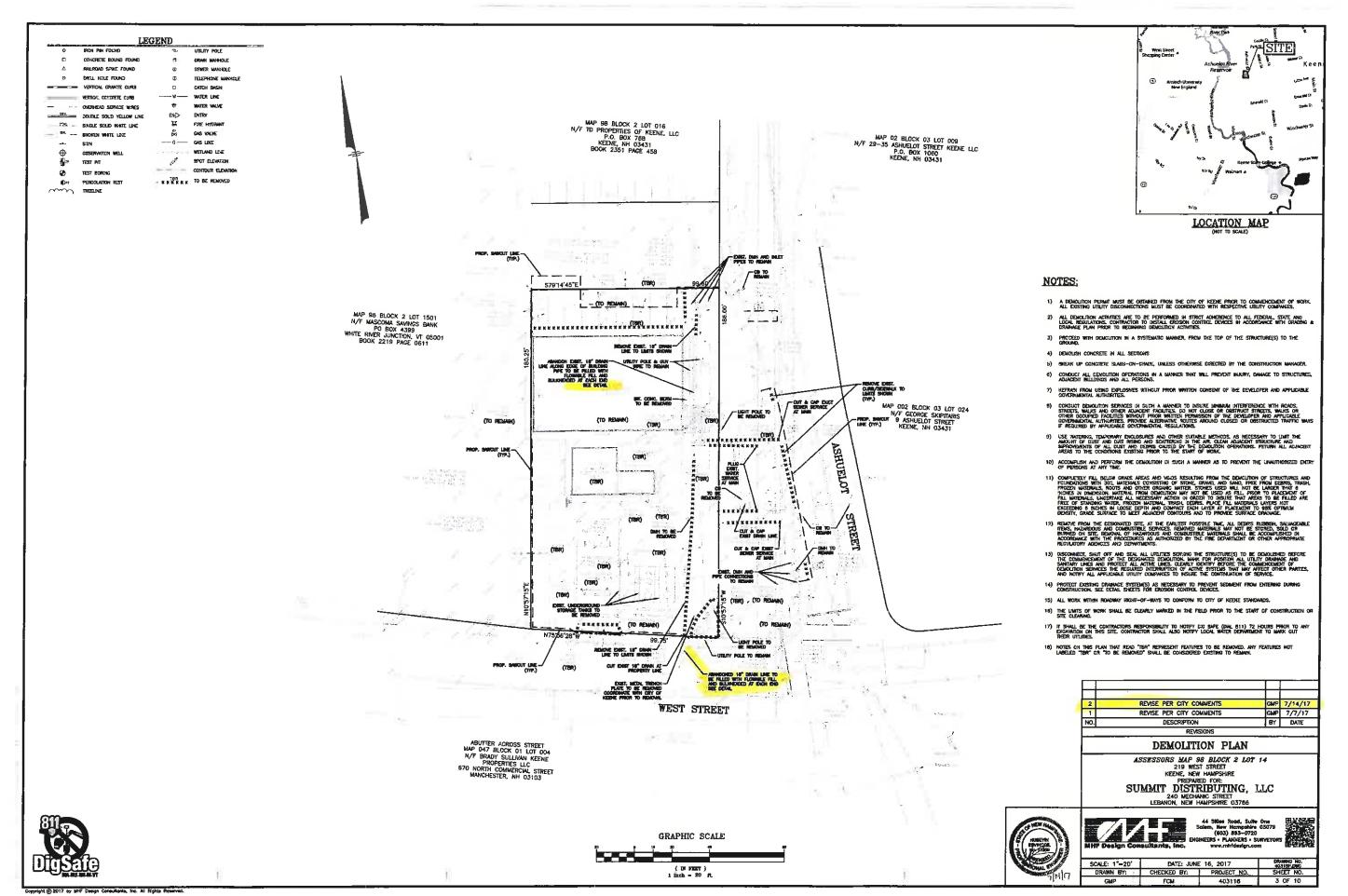


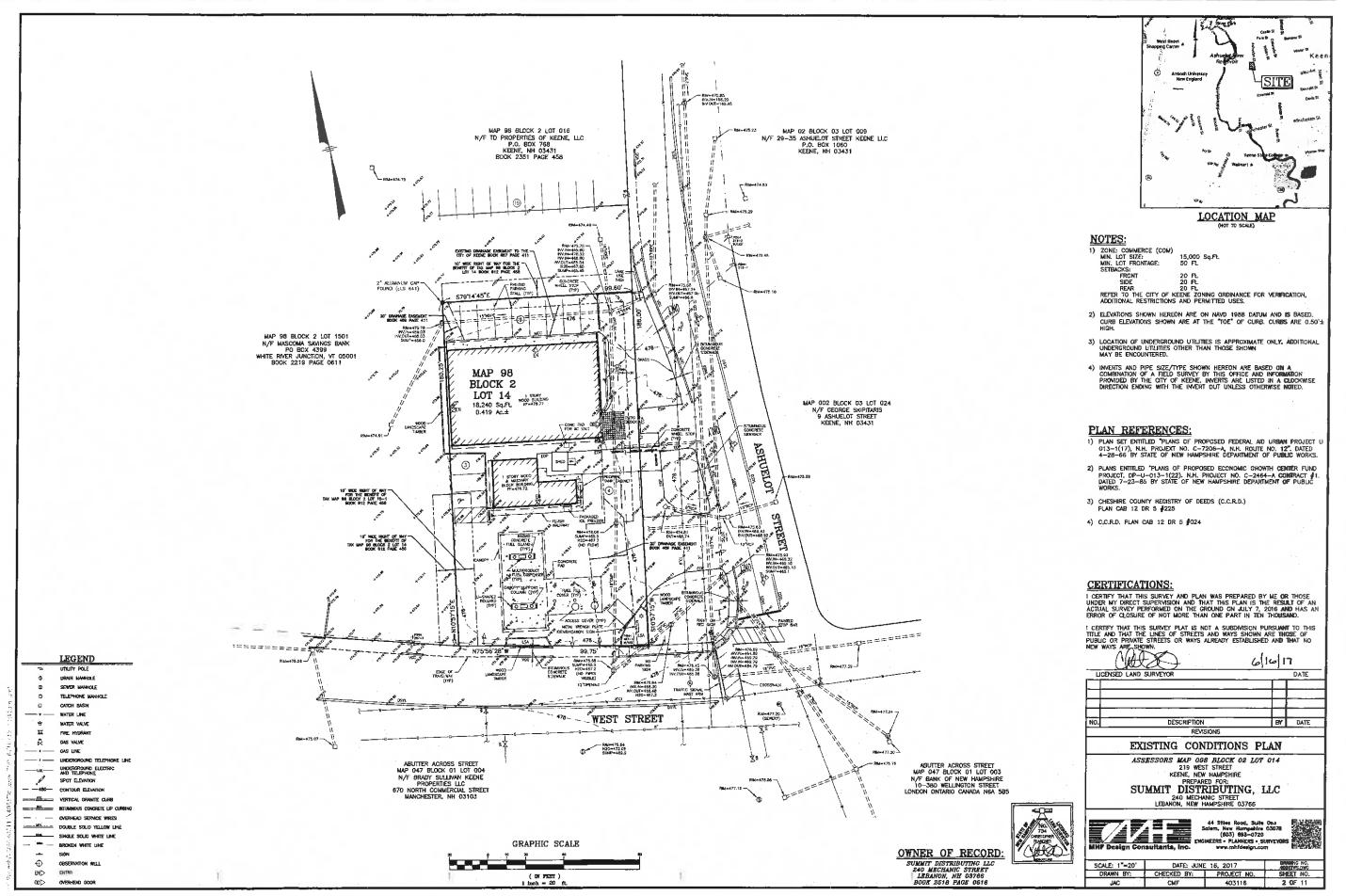
INDEX TO DRAWINGS TITLE SHEET **EXISTING CONDITIONS PLAN DEMOLITION PLAN** SITE PLAN **GRADING & DRAINAGE PLAN UTILITIES PLAN EROSION & SEDIMENT CONTROL PLAN** LANDSCAPE PLAN SITE DETAILS SITE DETAILS 1 OF 1. LIGHTING PLAN (RL-4706-S1) 1 OF 1. CANOPY ELEVATIONS

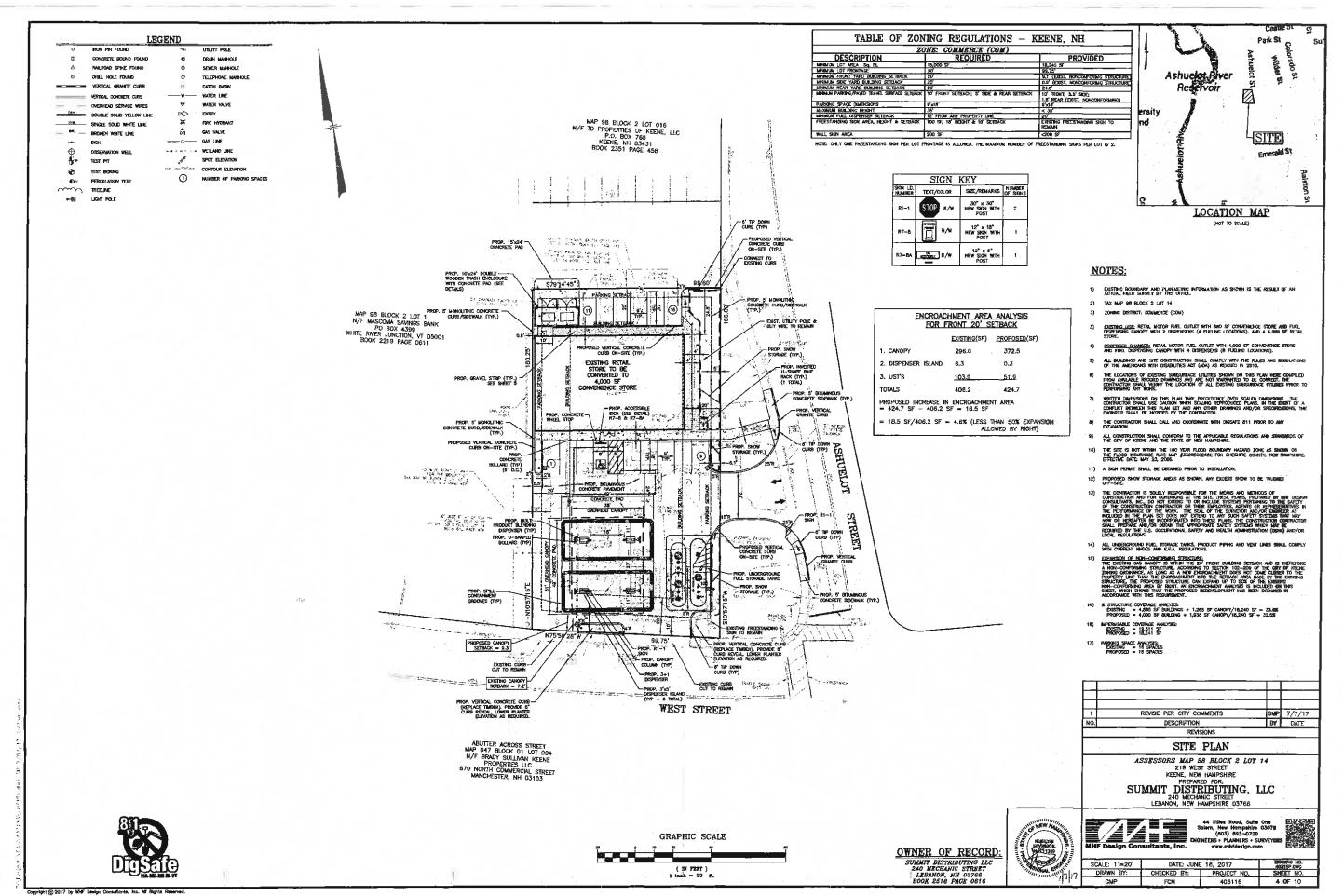


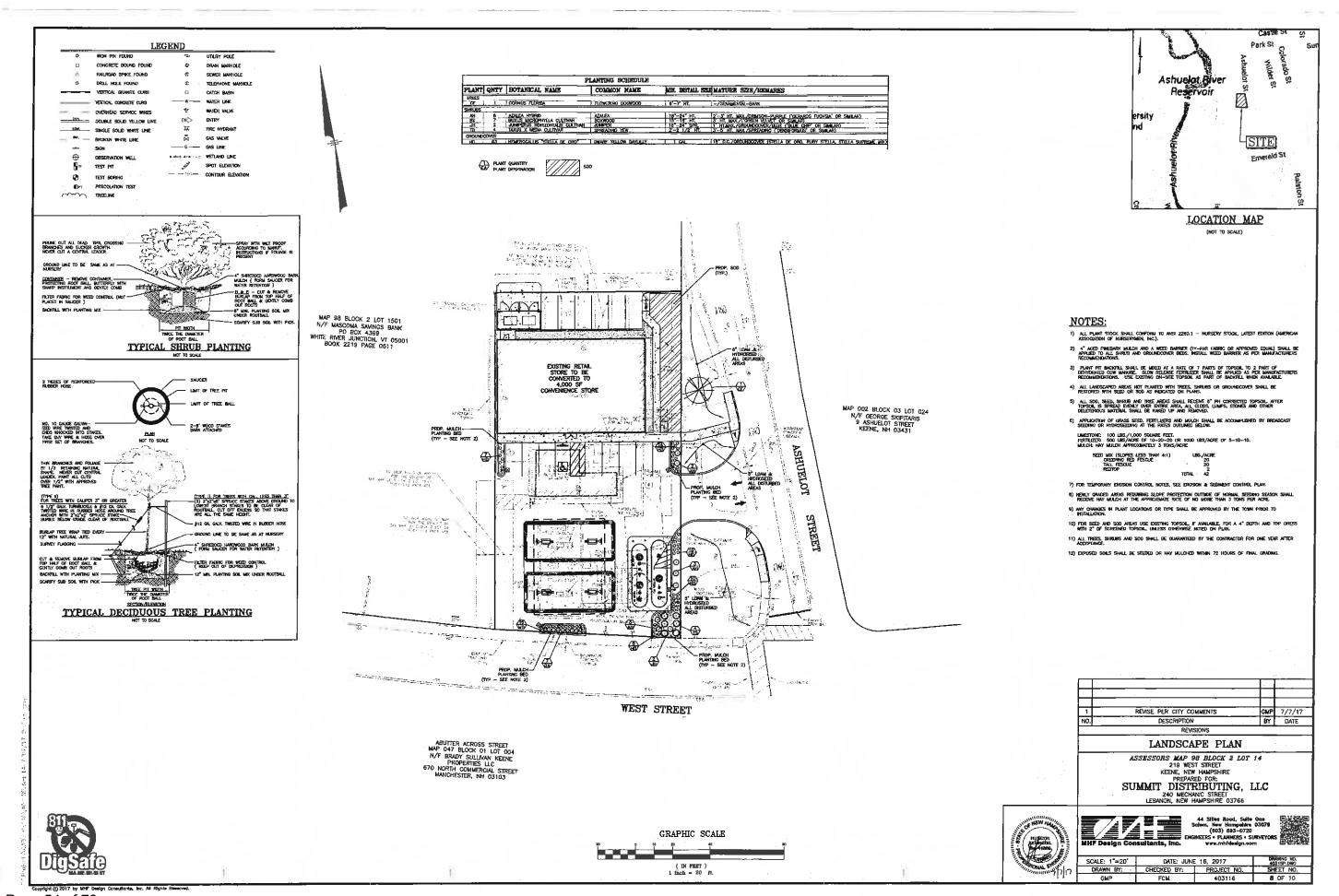


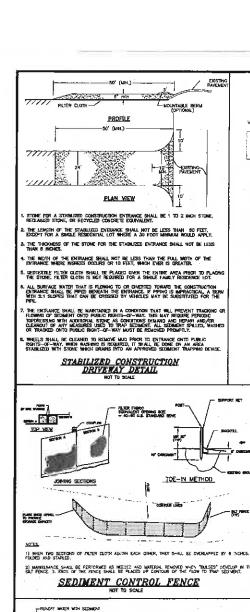










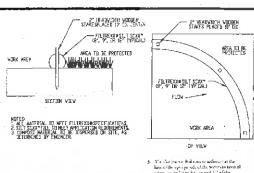


1) A wire mesh should be placed diver the prop Palet or gurb open me so that the entire open me and a minalum of 12 modes around that open me are covered by the mesh the mesh may be ordinare materiake cotto or whet mesh with open mesh to 1/2 mod.

THE WIRE MESH SHOULD BE DONERED WITH CLEAN COARSE ACCREGATE SUCH AS SENER STONE FOR A N DEPTH OF 12 INCHES

ON-SITE INLET PROTECTION DETAIL

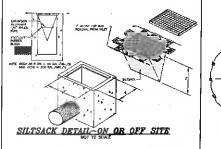
s) the coarse aggregate should extend at least 18 inches on all sides of the drain openin MATERIANCE: AL STRUCTURES SOULD BE REFOCTED AFTER DEET MAY STOP AN OFFER DUMB (PASSE)
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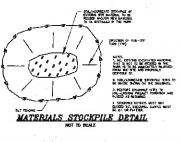


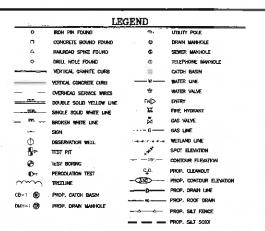
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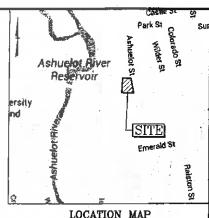
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LOCATION MAP

EROSION CONTROL NOTES:

1. THE EROSION COMPROL PROCEDURES SHALL CONFRON TO THE NY STORMANTER MANUAL VOLUME SERSION & SOMEWIT CONFINCION CONSTRUCTION, DECEMBER 2006.

4. ALL PERMANENT STORM WATER STRUCTURES SMALL BE STABLIZED PRIOR TO DIRECTING FLOW INTO THEM, AN AREA SMALL BE CONSIDERED STABLE IF ONE OF THE FOLLOWING MAS COCURRED; A) BASE COURSE GRAVELS HAVE BEEN INSTALLED IN AREAS TO BE PARCELLY VIGITATED GROWTH MAS BEEN ESTABLISHED.

(2) A MINIMARIA OF BE PERCENT VIGITATED GROWTH MAS BEEN ESTABLISHED.

(3) AN ANIMALION OF 3 MOCHES OF MON-TEROSIVE MATERIAL SUCH AS STONE OF RIP-RAP HAS BEEN MASTILLED.

(4) OR, ENGRADN CONTROL BLANGETS HAVE BEEN PROPERLY INSTALLED.

7. ANY DISTURBED AREAS WHICH ARE TO BE LETT TEMPORAPHLY, AND WHICH WILL BE RESPACED LATER DURING CONSTRUCTION SHALL BE MACHINE THY MALDIES AND SEEDED WITH RITE GROSS TO SHOULD SHALL BE MACHINE TO PROSERVE OF DURINGED SHALL SHALL BE MADE TO REPOSE TO THE STATE OF 2 TORIS PER ACRE. BALLS SHALL BE LINSPOILED, ARE DRIED, AND FREE FROM WIED, SECTION AND FREE FROM WIED.

8. THE FILL IMITERIAL SHALL BE OF APPROVED SOIL TYPE FREE FROM STIMPS, ROOTS, WOOD, ETC. TO BE PLYCED IN 12" LITTS OR AS SPECIFIED, BULLDOZERS, TRUCKS, TRACTORS, OR ROLLERS MAY BE USED FOR COMPACTION BY ROUTING THE EQUIPMENT TO ALL AREAS OR EACH LAYER.

AVOID THE USE OF FUTURE OPEN SPACES (LOAM & SEED) WHEREVER POSSIBLE DURING CONSTRUCTION, CONSTRUCTION TRAFFIC SHALL USE THE ROADBEDS OF FUTURE ROADS.

TEMPORARY EROSION CONTROL MEASURES:

. THE SMALLEST PRACTICAL AREA OF LAND SHALL BE EXPOSED AT ANY ONE TIME. ALL AREAS BE STABILIZED WITHIN 45 DAYS OF INITIAL DISTURBANCE.

SEDIMENT TRAPS SHALL BE INSTALLED AS REQUIRED, BARRIERS AND TRAPS ARE TO BE M AND CLEANLD UNTIL ALL SLOPES HAVE A HEALTHY STAND OF GRASS.

MULCH SHALL BE MOWINGS OF ACCEPTABLE HERBACEOUS GROWTH, FREE FROM MOXIOUS WEEDS OF WOODY STEMS, AND SHALL BE DRY. NO SALT HAY SHALL BE USED.

4. FILL MATERIAL SHALL BE FREE FROM STUMPS, WOOD, ROOTS, ETC.

STOCKPHED MATERIALS SHALL BE PLACED ONLY IN AREAS SHOWN ON THE PLANS, STOCKPHES SHALL BE PROTECTED BY SILVATION FENCE AND SEEDED TO PROMENT ISSON, THESE MEASURES SHALL REMAIN UNITLAL MATERIAL, HAS BEEN PLACED OR DISPOSED OFF SITE.

6. ALL DISTURBED AYEAS SHALL BE LOAMED AND SEEDED. A MINIMUM OF 4 INCHES OF LOAM SHALL BE INSTALLED AND SEEDING AS SPECIFIED.

AFTER ALL DISTURBED AREAS HAVE BEEN STABILIZED THE TEMPORARY EROSION CONTROL MEASURE ARE TO BE REMOVED.

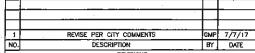
8. PAVED ROADWAYS MUST BE KEPT CLEAN AT ALL TIMES.

9. ALL CATCH BASIN INLETS WILL BE PROTECTED WITH LOW POINT SEDIMENTATION BARRIES

ALL STORM DRAINAGE QUITLETS WILL BE STABILIZED AND CLEANED AS RECURRED, BEFORE THE DISCHARGE POINTS BECOME OPERATIONAL.

11. ALL DEWATERING OPERATIONS MUST DISCHARGE DIRECTLY INTO A SEDIMENT FILTER AREA.

12. JUTE MATTING OR APPROVED EQUIVALENT SHALL BE PROVIDED ON ALL SLOPES GREATER THAN 3

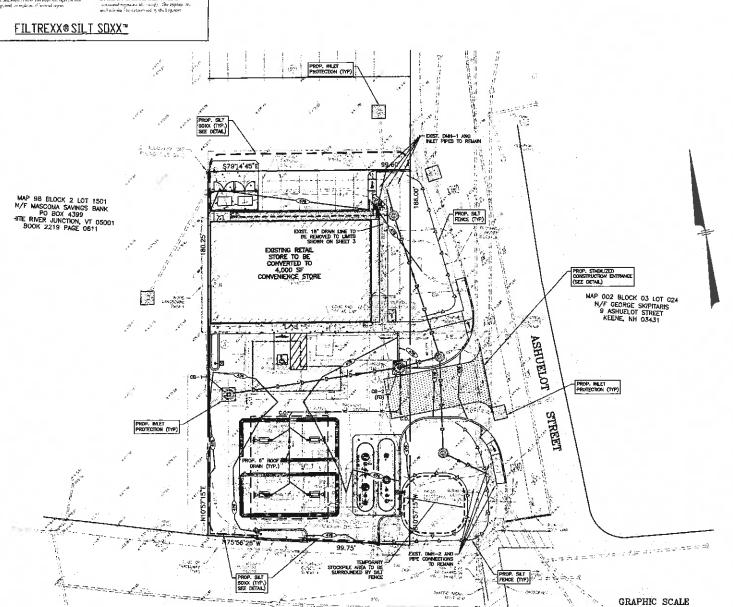


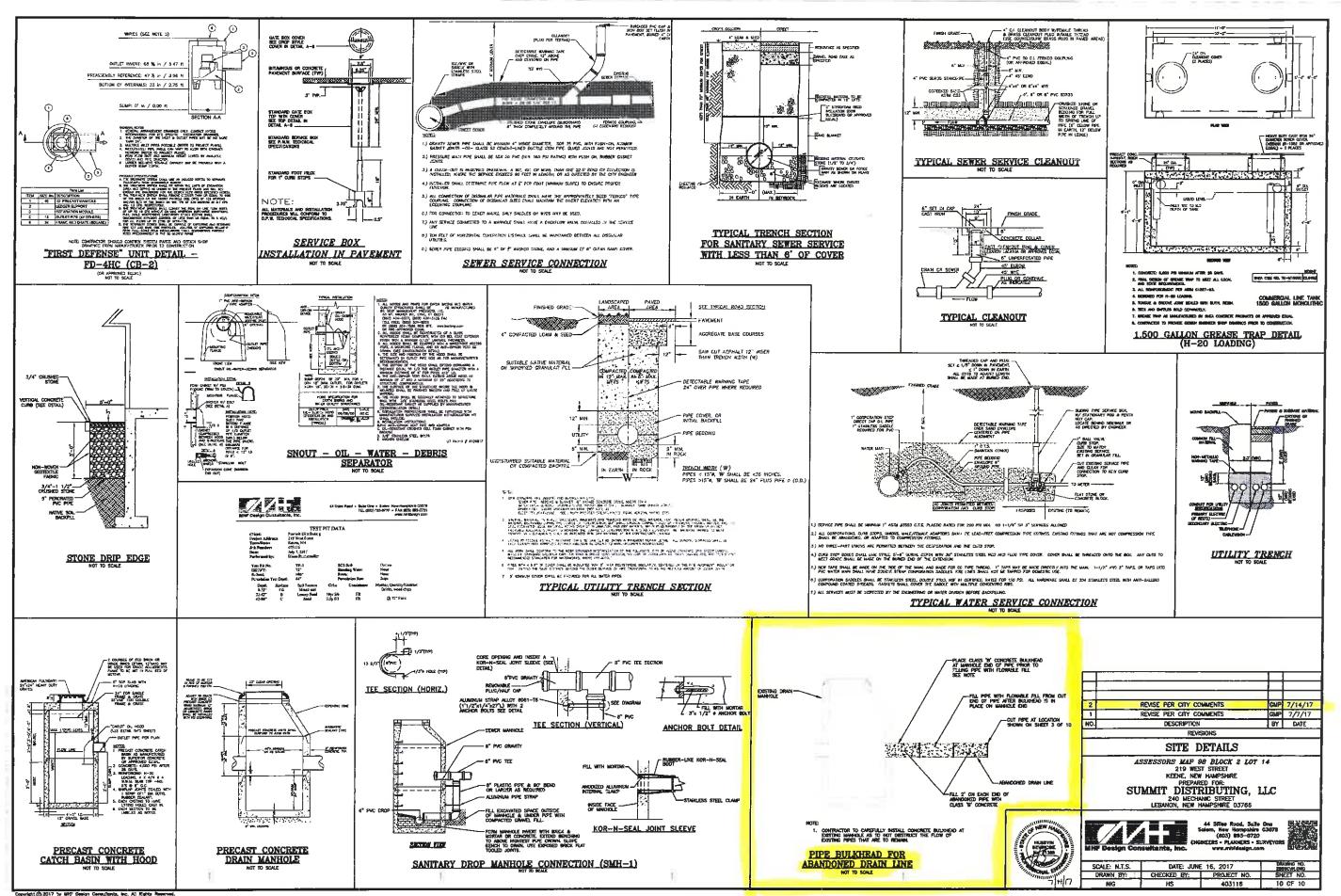


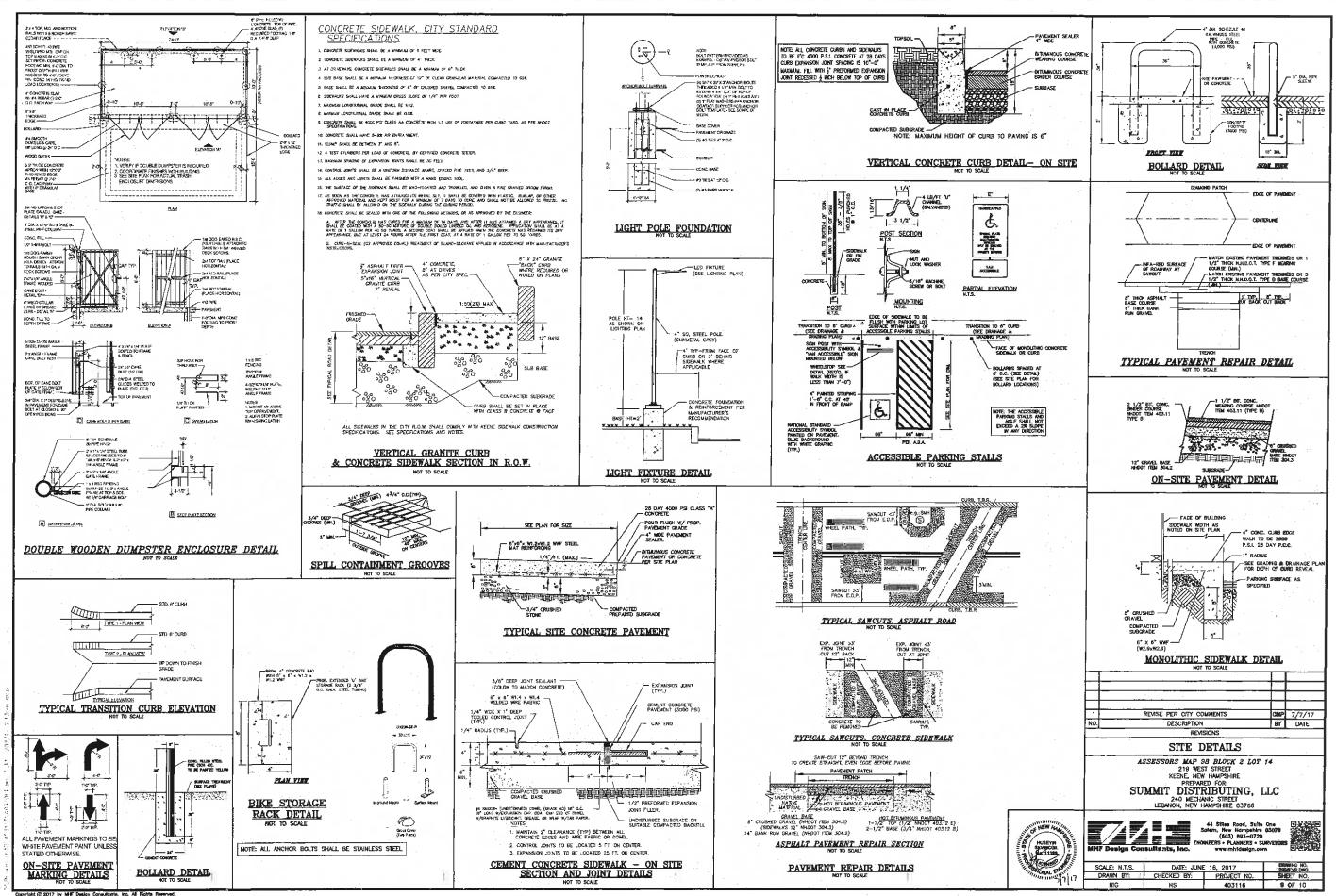
(IN FERT)
1 inch = 20 ft.

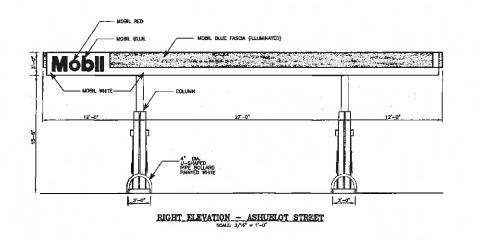


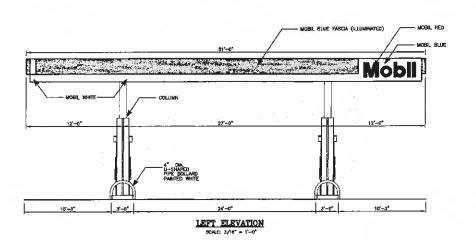
REVISIONS EROSION & SEDIMENT CONTROL PLAN ASSESSORS MAP 98 BLOCK 2 LOT 14 219 WEST STREET KEENE, NEW HAMPSHIRE SUMMIT DISTRIBUTING, LLC 240 MECHANIC STREET LEBANON, NEW HAMPSHIRE 03766 Stilles Road, Suite One m, New Hampshire 03079 (603) 893–0720 DATE: JUNE 16, 2017 CHECKED BY: PROJECT NO 403116

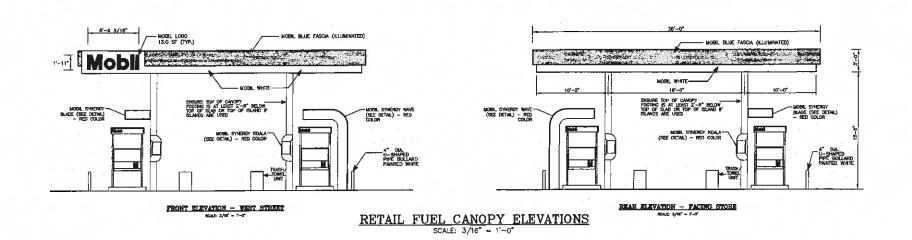


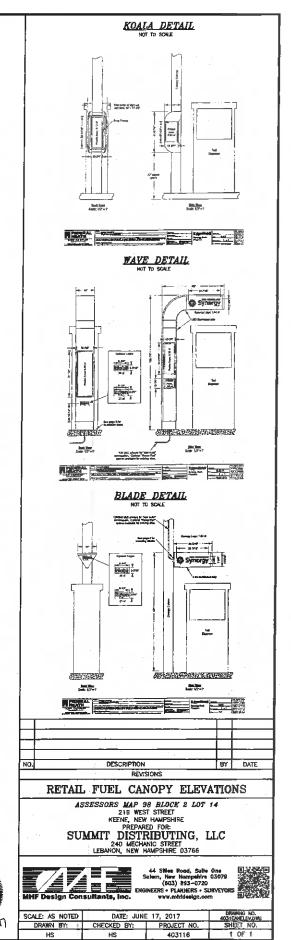




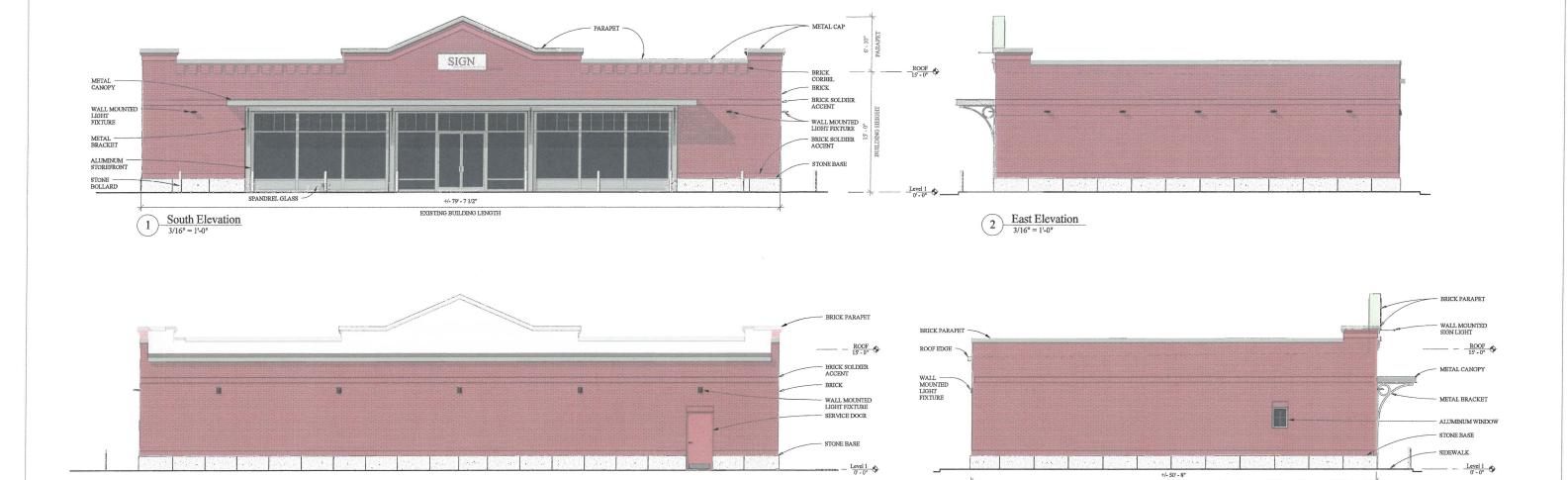




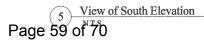












3 North Elevation
3/16" = 1'-0"



West Elevation

3/16" = 1'-0"

EXISTING BUILDING WIDTH

6 View from Corner N.T.S.



Randall T Mudge & Associates



Elevations

1703 16 JUN 2017

-SPR1

Architects
85 DCH
Route 10
Lyme, New Hampshire

CITY OF KEENE NEW HAMPSHIRE

Public Works Department

Date: June 27, 2017

To: Michelle Chalice, Planner

Through: Donald R. Lussier, P.E., City Engineer

From: Yelma Desseta, Civil Engineer

Subject: 219 West Street (SPR-578, MOD.1)

Background:

The Department of Public Works, Engineering Division received the following documents in our office on June 21, 2017 for review and comments.

- Site plan entitled "Proposed Retail Motor Fuel Outlet Site Re-development Plans" MHF Design Consultants, Inc., dated June 16, 2017.
- Drainage Report prepared by MHF Design Consultants, Inc., dated June 16, 2017.

The Engineering Division reviewed the above documents and made comments in conformance with standard engineering practice and compliance with City of Keene Subdivision Rules and Regulations (Sec. 70-121. Lot monuments, Sec.70-122 Utility right-of-way, Sec.70-123 Street right-of-way, Sec. 70-124 Streets, Sec. 54-98 Drainage, Sec. 70-125 Grading, Sec. 70-126 Curbs, Sec.70-127 Sidewalks and Sec.70-129 Traffic control signals).

Site Plans:

- 1. Please confirm that all symbology used in the drawings is defined in the legend (e.g., storm drain, sewer, etc.).
- 2. Existing water and sewer services shall be terminated at the city main, not at the property line.
- 3. Sheet 6 of 10, sanitary sewer pipe schedule table contradicts the "Notes" that states all sanitary sewer pipes shall be shall be SDR-35 PVC. Please clarify contradicting information.
- 4. Sheet 9 of 10, granite curbs to be set on gravel; the City requires granite curb to be set in place with class B concrete per City standard detail. Curbs within the Right-of-Way shall comply with this standard. Curbs on site may be set in gravel at the owner's discretion.

- 5. Sheet 9 of 10, concrete sidewalk details depicts wire mesh with 3000 psi, and steel reinforcement with 4000 psi. The City requires all cast-in-place concrete sidewalks to have a compressive strength of 4000 psi and fiber reinforcement.
- 6. Please contact the City of Keene Engineering Division for updated standard details for work within the Right-of-Way.

Traffic Impact Study:

1. N/A

Stormwater Management:

- 1. Show location of soil percolation tests.
- 2. Provide seasonal high ground water table elevations for proposed infiltration trenches.
- 3. Existing 18" drain to be abandoned within West Street shall be bullheaded at each end and filled with flowable fill.
- 4. Applicant shall prepare and grant to the City a modified drainage easement to cover the entirety of the re-laid drainage pipe.
- 5. DMH-1, DMH-2 and DMH-3 along with the various length of 18" HDPE pipe connecting the manholes to the City's drainage network, shall become property of the City and be constructed to DPW standards. All other drainage structures and pipes shall remain property of the owner and will not be maintained by the City.

CITY OF KEENE NEW HAMPSHIRE

Public Works Department

Date: July 11, 2017

To: Michelle Chalice, Planner

Through: Donald R. Lussier, P.E., City Engineer

From: Brett Rusnock, P.E. Civil Engineer

Subject: 219 West Street (SPR-578, MOD.1)

Background:

The Department of Public Works, Engineering Division received the following documents in our office on July 10, 2017 for review and comments.

- Response to City Review Comments, dated June 28, 2017.
- Site plan entitled "Proposed Retail Motor Fuel Outlet Site Re-development Plans" MHF Design Consultants, Inc., dated June 16, 2017; Revised July 7, 2017.
- Drainage Report prepared by MHF Design Consultants, Inc., dated June 16, 2017;
 Revised July 7, 2017.
- Operation and Maintenance Manual for Stormwater Management Systems, dated June 16, 2017.

The Engineering Division reviewed the above documents and made comments in conformance with standard engineering practice and compliance with City of Keene Subdivision Rules and Regulations (Sec. 70-121. Lot monuments, Sec.70-122 Utility right-of-way, Sec.70-123 Street right-of-way, Sec. 70-124 Streets, Sec. 54-98 Drainage, Sec. 70-125 Grading, Sec. 70-126 Curbs, Sec.70-127 Sidewalks and Sec.70-129 Traffic control signals).

Site Plans:

1. Please confirm that all symbology used in the drawings is defined in the legend (e.g., storm drain, sewer, etc.).

Applicant response: The legends have been revised on all sheets to define all symbology used in the drawings.

Engineering response: The comment is addressed.

2. Existing water and sewer services shall be terminated at the city main, not at the property line.

Applicant response: The Demolition Plan (Sheet 3 of 10) has been revised to show all existing water and sewer services being terminated at the City main.

Engineering response: The comment is addressed.

3. Sheet 6 of 10, sanitary sewer pipe schedule table contradicts the "Notes" that states all sanitary sewer pipes shall be SDR-35 PVC. Please clarify contradicting information.

Applicant response: The Sanitary Sewer Pipe Schedule shown on the Utility Plan (Sheet 6 of 10) has been revised to specify all pipes as PVC.

Engineering response: The comment is addressed.

4. Sheet 9 of 10, granite curbs to be set on gravel; the City requires granite curb to be set in place with class B concrete per City standard detail. Curbs within the Right-of-Way shall comply with this standard. Curbs on site may be set in gravel at the owner's discretion.

Applicant response: Sheet 9 of 10 has been revised to show the City of Keene Standard Detail for vertical granite curb and concrete sidewalks in the right-of-way.

Engineering response: The comment is addressed.

5. Sheet 9 of 10, concrete sidewalk details depicts wire mesh with 3000 psi, and steel reinforcement with 4000 psi. The City requires all cast-in-place concrete sidewalks to have a compressive strength of 4000 psi and fiber reinforcement.

Applicant response: Sheet 9 of 10 has been revised to show the City of Keene Standard Detail for vertical granite curb and concrete sidewalks in the right-of-way.

Engineering response: The comment is addressed.

6. Please contact the City of Keene Engineering Division for updated standard details for work within the Right-of-Way.

Applicant response: All applicable standard details have been provided by the City of Keene Engineering Division and have been added to the revised plans.

Engineering response: The comment is addressed.

Traffic Impact Study:

N/A

Stormwater Management:

1. Show location of soil percolation tests.

Applicant response: The location of the soil percolation test and test pit has been added to the plans.

Engineering response: The comment is addressed.

2. Provide seasonal high ground water table elevations for proposed infiltration trenches.

Applicant response: A test pit has been performed at the location of the proposed infiltration trench to determine the seasonal high groundwater elevation. The test pit

results have been added to Sheet 10 of the revised plans and the revised Stormwater Management Report.

Engineering response: The comment is addressed. The test pit data reports that the soils identified at the elevation of the infiltration trench are sand, with a measured percolation rate of 2 minutes per inch. The reported estimated seasonal high groundwater elevation is 72 inches below the surface (Elevation 470.5'). This provides the minimum vertical separation of 3 feet between the bottom of the infiltration trench (Elevation 473.5') and the groundwater elevation, as outlined in the New Hampshire Stormwater Manual.

3. Existing 18" drain to be abandoned within West Street shall be bullheaded at each end and filled with flowable fill.

Applicant response: The Demolition Plan (Sheet 3 of 10) has been revised to call out for the existing 18" drain line being abandoned to be bullheaded at each end and filled with flowable fill.

Engineering response: The comment is partially addressed. The portion of the 18" drain within the site to be abandoned is covered by the new note. The portion of the existing 18" drain between the property line and the drainage manhole within West Street should also be filled with flowable fill. Revise the sheet accordingly. Also provide a detail for the proposed pipe bulkhead ("bullhead" in previous comment). The City wishes to maintain the 20" VC drain downstream of the manhole within West Street. As such, the bulkhead must be constructed cleanly so as to not obstruct the downstream pipe.

4. Applicant shall prepare and grant to the City a modified drainage easement to cover the entirety of the re-laid drainage pipe.

Applicant response: A label has been added to the Grading & Drainage Plan (Sheet 5 of 10) stating that the existing Drainage Easement to the City shall be modified to reflect the new drainage connection. Once the plan is approved, MHF shall prepare a separate easement showing the modifications to the drainage easement.

Engineering response: The comment is addressed. Submit the easement plan and language within 2 weeks of plan approval.

5. DMH-1, DMH-2 and DMH-3 along with the various length of 18" HDPE pipe connecting the manholes to the City's drainage network, shall become property of the City and be constructed to DPW standards. All other drainage structures and pipes shall remain property of the owner and will not be maintained by the City.

Applicant response: Note 16 has been added to the Grading & Drainage Plan (Sheet 5 of 10) to address this comment.

Engineering response: The comment is addressed.

228 Series™

LED Recessed Canopy Luminaire

Product Description

Slim, low profile, easy mounting from below or above the deck. Luminaire sides are rugged cast aluminum with high performance extruded aluminum heat sinks specifically designed for LED. Luminaire mounts directly to the canopy deck and is secured in place with compression molded trim frame. Luminaire housing is provided with factory applied foam gasket and provides for a weathertight seal between luminaire housing and canopy deck. Suitable for use in single or double skin canopies with 12" (305mm) or 16" (406mm) wide panels. Designed for canopies of 16-22 gauge (maximum 0.065" [1.65mm] thickness].

Applications: Petroleum stations, convenience stores, drive-thru banks and restaurants, retail and

Performance Summary

Patented NanoOptic® Product Technology

Made in the U.S.A. of U.S. and imported parts

CRI: Minimum 70 CRI

CCT: 4000K (+/- 300K), 5700K (+/- 500K) standard

Limited Warranty*: 10 years on luminaire/10 years on Colorfast DeltaGuard® finish

† See http://lighting.cree.com/warranty for warranty terms

Accessories

Field-Installed

Upgrade Plate Kit

12.0" x 21.0" [305mm x 533mm] steel face plate used when replacing recessed HID luminaires in existing open

Includes mounting channels and hardware

XA-CT30F021W - 30 LED XA-CT60F021W - 60 LED

XA-CT90F021W - 90 LED

- For use with canopies that are greater than 2.5" (64mm) in height

XA-CT30F021WS - 30 LED

XA-CT60F021WS - 60 LED XA-CT90F021WS - 90 LED

For use with shallow canopies that are less than 2.5"

(64mm) in height

Upgrade Plate Kit - Metal

Metal plate used when replacing surface mounted HID luminaires. Painted Colorfast DeltaGuard® white. Must be

field cut to match luminaire XA-CTP26X24WT

- 26" x 24" (660mm x 610mm) steel plate spans two 12" (305mm) deck panels

XA-CTP26X32WT - 26" x 32" (660mm x 813mm) steel plate spans two 16"

[406mm] deck panels

Upgrade Plate Kit – Plastic 24.3" x 26.0" [617mm x 660mm] plastic canopy trim plates with and without backer plates. For use when replacing existing surface mounted or recessed HID luminaires

XA-CT30B047W - 30 LED

XA-CT60B047W - 60 LED XA-CT90B047W - 90 LED

Kits without backer plates for use with canopies that have a maximum of 7" (178mm) diameter cut hole

XA-CT30C241W - 30 LED

XA-CT60C241W - 60 LED XA-CT90C241W - 90 LED

Kits with backer plates for use with 12" (305mm) or 16" (406mm) canopies that have a maximum of 10" (254mm) diameter or 10" x 10" (254mm x 254mm) cut hole

XA-CT30C642W - 30 LED XA-CT60C642W - 60 LED

XA-CT90C642W - 90 LED

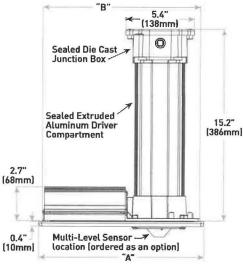
 Kits with backer plates for use with 16" (406mm) canopies that have a maximum of 12" (305mm) diameter or 12" x 12" (305mm x 305mm) cut hole

Hand-Held Remote

XA-SENSREM

- For successful implementation of the programmable multilevel option, a minimum of one hand-held remote is required





LED Count [x10]	Drive Current	Dim. "A"	Dim. "B"	Weight
03	525/700mA	13.1" (333mm)	12.5" (317mm)	18.7 lbs. (8.5kg)
06	525/700mA	17.8" [451mm]	17.2" (437mm)	23.9 lbs. [10.8kg]
06	900mA	17.8" [451mm]	17.2" (437mm)	24.5 lbs. (11.1kg)
09	350mA	22.5" (572mm)	21.9" [557mm]	32.0 lbs. (14.5kg)
09	525/700mA	22.5" (572mm)	21.9" [557mm]	31.9 lbs. (14.5kg)

Ordering Information

Example: CAN-228-SL-RM-03-E-UL-WH-525

CAN-228				E				
Product	Optic	Mounting	LED Count (x10)	Series	Voltage	Color Options	Drive Current	Options
CAN-228	5M Type V Medium SL Sparkle Petroleum PS Petroleum Symmetric	RM Recessed	03 - Available with SL optic only 06 09	E	UL Universal 120-277V UH Universal 347-480V	BK Black BZ Bronze SV Silver WH White	350 350mA - Available with 90 LEDs only 525 525mA 700° 700mA 900° 900mA - Available with UL voltage only - Available with 60 LEDs only	DIM 0-18V Dimming - Control by others - Refer to Dimming spec sheet for details - Can't exceed specified drive current ML Multi-Level - Refer to ML spec sheet for details PML Programmable Multi-Level - Refer to PML spec sheet for details 40K 4000K Color Temperature - Color temperature per luminaire - Minimum 70 CRI

^{* 60} LED luminaires with 900mA drive current and 90 LED luminaires with 700mA require marked spacing: 48" x 24" x 6" (1,219mm x 610mm x 152mm); 48" (1,219mm) center-to-center of adjacent luminaires, 24" (610mm) luminaire center to side building member, 6" [152mm] top of luminaire to overhead building member NOTE: Price adder may apply depending on configuration



Rev. Date: V2 08/03/2016



Cree Edge™ Series

LED Area/Flood Luminaire

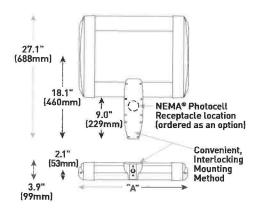
Product Description

The Cree Edge $^{\text{\tiny{IM}}}$ Series has a slim, low profile design. Its rugged cast aluminum housing minimizes wind load requirements and features an integral, weathertight LED driver compartment and high performance aluminum heat sinks. Various mounting choices: Adjustable Arm, Direct Arm, Direct Arm Long, or Side Arm (details on page 2). Includes a leaf/debris guard.

Applications: Parking lots, walkways, campuses, car dealerships, office complexes, and internal roadways

DA Mount





LED Count (x10)	Dim. "A"	Weight
02	12.1" (306mm)	21 lbs. (10kg)
04	12.1" (306mm)	24 lbs. [11kg]
06	14.1" (357mm)	27 lbs. [12kg]
08	16.1" [408mm]	28 lbs. [13kg]
10	18.1" [459mm]	32 lbs. (15kg)
12	20.1" (510mm)	34 lbs. (15kg)
14	22.1" (560mm)	37 lbs. (17kg)
16	24.1" (611mm)	41 lbs. (19kg)

AA/DL/SA Mount - see page 22 for weight & dimensions

Performance Summary

Patented NanoOptic® Product Technology

Made in the U.S.A. of U.S. and imported parts

CRI: Minimum 70 CRI

CCT: 4000K (+/- 300K), 5700K (+/- 500K) standard

Limited Warranty*: 10 years on luminaire/10 years on Colorfast DeltaGuard® finish

Accessories

Field-Installed	
Bird Spikes	Backlight Control Shields
XA-BRDSPK	XA-20BLS-4
Hand-Held Remote	- Four-pack
XA-SENSREM	- Unpainted stainless steel
 For successful implementation of the programmable multi-level option, a minimum of one hand-held remote is required 	

Ordering Information

						E						
Product Optic		Product			Mounting*	LED Count (x10)	Series	Voltage	Color Options	Drive Current	Options	
ARE- EDG	2M Type II Medium 2MB Type II Medium w/BLS 2MP Type II Medium w/Partial BLS 3M Type III Medium	3MB Type III Medium w/BLS 3MP Type III Medium w/Partial BLS 4M Type IV Medium 4MB Type IV Medium w/BLS	4MP Type IV Medium w/Partial BLS 5M Type V Medium 5S Type V Short	AA Adjustable Arm DA Direct Arm DL Direct Long Arm	02 04 06 08 10 12 14	E	UL Universal 120-277V UH Universal 347-480V	BK Black BZ Bronze SV Silver WH White	350 350mA 525 525mA 700 700mA - Available with 20- 60 LEOs	DIM 0-10V Dimming - Control by others - Refer to Dimming spec sheet for details - Can't exceed specified drive current F Fuse - Refer to ML spec sheet for availability with ML options - Available with UL voltage only - Available for U.S. applications only - When code dictates fusing, use time delay fuse HL Hi/Low (Dual Circuit Input) - Refer to HL spec sheet for details	PML Programmable Multi-Level, 20-40' Mounting Height - Refer to PML spec sheet for details - Intended for downlight applications at 0" tilt PML2 Programmable Multi-Level, 10-30' Mounting Height - Refer to PML spec sheet for details - Intended for downlight applications at 0" tilt R NEMA® Photocell Receptacle - Intended for downlight applications with maximum 45" tilt - Photocell by others	
FLD- EDG	25° Flood 40° Flood	70 70° Flood SN Sign	N6 NEMA® 6	AA Adjustable Arm SA Side Arm - Available with 20-60 LEDs						- Sensor not included ML Multi-Level - Refer to ML spec sheet for details - Intended for downlight applications at 0° tilt P Photocell - Refer to ML spec sheet for availability with ML options - Available with UL voltage only	Refer to ML spec sheet for availability with ML options 40K 4000K Color Temperature Minimum 70 CRI Color temperature per luminaire	

* Reference EPA and pole configuration suitability data beginning on page 19 NOTE: Price adder may apply depending on configuration



Rev. Date: V4 09/20/2016



^{*} See http://lighting.cree.com/warranty for warranty terms

XSP Series

XSPW™ LED Wall Mount Luminaire

Product Description

The XSPW™ LED wall mount luminaire has a slim, low profile design intended for outdoor wall mounted applications. The rugged lightweight aluminum housing and mounting box are designed for installation over standard single gang J-Boxes and mud ring single gang J-Boxes. The luminaire allows for through-wired or conduit entry from the top, bottom, sides and rear. The housing design is intended specifically for LED technology including a weathertight LED driver compartment and thermal management. Optic design features industry-leading NanoOptic® Precision Delivery Grid™ system in multiple distributions.

Applications: General area and security lighting



NanoOptic® Precision Delivery Grid™ optic

Made in the U.S.A. of U.S. and imported parts

CRI: Minimum 70 CRI

CCT: 4000K (+/- 300K), 5700K (+/- 500K)

Limited Warranty[†]: 10 years on luminaire/10 years on Colorfast DeltaGuard[®] finish

See http://lighting.cree.com/warranty for warranty terms



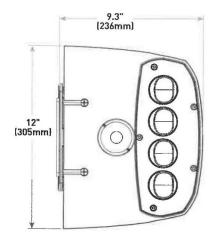
Field-Installed

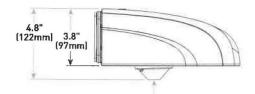
Beauty Plate

WM-PLT12** - 12" (305mm) Square WM-PMT14** - 14" (356mm) Square

- Covers holes left by incumbent wall packs







Multi-Level Sensor location (ordered as an option)

Weight			Ĭ
9.5 lbs. (4.3kg)			

Ordering Information

Example: XSPW-A-0-2-F-C-U-Z

XSPW	A	Q						
Product	Version	Mounting	Optic	Modules	Input Power Designator	Voltage	Color Options	Options
XSPW	A	0 Wait	2 Type II Medium 3 Type III Medium	F 4000K M 5700K	C 42W 6 25W	Universal 120-277V 1 120V 2 208-277V 6* 347V	S Silver T Black W White Z Bronze	K Multi-Level Refer to ML spec sheet for details Available with Input Power Designator C only Available with U voltage only Photocell Not available with K option Must specify 1, 2, or 6 voltage

* Available in Canada only. 347V utilizes magnetic step-down transformer. For input power for 347V, refer to the Electrical Data table NOTE: Price adder may apply depending on configuration





^{**} Must specify color

Description

The Halo RL4 series is a retrofit LED Baffle-Trim Module for 4" aperture recessed downlights. The RL4 is designed for use with compatible 4" housings. The RL4 integral LED driver is dimmable at 120 volts. The RL4 lens provides uniform illumination and wet location listing. Precision construction makes any housing AIR-TITE for added HVAC savings and code compliance. Compliant with NFPA 70, NEC section 410.16 (A)(1) and 410.16 (C)(3).

Catalog #	Туре
Project	
Comments	Date
Prepared by	

Specification Features

MECHANICAL

Module-Trim

- Module construction includes LED, heat sink, reflector, lens, baffle and trim ring
- · Regressed baffle
- Heat sink designed to conduct heat away from the LED keeping the junction temperatures below specified maximums, even when installed in insulated ceiling environments
- Designer trim finish options (sold separately)
 - · White (Paintable) Trim Ring
 - · Satin Nickel Trim Ring
 - · Tuscan Bronze Trim Ring

Lens

- · Regressed lens
- · Impact-resistant polycarbonate
- Convex form for lamp-like appearance
- · High lumen transmission
- · Diffusing for even illumination

Mounting

- Push-N-Twist universal installation clips
- Clips are pre-installed and designed to fit 4" compatible recessed housings

Housing Compatibility

See Housing Compatibility section.

- · Color Temperature (CCT) Options:
- 90 CRI: 2700K, 3000K, 3500K, 4000K, and 5000K
- 80 CRI: 2700K, 3000K, 3500K, and 4000K
- CRI options: 80 and 90th
 - 90 CRI can be used to comply with California Title 24 High Efficacy requirements, Certified to California Appliance Efficiency Database under JA8.

LED Chromaticity

- A tight chromaticity specification ensures LED color uniformity, sustainable Color Rendering Index (CRI) and Correlated Color Temperature (CCT) over the useful life of the LED
- LED chromaticity of 3 SDCM exceeds ENERGY STAR® color standards per ANSI C78.377-2008
- 90 CRI model features high color performance with R9 greater than 50

- · Every Halo LED is quality tested, measured, and serialized in a permanent record to register lumens, wattage, CRI and CCT
- · Halo LED serialized testing and measurement ensures color and lumen consistency on a per-unit basis, and validates long-term product consistency over time

ELECTRICAL

Power Connections

- LED connector is a non-screw base luminaire disconnect offering easy installation with Halo H995 Series LED housings
- · LED Connector meets California Title-24 high efficacy luminaire requirement for a non-screw base socket, and where required to qualify as a high efficacy luminaire
- The included E26 medium screwbase Edison adapter provides easy retrofit of incandescent housings (see Housing Compatibility)

Ground Connection

Separate grounding cable included on the RL4 module for attachment to the housing during installation.

LED Driver

- · With the latest "driver-on-board" electronic technology, the driver is integrated in the module.
- 120V 50/60 Hz constant current dimmable driver provides highefficiency operation
- Driver meets FCC 47CFR Part 15 EMI/RFI consumer limits for use in residential and commercial installations
- · Driver features high power factor and low THD and has integral thermal protection in the event of over temperature or internal failure
- · If dimming is not required the fixture can be operated from a standard wall switch

Dimming

- Designed for continuous dimming capability to nominally 5% with many 120V Leading Edge (LE) and Trailing Edge (TE) Phase Control dimmers. (Dimmers with low end trim adjustment offer greater assurance of achieving 5% level.)
- Consult dimmer manufacturer for compatibility and conditions of use.

Note: some dimmers require a neutral in the wallbox.

Warranty

Eaton provides a five year limited warranty on the RL4 LED.

Compliance

- UL/cUL Listed 1598 Luminaire (with listed housings)
- UL Classified (with other housings see Housing Compatibility)
- UL/cUL Listed for Damp Location
- UL/cUL Listed for Wet Location Shower Applications
- IP65 Ingress Protection rated
- May be installed in IC rated housings in direct contact with air-perme-able insulation** and combustible material
- Airtight certified per ASTM E283 (not exceeding 2.0 CFM under 75 Pascals pressure difference)
- 90 CRI: Can be used to comply with California Title 24 High Efficacy requirements. Certified to California Title 20 Appliance Efficiency Database.*
- 80 CRI: Can be used to comply with California Title 24 Non-Residential Lighting Controls requirements as an LED luminaire.
- Can be used for International Energy Conservation Code (IECC) high efficiency luminaire compliance
- Can be used for Washington State Energy Code compliance
- ENERGY STAR® Certified luminaire consult ENERGY STAR® Certified Product List*
- EMI/RFI per FCC 47CFR Part 15 Class B Consumer limits, suitable for use in residential and commercial installations
- Contains no mercury or lead and RoHS compliant.
- Photometric testing in accordance with IES LM-79
- Lumen maintenance projections in accordance with IES LM-80 and
- Suitable for use in closets. Compliant with NFPA 70, NEC Sec. 410.16 (A)(1) and 410.16 (C)(3).



RL460WH¹ White

HALO[®]

4-Inch LED **Recessed Retrofit** Module-Trim

80CRI 2700K, 3000K, 3500K, 4000K

90CRI 2700K, 3000K, 3500K, 4000K, 5000K

FOR USE IN INSULATED CEILING AND NON-INSULATED **CEILING RATED** HOUSINGS

HIGH-EFFICACY LED WITH INTEGRAL **DRIVER - DIMMABLE**



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Refer to ENERGY STAR® Certified Products List.









Efficacy requirements.



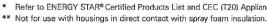
Refer to ENERGY STAR® Qualified Products List. Can be used to comply with California Title 24 High

Certified to California Appliance Efficiency Database











* See ordering information table for available models.





12, 18 and 26 Watt SLIM wallpacks are ultra efficient and deliver impressive light distribution with a compact low-profile design that's super easy to install as a downlight or uplight.

Color: Bronze

Weight: 4.5 lbs

1	Project:	Туре:	
	Prepared By:	Date:	
		analytical formation	

Driver Info		LED Info	
Type:	Constant Current	Watts:	12W
120V:	0.12A	Color Temp:	5100K
208V:	0.08A	Color Accuracy:	71 CRI
240V:	0.07A	L70 Lifespan:	100000
277V:	0.06A	Lumens:	1978
Input Watts:	16W	Efficacy:	125 LPW
Efficiency:	76%		

Technical Specifications

Listings

UL Listing:

Suitable for wet locations. Suitable for mounting within 1.2m (4ft) of the ground.

DLC Listed:

This product is listed by Design Lights Consortium (DLC) as an ultra-efficient premium product that qualifies for the highest tier of rebates from DLC Member Utilities.

DLC Product Code: PMV178BC

ADA Compliant:

SLIM™ is ADA Compliant.

Dark Sky Approved:

The International Dark Sky Association has approved this product as a full cutoff, fully shielded luminaire.

IESNA LM-79 & LM-80 Testing:

RAB LED luminaires have been tested by an independent laboratory in accordance with IESNA LM-79 and LM-80, and have received the Department of Energy "Lighting Facts" label.

Construction

IP Rating:

Ingress Protection rating of IP66 for dust and water

Cold Weather Starting:

Minimum starting temperature is -40° F (-40° C)

Maximum Ambient Temperature:

Suitable for use in 104° F (40°C) ambient temperatures

Housing:

Precision die-cast aluminum housing.

Mounting:

Heavy-duty mounting bracket with hinged housing for easy installation.

Recommended Mounting Height:

Up to 8 ft.

Lens:

Tempered glass lens.

Reflector:

Specular thermoplastic.

Gaskets:

High-temperature silicone

Finish:

Formulated for high-durability and long lasting color.

Green Technology:

Mercury and UV free. RoHS compliant components. Polyester powder coat finish formulated without the use of VOC or toxic heavy metals.

LED Characteristics

LED:

Multi-chip, long-life LED.

Lifespan:

100,000-hour LED lifespan based on IES LM-80 results and TM-21 calculations.

Color Consistency:

7-step MacAdam Ellipse binning to achieve consistent fixture-to-fixture color.

Color Stability:

LED color temperature is warrantied to shift no more than 200K in CCT over a 5 year period.

Color Uniformity:

RAB's range of CCT (Correlated Color Temperature) follows the guidelines for the American National Standard for Specifications for the Chromaticity of Solid State Lighting (SSL) Products, ANSI C78.377-2015.

Electrical

Driver:

Constant Current, Class 2, 100-277V, 50/60 Hz., 4KV surge protection, 350mA, 100-240VAC 0.3-0.15 Amps, 277VAC 0.15Amps, Power Factor 99%.

Other

California Title 24:

SLIM12 complies with 2013 California Title 24 building and electrical codes as a residential outdoor fixture. See SLIM12/PC for a model that complies as a commercial outdoor non-pole-mounted fixture __≤__30 Watts.

Patents:

The design of the SLIM™ is protected by patents in U.S. Pat D681,864, and pending patents in Canada, China, Taiwan and Mexico.

HID Replacement Range:

Replaces 70W Metal Halide.

Optical

BUG Rating:

B1 U0 G0

WPLED26Y

South and East Elevations





LED 26W Wallpacks. Patent Pending thermal management system. 100,000 hour L70 lifespan. 5 Year Warranty.

Color: Bronze

Weight: 7.5 lbs

Project:	Туре:
Prepared By:	Date:
Prepared By:	Date:

Driver Info		LED Info	
Туре:	Constant Current	Watts:	26W
120V:	0.26A	Color Temp:	3000K
208V:	0.16A	Color Accuracy:	71 CRI
240V:	0.14A	L70 Lifespan:	100000
277V:	0.12A	Lumens:	3296
Input Watts:	29W	Efficacy:	112 LPW
Efficiency:	89%		

Technical Specifications

Listings

UL Listing:

Suitable for wet locations. Suitable for mounting within 1.2m (4ft) of the ground.

DLC Listed:

This product is on the Design Lights Consortium (DLC) Qualified Products List and is eligible for rebates from DLC Member Utilities.

DLC Product Code: P00001750

Dark Sky Approved:

The International Dark Sky Association has approved this product as a full cutoff, fully shielded luminaire.

LED Characteristics

Lifespan

100,000-hour LED lifespan based on IES LM-80 results and TM-21 calculations.

Color Consistency:

3-step MacAdam Ellipse binning to achieve consistent fixture-to-fixture color.

Color Stability:

LED color temperature is warrantied to shift no more than 200K in CCT over a 5 year period.

Color Uniformity:

RAB's range of CCT (Correlated Color Temperature) follows the guidelines of the American National Standard for Specifications for the Chromaticity of Solid State Lighting (SSL) Products, ANSI C78.377-2015.

Construction

IP Rating:

Ingress Protection rating of IP66 for dust and water

Finish:

Formulated for high-durability and long lasting color.

Ambient Temperature:

Suitable for use in 104° F (40° C) ambient temperatures.

Cold Weather Starting:

Minimum starting temperature is -40° F (-40° C)

Green Technology:

Mercury and UV free. RoHS compliant components. Polyester powder coat finish formulated without the use of VOC or toxic heavy metals.

For use on LEED Buildings:

IDA Dark Sky Approval means that this fixture can be used to achieve LEED Credits for Light Pollution Reduction.

Electrical

Driver

Multi-chip 26W high output long life LED Driver Constant Current, 720mA, Class 2, 6kV Surge Protection, 100V-277V, 50-60 Hz, 100-240V.4 Amps.

Other

California Title 24:

See WPLED26/PC for a 2013 California Title 24 compliant model.

Patents:

The WPLED design is protected by U.S. Pat. D634878, Canada Pat 134878, China Pat. CN301649064S.

Equivalency:

Equivalent to 175W Metal Halide.

Optical

BUG Rating:

B1 U0 G0

BUG Rating:

B1 U0 G0