



KEENE CITY COUNCIL
Council Chambers, Keene City Hall
June 15, 2017
7:00 PM

Roll Call
Pledge of Allegiance

MINUTES FROM PRECEDING MEETING

- June 1, 2017

A. HEARINGS / PRESENTATIONS / PROCLAMATIONS

1. Public Hearing - Creation of a Residential Preservation District, a Business Growth and Re-Use District and a Neighborhood Business District (O-2016-01A) and Relating to Change of Zone - Marlboro Street Project Area and its Parcels (O-2016-02-A).

B. ELECTIONS / NOMINATIONS / APPOINTMENTS / CONFIRMATIONS

1. Confirmation
Partner City Committee
2. Nomination
Zoning board of Adjustment

C. COMMUNICATIONS

1. Elena Brander - Resignation - Zoning Board of Adjustment
2. Jonathan T. Foskett - Resignation - Heritage Commission
3. Thomas Cook, Cheshire Television - Expenses Associated with Interim Relocation of Cheshire TV
4. Petition - In Support of Paris Agreement

D. REPORTS - COUNCIL COMMITTEES

1. Departmental Presentation – Complex Task Showcases Employee Skills – Public Works Department
2. Robert Kerr - Request to Use City Property - Whitcomb's Mill Road – Filming
3. Adoption of the Airport Master Plan Update - Airport Department
4. Alps Building Christian Fellowship Lease - Airport Department
5. Departmental Presentation - Administrative Support for Boards and Commissions – City Clerk's Office

E. REPORTS - CITY OFFICERS AND DEPARTMENTS

1. CITY MANAGER COMMENTS

2. **Warrant for Unlicensed Dogs - City Clerk's Office**

F. REPORTS - BOARDS AND COMMISSIONS

1. Council Goals and Objectives - City Council Goals Setting Special Committee
2. Kathleen Packard, Library Board of Trustees - In Support of Cheshire TV's Leasing of the Kay Fox Room and The Negotiations of a Lease

G. REPORTS - MORE TIME

H. ORDINANCES FOR FIRST READING

I. ORDINANCES FOR SECOND READING

1. Relating to Purchasing
Ordinance O-2017-11A

J. RESOLUTIONS

1. Discontinuation of a Portion of Production Avenue
Resolution R-2017-17A
2. In Appreciation of Jennifer M. Bone Upon Her Retirement
Resolution R-2017-23
3. In Support of the Paris Agreement
Resolution R-2017-24

Non Public Session
Adjournment

SITE VISIT – ABSOLUTE DISCONTINUANCE OF A PORTION OF PRODUCTION AVENUE

A site visit was held on Thursday, June 1, 2017 relative to a petition from Liberty Utilities. Councilors in attendance included: Stephen L. Hooper, Carl B. Jacobs, Terry M. Clark, Robert J. O'Connor, Robert B. Sutherland, Philip M. Jones, Thomas F. Powers, George S. Hansel, Bartolmiej K. Sapeta, and Gary P. Lamoureux. The City Engineer, the City Attorney, the Public Works Director and the Planning Director were also present along with Peter Walker and Steve Rokes representatives from Liberty Utilities. Janis O. Manwaring, Mitchell H. Greenwald, Bettina A. Chadbourne, David C. Richards and Randy L. Filiault were absent. The site visit commenced at 5:50 PM. Mayor recognized Donald Lussier, City Engineer, who reviewed the discontinuance request. Mr. Lussier explained that the City has received a request from Liberty Utilities to discontinue the end of Production Avenue where the turnaround is located. Liberty Utilities was requesting the discontinuance so they can locate a temporary gas facility on the paved turnaround portion of the street. The City Engineer explained that Liberty Utilities is the only property owner that abuts the section of the street. Liberty will also be granting to the City additional land and they will be constructing a new turnaround to replace the one being lost. As part of the discontinuance the City will be terminating a section of water and sewer mains that will become private services for the Liberty Utilities property. Liberty Utilities will also be granting an access right-of-way across their property to the City for maintenance of the Ash Swamp Brook.

The City Engineer stated that there would be a public hearing in front of the City Council this evening, June 1, 2017. The discontinuance would then be considered at the next scheduled Municipal Services, Facilities and Infrastructure Committee.

Being no further questions the site visit concluded at 6:10 pm.

A true record, attest:


Deputy City Clerk

A regular meeting of the Keene City Council was held Thursday, June 1, 2017. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Bartolmiej K. Sapeta, Randy L. Filiault, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones and Mitchell H. Greenwald were present. David C. Richards was absent. Councilor Jacobs led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the May 18, 2017 meeting was duly seconded. The motion passed with a unanimous vote in favor.

PRESENTATION – 4TH GRADE WATER SCIENCE FAIR

The Mayor recognized Eric Swope, from Public Works and invited Claire and Oriah Holmes, Maia Chretien, Anna Dumond and Greyson Ansevin-Allen forward. The Mayor stated these were the top four finishers at this year's City of Keene Water Science Fair and were the top finishers from the State of NH Fourth Grade Water Science Fair held at the Keene Rec Center. Claire and Oriah Holmes of Fuller School took 4th place at the City Fair with their model water slides and tested how an object's speed was affected by its weight, the shape of the track, and whether or not the object was riding on a tube project and won Honorable Mention at the State Fair. Maia Chretien of Symonds School took 3rd place at the City Fair with her project on Osmosis, and 4th place at the State Fair. Anna Dumond of Wheelock School took 2nd at his school fair, 2nd at the City Fair and 1st at the State Fair with her project on stormwater runoff was titled "Permeability Matters", explaining the problems associated with more stormwater runoff and less infiltration through the soil. Greyson Ansevin-Allen of Fuller School took 1st place at the City Fair with his Wastewater Treatment Plant project and 2nd place in the State Fair. The Mayor continued that since Greyson Ansevin-Allen took 1st place, the "travelling" trophy will be at Fuller School for the 2017-2018 school year. Greyson has also been invited to throw out the first pitch at the Keene Swamp Bats on June 17, 2017, honoring the "Fourth Grade Water Science Fair Night".

PUBLIC HEARING – ABSOLUTE DISCONTINUANCE OF A PORTION OF PRODUCTION AVENUE

Mayor Lane called the public hearing to order at 7:09 PM. The Notice of Hearing and Certificate of Publication were read. The Mayor recognized City Engineer Don Lussier to address the Council relative to the proposal. Mr. Lussier noted he was present to provide a brief description of the petition. The City Engineer concluded and introduced agents for the petitioner Liberty Utilities and introduced Mr. Peter Walker and Mr. Steve Rokes. Mr. Walker explained that he is an environmental scientist and works for VHB Consultants and he introduced Mr. Rokes who manages the gas system in Keene on behalf of Liberty Utilities. Mr. Walker stated that Liberty Utilities purchased the Keene gas system in 2015. Since that time Liberty has been planning improvements to that system. He explained that the current system is a propane air system and the intent is to convert to a more modern, efficient and cost effective natural gas system. He continued that the discontinuance would allow in the first step for Liberty to build a temporary facility on the existing pavement. He continued that the temporary facility would allow Liberty to convert the Monadnock Marketplace from the current propane air system to a natural gas system. He explained that this project is essentially the same as a previous discontinuance for the construction of a more permanent facility but was not constructed. He closed indicating that this proposal is in the best interest of both Liberty Utilities and the City of Keene. The Resolution being discussed was R-2017-7: Absolute Discontinuance of a Portion of Production Avenue.

The Mayor closed the Public Hearing at 7:20 PM, but noted that written comments would be accepted up until 1:00 PM on Tuesday. He noted this will be before the Municipal Services, Facilities and Infrastructure Committee. Public testimony will not be permitted at that meeting, and they will be making a recommendation to the full City Council.

A true record, attest:



Deputy City Clerk

PRESENTATION – AIRPORT MASTER PLAN

The Mayor recognized Jack Wozmak, Airport Manager and Ervin Deck, Project Manager from Stantec forward. Mr. Wozmak explained this process occurs about every 10 years to update the airport. The purpose of the plan is to: identify what the facilities are at the airport; expect in aircraft aviation activity; requirements of the facility; examine alternatives; airport layout plan; get a sense of what we would like to do in terms of projects at the airport. The items that are put in the Master Plan will need to be approved by the Federal Aviation Association, FAA, and the Bureau of Aeronautics as being reasonable activities or projects of an airport to undertake. It does identify some projects with taxiways, repaving and equipment, which typically under FAA regulations, they would be eligible for replacement when they are 20 years old. This allows the City, the State and Federal government an idea of what projects need to be done over the next 10 years. The funding is a combined effort with 90% federal, 5% state, and the remainder 5% local. It is a coordinated effort on the city's behalf to be aligned with the state's airport master plan.

Mr. Wozmak introduced Ervin Deck, Project Manager from Stantec. The purpose was to update the 2003 Master Plan and develop an Airport Layout Plan. The Master Plan is the technical document covering the systematic process of inventory of the assets, forecast future activities of aircraft, facility needs, alternatives to meet the demands, Airport Layout Plan, fiscal and implantation and recommendations regarding sustainability concepts.

Mr. Deck continued that the Airport Layout Plan is the City's vision looking forward 20 years. It does not mean it will happen, but if it is not in the plan then there will be no state or federal funding; example, extension of a runway. Essential this becomes the blueprint of the airport.

Mr. Deck stated the development of the plan has been in the works for about 2 plus years. The planning was completed by the 13 Planning Advisory Committee members; including Airport Management, NH DOT and public. They had 9 plus meetings and 3 public information meetings including this Council meeting.

The Committee looked to see if there were any safety issues, then capacity; too much capacity or not enough. These priorities fit in with the State's and FAA's plans. The safety issues may include obstructions, primarily trees growing in the area of the protective air space. The other area of concern is the approach area of the runway, primarily Runway-20. Another area of concern is the lighting. Lighting because of the obstructions to Runway-20 the precision approach indicator lights, which is used by the pilots to provide them with the proper glide slope to the runway more helpful at night, have been turned off and decommissioned until the tree

removal has been completed. Another recommendation is to have wildlife fencing to reduce the number of deer strikes or incursions.

Mr. Deck continued with capacity issues. There are 2 large airport aprons; one being by Homestead Highway, which is four times the size it needs to be, and the other in front of the terminal, which it needs to be larger in part of the increased business from the restaurant. There are always demands for Hangars. Taxiways were examined to and from the terminal and apron to the runways. Runway 14-32 is it long enough for aircraft that needs to use it when there is a strong crosswind. There is a reconstruction project being undertaken shortly. Another area that is looked at is the federal airport design standards being met. Runways were examined to determine if they were long enough and wide enough, far enough from the taxiways and aprons. The airport designs can change over time depending on the size of the aircraft using the airport. It was determined that Runway 14-32 is too wide.

Mr. Deck went on to other areas. Automatic Surface Observation System is a weather station. It is owned and operated by the FAA. It is used for pilots for pre-planning; they go on the internet or call into it to get updated weather information. The data is also collected for historical reference. The ASOS is in the incorrect location and will need to be removed. It is supposed to have 500 feet of clearance around.

The aircraft fueling station needs to be moved. The tanks are currently buried and the condition of the tanks is unknown. When it is due for a replacement, they will need to be removed and repositioned. The new location would be closer to the terminal building, fixed base operator, who manages it.

The terminal building needs a little work. An architect was hired to provide a recommendation. The lobby looks more inviting with the airline counters removed. The recommendation is to restructure some of the internal building which will open up more space for more business to move in. Insulation will also need to be added to meet energy efficiency.

Mr. Deck outlined the priority projects to be completed in the next 5 years which are: obstructions to Runway 20, obstructions to Runway 02, reactivate Runway 20 PAPI, wildlife fencing and expand aircraft apron. The next tier of projects that would occur within the 20 year time frame is: relocate ASOS, terminal building improvements, expand parking apron (phase II), relocate the fuel farm, extend Taxiway "A" and extend Runway 14-32.

Mr. Deck continued with the sustainability option for the airport, solar farm. The FAA is on board with the solar farm, however, with conditions. 80 plus acre has been identified that can be used for solar farm; however it is not one continuous area, but 5 separate areas. Not sure if the areas are big enough for a solar farm, but are reserved for "non-aeronautical" use.

The Mayor referred this presentation to the Planning, Licenses and Development Committee.

CONFIRMATIONS –HISTORIC DISTRICT COMMISSION

A motion was made by Councilor Greenwald and duly seconded to confirm the following nomination to the Historic District Commission: Andrew Weglinski to serve as a regular member with a term to expire December 31, 2019; Peter Poanessa to serve as a regular member with a term to expire December 31, 2019; and Han Porschitz to serve as a regular member with a term to expire December 31, 2018. On a roll call vote, with 14 Councilors present and voting in favor the motion carried. David C. Richards was absent.

NOMINATION – PARTNER CITY COMMITTEE

The following nomination was received from the Mayor for the Partner City Committee: Daniel Brown to serve as an alternate member with a term to expire December 31, 2019. The nomination was tabled until the next regular meeting.

COMMUNICATION – ROBERT KERR - REQUEST TO USE CITY PROPERTY – WHITCOMB’S MILL ROAD - FILMING

A communication was received from Robert Kerr, Columbia University School of Arts student, requesting to film a production entitled, “August” in Keene. The scene location is Whitcomb’s Mill Road on June 16th or 17th. The communication was referred by the Chair to the Planning, Licenses and Development Committee.

COMMUNICATION – COUNCILORS CHADBOURNE AND JACOBS – LIMITING THE FINAL BUDGET RESULTS TO A TAX INCREASE NO GREATER THAN 1.99%

A communication was received from Councilor Chadbourne and Jacobs, requesting to limit the final budget results to a tax increase no greater than 1.99%. The communication was tabled until later in the meeting.

MSFI REPORT – DEPARTMENT PRESENTATION – FIRE TRAINING – FIRE DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending the acceptance of the Fire Department presentation on training be accepted as informational. The Mayor filed the report into the record as informational.

MSFI REPORT – PARK AVENUE – CHESHIRE RAIL TRAIL III LOOP (CITY PROJECT 021605): PREFERRED ALTERNATIVE PRESENTATION AND RECOMMENDATION – PLANNING DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending the City Manager be authorized to do all things necessary to complete the design of a preferred alternative for the Park Avenue Cheshire Rail Trail III Loop project. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATIONS – FIRE DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept four donations totaling \$180.00. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATIONS – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a donation of \$2,021.20 and that the money be used for the Recreation Department summer playground scholarship fund. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – LIGHT EMITTING DIODE STREET VENDOR SELECTION – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to contract with Affinity LED Lighting to supply and install up to one thousand one hundred fifty five (1,155) light emitting diode (LED) streetlights in the City of Keene for a total estimated cost of \$261,982 to be funded by the approved FY18-23 Capital Improvement Program budget; and the City Manager be authorized to do all things necessary to accept and execute available rebates for the installation of LED streetlights up to \$100,000 from Eversource. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – CAPITAL PURCHASE – ASPHALT RECLAIMER – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to purchase a KM T2 asphalt reclaimer from Pavement Maintenance Supply of Millbury, MA (through a State bid process), for an amount not to exceed \$80,153 and further that the City Council authorize the use of up to \$21,000 of unspent FY 17 personnel funds from the Public Works Department Operating budget and that staff submit the necessary Resolution to designate up to \$60,000 from the project balance of the FY15 Road Rehabilitation Project Account, 90249 for this purchase. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. On a vote of 13 in favor and one opposed the motion passed. Councilor Powers opposed.

FOP REPORT – RT.12/MAIN STREET BRIDGE OVER BEAVER BROOK – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a professional engineering services contract with the Louis Berger Group, Inc. of Manchester, NH for the construction phase of the Rt. 12/Main Street over Beaver Brook (90151-A) for an amount not to exceed \$220,200. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – BABBIDGE RESERVOIR DAM IMPROVEMENT PROJECT – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a professional engineering services contract with Dubois & King, Inc. of Randolph, VT for the construction phase of the Babbidge Reservoir Dam Improvements Project (05034-B) for an amount not to exceed \$139,356.00. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – UNDERGROUND TELECOMMUNICATIONS CONDUIT CONTRACT - IT DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a contract for the installation of communication conduit and related materials with LJM Construction, LLC as a sole source provider. Funding for the project is to come from the reallocation of operating funds from Public Works Road and Street Maintenance budget, 02010-62331. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. On a vote of 13 in favor and one opposed the motion passed. Councilor Sutherland opposed.

CITY MANAGER COMMENTS

The City Manager congratulated Lt. Lavigne for graduating from his 17 month paramedic program. The City Manager reminded the public about the First Day Project for Wheeler & Fuller Elementary Schools. The Monadnock United Way and the Keene Police Department supporting the project to provide to nearly 600 Keene elementary school children backpacks and supplies for the upcoming school year as part of the second annual First Day Project. Collection bins, which were decorated by kids, are at the Keene Police Department and Keene Parks and Recreation Department. Donations of school materials: markers, crayons, glue sticks, construction paper, pencils, erasers, rulers and notebooks, new backpacks and snacks can be left at these locations. Cash donations to this effort may also be sent to the Monadnock United Way. Wheeler and Fuller Schools were selected because of the high number of students who are eligible for the free or reduced lunch program.

ORDINANCE O-2017-11: RELATING TO PURCHASING

A memorandum was received from the Purchasing Manager along with Ordinance O-2017-11. The memorandum was filed into the record. Ordinance O-2017-11 referred by the Chair to the Finance, Organization and Personnel Committee.

PLD REPORT AND ORDINANCE O-2017-05: RELATING TO FIRE ALARM

Planning, Licenses and Development Committee report read recommending the adoption of Ordinance O-2017-05. The report was filed as informational. Ordinance O-2017-05: Relating to Fire Alarm was read for the second time. A motion by Councilor Jones for adoption of the Ordinance was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion passed. Councilor Richards was absent. Ordinance O-2017-05 declared adopted.

PLD REPORT AND ORDINANCE O-2017-06: RELATING TO FIRE PREVENTION CODE

Planning, Licenses and Development Committee report read recommending the adoption of Ordinance O-2017-06. The report was filed as informational. Ordinance O-2017-06: Relating to Fire Prevention Code was read for the second time. A motion by Councilor Jones for adoption of the Ordinance was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion passed. Councilor Richards was absent. Ordinance O-2017-06 declared adopted.

FOP REPORT AND ORDINANCE O-2017-07-A: RELATING TO CLASS ALLOCATION AND SALARY SCHEDULES

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2017-07-A. The report was filed as informational. Ordinance O-2017-07-A: Relating to Class Allocation and Salary Schedules was read for the second time. A motion by Councilor Greenwald for adoption of the Ordinance was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion passed. Councilor Richards were absent. Ordinance O-2017-07-A declared adopted.

FOP REPORT AND ORDINANCE O-2017-08: RELATING TO PERSONNEL PROCEDURES – HOURS OF WORK

Finance, Organization and Personnel Committee report read recommending the adoption of Ordinance O-2017-08. The report was filed as informational. Ordinance O-2017-08: Relating to Personnel Procedures – Hours of Work was read for the second time. A motion by Councilor Greenwald for adoption of the Ordinance was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion passed. Councilor Richards were absent. Ordinance O-2017-08 declared adopted.

TABLED ITEMS: COMMUNICATION – COUNCILORS CHADBOURNE AND JACOBS – LIMITING THE FINAL BUDGET RESULTS TO A TAX INCREASE NO GREATER THAN 1.99%; FOP REPORT AND RESOLUTION R-2017-22: RELATING TO THE 2017/2018 FISCAL YEAR BUDGET

Resolution R-2017-22-A: Relating to the 2017-2018 Fiscal Year Budget was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. The Mayor indicated he was removing from the table item C2 to be considered along with item J1. The Mayor recognized Councilor Chadbourne. On a motion to amend by Councilor Chadbourne to provide that any final budget adjustments results in a tax increase of no greater than 1.99% and that no reductions occur in the outside agency cost center, was duly seconded. On a roll call vote, with 7 Councilors voting in favor and Councilors Clark, Filiault, Powers, Sutherland, Lamoureux, Jones and Greenwald opposed, the Mayor broke the tie with a vote in favor of the motion, the motion passed. A motion by Councilor Greenwald to adopt the amended Resolution, R-2017-22-B was seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion carried. Councilor Richards was absent. Resolution R-2016-22-B declared adopted.

FOP REPORT AND RESOLUTIONS R-2017-12: RELATING TO THE APPROPRIATION OF FUNDS FOR THE CONSOLIDATED INFRASTRUCTURE PROJECT; R-2017-13: RELATING TO THE APPROPRIATION OF FUNDS FOR THE LED STREETLIGHTS PROJECT; R-2017-14: RELATING TO THE APPROPRIATION OF FUNDS FOR THE FLOOD MANAGEMENT PROJECT; R-2017-15: RELATING TO THE APPROPRIATION OF FUNDS FOR THE AIRPORT TERMINAL IMPROVEMENTS PROJECT; AND R-2017-16: RELATING TO THE APPROPRIATION OF FUNDS FOR THE TRANSFER STATION ENERGY SOURCE PROJECT

Finance, Organization and Personnel Committee report read recommending the adoption of Resolutions R-2017-12, R-2017-13, R-2017-14, R-2017-15 and R-2017-16. The report was filed as informational. Resolution R-2017-12: Relating to the Appropriation of Funds for the Consolidated Infrastructure Project was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote with 14 Councilors present and voting in favor the motion passed. Councilor Richards was absent. Resolution R-2017-12 declared adopted. Resolution R-2017-13: Relating to the Appropriation of Funds for the LED Streetlights Project was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote with 14 Councilors present and voting in favor the motion passed. Councilor Richards was absent. Resolution R-2017-13 declared adopted. Resolution R-2017-14: Relating to the Appropriation of Funds for the Flood Management Project was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote with 14 Councilors present and voting in favor the motion passed. Councilor Richards was absent. Resolution R-2017-14 declared adopted. Resolution R-2017-15: Relating to the Appropriation of Funds for the Airport Terminal Improvements Project was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote with 14 Councilors present and voting in favor the motion passed. Councilor Richards was absent. Resolution R-2017-15 declared adopted. Resolution R-2017-16: Relating to the

06/01/2017

Appropriation of Funds for the Transfer Station Energy Source Project was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote with 14 Councilors present and voting in favor the motion passed. Councilor Richards was absent. Resolution R-2017-16 declared adopted.

ADJOURNMENT FOR LEGAL ADVICE

At 9:20 PM, a motion by Councilor Greenwald to adjourn for legal advice was duly seconded. On a roll call vote, 14 Councilors were present and voted in favor. David C. Richards was absent.

At 9:29 PM, the Mayor reconvened the meeting. A motion by Council Greenwald to suspend Rule 26 of the City Council Rules of Order to consider and to act upon removal of a hazardous building in accordance with RSA 155-B was duly seconded. On a roll call vote, 14 Councilors were present and voting in favor. Councilor David C. Richards was absent. A motion by Councilor Greenwald to recommend that the building located at 169 Church Street in Keene is determined to be a hazardous building as defined under RSA 155-B, and authorize the city staff to take all necessary action pursuant to RSA 155-B, including but not limited to authorizing the City Manager to order the owner to raze and remove the building and fill in the cellar hole, was duly seconded. On a roll call vote, 14 Councilors were present and voting in favor. Councilor David C. Richards was absent.

ADJOURNMENT

At 9:35 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



Deputy City Clerk



Notice of Public Hearing

Notice is hereby given that a Public Hearing will be held before the Keene City Council relative to a petition from the City of Keene relative to Ordinances O-2016-01-A and O-2016-02-A. Ordinance O-2016-01-A creates three new zoning districts – a Business Growth and Reuse District, a Neighborhood Business District and a Residential Preservation District. The intent of the Ordinance is to encourage new development and re-development that will be compatible with existing businesses and neighborhoods; to encourage the reuse of former commercial and industrial buildings, to preserve residential neighborhoods, to encourage a pedestrian-oriented gateway streetscape including sidewalks, lighting, on-street, and other amenities including parks and bicycle access, and to pursue the goals of the 2010 Comprehensive Master Plan.

Ordinance O-2016-02-A amends the Zoning Map of the City of Keene to recognize the new zoning districts in a project area consisting of 266 acres and 256 parcels of land, generally located east of Main Street, south of Water Street, west of eastern Avenue and north of Baker Street.

The proposed ordinances are available for public review in the City Clerk's office and on the City's website under Public Notices.

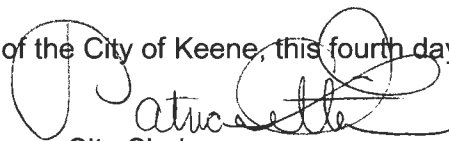
HEARING DATE: June 15, 2017

HEARING TIME: 7:00 pm

HEARING PLACE: Council Chambers, Keene City Hall

Per the Mayor and City Council of the City of Keene, this fourth day of May, two thousand and seven.

Attest:


City Clerk



City of Keene, N.H.
Transmittal Form

May 30, 2017

TO: Keene City Council

FROM: Kendall W. Lane, Mayor

ITEM: B.1.

SUBJECT: Confirmation

COUNCIL ACTION:

In City Council June 1, 2017.

Tabled until the next regular meeting.

RECOMMENDATION:

I hereby nominate the following individual to serve on the following Board or Commission.

BACKGROUND:

PARTNER CITY COMMITTEE

Daniel Brown, alternate, slot 13
Keene, NH 03431

Term to expire, Dec 31, 2019



City of Keene, N.H.
Transmittal Form

June 13, 2017

TO: Keene City Council

FROM: Kendall W. Lane, Mayor

ITEM: B.2.

SUBJECT: Nomination

RECOMMENDATION:

I hereby nominate the following individual to serve on the following Board or Commission.

ATTACHMENTS:

Description

Nomination Background

BACKGROUND:

ZONING BOARD OF ADJUSTMENT

Stephanie H. Gaiser, alternate, Slot 6
Keene NH 03431

Term to expire Dec 31, 2020

Helen Mattson

From: Mayor Kendall Lane
Sent: Thursday, June 08, 2017 3:51 PM
To: Helen Mattson
Subject: FW: Alternate position on the Zoning Committee

[REDACTED]

From: Stephanie Gaiser [REDACTED]
Sent: Tuesday, June 06, 2017 10:59 AM
To: Mayor Kendall Lane
Subject: Alternate position on the Zoning Committee

Thank you Major Lane for taking the time to meet with me this morning. I appreciate it.

A little background on myself. I grew up and currently live in Keene. I am an insurance agent and work for my family business Campbell & Boyd. I love our community and would love to assist in its betterment while maintaining its current charm. I am very interested in the alternate position for the zoning committee and gaining knowledge on this very important group.

[REDACTED] every month on... What time do they meet?

[REDACTED]

Thank you,

Stephanie Gaiser

Campbell & Boyd Insurance Services, Inc.

725 Putney Rd, Ste 3 153 Washington St
Brattleboro, VT 05302 Keene, NH 03431

P: 802-257-9500 P: 603-352-3608
F: 802-257-7147 F: 603-357-5750

Please note we can not bind or alter coverage via email

This e-mail is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this message in error, please contact the sender immediately and delete the material from your computer.



External Communication
Transmittal Form

June 5, 2017

TO: Mayor and Keene City Council

FROM: Elena Brander

THROUGH: Patricia A. Little, City Clerk

ITEM: C.1.

SUBJECT: Elena Brander - Resignation - Zoning Board of Adjustment

ATTACHMENTS:

Description

Brander Communication

BACKGROUND:

Elena Brander has relocated outside of Keene and is submitting her resignation from the Zoning Board of Adjustment. Ms. Brander has been a member of the ZBA since December 2016.

Elena Brander
299 S Main Street, Apt. 2
Laconia, NH 03246

(617) 967-2221

Mayor Kendall W. Lane
c/o Ms. Helen Mattson, Executive Secretary
3 Washington Street
Keene, NH 03431

June 2, 2017

Dear Mayor Lane:

I am writing to inform you of my resignation from my position as a member of the City of Keene Zoning Board of Adjustment effective immediately. I have taken an apartment in Laconia, New Hampshire, as I have accepted a job offer there, and will no longer be living in Keene.

It has been an honor serving on the City of Keene Zoning Board of Adjustment, and I appreciate having had the opportunity to do so.

Sincerely,

A handwritten signature in black ink, appearing to read 'Elena Brander', with a long horizontal flourish extending to the right.

Elena Brander



External Communication
Transmittal Form

June 13, 2017

TO: Mayor and Keene City Council

FROM: Jonathan T. Foskett

THROUGH: Patricia A. Little, City Clerk

ITEM: C.2.

SUBJECT: Jonathan T. Foskett - Resignation - Heritage Commission

ATTACHMENTS:

Description

Foskett Communication

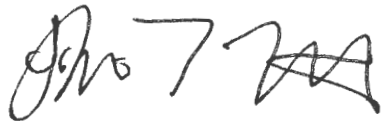
BACKGROUND:

Jonathan Foskett is submitting his resignation as an alternate on the Heritage Commission. Mr. Foskett has been a member of the Commission since August 2016.

Mayor Lane,

I, Jonathan T. Foskett, hereby resign
from my position as alternate on the
Heritage Commission. Please accept this
letter as my formal resignation.

Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan T. Foskett". The signature is stylized and includes a large, decorative flourish at the end.

Jonathan T. Foskett



External Communication
Transmittal Form

June 5, 2017

TO: Mayor and Keene City Council

FROM: Thomas Cook, President - Board of Directors Cheshire Television

THROUGH: Patricia A. Little, City Clerk

ITEM: C.3.

SUBJECT: Thomas Cook, Cheshire Television - Expenses Associated with Interim Relocation of Cheshire TV

ATTACHMENTS:

Description

Communication - Cheshire TV

BACKGROUND:

As part of the renovations of Heberton Hall, Cheshire TV is relocating the office and operating facilities to the Kay Fox Room in the lower level of the library. Certain modifications of the room are needed to create a workable studio environment. Cheshire TV is requesting assistance to recoup these costs.



5 June 2017

Mayor Kendall Lane and The Keene City Council
3 Washington Street
Keene, NH 03431

Dear Mayor Lane and City Council Members:

As you know, with renovations to Heberton Hall nearing commencement, the office and operating facilities of Cheshire Television will soon need to be relocated. Pursuant to Section 1.1.a. of our Lease Agreement dated 1 December 2014 (please see attached) City representatives in coordination with representatives of the Keene Public Library (primarily Nancy Vincent) have identified the Kay Fox Room (lower level of the Library) as potentially suitable accommodations for CTV operations during the renovation process of Heberton Hall.

We have been advised that to dot "i's" and cross "t's" properly, we should formally request a revised Lease Agreement from the City of Keene identifying the Kay Fox Room as our legal facilities during the renovation of Heberton Hall. Please accept this letter as such.

Additionally, a close read of this Section of the lease refers to the interim location being identified as "...suitable alternative space..." and while we feel the Kay Fox Room will be an acceptable location, we find we will need to modify it to create a workable studio environment for our programming. Following a public bid process, the lowest-bid contractor estimate to renovate the area will cost \$15,000 to raise soundproof wall space for a studio and control room, provide code entrance and exit clearances, and supply adequate power – plus breakdown and return the area to its original condition upon our return to Heberton Hall.

While we greatly appreciate the cooperation we have received from City and Library representatives, and eagerly anticipate returning to a renovated to our specifications upstairs Heberton Hall, Cheshire TV would not be incurring these expenses were it not for the imposed move due to the renovations. As such, we are hoping you will assist us in some manner to recoup these costs during our stay in the Kay Fox Room. Upon our return to the new facilities (anticipated between twelve and eighteen months' time), we anticipate significant expenses to properly wire and equip the new office and studio spaces, and the cost of the return move itself will not be insignificant. We hope you will entertain discussion to assist us in alleviating these moving expenses which – as lessees - were out of our control and essentially incurred due to Lessor actions (well-intended and ultimately beneficial as they may be).

Thank you for this opportunity to provide you with accurate information as you discuss this matter. As always, we would be more than happy to address any questions or concerns you might continue to have and appreciate your past support.

Very sincerely,

-
Thomas Cook, President
on behalf of the Board of Directors of Cheshire Television

EXCERPT FROM LEASE AGREEMENT

Section 1.1.a. Potential Construction. LESSEE understands and agrees that LESSOR may undertake construction and renovation of the Leased Premises during the term of the lease which could impair the use of the Leased Premises by LESSEE. LESSOR shall provide as much prior notice as possible to LESSEE, but not less than thirty (30) days. In the event that LESSEE is unable to continue its operations in the usual course during the period of construction, LESSOR shall assist LESSEE in identifying suitable alternative space under the control of LESSOR for occupancy by LESSEE during the period of construction. If LESSEE occupies such alternative space, then all other terms and conditions of this lease shall remain in effect. In the alternative, LESSEE may terminate the lease as provided in Section 1.1.



External Communication
Transmittal Form

June 11, 2017

TO: Mayor and Keene City Council

FROM: Members of the Keene City Council

THROUGH: Patricia A. Little

ITEM: C.4.

SUBJECT: Petition - In Support of Paris Agreement

ATTACHMENTS:

Description

Petition - Paris Agreement

BACKGROUND:

Several City Council members as well as the Chair of the Cities for Climate Protection are requesting that the City Council affirm the City of Keene's support for the Paris Accord on Climate Change.



June 7, 2017

Mayor and City Councilors,

Acknowledging that President Donald Trump has indicated his intention to withdraw the United States as a signatory of the Paris Accord on Climate Change, we, with the support of the Cities for Climate Protection Committee, request that the City Council adopt the following resolution affirming The City of Keene's support for the Paris Accord on Climate Change.

Respectfully,

Terry M. Clark
City Councilor - Ward 3
661-8347
14 Barrett Avenue
Keene, NH 03431

Robert J. O'Connor
City Councilor - Ward 4
355-4813
382 Park Ave.
Keene, NH 03431

Randy L. Filiault
City Councilor - At Large
313-3130
39 Central Square
Keene, NH 03431

Ann Shedd
Chair, Cities for Climate
Protection Committee
59 Greenwood Ave.
Keene, NH 03431

Gary Lamougeux

S. Chadbourne

CARL JACOBS

WARD 2 CITY COUNCILOR



City of Keene, N.H.
Transmittal Form

June 7, 2017

TO: Mayor and Keene City Council

FROM: Municipal Services, Facilities and Infrastructure Committee

ITEM: D.1.

SUBJECT: Departmental Presentation – Complex Task Showcases Employee Skills – Public Works Department

RECOMMENDATION:

On a vote for 4-0, the Municipal Services, Facilities and Infrastructure Committee recommends the acceptance of the Departmental Presentation – Complex Task Showcases Employee Skills – Public Works Department, as informational.

BACKGROUND:

Chair Manwaring welcomed Donna Hanscom, Assistant Public Works Director. Ms. Hanscom said this presentation was to share some things the Council and public may not know the Public Works Department does; she will be back later in June to present further work on the Black Brook water storage tank. She said the project to be presented at this meeting showcases the talents and skills of the Public Works Department staff. Ms. Hanscom commended the employees presenting for working to accomplish this project in addition to normal duties. She said the employees worked as a team and used largely in-house capabilities to achieve these amazing results. Ms. Hanscom said she is proud of this group and hopes the MSFI Committee and City will be as well. She introduced Ben Crowder (Water Treatment Facility Manager, who holds City's Water Distribution License), Chris Tarr (Utilities Maintenance Foreman), Todd Calderwood (Water/Sewer Distributions and Collections Systems Foreman), and Neil Goodell (Utilities Maintenance Electrician).

Mr. Tarr explained that this project repairing the Black Brook tank is one that showcases the skills and diversity of this group of employees. The 38,000 gallon precast concrete tank was built in 1996. The tank was never designed to be taken offline; it has one pipe in and one out, and a valve that shuts it off. There is no way to drain it; it goes back into the distribution system. The tank serves 13,800 linear feet of water main, 22 hydrants, and 39 services (three residential, the remaining are industrial). Mr. Tarr showed a map demonstrating the distribution area, the Black Brook Pump Station, and the Black Brook tank. This station serves Summit Road, Corporate Drive, Wyman Way, Bowman Drive, Ford Street, and Black Brook Road. Industries in the area include Smith Medical and Janos Technology. The Pump Station was also built in 1996 and houses two constant speed pumps – meaning they start running at 100% (20 HP, 208 v, 3,500 RPM). Depending on the level in the tank, output ranges from 200-300 gallons per minute. Mr. Tarr continued explaining the electrical components of the Pump Station: motor controllers, overcurrent devices, pressure transducers, power supply, etc. The pumps were electronically interlocked to prevent simultaneous operation meaning the two pumps alternate running at 100%.

In 2015, the City contracted Liquid Engineering to have five of their water storage tanks cleaned and inspected, including Black Brook. NH DES requires any tank storing over 20,000 gallons of water be inspected every

three to five years. Upon inspection of the Black Brook tank some problems were found, in particular the tank was suffering from stratification – significant temperature differences between the top and bottom of the tank resulting in freezing that scarred the inside of the tank. Mr. Tarr explained the necessary actions that took place before work could commence on the tank, including: maintenance of safe water quality and pressure throughout the system; insure adequate fire flow for all industries and a back-up if a problem arose at the Pump Station; flow tests to ensure the Fire Department would have adequate flow; limit inconvenience to customers in the Black Brook Pressure Zone; and, drain the tank.

Mr. Tarr continued explaining the various repairs and upgrades that were completed relative to the Pump Station upgrade. Those steps included changing out the constant speed drivers for variable speed drivers to allow pump and motors to run at variable speeds, high or low, and maintain low system pressure; removal of the interlocking mechanism, allowing both pumps to run at the same time and increased fire flow if needed while tank was offline; and, adding set points and programming to use system pressure outside the tank to denote how much the pump has to run.

Mr. Tarr continued that it was necessary to flow test the pumps by removing and isolating the pump from the system to conduct an initial flow test and found tremendous flows considering the original design specifications. It was noted that one pump at 100% produced 350 gallons per minute, and two pumps at 100% produced 700 gallons per minute. Relative to the back-up pumping system they rented a temporary diesel pump to support the pump station with fire flows, or serve as a redundant pumping station if the primary pump station failed. They also installed a new hydrant at the pump station on the discharge side to accommodate the backup diesel pump. This avoided running hundreds of feet of pipe under extremely high pressure.

Mr. Tarr explained that when the system is at normal operating pressures the suction side of the pump system is 70 pounds per square inch (PSI) and 130 PSI on the discharge side. If 130 PSI is not maintained at the lower level on the far outreaches of the distribution system, there will not be adequate supply pressure. A permanent pipe (HDPE) was installed under the access road for future use. Being able to leave this in place permanently provides the benefit of never having limited access in and out of pump station in case of emergency, and it will already be in place for future projects.

Mr. Tarr went on to describe the steps taken for disinfection of the backup pump. He noted they had to guarantee quality of water. To do so they used shock chlorination (300 PPM) to truly disinfect the pipe. For reference, drinking water comes out at 1.5 PPM chlorine. This guarantees eradication of any bacteria in the pipe. They took samples until a clean sample was available to ensure safe distribution. After the disinfection process was completed it was necessary to properly dispose of the highly chlorinated water. That highly chlorinated water could not simply be released. Staff used system pressure of a fire hose to pump that water into a tanker truck (800 gallons). This left water in the pipe at a safe and normal level of chlorine for drinking. With permission from the Eric Swope, the Industrial Pretreatment Coordinator, they discharged the chlorinated water into a manhole nearby, as opposed to transporting and risking a spill.

Mr. Tarr continued that customer Service was of utmost importance to them. To ensure that the users in the area were served well, customers were notified with a press release/phone call before testing the pumps with the tank isolated. The Keene Fire Department was notified and involved with pressure and flow testing throughout the process. He noted that to this point in the project, water service has not been interrupted and water quality has been maintained at the highest standard.

Mr. Calderwood spoke about drain installation. Mr. Calderwood said the Water/Sewer Division is responsible for almost 200 miles of water and sewer mains under the City streets, along with the valves and hydrants. While hydrants are usually associated with the Fire Department, they do more than that. Hydrants are used as tools to monitor the drinking water distribution system, to exercise that system, and in cases such as this project, to bypass a piece of the system under repair. The Black Brook tank was not designed to be taken down and worked on. A hydrant was installed as a tool to drain the tank for this and future projects. The Pump Station

also lacked a hydrant on the high pressure side, denying the ability for larger projects. The Water/Sewer Division also installed a hydrant at the Pump Station to also facilitate this and future projects. In order to install a hydrant and not interrupt service, a live-tap of the water main was conducted; cutting into the water main when it is under pressure to connect a service line. Mr. Calderwood used photos to demonstrate equipment that allows staff to not only perform this work in-house, but save the City considerable costs. This also allows the project to take place on the City's timeline and not leave the project in the hands of a contractor who may not view the City as their top priority.

Mr. Tarr continued that once the hydrants were installed and the water sanitized, the Fire Department did an overall flow test with the bypass pump to insure adequate flow. There was also genuine concern about high pressure in the system – if there were a fault in the drives or motors – so a pressure relief valve was installed for system protection.

Mr. Tarr continued listing the various City departments involved in this project: Utilities Maintenance, Water Operations, water/Sewer, Engineering, Laboratory, Highway, Fire Department, and Department of Public Works Administration.

Mr. Tarr concluded saying this presentation was an opportunity to see the scope of planning and preparation it took for this project to be a success. Only one subcontractor was utilized for specialized computer programming. He said this project is just one example of the great skills for City staff; it is impressive how multiple departments can unify toward one objective. He thanked everyone involved in the process.

Chair Manwaring asked if the empty tank has been cleaned. Mr. Tarr replied the contract for cleaning was already in place and was finished on June 5. Three contractors provided estimates for repair work inside the tank. The tank is currently refilled and pending a bacteria sample, will be back online June 9. This fall the additional repairs will take place.

Councilor O'Connor asked if there is a solution for water stratification. Mr. Tarr replied yes, six years ago a solar mixer was installed to pull water from the bottom to the top keeping temperatures constant and maintaining a higher chlorine residual. With that technology, there is only a 0.5 degree temperature difference between the top and bottom.

Councilor O'Connor asked why fire hydrants in Keene are different colors. Mr. Calderwood replied that all should be silver but there has been a lapse in enforcement of that and now some are red. He said all that matters to the Fire Department, however, is the color of the bonnet on top of the hydrant.

Councilor Lamoureux asked if they have tracked the approximate amount of money saved by this process. Mr. Tarr replied no, but it is a significant amount. Councilor Lamoureux said that sharing that amount with the Council when available would be appreciated. Councilor Lamoureux continued thanking the group for their presentation as well as all the staff that worked so well together. He said it is important for the public to hear the skill, dedication, and pride of City employees. The City Manager agreed noting the professionalism and dedication of City staff and thanked Ms. Hanscom for organizing this presentation. He added, in reference to the chlorine discussed earlier, that household bleach is 50ppm chlorine; this demonstrates the caustic chemicals and difficulties in the work to ensure safe drinking water.

Councilor Hooper echoed appreciation for this work and presentation that went above and beyond by using in-house creativity to make this important and complex fix. He said it is important for the public to see the faces behind the work the City does.

Chair Manwaring asked the presenters to share how long they have been doing this work and the type of training it required.

Mr. Tarr said he was born and raised in Keene and worked for a long time building swimming pools, which piqued his interest in water. He said he was fortunate to begin working for the City and he takes pride in working for the City where he was born and raised.

Mr. Calderwood said his water and sewer career began in Brattleboro where he received his Water District and Water Operations licenses. He has been working for the City of Keene for 15 years, through which there have been many opportunities to grow knowledge and expand. He continued explaining challenging projects this group has worked on.

Mr. Goodell said he worked for a large local electrical contractor before working for the City. He actually did the wiring on the pump house in 1996 when working for another company. He received the Master Electrician position when the City created it nine years ago. He said while many say that water and electricity do not mix, in this situation, they do. He said the City positively encourages employees to be diversely trained; he has acquired all of his water and waste licenses while working for the City.

Mr. Crowder said he started construction work in college installing pipes. He was fortunate to begin working for Mr. Calderwood in 2008 before moving to the Water Treatment Facility. Mr. Crowder holds the Water Distribution and Treatment Licenses for the City. He said having a group of talented individuals allowed successful completion of this project.

Chair Manwaring recognized Councilor Philip Jones who thanked the group for their work. He said when this tank was constructed in 1996 it was controversial because it was in a TIF district. He thanked the presenters for showing that the Council made the right decision at that time.

The City Attorney asked about structures visible inside the empty tank in the photos. Mr. Tarr indicated one of the structures is part of the solar mixer, which minimizes stratification of the water. The other structure is the manway access through the bottom with the tank when it is empty.

Councilor Lamoureux made the following motion, which was seconded by Councilor Hooper.

On a vote for 4-0, the Municipal Services, Facilities and Infrastructure Committee accept the Departmental Presentation – Complex Task Showcases Employee Skills – Public Works Department, as informational.



City of Keene, N.H.
Transmittal Form

June 7, 2017

TO: Mayor and Keene City Council
FROM: Planning, Licenses and Development Committee
ITEM: D.2.

SUBJECT: Robert Kerr - Request to Use City Property - Whitcomb's Mill Road – Filming

RECOMMENDATION:

On a vote of 4-0, the Planning, Licenses and Development Committee recommends that film student, Robert Kerr, be granted permission to use City property on the Whitcomb's Mill Road, on June 16 and June 17, 2017 for filming with the use of a vehicle mounted camera; with rain dates subject to coordination with City staff. Said permission is conditional upon compliance with the customary licensing requirements of the City Council, and compliance with any recommendations of City staff.

BACKGROUND:

Robert Kerr stated he is a student at Columbia University School of the Arts. As part of his graduation requirements, Mr. Kerr is looking to film a production entitled "August" in Keene. The scene location is Whitcomb's Mill Road. Filming is anticipated to occur on either June 16th or the 17th. Mr. Kerr noted his awareness of the bridge being out; he also outlined his safety plan for the filming. Mr. Kerr reported the University has provided the required insurance certificate.

There being no comments from the public or Committee, Vice-Chair Jones asked for a motion. Vice-Chair Jones recommended adding the statement about rain dates to the prepared motion.

Councilor Hansel made the following motion which was seconded by Councilor Sutherland.

On a vote of 4-0, the Planning, Licenses and Development Committee moves to recommend that the City Council grant permission to film student Robert Kerr to use City property on the Whitcomb's Mill Road, on June 16 and June 17, 2017 for filming with the use of a vehicle mounted camera; rain dates subject to coordination with City staff. Said permission is conditional upon compliance with the customary licensing requirements of the City Council, and compliance with any recommendations of City staff.

Vice-Chair Jones advised this would go before City Council next Thursday. He also recommended Mr. Kerr contact the City Clerk's Office next Friday.



City of Keene, N.H.
Transmittal Form

June 7, 2017

TO: Mayor and Keene City Council

FROM: Planning, Licenses and Development Committee

ITEM: D.3.

SUBJECT: Adoption of the Airport Master Plan Update - Airport Department

RECOMMENDATION:

On a vote of 4-0, the Planning, Licenses and Development Committee recommends the adoption of the Airport Master Plan Update.

BACKGROUND:

Vice-Chair Jones introduced Jack Wozmak, Airport Manager and Ervin Deck, Senior Aviation Planner from Stantec Consulting Services. Vice-Chair Jones reported a presentation was provided to City Council and tonight the Committee members each have a binder which includes the entire plan. Vice-Chair Jones thanked both gentlemen for the presentation last week and asked for Committee questions.

Councilor Sutherland noted his concern for what we are not doing at the airport; relative to land that is not useful to airport operations. He referred to Exhibit A and the properties at the south end of the runway as an example. Councilor Sutherland said it would be in the best interest of the taxpayer to sell the land and let someone develop it; with easements on it. This land is marked for non-aviation development and Councilor Sutherland would like to see something in the presentation relative to what we should not be doing; holding onto these properties. Noting the Alps Restaurant property is assessed at \$373,000, and the taxes the City pays are minimal as an example of a property to sell.

Responding to Councilor Sutherland, Mr. Wozmak noted tremendous amounts were spent to acquire these properties and that Council could decide to sell; Mr. Wozmak disagrees with this idea. Mr. Wozmak continued we have just begun an effort to try to develop the land and there is a possibility of a land lease forever. Mr. Wozmak said he thinks we should give this a shot. Mr. Wozmak noted if it were sold for the sale price the City would get five percent of that which is a short-term gain against the possibility of leasing the property. Mr. Wozmak said he is loath to see us eliminate the very asset we are trying to develop.

Councilor Sutherland followed up by noting it has been years with no income from that property and is not core to the operations of the Airport. Councilor Sutherland noted the plan also omits the operating structure of the Airport. Councilor Sutherland shared how the City of Laconia turned their operations over to an Authority, noting it is now running in the black. The two towns involved with that Airport work together; right now it is just us versus Swanzey. Mr. Wozmak reported the Airport Advisory Committee did discuss what operating profile would be most advantageous. He explained more research needs to be done on that. Mr. Wozmak also reported the City renegotiated the taxes paid on the building and they are now less than one dollar per month.

Vice-Chair Jones said the plan is just a template to follow and agreed City Council could decide to sell the land. Mr. Wozmak noted the funding partners (State and Federal) explaining this is why the plan has to be laid out. He added it is not intended to be the “be all to end all” at the Airport. Councilor Jones commented Swanzey is reluctant to extend their TIF District. Mr. Wozmak explained the TIF District Swanzey created (200 acres) has met with little success; hence they are reluctant to extend it. Mr. Wozmak outlined his argument to Swanzey for the Committee.

Councilor Sapeta thanked Mr. Wozmak for presenting the plan. He said he thinks there is synergy between this plan and the Economic Development Plan. Noting aviation technologies are evolving Councilor Sapeta encouraged pursuing avenues that leverage that; along with clean, high tech industries that can utilize the Airport. Councilor Sapeta suggested the Drone program discussed at the presentation last week should be advertised to the schools if it is not already. Mr. Wozmak noted he agreed with Councilor Sapeta’s comments.

Councilor Hansel thanked everyone who worked on the Committee explaining he joined as a fill-in Chair late in the process. Councilor Hansel was very impressed with the Consultants and Mr. Wozmak’s coordination. Councilor Hansel also noted the work of Committee members such as Ann Shedd; adding he thinks this is a valuable result.

Vice-Chair Jones recognized the City Manager who shared the knowledge he has regarding Swanzey’s TIF District, and their reason for not expanding it. Through discussions their reason is the lack of specifics; the actual water/sewer system sizing and the money for doing the improvements.

Vice-Chair Jones followed up on Councilor Hansel’s comments. He said as far as Economic Development Keene has its pluses and minuses. We have our school system, Keene State College, and this Airport that allows jets; which is something we can take advantage of for economic growth. Vice-Chair Jones noted minuses as no interstate highway system, no inner City transportation, and the nearest International Airport is two hours away. Vice-Chair Jones concluded his comments by thanking Mr. Wozmak and Mr. Deck for pushing us in the right direction. Mr. Wozmak discussed the infrastructure for moving freight and people noting most of it was built in the 1960’s. He referred to studies by the FAA and the Department of Transportation on how to deal with congestion. Mr. Wozmak continued their conclusion was the only way to deal with congestion in the traditional metropolitan areas, which we are so far away from, is to expand capacity. He reported more and more Regional Airports up and down the coast are buying more land because many corporations are moving out of the metropolitan areas because of the congestion. This is the move Mr. Wozmak is pushing in terms of expanding the capacity and offering Keene as an opportunity to shed some of the congestion without sacrificing delivery times for goods. Councilor Sapeta clarified Mr. Wozmak is talking about changing the perception of where we live and he encouraged Mr. Wozmak to do that even more than he is now. Councilor Sapeta shared an example he recently read about where a European Airlines is considering flying into Warwick, Rhode Island. He continued the perception of flying into Warwick, Rhode Island or Keene, New Hampshire and then going into Boston is not so farfetched anymore. Mr. Wozmak reported on a survey he is sending out to local Chambers of Commerce to obtain a sense of their travel expenses.

Vice-Chair Jones asked for public comments.

Ann Shedd, of 59 Greenwood Avenue noted she has been a member of the Airport Master Plan Advisory Committee since its inception. She noted the reasons she was asked to serve on the Committee. Ms. Shedd served on the Conservation Commission and is still a member of the Cities for Climate Protection Committee. Ms. Shedd noted some positives about the plan such as:

- The narrowing of Runway 1432- even with construction of a parallel taxiway
- The construction of new fuel storage
- The fencing location has less impact on wetlands- but allows less wildlife connectivity

Ms. Shedd noted she was pleased to see at least a passing reference to the option of putting a conservation

easement. Ms. Shedd noted the improvements to Runway 220 will cost 18 million dollars in federal, state, and local taxes over the next 20 years. Ms. Shedd noted her unease about the paths that come out of these proposed infrastructure improvements. She continued the City is justifiably proud of being the first pioneer in the state to adopt a Climate Action Plan. She thanked Rhett Lamb, Planning Director for his role in this endeavor. Ms. Shedd commented she wished the Committee had known about sustainable development plans earlier on. Ms. Shedd hopes the Council will weigh the carbon costs of any project that comes before it. She reported Keene's greenhouse gas emissions from transportation are between a third and a half. All of the greenhouse gases at the Airport come from the jet fuel she noted. Ms. Shedd said it would take a 4 megawatt solar installation to offset the carbon footprint of the jet fuel at the Airport. Ms. Shedd hopes the Council will consider the three E's outlined in the vision and values of the Comprehensive Master Plan when weighing the path laid out by this investment in infrastructure. Vice-Chair Jones thanked Ms. Shedd for bringing this forward and for all she does for the City.

Councilor Sutherland asked if any of the access issues (to Route 10 and connectivity to the bike paths) discussed were addressed in the plan. Mr. Wozmak replied that was not covered in this one because of the nexus between federal and state funding. Mr. Wozmak suggested we should still talk about those things locally. Mr. Wozmak also noted there are no federal dollars for these improvements. Mr. Deck suggested treading lightly in this area noting the FAA's response of we do not do bikes we do airplanes when he worked on a project years ago. Councilor Sutherland also noted we have traffic issues getting out of the Airport. Mr. Wozmak agreed noting he started a conversation a while ago with Swanzey to encourage them to ask the Department of Transportation to designate Lake Street that comes out at Route 32. Mr. Wozmak has also placed a sign encouraging people to turn right as the quickest and safest way out. Mr. Wozmak has not readdressed this conversation with the Swanzey Selectmen.

Councilor Sapeta asked if there were any plans to accommodate flying cars in the future. Mr. Deck advised no special changes would be required if the car folds its wings up to depart the Airport. Councilor Hansel asked if people bring homemade airplanes onto the Airport. Mr. Wozmak replied in the affirmative noting like a flying car the wings are unbolted and folded up. Mr. Wozmak also shared we get amphibious planes that land on Wilson Pond.

Mr. Deck commented on how much he enjoyed working with the City and the Planning Committee noting they were very active with their input which was very helpful. There being no further comments from the public or the Committee Vice-Chair Jones asked for a motion.

Councilor Sapeta made the following motion which was seconded by Councilor Hansel.

On a vote of 4-0, the Planning, Licenses and Development Committee recommends the adoption of the Airport Master Plan Update.



City of Keene, N.H.
Transmittal Form

June 8, 2017

TO: Mayor and Keene City Council

FROM: Finance, Organization and Personnel Committee

ITEM: D.4.

SUBJECT: Alps Building Christian Fellowship Lease - Airport Department

RECOMMENDATION:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to enter into a lease of the former Alps/Hillside Pizza building with the Christian Life Fellowship Church.

BACKGROUND:

Airport Manager, Jack Wozmak stated the Alps Building has been vacant for a long time. It has been shown to interested parties quite a few times in the last month and trying to apply the historic rent structure to this building is difficult (\$600 in rent, \$400 in real estate taxes and operating expenses). The Christian Fellowship church has expressed interest in using the building as a youth center. However, the entity does not have sufficient funds to meet the \$600 rental obligation. Mr. Wozmak stated he has worked with the FAA to rent this building at below market value based on community benefit. He also stated he has worked with the Town of Swanzey to help the Church achieve a tax-exempt status, which has been granted. Staff's suggestion is to rent this space to the church for \$250 giving the city some money coming in from an otherwise vacant building. He added the city has not put too many resources into it. The taxes the city paid for the building was only \$10 a year.

Chair Greenwald asked for the lease term. Mr. Wozmak stated it would be a one year lease with a 30-day notice of termination should there be an aviation purpose that should come up. The Chair asked whether there were any options beyond a year. Mr. Wozmak stated there are options for renewal but this language has not yet been drafted. Chair Greenwald stated he would like this not to be an option. The Chair stated he is concerned why a building such as this cannot be rented for a business purpose with all the efforts staff has put into it. Mr. Wozmak stated staff will continue to look for better options for the property – those options won't stop.

Councilor Jacobs asked about tax payments. Mr. Wozmak stated this entity will not pay taxes as they have received a tax-exempt status from the Town of Swanzey. The Councilor asked about language which says "no airport revenue to support capital or operating expenses of this space". Mr. Wozmak stated this was standard language which indicates if there is revenue it can't go outside aviation related expenses – this is because of continued grant obligations.

Councilor Chadbourne asked how long this property has been vacant. The City Manager stated it has been about six years since this property was leased. The Manager felt this property was not located in an area that is very attractive for a business.

Councilor Clark made the following motion which was seconded by Councilor Powers.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to enter into a lease of the former Alps/Hillside Pizza building with the Christian Life Fellowship Church.



City of Keene, N.H.
Transmittal Form

June 8, 2017

TO: Mayor and Keene City Council

FROM: Finance, Organization and Personnel Committee

ITEM: D.5.

SUBJECT: Departmental Presentation - Administrative Support for Boards and Commissions – City Clerk's Office

RECOMMENDATION:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the acceptance of the presentation on administrative support for boards and commissions as informational.

BACKGROUND:

City Clerk Patty Little was the next speaker to address the Committee, accompanied by Assistant City Clerk Terri Hood. Ms. Little stated she and the Assistant City Clerk were present to do a Departmental presentation on the City's Minute Taking Program and allocation of staff in support of City boards and commissions. She noted the concept of department presentations is a new program which was put in place in 2017 at the suggestion of Councilor Jones. Initially, the City started bringing board and commissions before the Standing Committees to talk about their current initiatives. Councilor Jones felt it would be interesting to also hear from departments. Hence, starting in 2017, in alternate years there will be presentations from departments made before Standing Committees so the Council can learn more about what staff in the various departments are focused on.

Ms. Little started by noting that minutes are a permanent public record created by the City. We are obligated under state law to create them, and there is a minimum standard under the statute which needs to be met. However, the City has gone beyond that and has put in place standards depending on the type of Committee. As an example, minutes for an advisory committee might be less comprehensive, while minutes for a statutory board like the Zoning Board of Adjustment which requires the content be very complete. Minutes are created not only to meet a statutory requirement but they are also meant to create a record as to why the City Council made the decision it did. The real value will be ten to fifteen years from now when someone wants to know the reason behind a decision. Minutes also provide a transparency for the public; many people read our minutes to understand decisions that are made.

Ms. Little continued that the City's records on minutes goes back to 1753 (when minute language was colorful). In the 60's and 70's they started becoming more factual but did not contain much content. In the last ten years they have grown in content, a lot more information is being captured. Prior to professional minute takers, city staff captured minutes. Ms. Little noted before the time of Pat McQueen in 1980, minutes were not captured, they were more in the form of reports (single page with a line or two of comment followed by a motion). She talked about the process Mr. McQueen followed in creating minutes which process went through until his retirement.

Following that, the responsibility switched over to department heads on a rotating schedule. Ms. Little stated

this was a challenge for department heads to take minutes because they were also presenters of agenda items at meetings. In 1999 the City transferred to the current professional minute taking program managed at that time by the Code Enforcement Department. This has increased the professionalism of the record. Ms. Little then turned the presentation over to Ms. Hood.

Ms. Hood noted the City Clerk's office took over this program in 2007 and at that time they used the City of Lebanon as a model. They had minute takers and staff liaisons who served each Board; these two groups of people worked in tandem to serve the different Bodies. Since the Clerk's office took over the program a few changes have been made; policies have been codified, Administrative Directives have been drafted for minutes, and how the program would actually run. The purpose of the Administrative Directives is to provide staff liaisons guidance as to how to use minute taking services and to know they are meeting statutory requirements, layout some formatting standards, and provide training programs for new minute takers. New Minute Takers spend a day with staff, go over certain documents, meet with the City Attorney (to go over rules of order, conduct etc.) and the IT Department (to go over technical issues). The Clerk's office has also worked with Committee Chairs and staff liaison's to make sure they have ergonomic work stations at meetings, and that they are located in a place where they can see and hear what is going on at meetings. Ms. Hood noted that minute takers are taking on a more active role in meetings, assisting the board with issues with motions, determining quorum, and procedural issues.

As the minute taking program has evolved it has become necessary to have a better system in place to submit, review and file minutes as well as tracking meeting schedules. In 2010, the department moved away from an email and spreadsheet system for tracking minutes and schedules into a custom database created in house which helps with these functions and this system also helps track Boards and Committee members and feeds this information to the public website.

In 2012, the City Manager John MacLean wanted to know how much time full-time staff was spending on supporting these public bodies. From that review, there was some analysis as to whether work from some of these public bodies could be absorbed by another public body, or whether work could be shifted to other staff such as minute takers. Some of the work which shifted to minute takers included the Granicus Parsing of meetings video recorded in the Council Chamber. Most recently minute takers took on the role of assisting staff liaisons with edits which come from Boards and Committees, filing final minutes in the Clerk's Office and posting them online for the public.

Ms. Hood then went over the current staffing of the minute taking team and their roles. Currently there is a team of five minute takers: Krishni Pahl who has been with the program since 2000 and covers some of the more challenging boards like the Finance Committee, the Planning Board, and the Joint Committee; Mary Lou Hall who has been with the program since 2008 covering the PLD Committee, Heritage Commission and the Martin Luther King/Jonathan Daniels Committee; Katie Kibler and Jennifer Clark, who have been with us for about a year with Katie covering the MSFI Committee, Conservation Commission and HDC; and Jennifer covering HDC, City College Commission and Partner City; and Ayshah Fox, a fairly new minute taker who covers some of the City's Advisory Boards.

These five individuals on a monthly basis cover the three standing committees, 16 Boards and Commissions, and 3 to 6 Ad-Hoc and Special Committees that come up throughout the year. These five individuals produce about 400 sets of minutes a year and their combined effort equals that of a full-time position. Ms. Hood noted the value they bring to the City and extended her appreciation to the Minute Takers.

Ms. Little addressed the Committee again and stated the same directive to review City staff support of boards and commissions which came out in 2012 from the City Manager has come up again this year from the current City Manager in his budget presentation. The Planning Department which serves about 11 Bodies is very stressed and the Manager would like to get an idea as to how that Department can be assisted.

Ms. Little stated staff has developed a survey which would go out to all Boards and Commissions and would be on the agendas for each board with the exception of the Standing Committees over the next two months. There would be a second survey which goes out to Board Chairs with questions for example “what have you done that has been implemented or a report that has been adopted which shows tangible effort”.

The survey to be completed by all Board members would ask questions about what Board members can do for themselves which would give relief to staff. Once all surveys are complete the Manager, Mayor and Chairs would schedule a meeting to review the responses. Some of the suggestions being provided are that boards meet less frequently, eliminating a Board if the work is being done by another Body, and combining Boards. The goal is to focus staff attention on other dire needs and to address the growing list of staff initiatives from the Council. Ms. Little assured the Committee this work won't happen in a vacuum it would be part of a larger discussion. This concluded the Clerk's presentation

Chair Greenwald complimented City Clerk staff for their flawless work. He also thanked Krishni Pahl for her outstanding efforts as the Minute Taker for the Finance Committee. The Chair asked whether staff would be able to estimate the cost of minute taking per minute (this to include staff liaison time as well). Ms. Little stated staff would work on this information for the Chairman. Ms. Little noted for every hour of meeting time it takes two hours of minute taking work.

Councilor Jacobs asked what Granicus Parsing means. Ms. Little stated if someone was to login to the Granicus video recording system online and if a specific section is clicked on, that particular portion of the video can be viewed. This is referred to as “parsing”.

The Councilor asked about the different standards for different Bodies the Clerk had referred to. Attorney Mullins explained there are levels of risk and as the risk goes up the level of detail goes up. This level of risk starts at the Zoning Board and goes down – the ZBA is the Board in the City that is most likely to wind up at the Superior Court. The same would be the case with the Planning Board where the risk is slightly less. The Councilor felt in that case the transcription and review of certain minutes could cost more. Ms. Little agreed.

Councilor Chadbourne stated she finds detailed minutes to be helpful in understanding the content of an item. The Councilor talked about her time as minute taker and felt the experience of a minute taker could also affect the pricing.

Councilor Powers asked whether Granicus is considered a record. Ms. Little stated it is not considered an official record but is a record the City plans on retaining, although there is no statutory requirement to retain these recordings. The Attorney agreed the minutes become the official record. The Councilor clarified these are not verbatim minutes. Ms. Little agreed and added some cities like Manchester do require verbatim minutes. Attorney Mullins talked about an incident at a Zoning Board level where a minute taker testified in Court, stating her minutes were improperly changed which required parties to file statements with the Attorney General's Office; minutes being changed after the fact is not looked at favorably.

Councilor Clark stated when he prepares for a meeting, he does a lot of research using the minutes done in the past and the concise nature of the minutes helps a lot. He did urge staff to retain the Granicus recordings which can also help clarify a lot of information.

Councilor Powers made the following motion which was seconded by Councilor Chadbourne.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the acceptance of the presentation on administrative support for boards and commissions as informational.



City of Keene, N.H.
Transmittal Form

June 13, 2017

TO: Mayor and Keene City Council

FROM: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Warrant for Unlicensed Dogs - City Clerk's Office

RECOMMENDATION:

That the City Council issue a warrant for unlicensed dogs pursuant to NHRSA 466:14, and that the Animal Control Officer be directed to issue a civil forfeiture to those dog owners who have failed to license their dog by April 30, 2017.

ATTACHMENTS:

Description

Warrant for Unlicensed Dogs

BACKGROUND:

State Statutes provides that the City Council annually authorize the warrant for unlicensed dogs. The civil forfeiture carries a \$25.00 fine that must be paid by the dog owner within 15 days of receiving notice. Failure to license the dog and pay the civil forfeiture will result in a complaint being filed with Keene's 8th Circuit Court.

The following mechanisms for reminding dog owners of the licensing requirement were followed: an official publication appeared in The Keene Sentinel, monthly reminder emails sent to dog owners beginning in February, reminder postcards sent to owners with no email addresses in April and in May a volunteer in the office made personal phone calls to owners with no email addresses on file. To date, the City Clerk's office has issued 2,257 dog licenses for the 2017 license period. This year the warrant contains 330 dog owners with 433 dogs remaining unlicensed.

2017 WARRANT FOR UNLICENSED DOGS

OwnerLast Name	OwnerFirst Name	#	Street	Animal Name	Breed	Tag Number	Tag Expiration
ABEL	AMEE	341	CHAPMAN RD.	SOLOMON	COLLIE	328	2017
ABEL	AMEE	341	CHAPMAN RD.	LOKI	COLLIE	327	2017
ABRAMS	KIMBERLEE	72	WILDER ST.	TULA	LABRADOR RETRIEVER MIX	2555	2017
ADAMS	ROBERT	1052	ROXBURY RD.	STELLA LUNA	YORKIE MIX	2566	2017
ALEXANDER	RAELENE	40	NEEDLE ST.	LILLY	BULLMASTIFF	2526	2017
ALEXANDER	RAELENE	40	NEEDLE ST.	ZEB	NEWFOUNDLAND	2528	2017
ALEXANDER	RAELENE	40	NEEDLE ST.	JADA	AMERICAN STAFFORDSHIRE TERRIER	2527	2017
ALLEN	FRANCES	710	MAIN ST.	MURPHY	JACK RUSSELL TERRIER MIX	360	2017
ARON	JUDY & MARK	43	HANOVER ST.	SCOTTY	WEST HIGHLAND WHITE TERRIER	748	2017
ARSENAULT	CARRIE	142	JORDAN RD.	STELLA	AMERICAN STAFFORDSHIRE TERRIER	1826	2017
ARSENAULT	CARRIE	142	JORDAN RD.	BONES	AMERICAN STAFFORDSHIRE TERRIER	1827	2017
ASH	MIA	323	PARK AVE.	FENWAY	SAINT BERNARD	2171	2017
BARNARD	MARTY	141	GEORGE ST.	PETER	JACK RUSSELL TERRIER	2614	2017
BARRINGER-RIVEST	MICHAEL & DEBRA	715	HURRICANE RD.	WOOLLY BEAR	AUSTRALIAN SHEPHERD	2322	2017
BARRINGER-RIVEST	MICHAEL & DEBRA	715	HURRICANE RD.	LEO	LABRADOR RETRIEVER	2323	2017
BARRY	ELIZABETH & CHRIS	40	PAGE ST.	OSCAR	DACHSHUND MIX	2437	2017
BATES	ELIZABETH	26	CASTLE CT.	HONEY	MIXED BREED	2262	2017
BATES	ELIZABETH	26	CASTLE CT.	ISABELLA	CHIHUAHUA MIX	2263	2017
BEATON	BARBARA	20	BOSTON PL.	OLLIE	YORKIEPOO	1169	2017
BEAUREGARD	GEORGE	111	RAILROAD ST.	MARTY	LABRADOR RETRIEVER	2046	2017
BEAVERS	JIM	138	ROXBURY ST.	BEAN	DACHSHUND	2464	2017
BEAVERS	JIM	138	ROXBURY ST.	SMOKEY	DACHSHUND	2465	2017
BELL	ERIK	37	MCKINLEY ST.	LOLA	BOXER/LABRADOR MIX	2677	2017
BELSKY	CAROLE	109	SCHOOL ST.	DUNCAN	BOSTON TERRIER	664	2017
BEMIS	GREG	17	CENTER ST.	KALA	SIBERIAN HUSKY	2463	2017
BENAVIDES	MARVIN	30	COTTAGE ST.	LUCKY	SHIH TZU	2073	2017
BENDEL	BETH	423	HURRICANE RD.	TACO	CHIHUAHUA MIX	1648	2017
BENDEL	BETH	423	HURRICANE RD.	PEPPER	LABRADOR RETRIEVER MIX	1647	2017
BENIK	ERIN	201	PEARL ST.	BERNADETTE	FRENCH BULLDOG	2290	2017
BENINTENDI	TOM	27	IVY DRIVE	DOZER	DACHSHUND MIX	1845	2017
BERGMANN	LISA	122	BUTTERNUT DR.	MOLLY	BEAGLE	1956	2017
BETTLER	ALAN	49	NORTH LINCOLN ST.	FIONA	DACHSHUND	1368	2017
BLACKMER	CANDY	49	FRANKLIN ST.	WOLFIE	LABRADOR RETRIEVER MIX	2631	2017
BLOOD	KEVIN	25	IVY DR.	GIZMO	SHIH TZU	2401	2017
BOBKA	SUSAN	55	PINE ST.	FENWAY	LABRADOR RETRIEVER MIX	391	2017
BOUCHER	BJ & WANDA	284	COURT ST.	JESSIE	COCKER SPANIEL	1750	2017
BOUCHER	BJ & WANDA	284	COURT ST.	TIKI	HOUND MIX	1751	2017
BOUCHER	TERI	41	HILLTOP DR.	LEAH	LABRADOR RETRIEVER MIX	2455	2017
BRACE	DAWN	62	COLONIAL DR.	MAIZY	PEKINGESE	2750	2017
BRACE	LINDA	123	ROXBURY ST.	SADIE	NEWFOUNDLAND MIX	2540	2017
BRADSHAW	MARIA	45	GREENBRIAR RD.	LADY	POODLE	1820	2017

2017 WARRANT FOR UNLICENSED DOGS

BRINSON	SARAH	469	WASHINGTON ST.	ELLIE	CAIRN TERRIER	2082	2017
BRITTON	EDNA	27	HIGH ST.	JULIAN	AMER. STAFFORDSHIRE TERRIER X	1834	2017
BRITTON	EDNA	27	HIGH ST.	JOSIE	AMER. STAFFORDSHIRE TERRIER X	1743	2017
BRODIE	ALISON	19	WOODBURY ST.	MAGGIE	MIXED BREED	2590	2017
BRYAND	JANET	15	WOODSIDE AVE.	SHEP	LABRADOR RETRIEVER MIX	1636	2017
BURKE	ADAM	249	PAKO AVE.	MARLEY	BEAGLE MIX	2418	2017
BURMAN	LORI	51	ACREBROOK RD.	COOPER	LABRADOR RETRIEVER	2618	2017
BURNHAM	KARN	228	WINCHESTER ST.	BABY	CHIHUAHUA	54	2017
BURNS	JOYCE	109	GEORGE ST.	RILEY	HAVANESE	1258	2017
BUTTERFIELD	JOYCE	111	Railroad St.	MESHA	JACK RUSSELL TERRIER	1789	2017
CAGNEY	BRIAN	14	NEWBURY LN.	JACK	LABRADOR RETRIEVER MIX	2311	2017
CAMPBELL	PATRICE	46	GREEN ACRES RD.	FRANKIE	ABYSSINIAN	38	2017
CAMPBELL	SUSAN	37	RUSSELL ST.	TEDDY	GOLDEN RETRIEVER MIX	1040	2017
CAMPBELL	SUSAN	37	RUSSELL ST.	MAX	LABRADOR RETRIEVER MIX	1039	2017
CARRIER	VANESSA & AARON	49	BILLINGS AVE.	SYDNEY	LABRADOR RETRIEVER MIX	2519	2017
CARRIER	VANESSA & AARON	49	BILLINGS AVE.	LUKE	COCKER SPANIEL MIX	2520	2017
CASEY	CLAIRE	135	BASE HILL RD.	RUPERT	PAPILLON	2258	2017
CASTINE	SANDY	31	PARK ST.	SHEBA	GERMAN SHEPHERD	1630	2017
CASTOR	MARGARET	32	STARLING ST.	LUCKY	PUG MIX	1146	2017
CASTOR	TRISHA	22	ROXBURY CT.	MOLLY	LABRADOR RETRIEVER MIX	2620	2017
CASTOR	TRISHA	22	ROXBURY CT.	JACKSON	LABRADOR RETRIEVER MIX	2619	2017
CHAMBERLIN	AMANDA	16	WOODSIDE AVE.	ROSIE	AMER. STAFFORDSHIRE TERRIER X	1261	2017
CHAMPAIGNE-BRYNN	RACHAEL	43	HARDY CT.	ULLE	LABRADOR RETRIEVER MIX	309	2017
CHAPPELLE	LISA	30	ROXBURY CT.	RIZZEN	GREAT DANE MIX	754	2017
CHICKERING	MELISSA	47	HOOPER ST.	RILEY	AUSTRALIAN CATTLE DOG	2165	2017
CHICOINE	NOAH	823	COURT ST.	RAEF	SHETLAND SHEEPDOG	983	2017
CHURCH	JINA	163	GEORGE ST.	JAX	CHIHUAHUA	1177	2017
CLASON	EMMA	61	ADAMS ST.	MEL	LABRADOR RETRIEVER	1654	2017
CLASON	EMMA	61	ADAMS ST.	NALA	LABRADOR RETRIEVER MIX	1655	2017
CLAY	JESSICA & NATE	43	PAGE ST.	CHLOE	HOUND MIX	1906	2017
CLAY	JESSICA & NATE	43	PAGE ST.	VIOLET	TERRIER MIX	1907	2017
COFFIN	PETER	35	WOODBURY ST.	DUBLIN	LABRADOR RETRIEVER	713	2017
COLEMAN	THERESA	24	WOODBURN ST.	PUMPKIN	PUG	1216	2017
COLLINS	LINDA	31	MILL RD.	SAMMY	HOUND MIX	1542	2017
CORCORAN	KIM	24	KENNEDY DR.	BRADY	GOLDEN RETRIEVER	1561	2017
CORCORAN	KIM	24	KENNEDY DR.	SIRIUS	GERMAN SHEPHERD	1560	2017
CORLISS	DOUG	24	BELMONT AVE.	AUSTIN	BORDER COLLIE MIX	1143	2017
COTTON	CHRIS	22	HARDY CT.	COLE	LABRADOR RETRIEVER	2109	2017
COTTON	CHRIS	22	HARDY CT.	MAPLE	YORKSHIRE TERRIER	2110	2017
COTTON	CHRIS	22	HARDY CT.	HAZEL	LABRADOR RETRIEVER	2108	2017
COTTON	MARY & TIM PELLIQUI	140	ROXBURY ST	ISSIAH	MALTESE MIX	1862	2017
COTTON	MARY & TIM PELLIQUI	140	ROXBURY ST	BELLA	MIXED BREED	1863	2017

2017 WARRANT FOR UNLICENSED DOGS

CRAM	MATTHEW	16	CLARK CIR.	REX	WELSH CORGI (PEMBROKE)	191	2017
CROCKER	JEANNE	17	CENTER ST.	EMMA	LABRADOR RETRIEVER MIX	2451	2017
CROSSMAN	SARAH	47	MAIN ST.	DOTTIE	BORDER COLLIE	206	2017
CROTEAU	KATHY	22	HIGH ST.	MAX	GERMAN SHEPHERD	2640	2017
CROTEAU	KATHY	22	HIGH ST.	EMMA	GERMAN SHEPHERD	2641	2017
CROTTO	KARENA	5	FOX CIR.	RUBY	GERMAN SHEPHERD MIX	1246	2017
CROWLEY	MARK	36	HASTINGS AVE.	RANGER	AUSTRALIAN CATTLE DOG	1961	2017
CROWLEY	MARK	36	HASTINGS AVE.	MONTY	AUSTRALIAN CATTLE DOG	1960	2017
CUMBACK	SCHUYLER	32	HARRISON ST.	DAISY	BOSTON TERRIER	2534	2017
CUMMINGS	BOB	303	COURT ST.	KIWI	SIBERIAN HUSKY	2143	2017
CUMMINGS	BOB	303	COURT ST.	JAZZ	LABRADOR RETRIEVER MIX	2142	2017
CUOMO	ANGELA	59	SESAME ST.	GINGER	LABRADOR RETRIEVER	2297	2017
DALENA	HEATHER	238	BASE HILL RD.	SNOOPY	BEAGLE MIX	2319	2017
DAVIS	CRAIG & VALERIE	91	RIVER ST.	TIA ZALMA	POTCAKE MIX	2604	2017
DAVIS	ELIZABETH	100	PEARL ST.	LEXI	CATAHOULA	2615	2017
DAVIS	LISA	41	HASTINGS AVE.	TRIXI	SHIH TZU MIX	1727	2017
DAVIS	LISA	41	HASTINGS AVE.	MOXIE	MIXED BREED	1728	2017
DAVIS	NOREENE	555	WASHINGTON ST.	BETTYE LOU	POINTER	2269	2017
DELOREY	PAMELA	12	AMERICAN AVE.	CHLOE	CHIHUAHUA MIX	1783	2017
DEMERS	ELIZABETH	33	WHEELOCK ST.	MALI	ITALIAN GREYHOUND	1565	2017
DERAPS	ROBIN	86	Forest	CHAGA	ROTTWEILER MIX	2332	2017
DEWEY	TRACEY	25	Citizens Way	CHESTER	MINIATURE PINSCHER	144	2017
DOYON	SARA & BOBBY	39	VALLEY ST.	BRADY	LABRADOR RETRIEVER	610	2017
DRAKE	JOHN	20	ROBBINS RD.	DASH	DACHSHUND	2551	2017
DREW	MIKE	47	DAVIS ST.	IKE	LABRADOR RETRIEVER MIX	438	2017
DUBRISKE	PAUL	454	ELM ST.	DASH	AMERICAN WATER SPANIEL	2092	2017
DUNK	AL	25	IVY DR.	TED	TOY POODLE	2061	2017
DUSTIN	MELINDA	84	KENDALL RD.	PIPER	LABRADOR RETRIEVER MIX	1986	2017
EBRIGHT	LIBERTY	312	JORDAN RD.	OLIVE	POINTER	2671	2017
EDSCORN	JOSEPH	57	CROSS ST.	AKIRA	SIBERIAN HUSKY	2277	2017
EKLUND	JIM & DEBORAH	404	WASHINGTON ST.	SLATER	CHIHUAHUA MIX	1199	2017
ELLIOTT	JEFFREY & NANCY	19	NEWMAN ST.	JEZABELLE	CHIHUAHUA	2065	2017
ELLIOTT	JEFFREY & NANCY	19	NEWMAN ST.	TLUPA	CHIHUAHUA	2066	2017
ELLIOTT	JEFFREY & NANCY	19	NEWMAN ST.	LOLA	CHIHUAHUA	2068	2017
ELLIOTT	JEFFREY & NANCY	19	NEWMAN ST.	CHICO	CHIHUAHUA	2067	2017
ELLSWORTH	CARL & JANE	19	EDGEWOOD AVE.	GRACIE	BRITTANY SPANIEL	1883	2017
EMMERICK	EMILY	28	EDWARDS ST.	GEMMA	BEAGLE MIX	1172	2017
ERICKSON	STEPHANIE	71	WOODLAND AVE.	AUTUMN	CATAHOULA	101	2017
ERICKSON	STEPHANIE	71	WOODLAND AVE.	ARGYLE	MIXED BREED	100	2017
ETZWEILER	BRIAN	74	ROBBINS RD.	CASIUS	BOXER MIX	2010	2017
EWALD	CHARLENE & PETER	10	LORRAINE ST.	HARRY	LABRADOR RETRIEVER	2380	2017
EWALD	CHARLENE & PETER	10	LORRAINE ST.	JACK	LABRADOR RETRIEVER	2381	2017

2017 WARRANT FOR UNLICENSED DOGS

FARRIS	CHRIS	252	WEST SURRY RD.	BRUIN	LABRADOR RETRIEVER	1948	2017
FAULKNER	ALEXANDRIA	20	CONGRESS ST.	BRIMLEY	BERNESE MOUNTAIN DOG	2523	2017
FENTON	JOANN	16	BRADFORD RD.	MIA	LABRADOR RETRIEVER MIX	284	2017
FISH	NINA	139	CARROLL ST.	GEORGE	LABRADOR RETRIEVER MIX	883	2017
FISH	NINA	139	CARROLL ST.	BELLA	BOXER	180	2017
FLEUETTE	KELLY	9	SCHUYLER WAY	TANNER	GOLDENDOODLE	997	2017
FLICK	JOHN	37	SUMMIT RIDGE DR.	BRODI	BRITTANY SPANIEL	262	2017
FOSTER	JOYCE	34	LEVERETT ST.	KATE	LABRADOR RETRIEVER	977	2017
FOWLER	BETH	27	BROOK ST.	SYDNEY	BEAGLE/JACK RUSSELL MIX	2225	2017
FOWLER	BETH	27	BROOK ST.	MICKEY	GOLDEN RETRIEVER MIX	2226	2017
FOWLER	BETH	27	BROOK ST.	LANCE	LABRADOR RETRIEVER MIX	2227	2017
FRANCIS	JAIME	1	SHADY LN.	LUCY	BOSTON TERRIER	2441	2017
GAISER	STEPHANIE	45	MEETINGHOUSE RD.	ENZO	FRENCH BULLDOG	417	2017
GAISER	STEPHANIE	45	MEETINGHOUSE RD.	POPPY	FRENCH BULLDOG	416	2017
GARCIA	JESSICA	30	TROWBRIDGE RD.	ISABELLE	CHIHUAHUA MIX	1336	2017
GARDNER	KAREN	54	KENNEDY DR.	POLLY	LABRADOR RETRIEVER	2421	2017
GARLAND	DEBBIE	67	HOWARD ST.	TUCKER	HOUND MIX	2308	2017
GARRETT	KATARZYNA	16	CRESTVIEW ST.	MACY	MASTIFF MIX	2701	2017
GATES	MICHELE	129	BASE HILL RD.	CAMERON	BASSET HOUND MIX	2300	2017
GEORGE	DOROTHY	10	NELSON ST.	AMANDA	RAT TERRIER	1360	2017
GIGLIO	JIM	43	GRAVES RD.	MAGGIE	LABRADOR RETRIEVER MIX	547	2017
GINSBERG	MICHAEL	530	WINCHESTER ST.	MERCEDES	GERMAN SHEPHERD	658	2017
GINSBERG	MICHAEL	530	WINCHESTER ST.	RUGER	AMERICAN STAFFORDSHIRE TERRIER	657	2017
GOODCHILD	DAVID	77	NORTH ST.	BRUNO	GERMAN SHEPHERD MIX	2159	2017
GOODWIN	TRACY	36	MATTHEWS RD.	GRACIE	DACHSHUND	1218	2017
GOTT	ERIC & ANDREA	115	BASE HILL RD.	BRANDY	BOXER	2038	2017
GRANT	ELLA	32	HARRISON ST.	LILY	DACHSHUND MIX	2512	2017
GRANT	ELLA	32	HARRISON ST.	IZZY	SHIH TZU MIX	2514	2017
GRANT	ELLA	32	HARRISON ST.	BELLA	SHIH TZU MIX	2513	2017
GREENWOOD	MELANIE	739	HURRICANE RD.	MAGGIE MAY NOODLES	CHIHUAHUA	2368	2017
GREENWOOD	MELANIE	739	HURRICANE RD.	BADEN	ROTTWEILER	2367	2017
GREENWOOD	STEPHANIE & WILLIAM	19	BANK ST.	HAZEL	DACHSHUND MIX	1850	2017
GREENWOOD	STEPHANIE & WILLIAM	19	BANK ST.	FLETCHER	COCKER SPANIEL	1849	2017
GRISSOM	TRACY	232	BEAVER ST.	CHEWY	ENGLISH BULLDOG	1223	2017
GUTKOWSKI	JENNIFER	124	ARCH ST.	COCO	LABRADOR RETRIEVER MIX	1933	2017
HADLEY	RYAN	796	COURT ST.	BAILEY	LABRADOR RETRIEVER MIX	1608	2017
HALFORD	JEFF	74	CONCORD RD.	WALTER	AUSTRALIAN CATTLE/LABRADOR MIX	1256	2017
HALFORD	JEFF	74	CONCORD RD.	HAMBONE	COON HOUND	1255	2017
HALLOWELL	DONNA	6	ELCONA DR.	ROSCO	BASSET HOUND	1945	2017
HALLOWELL	DONNA	6	ELCONA DR.	FRED	BASSET HOUND	1944	2017
HANSEL	JOHN	233	HURRICANE RD.	MACK	ENGLISH SETTER	601	2017
HANSEN	VALERIE	118	GUNN RD.	ZOE	CORGI MIX	2147	2017

2017 WARRANT FOR UNLICENSED DOGS

HARRINGTON	GUY	97	KENDALL RD.	NELLIE	LABRADOR RETRIEVER MIX	2313	2017
HARRIS	DAVID	20	RUSSELL ST.	MAX	LABRADOR RETRIEVER	1183	2017
HART	MIKE & DEBRA	57	DICKINSON RD.	GUIDO	BOXER MIX	2151	2017
HARTZ	PETER	12	BROOK ST.	XENA	COON HOUND	2138	2017
HARVEY	WILLIAM	42	COOLIDGE ST.	ELLA	GREYHOUND	2579	2017
HAVEY	ANN	130	ARCH ST.	TRUFFLES	LHASA APSO	2071	2017
HENDERSON	ANN	16	GRANT ST.	CHOTU	JACK RUSSELL TERRIER	2405	2017
HERBERT	DAWN	22	HARRISON ST.	SOPHIE	BEAGLE/JACK RUSSELL MIX	2238	2017
HICKS	JAMES	642	MARLBORO RD.	ARLO	GERMAN SHEPHERD MIX	1887	2017
HILL	PATRICIA	16	GEMINI DR.	BRADY	RAT TERRIER	876	2017
HINZ	JOHN	16	MARSHALL CT.	NUBI	MIXED BREED	2457	2017
HOOD	EMILY JANE	48	WATER ST.	LETO	AMERICAN STAFFORDSHIRE TERRIER	115	2017
HOPE	DORIS	42	RULE ST.	MADDIE ELIZABETH	YORKSHIRE TERRIER	294	2017
HORGAN	C. TIMOTHY	4	GILSUM ST.	BONHAM	AUSTRALIAN SHEPHERD	1957	2017
HORNBECK	JACK	60	PARK AVE.	ANGEL	CAIRN TERRIER	444	2017
HOWLAND	MARILYN	111	RAILROAD ST.	MCGEE	LHASA APSO	2076	2017
HUSTON	WALTER	29	WINDSOR CT.	MILO	BEAGLE	2616	2017
HUTCHINS	VICKIE & JASON	131	HASTINGS AVE.	SADIE	LABRADOR RETRIEVER	517	2017
IRVINE	MOLLY	23	DOUGLASS ST.	LILY	CHIHUAHUA/PUG MIX	592	2017
JABLONSKI	LYNN	6	FAIRVIEW ST.	BOOMER	AUSTRALIAN SHEPHERD	1349	2017
JACKSON	LINDA	21	ROXBURY PLAZA	MAX	MALTESE	2588	2017
JACQUES	DIANE	25	BELMONT AVE.	PRECIOUS	TERRIER MIX	2158	2017
JOHNSON	JOZEFA	110	ARCH ST.	MOCHA-JO	PUG	1464	2017
JOHNSON	KRISTINA	82	MEADOW RD.	SONNY	YORKIE MIX	1809	2017
JOHNSTON	BILL	20	SALISBURY RD.	BENTLEY	BERNESE MOUNTAIN DOG	2168	2017
JUNIPER	BEVERLY	173	WASHINGTON ST.	TINA	CHIHUAHUA MIX	2224	2017
JUNIPER	BEVERLY	173	WASHINGTON ST.	BEAR	CHIHUAHUA/SHIH TZU MIX	2223	2017
JUNNILA	REBECCA	209	COURT ST.	REVE	WEIMARANER	1020	2017
KELLY	MICHELE	26	CITIZENS WAY	BOWSER	MINIATURE DACHSHUND	1508	2017
KELLY	MICHELE	26	CITIZENS WAY	DEXTER	BASSET HOUND MIX	1509	2017
KENNEY	ANDREA	160	GILSUM ST.	RILEY	BORDER COLLIE MIX	2426	2017
KERNOZICKY	RANDY & SHELLY	39	BROOK ST.	SANDY	POMERANIAN	2650	2017
KIPP	JOHN	61	JORDAN RD.	STELLA	BOXER	2571	2017
KIPP	JOHN	61	JORDAN RD.	DAISY	BOSTON TERRIER	2570	2017
KIRITSY	JAMES	17	STARLIGHT DR.	RUBY	SHIH TZU	2116	2017
KNAPPE	JESSICA	238	BASE HILL RD.	EVA	CHIHUAHUA	1357	2017
KOLODZIEJ	STEPHANIE	51	RUSSELL ST.	IZZY	POMERANIAN MIX	2414	2017
KONIG	MARKUS & EVELYN	18	WETMORE ST.	BELLA	BASSET HOUND	2507	2017
KONIG	MARKUS & EVELYN	18	WETMORE ST.	ROSIE	PUG	2506	2017
KONIG	MARKUS & EVELYN	18	WETMORE ST.	MATILDA	PUG	2508	2017
KOUTRAS	BARBARA	59	MEETINGHOUSE RD.	HOLLY	BEAGLE MIX	2174	2017
KOUTRAS	BARBARA	59	MEETINGHOUSE RD.	TUKO	BASSET HOUND MIX	2173	2017

2017 WARRANT FOR UNLICENSED DOGS

KRAUS	DONALD	44	EDWARDS ST.	SMALLS	CANE CORSO	2432	2017
LABRIE	KEVIN	493	ELM ST.	JJ	SHIH TZU	2244	2017
LABRIE	KEVIN	493	ELM ST.	JACK	SHIH TZU	2247	2017
LABRIE	KEVIN	493	ELM ST.	CUJO	SHIH TZU	2245	2017
LABRIE	KEVIN	493	ELM ST.	SOPHIE	SHIH TZU	2246	2017
LABRIE	KEVIN	493	ELM ST.	JILL	SHIH TZU	2248	2017
LABRIE	KEVIN	493	ELM ST.	SHERMAN TANK	SHIH TZU	2242	2017
LABRIE	KEVIN	493	ELM ST.	MOLLY	HUSKY MIX	2243	2017
LABRIE	MELANIE	283	PEARL ST.	TRINA	MIXED BREED	1263	2017
LABRIE	MELANIE	283	PEARL ST.	LOLA	BOXER MIX	1265	2017
LABRIE	MELANIE	283	PEARL ST.	TUCKER	GOLDEN RETRIEVER MIX	1264	2017
LACLAIR	JENNY	50	HILLTOP DR.	ELLA	SHIH TZU	652	2017
LAFORD	KAYLA	178	MAPLE AVE.	GUNNER	LABRADOR RETRIEVER MIX	2017	2017
LAGASSE	RAY	805	ROXBURY RD.	OLLIE	SHIH TZU	1939	2017
LAGASSE	RAY	805	ROXBURY RD.	TEDDY	SHIH TZU	1940	2017
LAKE	BEVERLY	810	COURT ST.	SANDY	FOX TERRIER (SMOOTH)	2257	2017
LAKE	DAVID & KELCIE	50	PEARL ST.	BRADY	LABRADOR RETRIEVER MIX	976	2017
LANE	CHRISTINE	48	WAKEFIELD ST.	CHICA JANE	SMALL MIXED BREED	2039	2017
LANE	CHRISTINE	48	WAKEFIELD ST.	ARUBA LYNN "RUBY"	YORKIEPOO	2040	2017
LAWRENCE	GLENN	81	DOVER ST.	CASEY	HOUND MIX	2569	2017
LESSER	JONATHAN	25	CITIZENS WAY	BAYA	BORDER COLLIE MIX	2093	2017
LINN-WULFF	MOLLY	14	PINE AVE.	SWEET PEA	GOLDENDOODLE	2183	2017
LINN-WULFF	MOLLY	14	PINE AVE.	OLIVER	MALTESE	2182	2017
LITTLE	TODD	606	MARLBORO RD.	BAXTER	LABRADOR RETRIEVER	1756	2017
LITTLE	TODD	606	MARLBORO RD.	JILL	LABRADOR RETRIEVER	1755	2017
LITTLE	TODD	606	MARLBORO RD.	JACK	LABRADOR RETRIEVER	1754	2017
LOCKHART	WHELAN	40	HARDY CT.	DEISEL	GERMAN SHEPHERD MIX	2210	2017
LOCKHART	WHELAN	40	HARDY CT.	CHARLIE	LABRADOR RETRIEVER	2209	2017
LOCKHART	WHELAN	40	HARDY CT.	BOZLEY	LABRADOR RETRIEVER	2208	2017
LONGUEIL	MARILYN	110	ARCH ST.	CADENCE	SHIH TZU	1974	2017
LOUNDER	AMY & WAYNE	31	EDWARDS ST.	MAX	CHIHUAHUA MIX	1591	2017
LOUNDER	JOYCE	19	WOODBURN ST.	SADIE MAE	MINIATURE POODLE	235	2017
LOUNDER	MICHELLE	90	ORIOLE AVE.	ISABELLE	LABRADOR RETRIEVER	2731	2017
LOUNDER	MICHELLE	90	ORIOLE AVE.	HUNTER	LABRADOR RETRIEVER	2730	2017
LUSCOMBE	DAVID	93	EASTERN AVE.	BODIE	BEAGLE/SHEPHERD MIX	1884	2017
LYNDES	JAN	44	WEST SURRY RD.	ZARA	GERMAN SHEPHERD MIX	2689	2017
MADDEN	DAN	229	CONCORD RD.	BO	BRITTANY SPANIEL	2199	2017
MAGUIRE	GAGE	14	WORCESTER ST.	CIRCUIT	CHESAPEAKE BAY RETRIEVER	2018	2017
MAKHLOGHI	KAMERON	62	GILSUM ST.	BELLA	BOXER MIX	486	2017
MANN	ROBERT & LEE ANN	180	HURRICANE RD.	MARGO	LABRADOR RETRIEVER	855	2017
MANN	ROBERT & LEE ANN	180	HURRICANE RD.	MAX	LABRADOR RETRIEVER	856	2017
MARCHI	LIZZY	16	HARRISON ST.	BO	MIXED BREED	1215	2017

2017 WARRANT FOR UNLICENSED DOGS

MARCHI	LIZZY	16	HARRISON ST.	MILLIE	MIXED BREED	1217	2017
MARSHALL	DANIEL . PATRICIA	185	LIBERTY LN.	ABBIE	PUG MIX	2358	2017
MARSHALL	TOM	79	WOODBURN ST.	LUNA	CHINESE SHAR PEI MIX	1622	2017
MARSHALL	TOM	79	WOODBURN ST.	BELLA	AMERICAN STAFFORDSHIRE TERRIER	1621	2017
MARSHALL	TOM	79	WOODBURN ST.	REBEL	CHINESE SHAR PEI MIX	1681	2017
MASIELLO	SAMANTHA	4	STARLIGHT DR.	PIPER	LABRADOR RETRIEVER MIX	2712	2017
MASTERS	STACEY	40	EVANS CIR.	SAM	WEST HIGHLAND WHITE TERRIER	2521	2017
MASTERS	STACEY	40	EVANS CIR.	MAGGIE	SHIH TZU	2522	2017
MCBETH	LINDA	131	HASTINGS AVE.	LILY	LABRADOR RETRIEVER	519	2017
MCBETH	LINDA	131	HASTINGS AVE.	CHARLES B BARKEN	LABRADOR RETRIEVER	520	2017
MCCALLUM	KATHLEEN	144	CASTLE ST.	JUNO	CHIHUAHUA MIX	1325	2017
MCCAULEY	CONNIE	548	MARLBORO ST.	SASHA	DACHSHUND	2273	2017
MCCAULEY	CONNIE	548	MARLBORO ST.	SAMMY	NORWEGIAN ELKHOUND	2272	2017
MCCAULEY	CONNIE	548	MARLBORO ST.	TUCKER	PLOTT HOUND	2274	2017
MCCAW	SHERRY	74	SULLIVAN ST.	HAZE	AMERICAN STAFFORDSHIRE TERRIER	2136	2017
MCCAW	SHERRY	74	SULLIVAN ST.	DIAMOND	LABRADOR RETRIEVER	2137	2017
MCDONALD	TRACY	158	PAKO AVE.	COACH	CHIHUAHUA MIX	388	2017
MCDONALD	TRACY	158	PAKO AVE.	SADIE	POMERANIAN MIX	386	2017
MCDONALD	TRACY	158	PAKO AVE.	ARMANI	CHIHUAHUA MIX	387	2017
MCELHINNEY	NICOLE	190	ELM ST.	DAISY	LABRADOR RETRIEVER	1142	2017
MCGRAVEY	ERIN	7	MYSTIC PL.	WILLOW	WELSH CORGI (CARDIGAN)	1977	2017
MEEHAN	MATT	18	NEW ACRES RD.	EDGAR	WEST HIGHLAND WHITE TERRIER X	2314	2017
MOORE	MARIA & ISAIAH	22	WILFORD ST.	CADIN	COCKER SPANIEL	2087	2017
MOORE	MARIA & ISAIAH	22	WILFORD ST.	SHILOH	BICHON FRISE MIX	2086	2017
MOORE	MARIA & ISAIAH	22	WILFORD ST.	HOPE	CAVALIER KING CHARLES SPANIEL	2088	2017
MORELLI	TIM	24	MARSHALL CT.	SARA	GOLDEN RETRIEVER	2166	2017
MORRISON	TONY & KRISTY	11.5	Birch St.	MADDIE	PUGGLE	1821	2017
MORRISON	TONY & KRISTY	11.5	Birch St.	PETEY	PUGGLE	1819	2017
MORSS-FISH	BRENNA	116	ROXBURY ST.	TULA	PUG MIX	680	2017
MULLALLY	BRITTANY	2	MARSHALL CT.	MOXI	LARGE MIXED BREED	121	2017
MURPHY	PATRICIA	8	SALISBURY RD.	SHANNON	COCKER SPANIEL	2546	2017
MYRE	STEVE & LAURI	6	GREENWOOD AVE.	COCO	NEWFOUNDLAND	1547	2017
NADEAU	DORI	2	FINCH ST.	CARMELLA	GERMAN SHEPHERD MIX	2678	2017
NESBITT	TENEE	90	ARMORY ST.	AMOS	MASTIFF	2324	2017
NEWELL	BRITTANY	18	SOUTH ST.	SADIE	CANE CORSO	2722	2017
NEWELL	MATTHEW	38	VILLAGE DR.	CHANCE	LABRADOR RETRIEVER	1131	2017
NICKERSON	CHRIS	158	PAKO AVE.	GRACE	ENGLISH SPRINGER SPANIEL	385	2017
NORRIS	JOHN & DEBBIE	15	WOODBURY ST.	WINSTON	COCKAPOO	2221	2017
NORRIS	JOHN & DEBBIE	15	WOODBURY ST.	COOPER	COCKAPOO	2222	2017
NOWILL	BONNIE	39	ELM ST.	SHEFFIELD BEN	LABRADOR RETRIEVER	2035	2017
NUTTING	CINDY	146	CHURCH ST.	MR. WIGGLES	CHIHUAHUA	2307	2017
NUTTING	CINDY	146	CHURCH ST.	LOUIE V	YORKSHIRE TERRIER	2305	2017

2017 WARRANT FOR UNLICENSED DOGS

O'BRIEN	BIRANNA	60	CEDAR ST.	ADDIE	HUSKY MIX	771	2017
O'DANIEL	ELLEN	752	WEST HILL RD.	GREY	WEIMARANER	579	2017
O'DANIEL	ELLEN	752	WEST HILL RD.	LUCY LU	WEIMARANER	580	2017
ODATO	CHRISTOPHER & JULIE	30	SWEENEY RD.	SHELBY	LABRADOR RETRIEVER MIX	904	2017
OGG	REBECCA	55	CASTLE ST.	HERSHEY	SHEPHERD MIX	879	2017
OGG	REBECCA	55	CASTLE ST.	PIXI	CHIHUAHUA MIX	878	2017
O'REILLY	SARA	37	SESAME ST.	MAX	BEAGLE MIX	1455	2017
OU	JAMIE	399	WATER ST.	PATCHES	JACK RUSSELL TERRIER	1078	2017
OWEN	CHRISTOPHER	131	LIBERTY LN.	AWDI	HUSKY MIX	2181	2017
PAJU	SHENNA	143	ARCH ST.	MITZI	DACHSHUND	1634	2017
PARENTEAU	RON	74	COLORADO ST.	SAMMIE	CHIHUAHUA	1801	2017
PARKER	ALLEN	155	LIBERTY LN.	JACK	LABRADOR RETRIEVER MIX	1603	2017
PARROTT	RODNEY	53	PROSPECT ST.	REIKO	ENGLISH BOXHEAD LAB	2408	2017
PATEK	JENNIFER	58	RUSSELL ST.	KRAMER	LABRADOR RETRIEVER	1341	2017
PAUL	JOSEPH & CARLY SHAW	12	HOWARD ST.	LUNA	HUSKY MIX	2287	2017
PETROVICH	JENNIFER	108	ARCH ST.	SADIE	LABRADOR RETRIEVER MIX	2030	2017
PILLSBURY	LORNA & PETER	130	HASTINGS AVE.	ATTICUS	CAVALIER KING CHARLES SPANIEL	1620	2017
PILLSBURY	LORNA & PETER	130	HASTINGS AVE.	DAISY	CAVALIER KING CHARLES SPANIEL	1616	2017
PILLSBURY	LORNA & PETER	130	HASTINGS AVE.	RUBERT	CAVALIER KING CHARLES SPANIEL	1619	2017
PILLSBURY	LORNA & PETER	130	HASTINGS AVE.	BO	CAVALIER KING CHARLES SPANIEL	1618	2017
PILLSBURY	LORNA & PETER	130	HASTINGS AVE.	RUBY TUESDAY	CAVALIER KING CHARLES SPANIEL	1617	2017
PIMENTEL	JOSEPH	40	MARTIN ST.	GUNNER	SAINT BERNARD	2450	2017
POSNER	AMY	158	RIVER ST.	RUDY	SPRINGER SPANIEL MIX	577	2017
POWER	KATE	88	OLD WALPOLE RD.	MAGGIE	SHEPHERD/LABRADOR RETRIEVER X	2669	2017
POWERS	DIANE & STEPHEN	33	LEE	KARMA	AUSTRALIAN SHEPHERD	753	2017
PRATT	JENN	40	ROCKWOOD RD.	KAHLUA	LABRADOR RETRIEVER	2006	2017
PRATT	JENN	40	ROCKWOOD RD.	DUKE	LABRADOR RETRIEVER	2007	2017
PRIME	MEGAN	63	BEECH ST.	RANGER	SIBERIAN HUSKY	333	2017
PROFIT	RALPHINE	238	BASE HILL RD.	CHANCE	COLLIE	2188	2017
PROVENCHIA	SUEELLEN	27	IVY DRIVE	COOPER	GOLDEN RETRIEVER	2336	2017
PUTNAM	BARBARA	46	PEG SHOP RD.	RUPERT	CAVALIER KING CHARLES SPANIEL	336	2017
RAYMOND	ROBIN	92	WATER ST.	JAKE	AUSTRALIAN CATTLE/LABRADOR MIX	1525	2017
REAGAN	AE SUK	349	PAKO AVE.	DEE DEE	LHASA APSO	2645	2017
REDFERN	SHERYL	9	COLBY ST.	ABBY	DACHSHUND	1764	2017
REID	BRENDON	24	MYRTLE ST.	SHILO	SHIBA INU	813	2017
REITANO	PAUL	109	SOUTH LINCOLN ST.	RUSTY	LABRADOR RETRIEVER	2633	2017
RICHARDS	RON	23	GREEN ACRES RD.	OLIVIA	YORKSHIRE TERRIER	2542	2017
RILEY	STEVE	41	PROBATE ST.	MOOSE	AUSTRALIAN SHEPHERD	529	2017
ROBERTSHAW	AMY	30	GRANT ST.	MADDIE	CAVALIER KING CHARLES SPANIEL	2333	2017
ROBICHAUD	THOMAS	53	ORIOLE AVE.	DOZER	MINIATURE PINSCHER	564	2017
ROBINSON	DONNA	5	HILLTOP DR.	ZHORA	GREYHOUND	649	2017
ROBINSON	NATHANIEL	17	UNION ST.	PORK CHOP	AMER. STAFFORDSHIRE TERRIER X	2732	2017

2017 WARRANT FOR UNLICENSED DOGS

ROBINSON	NATHANIEL	17	UNION ST.	MADDY	AMER. STAFFORDSHIRE TERRIER X	2552	2017
ROEILL	DARLEENE	74	SPARROW ST.	CHOCI	POMERANIAN	2538	2017
ROGERS	JORDAN	10	PINE AVE.	KONA	LABRADOR RETRIEVER	1319	2017
ROGERS	PAM	38	DALE DR.	SIMON	CHIHUAHUA MIX	2172	2017
ROSS	ANNALIESE	30	HOWARD ST.	ABERNATHY SQUID	STANDARD POODLE	881	2017
ROY	ADRIONNA	114	ROYAL AVE.	BELLA	LABRADOR RETRIEVER MIX	2329	2017
ROYSIRCAR	GARGI	1	HIGHLAND AVE.	RAJ	CHIHUAHUA MIX	1896	2017
RUBIN	GERRIE	35	DICKINSON RD.	RUTHIE	GOLDEDOODLE	2509	2017
RUEL	SUSAN & LUKE	27	HOOPER ST.	FLASH	GOLDEN RETRIEVER	2164	2017
RYEA	NONIE	12	NEWMAN ST.	ROXY	GERMAN SHEPHERD	2034	2017
RYEA	NONIE	12	NEWMAN ST.	TOBY	MINIATURE PINSCHER	2033	2017
SCHREIVER	JENNIFER	46	BROOK ST.	DAKOTA	GOLDEN RETRIEVER	1943	2017
SEAMAN	LIZ	77	WEST SURRY RD.	BENNY	SHIH TZU/POODLE MIX	2436	2017
SEAMAN	LIZ	77	WEST SURRY RD.	KEVIN	SHIH TZU/POODLE MIX	2135	2017
SEARS	KATHRYN	20	KIRK CT.	KATIE	GERMAN SHEPHERD MIX	2255	2017
SEARS	KATHRYN	20	KIRK CT.	NIKO	SIBERIAN HUSKY	2256	2017
SECORE	ROBIN	12	SULLIVAN ST.	AJAX	POMERANIAN	1112	2017
SECORE	ROBIN	12	SULLIVAN ST.	BELLA	POMERANIAN MIX	1114	2017
SECORE	ROBIN	12	SULLIVAN ST.	ACHILLES	POMERANIAN	1115	2017
SECORE	ROBIN	12	SULLIVAN ST.	LULU	POMERANIAN	1113	2017
SHACKETT	PAUL & ANNETTE	131	GEORGE ST.	MARY	AMER. STAFFORDSHIRE TERRIER X	1589	2017
SHAFER	MAUREEN	51	HOWARD ST.	HARLEY	CHIHUAHUA MIX	2366	2017
SHALIT	BOB	350	WATER ST.	ARI	GOLDEN RETRIEVER	2643	2017
SHALIT	BOB	350	WATER ST.	TOVAH	GOLDEN RETRIEVER	2642	2017
SHAND	DURAN	238	BASE HILL RD.	SPLIFFORD	AMERICAN BULLDOG	2191	2017
SIBLEY	PAULINE	110	ARCH ST.	TOBY	RAT TERRIER	2128	2017
SILVA	ANTONE	8	CADY ST.	KARMA	AMER. STAFFORDSHIRE TERRIER X	1148	2017
SLEEMAN	KATHRYN	61	ADAMS ST.	ALABAMA	LABRADOR RETRIEVER MIX	375	2017
SMITH	CRAIG	28	ROXBURY CT	BOOTS	PAPILLON	2533	2017
SMITH	JEFF	6	ALDRICH RD.	HOGAN	LABRADOR RETRIEVER	826	2017
SNIDE	CONNOR	57	LIBERTY LN.	ZIGGY	LABRADOR RETRIEVER MIX	133	2017
ST PIERRE	ANDRE	271	MARLBORO ST.	TEO	AUSTRALIAN SHEPHERD	2753	2017
ST PIERRE	ANDRE	271	MARLBORO ST.	LILY	AUSTRALIAN SHEPHERD	2752	2017
STARKEY	JAMES	257	PARK AVE.	MYAH	BERNESE MOUNTAIN DOG	1759	2017
STARKEY	JAMES	257	PARK AVE.	MAVERICK	NEWFOUNDLAND MIX	2741	2017
STERLING	CINDY	32	PROBATE ST.	LEXY	POMERANIAN	2382	2017
STEVENS	HADLEY	176	RIVER ST.	KONA	AUSTRALIAN SHEPHERD	1705	2017
STONE	EMILY	105	DANIELS HILL RD.	ADELAIDE	LABRADOR RETRIEVER MIX	1500	2017
STONE	VICKI	563	MARLBORO ST.	MAGGIE	JACK RUSSELL TERRIER	2649	2017
SUAREZ	MELISSA	8	EVANS LN.	GABBY	BASSET HOUND MIX	2058	2017
SULLIVAN	JOANNE	6	EVANS CIR.	RUDY	LABRADOR RETRIEVER	1966	2017
SUTHERLAND	KELLY & DAVID	53	BLOSSOM ST.	COOPER	LABRADOR RETRIEVER	1481	2017

2017 WARRANT FOR UNLICENSED DOGS

SUTHERLAND	SASHA	66	NORTH LINCOLN ST.	MINER	LABRADOR RETRIEVER/COLLIE MIX	175	2017
SWEENEY	MARYBETH	51	DOVER ST.	HONEY	AMERICAN STAFFORDSHIRE TERRIER	2531	2017
SWENSON	DAVID	40	KENNEDY DR.	STEVE	TERRIER MIX	2291	2017
SWIFT	KATIE	19	WILFORD ST.	BELLA	LABRADOR RETRIEVER	2375	2017
SWIFT	KATIE	19	WILFORD ST.	CHARLIE	LABRADOR RETRIEVER	2374	2017
SYSYN	KATHY & KAREN	183	WYMAN RD.	DUKE	CHIHUAHUA MIX	2000	2017
TAPP	JASON	11	HOMER AVE.	MAXWELL	CHIHUAHUA	2503	2017
TAPP	JASON	11	HOMER AVE.	SAFFINA	BEAGLE MIX	2504	2017
TARGETT	KRISTIN	85	TIMBERLANE DR.	WILSON	LABRADOR RETRIEVER MIX	0	2017
THAHIR	SULTAN	51	MAIN ST.	CAPTAIN PEANUT	CHIHUAHUA MIX	2144	2017
THAYER	ELY & CALLIE	35	ASHUELOT ST.	CHARLIE	BOXER MIX	2666	2017
THISNER	CLAUDIA	14	MEETINGHOUSE RD.	LUCKY	WHEATEN TERRIER	432	2017
THORNBLAD	VERNON	115	NORTH ST.	ZEUS	PEKINGESE	2687	2017
TINE	VICTORIA	33	COLORADO ST.	BEAU	AMERICAN STAFFORDSHIRE TERRIER	2477	2017
TROMBLY	BOZENA & MARK	710	MAIN ST.	SADIE	COCKER SPANIEL	1991	2017
TULLGREN	EMILY	15	NEW ACRES RD.	RANGER	MIXED BREED	2498	2017
VAINE	ROMEO	43	WOODBURN ST.	DAISY	HOUND MIX	2558	2017
VAUDRIEN	BEVERLY	40	COLORADO ST.	SUE SUE	SHIH TZU	1222	2017
VITA	THOMAS & JANET	311	PAKO AVE.	BUCKY	BEAGLE MIX	2217	2017
WALKER	CHRIS	57	BEECH ST.	OONA	LABRADOR RETRIEVER	1988	2017
WALKER	LINDA	56	EASTERN AVE.	ELLIE	FLAT COATED RETRIEVER	2196	2017
WALLACE	DAVID	25	RULE ST.	BABY	TOY FOX TERRIER	1955	2017
WALLACH	KIM	83	VALLEY ST.	NILLA	WEST HIGHLAND WHITE TERRIER	2031	2017
WARNER	CARLEIGH	564	WEST ST.	JOSIE	LABRADOR RETRIEVER	1686	2017
WATSON	AMY	85	LAURA LN.	WONDER	GOLDEN RETRIEVER	2317	2017
WATSON	AMY	85	LAURA LN.	WILLOW	GOLDEN RETRIEVER	2318	2017
WEBSTER	ZEBULON	263	GILSUM ST.	GEORGE	COCKER SPANIEL MIX	2360	2017
WESTERMAN	JIM	74	FRANKLIN ST.	MICKEY	WELSH CORGI (CARDIGAN)	2686	2017
WHEELER	AIMIE	168	Baker St.	SY	LABRADOR RETRIEVER	174	2017
WICHLAND	DAVID	39	CONCORD RD.	ROXIE	MIXED BREED	1766	2017
WILBER	ROBERT	32	FRANKLIN ST.	BRUSA	HUSKY MIX	1528	2017
WILBUR	LORI	76	SWANZEY FACTORY RD.	KAYOUS	BOXER MIX	480	2017
WILCOX	DOUG	93	SOUTH LINCOLN ST.	SIHA	GOLDEN RETRIEVER	1486	2017
WILCOX	DOUG	93	SOUTH LINCOLN ST.	BWANA	GOLDEN RETRIEVER	1485	2017
WILLARD	DIANNE	49	FOX CIR.	LOIS	CHIHUAHUA	2284	2017
WILLIAMS	DAVID & DAWNE	391	OLD WALPOLE RD.	JACK	ENGLISH SPRINGER SPANIEL	2386	2017
WILLIAMS	DAVID & DAWNE	391	OLD WALPOLE RD.	BELLA	SPRINGER SPANIEL	2385	2017
WILLIAMS	DAWN	21	BLUE JAY CT.	JAKE	BEAGLE	1831	2017
WILLIAMS	GREGORY&DEBRA	16	CHARLES ST.	BUSTER	BOSTON TERRIER	1602	2017
WILSON	DEBORAH	18	FOX CIR.	REILYNN	GOLDEN RETRIEVER	2157	2017
WILSON	NICHOLE	153	ARMORY ST.	TAKODA	LABRADOR RETRIEVER	2396	2017
WILSON	STACEY	50	ACREBROOK RD.	KAYA	LABRADOR RETRIEVER	2572	2017

2017 WARRANT FOR UNLICENSED DOGS

WOLFE	MILLIE	167	DARLING RD.	OREO	SHIH TZU MIX	2169	2017
WOOLLEY	JANEY	350	CHAPMAN RD.	ZORRO	PEKINGESE	2315	2017
WOOLSEY	MARK	5	OAK ST.	RUBII	POMERANIAN	2170	2017
WRIGHT	BEN	34	KNOLL AVE.	JACKSON LUKE	YORKSHIRE TERRIER	2162	2017
WYMAN	JEFF & CARMEN	5	IMELDA AVE.	ISSABELLA	DOBERMAN PINSCHER	2685	2017
YARDLEY	CHRISTIE	108	FOREST ST.	STITCH	DACHSHUND (LONG HAIR)	2537	2017
YELLE	ERIN	3	MATTHEWS RD.	MAGGIE	LABRADOR RETRIEVER/SPANIEL MIX	313	2017
YELLE	ERIN	3	MATTHEWS RD.	LUCY	LABRADOR RETRIEVER	312	2017
YOUNG	MICHELLE	431	ELM ST.	BELLA	CHIHUAHUA	2206	2017
YOUNG	MICHELLE	431	ELM ST.	LOLA	COCKER SPANIEL	2205	2017
YOUNG	MICHELLE	431	ELM ST.	MARLEY	MIXED BREED	2203	2017
YOUNG	MICHELLE	431	ELM ST.	DOZER	AMER. STAFFORDSHIRE TERRIER X	2204	2017
ZECHA	DARCEY	28	SALISBURY RD.	ABBY	POODLE MIX	2302	2017
ZINN	BETH	242	CHURCH ST.	MOLLY	LABRADOR RETRIEVER MIX	2187	2017



City of Keene, N.H.
Transmittal Form

June 14, 2017

TO: Mayor and Keene City Council

FROM: Councilor Carl B. Jacobs, Chair

THROUGH: Patricia A. Little

ITEM: F.1.

SUBJECT: Council Goals and Objectives - City Council Goals Setting Special Committee

RECOMMENDATION:

On a vote of 5 – 0, the City Council Goal Setting Special Committee recommends acceptance of the City Manager’s memorandum dated June 7, 2017 and, with that acceptance, the Special Committee believes they have met their charge and does not see a need to meet further unless additional tasks are assigned by the Mayor or City Council.

ATTACHMENTS:

Description

City Manager Memorandum

BACKGROUND:

At the June 7, 2017 City Council Goals Setting Special Committee meeting, the City Manager distributed a memorandum which outlined how staff would be able to assist in the movement of City Council adopted goals. The memorandum clarified previous discussions about various "stakeholders" that had been identified in the Committee's work. For those objectives where the stakeholder was identified as City staff, it should be anticipated that any tasks that would further an objective would either be self-generated by the Department or under the supervision of the City Manager. For those goals and objectives where the identified stakeholders are either other governmental bodies or community groups City staff will consider itself a “partner or promoter” along with others.

The Manager indicated that he is requesting City staff identify any initiatives that they are currently working on or initiatives that they are proposing over the next 12 months that would align with the specific objectives under Goals One, Two and Three.

The Mayor has scheduled a workshop on August 1, 2017 at which time City staff will report out on their efforts. It is anticipated that another workshop will be scheduled in February or March of 2018 and will continue forward from that point every six months.

The consensus of the Committee is that they view the implementation of any objectives under Goals One, Two and Three to be under the authority of the City Manager. The Committee believes that they have concluded their original charge of the Mayor and sees no further reason to meet unless new charges are assigned by the Mayor.



City of Keene
New Hampshire

June 06, 2017

Members of the City Council Goals Committee and City Department Heads

RE: City Council Goals

The purpose of this memorandum is to identify how staff may be able to assist in the movement of City Council adopted goals.

The City Council has adopted five goals:

1. Provide high quality, cost-effective and environmentally sensitive services that are responsive to community needs
2. Establish a competitive and prosperous local economy
3. Exercise sound organizational and financial management
4. Maintain and improve quality of life
5. Enhance regional collaboration

The City Council Goals Committee has identified specific “objectives” under each of the five goal statements. The Goals Committee also identified “stakeholders”; who would most likely have either a direct responsibility or they are a potential partner or promoter with others working towards an objective. Stakeholders include the City Council, City staff, Cheshire County, the community and/or the region, and the educational community.

It should be remembered that many of the stated goals and objectives have evolved from the adopted City Master Plan. For the most part, the City should treat them in the same manner; that is these goals are something that our actions strive to conform to. In some cases they will remain aspirational, in some case staff will be able to show how budget items conform, and in some cases specific actions can indicate compliance. Staff proposes an update at a City Council workshop on August 1, 2017, to show progress in this manner and an update every six months.

During staff’s initial meetings, there was discussion about “stakeholders.” Under some of the goals, City staff would be considered a direct stakeholder who may be expected to carry out tasks that further the objectives. It should be anticipated that these tasks will either be self-generated by the Department or they will be requested by the City Manager. In many other goals, the objective statements are outside of the sphere of influence of City government. In any of these goals, staff may be viewed as a “partner or promoter” of the objective with others.

Staff is being requested, through this memorandum, to identify any initiatives that are currently in the works or initiatives that they are proposing over the next 12 months that would align with specific objective statements under Goals One, Two, and Three. It would be our intent to

present updates to these initiatives at the August 1st workshop. We believe that Goals Four and Goal Five are aspirational and likely outside of the staff's portfolio. These will require specific outreach by the City Council.

For Goal One through Goal Three we foresee the following movement. Goal One will be the most readily achievable and likely the best focus of staff time. This would also meet the objective of Goal Three; objective two which is to implement priority based budgeting. Staff believes all of Goal One points to the development of priority based budgeting.

PROVIDE HIGH QUALITY, COST-EFFECTIVE AND ENVIRONMENTALLY SENSITIVE SERVICES THAT ARE RESPONSIVE TO COMMUNITY NEEDS	
1	Identify all services provided by the City. – <i>The former Finance Director had begun to make progress toward this process with the goal of showing Master Plan alignment. This work will require updating. However, with Priority Based Budgeting there is a service scoring component used to help with funding decisions.</i>
2	Implement a process to determine a metric that would identify the cost effectiveness of providing City services. – <i>Metrics are difficult to determine and to use; the service scoring process (see above) will help.</i>
3	Gather public opinion to determine what services the City should not be providing and what services the City should be providing. – <i>As part of Priority Based Budgeting the scoring system mentioned above is used, as well as defined surveys.</i>
4	Analyze City services for environmental sensitivity. – <i>As part of Priority Based Budgeting the scoring system mentioned above is used as well as defined surveys.</i>

ESTABLISH A COMPETITIVE AND PROSPEROUS LOCAL ECONOMY	
1	Coordinate and collaborate with the Southwest Regional Planning Commission to implement their Broadband Plan. – <i>There are a number of initiatives underway deriving from the Economic Development Action Plan (EDAP).</i>
1	Implement the priorities and recommendations identified in the Economic Development Action Plan. – <i>There are a number of initiatives underway deriving from the Economic Development Action Plan (EDAP).</i>
1	Maintain and enhance the infrastructure asset base to support a prosperous local economy. – <i>There are a number of initiatives underway deriving from the Economic Development Action Plan (EDAP). This is an important goal reflected in the Capital Improvement Budget.</i>
2	Incentivize diverse economic activity. – <i>There are a number of initiatives underway deriving from the Economic Development Action Plan (EDAP).</i>
3	Create a culture to attract a diverse workforce. – <i>This is a City Council goal, and is also a goal from the adopted Master Plan and clearly a goal for staff; Retain, Retrain and Recruit.</i>
4	Achieve an equitable balance in the tax burden among Industrial, Commercial, Residential and Tax Exempt Properties. – <i>A City Council goal, a community goal, a Master Plan goal, and should be a goal for the revision of the Land Use Code.</i>

EXERCISE SOUND ORGANIZATIONAL AND FINANCIAL MANAGEMENT	
1	Facilitate communication and collaboration between City government and residents' of the City. – <i>This is part of the Priority Based Budgeting process, and is also paramount in the committee structures used by the city. Additionally, there is a greater use of social media, prompting the revised web-site. Possible use of marketing from EDAP.</i>
2	Implement priority based budgeting. – <i>Seeking webinars/seminars and possible contract with Center for Priority Based Budgeting.</i>
3	Reduce overall City debt. – <i>A general City Council goal implemented in Fiscal Policy and used as a goal in 2017/18 budgets.</i>
3	Enhance revenue. – <i>A general City Council goal and one that should be applied to the Land Use Regulation Reforms, City Council Legislative process review and reforms, as well as EDAP.</i>
4	Streamline the City government legislative process. – <i>A City Council goal related to City Council processes should also be a goal for Land Use Regulatory Reforms.</i>
5	Enhance the organizational structure of City government. – <i>A City Council and City Manager goal, ties into priorities and smooth operations.</i>
6	Facilitate communication and collaboration between City government and statutory boards in the City. – <i>City Council goal.</i>
7	Encourage diversity within the leadership structure of public boards and committees as well as the City Council. - <i>City Council goal.</i>

MAINTAIN AND IMPROVE QUALITY OF LIFE	
1	Encourage a diverse and inclusive culture.- <i>City Council goal, but also a goal from the adopted Master Plan and clearly a goal for staff; “Retain, Retrain and Recruit.”</i>
2	Support and enhance educational opportunities. - <i>City Council goal, community goal, Master Plan goal. - City Council goal, community goal, Master Plan goal.</i>
3	Support regional arts and culture opportunities. - <i>City Council goal, community goal, Master Plan goal.</i>
3	Support a healthy and active community. - <i>City Council goal, community goal, Master Plan goal. Is an ongoing staff goal, and is clearly the raison d'être for our Parks and Recreation programs.</i>
4	Enhance housing opportunities – all types and all levels. - <i>City Council goal, community goal, Master Plan goal. Should be a goal for the revision of the Land Use Code and Code Enforcement directive for neighborhood preservation.</i>

ENHANCE REGIONAL COLLABORATION	
1	Initiate a conversation with other communities for the provision and payment of common services. - <i>City Council goal, community goal, Master Plan goal.</i>
2	Enhance cooperation and collaboration with the Schools and the County Government. - <i>City Council goal, community goal, Master Plan goal.</i>

3	Enhance cooperation with the County Legislative Delegation with respect to state legislation and regional issues. - <i>City Council goal, community goal, Master Plan goal.</i>
4	Coordinate infrastructure improvement efforts. - <i>City Council goal, community goal, Master Plan goal. Staff is and will continue to work with adjacent communities and the state to coordinate efforts.</i>
4	Develop regional marketing. - <i>City Council goal, community goal, Master Plan goal.</i>
4	Develop regional housing opportunities. - <i>City Council goal, community goal, Master Plan goal.</i>

Sincerely:

Medard Kopczynski
City Manager



External Communication
Transmittal Form

June 11, 2017

TO: Mayor and Keene City Council

FROM: Library Board of Trustees

THROUGH: Patricia A. Little, City Clerk

ITEM: F.2.

SUBJECT: Kathleen Packard, Library Board of Trustees - In Support of Cheshire TV's Leasing of the Kay Fox Room and The Negotiations of a Lease

ATTACHMENTS:

Description

Communication - Library Board of Trustees

BACKGROUND:

Kathleen Packard, President of the Keene Public Library Board of Trustees is writing to advise the City Council of the Board's support of the leasing by Cheshire TV of the Kay Fox Room and any negotiations of the lease.

After the completion of the library project it is anticipated that Cheshire TV will relocate to the 2nd floor of the current Library annex and the City will negotiate a further lease.



Keene Public Library

60 Winter Street, Keene, NH 03431

www.keenepubliclibrary.org

(603) 352-0157

fax: (603) 283-5656

June 9, 2017

Dear Mayor and City Council,

On behalf of the Board of Trustees, I am writing to let you know that we are in support of CheshireTV's leasing of the Kay Fox Room for the duration of the Library Addition and Renovation project and of the City in its negotiation of the lease.

We all are looking forward to the completion of the project. At that time we anticipate that CheshireTV will relocate to the second floor of the current Library Annex and that the city will negotiate a further lease.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read 'Kathleen Packard'. The signature is fluid and cursive, with a large, sweeping flourish at the end.

Kathleen Packard, President
Keene Public Library Board of Trustees



City of Keene, N.H.
Transmittal Form

June 8, 2017

TO: Mayor and Keene City Council
FROM: Finance, Organization and Personnel Committee
ITEM: I.1.
SUBJECT: Relating to Purchasing

RECOMMENDATION:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2017-11A, as amended.

ATTACHMENTS:

Description

Ordinance O-2017-11A

BACKGROUND:

Purchasing and Contract Services Manager Jeffrey Titus addressed the Committee next and began by distributing a document pertaining to this Ordinance change.

Rules for City Purchases Sec 2-1332 – This is based on recommended changes to recognize new requirements to the federal single audit act. These changes are outlined in the recent letter from the city's auditor. Mr. Titus called the Committee's attention to item 7 which has been added to recognize the recommended federal guidelines with respect to grants funded with federal funds.

The new language for item 7 reads as follows:

For grants funded with federal funds the city will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible (2 C.F.R sec 200.321) procurement requirements shall be in accordance with established purchasing thresholds as follows: (unless federal requirements are most stringent, city guidelines will apply);

Mr. Titus explained the only change that would require a more stringent approach is listed under the section where the guidelines are lowering the quote threshold to under \$3,000. Under current city guidelines quotes are required for purchases that fall between \$5,000 - \$20,000

The other change is under Sec 2-1340, Sale of Surplus Materials and Equipment –This change would increase the single item or lot valued between \$5,000 to \$10,000 to reflect what is seen for most book values of vehicles.

Mr. Titus went on to say when every surplus item comes up for sale, the city goes through a process. Part of the process is to ascertain what the book value is and a Request for Approval is created and sent to the City Manager. What is being noticed now is the average book value is going beyond \$5,000 and if the city didn't make this adjustment there would be more visits before the Council as it would exceed what the City Manager

can approve under his authority.

Councilor Jacobs felt the first change in item 7 seems discriminative if the city was seeking out those particular groups, even though he stated he understands the purpose. Mr. Titus stated the main purpose is to make sure these various groups have access to bids and access to these funds. Chair Greenwald asked if a female owned business bids on a contract and is tied with another firm the contract would be awarded to the female owned business, and asked whether this was the intention. Mr. Titus agreed the intention is that everyone has access to these types of funds.

Councilor Jacobs asked what labor surplus area firm meant. Attorney Mullins stated his understanding is that things like union wage scale aspects will be included in contracts. The Attorney added these are things the city would put in place anyway, but the federal government would like the Council to approve things of this nature and make them part of an ordinance.

Councilor Powers referred to the term “single item or lot” and asked whether surplus fleet is considered to be a lot. Mr. Titus stated online these are usually posted as individual items. For instance however, the library might want to sell some furniture, this would be considered a “lot” but they are listed individually within the lot. The Councilor asked about the auction process. Mr. Titus stated a particular vehicle is first taken offline, replaced with another one. Fleet Services then strips the vehicles of things the city would like to retain, such as radios, lights, decals, plates etc. Purchasing then collects information of the vehicle, photographs are taken and a list is compiled. Purchasing then values the item based on online sites such as Kelly Blue Book. Permission to sell this item as surplus is then obtained from the Manager. The item is then listed on an online site as well as internally for a department to purchase. There are times when a certain item would also need to be trashed. Police Department items are listed usually on property room.com for vehicles public surplus.com is used (this site is tied to the City purchasing website).

Councilor Jacobs made the following motion which was seconded by Councilor

On 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2017-11A as amended.



CITY OF KEENE

Ordinance O-2017-11A

Seventeen

In the Year of Our Lord Two Thousand and

Relating to Purchasing

AN ORDINANCE

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, are hereby further amended by adding the bolded text and removing the stricken text to the following sections of Article IX "Purchasing" of Chapter 2 entitled " " as follows:

Sec. 2-1332. - Rules for city purchases.

Central purchasing shall have the authority to prescribe the purchasing procedure for all city departments and may from time to time add to the following rules and regulations for city purchases:

- (1) Except as provided in this article, every city purchase or contract greater than \$20,000.00 in amount shall be made only after the receipt by central purchasing of publicly invited sealed competitive bids on uniform specifications. After recommendation from the department making the purchase and central purchasing, the city manager shall award the contract to the lowest responsible bidder—quality, delivery, financial responsibility and guarantees of the bidders being equal. The city manager may, in his discretion, reject any bid deemed insufficient or inadequate, or may reject all bids.
- (2) Except as provided in this article, every city purchase or contract of greater than \$5,000.00 but no more than \$20,000.00 shall be made only after receipt by central purchasing of three or more, if reasonably obtainable, competitive informal written quotations, received by fax, electronic mail, regular mail or phone quotations which are adequately documented.
- (3) Except as provided in this article, contractors of record shall be established for the renovation, maintenance and repair of city facilities and equipment. Contractors of record shall be selected through a competitive process based on qualifications developed by the finance department, and shall remain contractors of record for two years. Eligibility to remain a contractor of record shall be based on continued performance acceptable to the city. Where previously competitively bid renovation, maintenance and repair contracts are in place with a contractor of record, the requirement to obtain three or more quotations (see subsection (2) above) is hereby waived. For purchases exceeding \$20,000.00, existing bid provisions (see subsection (1) above) remain in effect.
- (4) Every purchase of \$5,000.00 or less shall be handled by central purchasing on as competitive a basis as it deems reasonable and prudent.
- (5) Purchases made through existing federal, state of New Hampshire or other state and municipal contracts or Keene Union School District contracts shall be deemed to meet the requirements of the subsections (1) through (4) of this section.

- (6) Nothing in this section shall be construed to prevent joint bidding and contracting by the city and other public jurisdictions, and, in fact, such is encouraged.
- (7) For grants funded with federal funds, the city will take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible (2 C.F.R. §200.321), procurement requirements shall be in accordance with established purchasing thresholds as follows (unless federal requirements are more stringent, city guidelines will apply):

Purchases up to \$3,000 (Micro-Purchases)

Micro-purchase means a purchase of supplies or services using simplified acquisition procedures, the aggregate amount of which does not exceed \$3,000 (2 C.F.R. §200.320 (a)). In order to expedite the completion of its lowest-dollar small purchase transactions and to minimize the associated administrative burden and cost, the City does not require the use of purchase orders for micro/small purchases that fall below the thresholds established for competitive quotations, bids or requests for proposals.

Purchases between \$3,000 and \$150,000 (Small Purchase Procedures)

Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than \$150,000 (2 C.F.R. §200.320 (b)). If small purchase procedures are used, price or rate quotations are obtained from an adequate number of qualified sources.

Purchases over \$150,000

Procurement by sealed bids/formal advertising (2 C.F.R. §200.320 (c)) or by competitive proposals (2 C.F.R. §200.320 (d)) are required for all purchases over \$150,000.

Sec. 2-1340. - Sale of surplus materials and equipment.

The city manager may authorize the sale of materials and equipment which he determines to be surplus to the needs of the city where a single item or lot does not exceed ~~\$5,000.00~~ **\$10,000.00** in book value. When such item or lot exceeds ~~\$5,000.00~~ **\$10,000.00** in book value, the city council shall approve the sale of such materials. All such surplus materials shall be disposed of by public auction or competitive quotations.

Kendall W. Lane, Mayor



June 7, 2017

TO: Mayor and Keene City Council
FROM: Municipal Services, Facilities and Infrastructure Committee
ITEM: J.1.
SUBJECT: Discontinuation of a Portion of Production Avenue

RECOMMENDATION:

On a vote of 3-0, the Municipal Services, Facilities and Infrastructure Committee recommends the City Manager be authorized to: 1) provide a deed for an area of land previously laid out at Production Avenue to Liberty Utilities, 2) accept a deed for access easement from Liberty Utilities, 3) accept a deed for land to be laid out as an amendment to the layout of Production Avenue for a proposed turnaround area, 4) release the City's interest in easements for drainage and utility lines across the property of Liberty Utilities, 5) accept documentation to amend a portion of the layout of Production Avenue, and 6) discontinuance upon successful construction of the turnaround.

On a vote of 3-0, the Municipal Services, Facilities and Infrastructure Committee recommend the adoption of resolution R-2017-17A as amended.

ATTACHMENTS:

Description

Resolution R-2017-17A

BACKGROUND:

Chair Manwaring noted that there was already a public meeting on this matter, so there will be no public comment; additionally Chair Manwaring recused herself from voting on this matter.

The City Engineer recapped this project, noting the City Council conducted a site visit on June 1; he added there were no significant comments from the public meeting. Liberty Utilities has petitioned the City to discontinue a portion of Production Avenue to allow site development. The section of Production Avenue to be discontinued was formerly abutted by four lots, which have now all been purchased by Liberty Utilities. Liberty Utilities has requested a few other actions in addition to the discontinuation:

- Discontinuation of a water line easement originally put in place to allow the City to place a water main to a rear property. That property has since been put under a conservation easement held by the City. Because this is no longer a developable piece of land there is no need to continue the water line easement.
- Discontinuation of a drainage easement, which was originally intended to serve the two building lots on the east side of the site; with the merger of the lots, this is no longer necessary.
- Because the applicants propose removing the turnaround in the public way, there needs to be another way for vehicles to change direction. The petitioner has requested the City accept a deed for a portion of land currently owned by Liberty Utilities so they can build a turnaround that meets City code standards. This design has been approved by the Public Works Director.

- The City has requested that the petitioner grant the City an access easement to continue maintenance of the tax ditch system, which will no longer be accessible once the drainage easement is discontinued. This will allow the City the ability to reach the tax ditches with trucks and equipment for maintenance. Liberty Utilities has voluntarily agreed to this access easement.

The City Engineer continued that the agenda packet included a revised version of the resolution. What has been described in this meeting is the same as was described at the site visit, to Council, and at the public meeting. The original paperwork submitted by the petitioner did not include descriptions of the access agreement or turnaround layout; these have now been added to the paperwork and corrected through the revision.

Sean Fury, Gas Construction Manager for Liberty Utilities in NH, noted this project has been approved by the Planning Board and received positive feedback from City Council. He said this discontinuation will allow the installation of a Compressed Natural Gas skid at the end of Production Avenue beginning the conversion of Monadnock Marketplace and eventually the whole system.

Following guidance from the City Attorney, Councilor O'Connor made the following motion, which was seconded by Councilor Lamoureux.

On a vote of 3-0, the Municipal Services, Facilities and Infrastructure Committee recommend to the City Council that the City Manager be authorized to: 1) provide a deed for an area of land previously laid out at Production Avenue to Liberty Utilities, 2) accept a deed for access easement from Liberty Utilities, 3) accept a deed for land to be laid out as an amendment to the layout of Production Avenue for a proposed turnaround area, 4) release the City's interest in easements for drainage and utility lines across the property of Liberty Utilities, 5) accept documentation to amend a portion of the layout of Production Avenue, and 6) discontinuance upon successful construction of the turnaround.

Councilor O'Connor made the following motion, which was seconded by Councilor Lamoureux.

On a vote of 3-0, the Municipal Services, Facilities and Infrastructure Committee recommend the adoption of resolution R2017-17-A as amended.



CITY OF KEENE

R-2017-17-A

In the Year of Our Lord Two Thousand andSeventeen.....

A RESOLUTION Resolution Relating to the Absolute Discontinuance of a Portion of Production Avenue, Extinguish a Drainage Easement and a Water Line Easement, Layout a Revised Portion of Production Avenue (Turnaround), and to establish an Access Easement.

Resolved by the City Council of the City of Keene, as follows:

That the Keene City Council is of the opinion that for the accommodation of the public there is no further need to use a portion of Production Avenue, including utilities laid out beneath; a drainage easement and a water line easement, and that there is occasion for the absolute discontinuance of said portion of Production Avenue as described in the attached Amended Description for the absolute Discontinuance of a Portion of Production Avenue, to Extinguish a Drainage Easement and a Water Line Easement, the Layout of Another Portion of Production Avenue (Turnaround), and to Create an Access Easement (the "Description"), subject to the following conditions:

1. All affected property owners associated and in connection with the discontinuance agree to the discontinuance and waive their rights to any damages and sign an agreement to such; and
2. That petitioner indemnifies and defends the City of Keene from any claims or damages arising from said discontinuances; and
3. All documentation is in a content and form acceptable to the City Attorney, City Engineer, and Planning Director; and
4. All expenses, including any damages associated and in connection with the discontinuance, shall be borne by the petitioner.

That a revised portion of Production Avenue (Turnaround) as described in the attached Description be laid out as a public way in the City of Keene, in accordance with the provisions of New Hampshire RSA 231:8 and RSA 231:23, and further that an access easement, as described in said Description, also be laid out, and that Liberty Utilities (EnergyNorth Natural Gas) Corp., its successors and assigns, being specifically benefitted thereby, is charged with the construction of said public way in conformance with all applicable standards and safety requirements of the City of Keene, subject to approval of final plans and construction by the City Engineer.

Kendall W. Lane, Mayor



City of Keene, N.H.
Transmittal Form

June 15, 2017

TO: Mayor and Keene City Council

FROM: Beth A. Fox, Assistant City Manager/Human Resources Director

THROUGH: Medard K. Kopczynski, City Manager

ITEM: J.2.

SUBJECT: In Appreciation of Jennifer M. Bone Upon Her Retirement

RECOMMENDATION:

That Resolution R-2017-23 be adopted by the City Council.

ATTACHMENTS:

Description

Resolution R-2017-23

BACKGROUND:

Ms. Bone retired from the Keene Public Library May 31, 2017, with over 36 years of service.



CITY OF KEENE

In the Year of Our Lord Two Thousand andSeventeen.....

A RESOLUTION In Appreciation of Jennifer M. Bone Upon Her Retirement.....

Resolved by the City Council of the City of Keene, as follows:

WHEREAS: Jennifer began her career in February 1981 as a part-time employee at Keene Public Library; was selected as Youth Librarian in September 1992, reverting to part-time a year later; became a full-time regular Librarian II July 1, 1994; and was promoted to Librarian III July 10, 2000, also serving as Assistant Library Director; and

WHEREAS: Jennifer has been fully engaged in all aspects of library services, her knowledge and many skills and her intellectual curiosity aiding in daily operations; keeping library services relevant, current, and part of the “larger picture;” creating sensible and efficient changes to improve existing services or to add new ones; contributing to the planning of two sets of library renovations; and moving the library forward technologically; and

WHEREAS: Recognized throughout New Hampshire and New England as a library leader, Jennifer’s advice and insight have been sought for a diverse array of projects large and small, her respect for everyone and for her job making her an important role model and helping to create a welcoming atmosphere to library patrons; and

WHEREAS: Jennifer has led by example, seeing her staff members’ strengths and matching them to work opportunities so they can achieve challenging goals, then letting them find their way as part of the learning process; sharing the latest public library initiatives with all and ensuring team members are cross-trained in almost every function—yet always ready to put aside her own priorities to work where assistance is needed; and

WHEREAS: With an exceedingly strong work ethic and almost never saying “no,” Jennifer has played a variety of roles and has made a wide range of contributions to organization and department goals, as well as to the Library Board of Trustees; and some of her Citywide contributions include serving on the Y2K, Holiday Luncheon and Welcome & Recognition Committee, as well as working at Citizens Nights and elections; and

WHEREAS: Jennifer retired from the Keene Public Library on May 31, 2017, with over 36 years of dedicated and honorable service to the community;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Keene hereby extends its sincere thanks to Jennifer M. Bone for her dedication to the Keene community and the Monadnock Region and wishes her the very best for her retirement years; and

BE IT FURTHER RESOLVED that a copy of this Resolution, properly engrossed, be presented to Jennifer M. Bone in appreciation for her many years of service to the City of Keene.

PASSED

Kendall W. Lane, Mayor



City of Keene, N.H.
Transmittal Form

June 14, 2017

TO: Mayor and Keene City Council

FROM:

THROUGH: Patricia A. Little, City Clerk

ITEM: J.3.

SUBJECT: In Support of the Paris Agreement

ATTACHMENTS:

Description

Resolution R-2017-24

BACKGROUND:

At the request of Councilor Clark, Resolution R-2017-24 was prepared for the City Council's consideration



CITY OF KEENE

R-2017-24

Seventeen

In the Year of Our Lord Two Thousand and

In Support For The Paris Agreement

A RESOLUTION

Resolved by the City Council of the City of Keene, as follows:

WHEREAS: Consensus exists among the world’s leading climate scientists that global warming caused by emissions of greenhouse gases from human activities is among the most significant problems facing the world today; and

WHEREAS: Documented impacts of global warming include but are not limited to increased occurrences of extreme weather events (e.g. droughts and floods), adverse impacts on ecosystems, demographic patterns and economic value chains; and

WHEREAS: The State of New Hampshire has mandated statewide reduction of GMG emissions to 80% below the 1990 levels by 2050; and

WHEREAS: The City of Keene has addressed the issue of climate change in several ways in its 2010 Comprehensive Master Plan calling specifically for the following climate change strategies:

1. Continued and consistent greenhouse gas emissions inventorying and reporting
2. Increased energy efficiency for new and existing residential and commercial buildings
3. Integrated renewable energy sources
4. The implementation strategies called for in Keene’s 2007 Climate Change Adaption Plan

WHEREAS: Responding to climate change provides communities an opportunity to access first mover advantage in the range of products, services and know how that transitioning to a climate-compatible future brings; and

WHEREAS; the Paris Agreement resulted in a commitment from almost every nation to take action and enact programs to limit global temperature increase to less than 2 degrees Celsius, with an expectation that this goal would be reduced to 1.5 degrees in the future;

NOW, THEREFORE BE IT RESOLVED THAT THE CITY OF KEENE:

1. Indicates its commitment to reducing GMG emissions through an implementation of a Climate Action Plan;
2. Joins other US cities in the Climate Mayors network in adopting and supporting the goals of the Paris Agreement; and
3. Commits to exploring the potential benefits and costs of adopting policies and programs that promote the long-term goal of GHG emissions reductions while maximizing economic and social co-benefits of such action.

PASSED

Kendall W. Lane, Mayor