

A regular meeting of the Keene City Council was held Thursday, September 21, 2017. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Bartolmiej K. Sapeta, Randy L. Filiault, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Thomas F. Powers was absent. Councilor Lamoureux led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the September 7, 2017 regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS

The Chair encouraged the Council and the public to look at the City's homepage to learn about the 3-day Downtown Vision Forum sessions that will be held next week on September 25, September 26 and September 27. The sessions will be held in the former Ingenuity Country Store at 41 Central Square. The Chair also encouraged everyone to complete the downtown vision survey which could be found on the website. The Chair went on to announce on Monday, September 25, 2017 the new City Manager, Elizabeth Dragon will start. A reception at 7:45 AM will be in the Council Chambers.

COMMUNICATION – CECILE CHICKERING – REQUEST FOR NO PARKING – FOUNDRY STREET

A communication was received from Cecil Chickering, requesting no parking on Foundry Street. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

COMMUNICATION – COUNCILOR GREENWALD – CONFLICT OF INTEREST – EMERALD STREET SIDEWALK PROJECT

A communication was received from Councilor Greenwald, requesting to abstain from the Emerald Street sidewalk project. The Chair explained that although he applauded Councilor Greenwald's efforts at full disclosure, the Council's Rules of Order are quite specific in that all Councilors are required to vote unless there is a conflict of interest. Owning property on a public street where a public improvement is occurring does not create a conflict. The Mayor noted he was therefore seeking a consensus of the Council that Councilor Greenwald does not have a conflict of interest in connection with the public improvement project that is adjacent to his property on Emerald Street. The consensus was that Councilor Greenwald did not have a conflict of interest in the Emerald Street sidewalk project.

COMMUNICATION – MAYOR LANE – REQUESTING THAT THE COUNCIL CONSIDER ADOPTING AN ORDINANCE FOR DISORDERLY RESIDENCES

A communication was received from the Mayor, requesting that the Council consider adopting an Ordinance for Disorderly Residences. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

MSFI REPORT – DEPARTMENTAL PRESENTATION – SOLID WASTE DIVISION – THE EVOLVING TON

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of the presentation from the Solid Waste Division as informational. The Chair filed the report into the record as informational.

MSFI REPORT – PETITION – 50 SIGNATURES – EXTENDING WALK SIGNAL OF TRAFFIC LIGHTS

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of the petition for extending walk signal of traffic lights, as informational and that any issues raised be handled administratively. The Chair filed the report into the record as informational.

MSFI REPORT – DEPARTMENTAL PRESENTATION – FLEET DIVISION – ROLLING, ROLLING, ROLLING

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of the presentation from the Fleet Division, as informational. The Chair filed the report into the record as informational.

MSFI REPORT – BEAVER STREET SPEED COMPLAINT FOLLOW-UP – POLICE DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of the follow-up on the Beaver Street speed complaint, as informational. The Chair filed the report into the record as informational.

MSFI REPORT – KEY ROAD SPEED BUMP REQUEST - FOLLOW-UP – POLICE DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of the follow-up on the Key Road speed bump request as informational. The Chair filed the report into the record as informational.

MSFI REPORT – FRIENDS OF OPEN SPACE – CREATION OF POCKET PARK – CITY PROPERTY – 238 CHURCH STREET

Municipal Services, Facilities and Infrastructure Committee report read recommending the approval of the pocket park concept as shown. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. On showing of hands, 14 Councilors were present, 13 in favor and one opposed, the motion carried. Councilor Sutherland voted in opposition.

MSFI REPORT – REQUEST FOR LETTER/RESOLUTION – ATV USE ON RAIL TRAILS – PLANNING DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending a resolution on ATV use on the rail trails be introduced. A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – DANYA LANDIS/MACHINA ARTS, LLC – REQUEST TO USE CITY PROPERTY – RAILROAD SQUARE

Planning, Licenses and Development Committee report read, recommending that Machina Arts be granted permission for the use of City property on Railroad Square at a location to be determined with City staff for the placement of a painted steel pinwheel art piece that is 11 feet tall by 3 feet wide for a period of one year from the date of installation, subject to the following conditions: the signing of a revocable license and indemnification agreement and submittal of a certificate of liability insurance in the amount of \$1,000,000 listing the City of Keene as an additional insured; and that the Petitioner complies with all requirements of City Staff with respect to the installation, ongoing maintenance and repair, facility removal, and site restoration. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT –KENNETH CHAMBERLAIN, JR. – PROPOSAL TO UTILIZE LOCAL RESIDENTS IN FIXING UP HOMES ON THE TAX DEED LIST

Planning, Licenses and Development Committee report read, recommending the communication from Mr. Chamberlain regarding properties on the tax deed list be accepted as informational. The Chair filed the report into the record as informational.

PLD REPORT – COUNCILOR MANWARING – RECONSIDERATION OF LICENSE – THE PUMPKIN FESTIVAL BROUGHT TO YOU BY THE CHILDREN OF SAU 29

Planning, Licenses and Development Committee report read indicating the Committee had failed to recommend that a license be granted. the report was filed into the record. Councilor Richards was recognized for a motion from the floor. A motion by Councilor Richards to recommend a license be granted to Let It Shine for the Keene Pumpkin Festival Brought to You By SAU 29. Said license is granted subject to the same terms and conditions identified by the City Council at their meeting on September 7, 2017 was duly seconded. Lengthy discussion followed. Councilor O'Connor requested a roll call vote. On a roll call vote, 7 Councilors voting in favor and Councilors Manwaring, O'Connor, Sapeta, Lamoureux, Chadbourne, Jones and Richards voted opposed. Councilor Powers was absent. The chair broke the 7 to 7 vote with a vote in favor of the motion.

FOP REPORT – DEPARTMENT PRESENTATION – CAREER SPAN WITHIN THE CITY OF KEENE – HUMAN RESOURCES

Finance Organization and Personnel Committee report read recommending acceptance of this item as informational. The Chair filed the report into the record as informational.

FOP REPORT – ACCEPTANCE OF DONATION – PICKLE BALL – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to accept the donation of \$600.00 for pickle ball lines at the Recreation Center from St. James Episcopal Church for the purpose of growing the activity. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – LAW ENFORCEMENT OPIOID ABUSE REDUCTION GREANT – POLICE DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to accept the NH Department of Safety 2017/2018 Law Enforcement Opioid Abuse Reduction Grant in the amount of \$25,000. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – EMERALD STREET SIDEWALK PROJECT – PUBLIC WORKS DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a construction change order with Twin State Utilities, Corp. for an amount not to exceed \$40,326 for the Emerald Street Sidewalk Project, with funding to be taken from the unspent balance of the Norway & 93RD Street Infrastructure Project (90268). A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AIRPORT LAND LEASE – NORTON AIR LLC - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a new land lease with Christopher Norton, d/b/a Norton Air, LLC on city-owned land currently leased to Carl and Betty Thomas. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AIRPORT LEASE AMENDMENT – MONADNOCK AVIATION - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute an amendment to the current lease with Monadnock Aviation. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AIRPORT DISADVANTAGED BUSINESS ENTERPRISE (DBE) PLAN - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Council accept the Airport Disadvantaged Business Enterprise (DBE) Plan as informational. The Chair filed the report into the record as informational.

FOP REPORT – AIRPORT LEASE RENEWAL – HEXAGON HANGAR - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a multi-year lease renewal with Hexagon Hangar, LLC. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AIRPORT LEASE RENEWAL – DWIGHT KLEPACKI - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a land lease renewal with Dwight Klepacki relative to Lot #18 at the airport. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – AIRPORT – NEW LAND LEASE – DWIGHT KLEPACKI - AIRPORT DEPARTMENT

Finance Organization and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a new, additional land lease with Dwight Klepacki of approximately 10,000 square feet for construction of a new aircraft hangar. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

Before the City Manager gave his comments, the Mayor invited him to the front of the podium. The Mayor went over the past 2 years of the City Manager’s career. The Mayor expressed that the creativity, innovation, imagination, willingness to tackle new subjects, progress on budgeting, planning, economic development. Progress in all of these areas are, in large measure, a result of what the City Manager had brought from years of experience from across the country to us. The Mayor appreciated the City Manager for what he has accomplished for the City. The Mayor presented the City Manager a key to the City of Keene in recognition for the service, work and effort he has provided to us. The City Manager appreciated and thanked the Mayor.

The Manager returned to his chair and announced the Ashuelot Chapter National Society Daughters of the American Revolution cordially invited the Council to the dedication ceremony honoring 15 Revolutionary War patriots interred in Washington Cemetery on Saturday, October 7, 2017 at 10:00 AM which is at 312 Washington Street. The City Manager continued with the Heritage Commission launched its Architectural Roadshow last Thursday evening. The first event was focused on “How to Research the History of Your Old House” and attracted over 90 participants. The Commission received a grant from the NH Division of Historical Certified Local Government

Program to host three educational workshops as part of this Roadshow. The next one will take place in March and will be on “Old House Dos and Don’ts” and in June there will be a review of Keene’s Architectural History. All events are free and open to the public.

The City Manager commented that this summer marked the completion of five years of Safe Routes to School grant work with pilot “Road Diet” project within the Maple Acres subdivision. A series of painted, perimeter lanes on six, existing roadways has been designated for pedestrian and bicycle use, creating a safer path of travel for active transportation in an area with no sidewalks. These lanes are now serving the adjacent Middle School children as well as the area’s adult, fitness walkers. This grant was one of the last 100% reimbursable Federal grant administered through NH Department of Transportation.

The City Manager stated last Friday and Saturday, Keene held its 11th annual local Connecticut River Source-to-Sea Cleanup event. The City once again partnered with lead organizer Cheshire County Conservation District, along with Moosewood Ecological, the Ashuelot River local Advisory Council, Keene State College, Granites State Rural Water Association, and the Harris Center for Conservation Education, to organize the local cleanup effort.

Finally, the City Manager thanked the Keene Sentinel for their kind editorial and stated it was unexpected and very humbling. He continued that this role was really hard to walk away from; he had grown accustomed to it, and was torn a bit about leaving it, but knew it was the right thing to do for personal reasons and for the good of the City. The City Manager stated he was thankful to be able to assist Elizabeth Dragon in her next great adventure. He went on to say that this had been the best two years of his career and it was due to all of the members of the staff. Each department is run by extremely capable and competent people and their staff is capable, dedicated and driven to serve. When we had to call on each of the Assistant City Managers for their help with understanding and coping with the complexities of this organization, they all went above and beyond. The creation and completion of successful projects, the look, feel, and direction of the budgets, and many of the ideas that the City Council has embraced, is theirs. He thanked Rhett Lamb, Rebecca Landry and Beth Fox. The City Manager works in a close partnership with the City Attorney and the City Clerk. It is hugely important that that relationship is friendly and professional, that we can explore openly difficult issues and most importantly that we can keep a sense of humor. He also thanked the specific staff, Helen Mattson, Barbara Di Napoli and Dee Fedorowicz. The City Manager discussed his interactions with the members of the public. He went on to about working with the elected bodies since 1983 and has seen many Mayors and City Councilors come and go. He thanked the Mayor for his advice and for the quality of her counsel and friendship. He also thanked the members of the City Council for being a dedicated group who really do care about the staff, each other and the beautiful City of Keene. The Council and audience in the room acknowledged the City Manager’s contributions to the City.

MORE TIME

More time was granted by the Chair for: Kiwanis Club of Keene – Request to Use City Property – Tree Lighting Event.

ORDINANCE O-2017-15: RELATING TO DRIVEWAY PERMITS AND STANDARDS

A memorandum was received from the City Engineer along with Ordinance O-2017-15. The memorandum was filed into the record. Ordinance O-2017-15 referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

ORDINANCE O-2017-09: RELATING TO THE BUILDING PERMIT FEES

A memorandum was received from the Acting Health Director along with Ordinance O-2017-09. The memorandum was filed into the record. Ordinance O-2017-09 referred by the Chair to the Finance, Organization and Personnel Committee.

MSFI REPORT AND ORDINANCE O-2017-14: RELATING TO YEILD SIGNS – PUBLIC WORKS DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending the adoption of Ordinance O-2017-14. The report was filed as informational. Ordinance O-2017-14 was read for the second time. A motion by Councilor Powers for adoption of the Ordinance was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion carried. Ordinance O-2017-14 declared adopted. Councilor Powers was absent.

MEMORANDUM & RESOLUTIONS R-2017-33: RELATING TO AN APPROPRIATION FOR THE POLICE COMMUNICATIONS SYSTEM REPLACEMENT

A memorandum was received from the Police Chief along with Resolution R-2017-33. The memorandum was filed into the record. Resolution R-2017-33 was referred by the Chair to the Finance, Organization and Personnel Committee.

MEMORANDUM & RESOLUTIONS R-2017-34: RELATING TO THE REALLOCATION OF FUNDS – BLACK BROOK WATER STORAGE TANK

A memorandum was received from the Assistant Public Works Director along with Resolution R-2017-34. The memorandum was filed into the record. Resolution R-2017-34 was referred by the Chair to the Finance, Organization and Personnel Committee.

FOP REPORT AND RESOLUTION R-2017-31: RELATING TO AN APPROPRIATION FOR THE LIBRARY CAMPUS DEVELOPMENT PROJECT

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2017-31. The report was filed as informational. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a roll call vote, with 14 Councilors present and voting in favor, the motion carried. Councilor Powers was absent. Resolution R-2017-31 declared adopted.

MEMORANDUM & RESOLUTIONS R-2017-35: RELATING TO EMBRACING DIVERSITY AND DENOUNCING ACTIVITIES OF HATE, INTOLERANCE, AND INTIMIDATION

09/21/2017

A memorandum was received from the City Attorney along with Resolution R-2017-35. The memorandum was filed into the record. The Mayor read the full text of the Resolution. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a show of hands vote, with 14 Councilors present and voting in favor, the motion carried. Councilor Powers was absent. Resolution R-2017-35 declared adopted.

ADJOURNMENT

At 9:05 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:


Patricia Castle
City Clerk