

A regular meeting of the Keene City Council was held Thursday, August 4, 2016. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Robert J. O'Connor, Terry M. Clark, Jay V. Kahn, Thomas F. Powers, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Bettina A. Chadbourne, David C. Richards and Mitchell H. Greenwald were present. Randy L. Filiault and Philip M. Jones were absent. The Mayor took a moment to recognize Councilor Manwaring's service. Councilor Manwaring was first elected as a Ward one Councilor in 2010. She has served on the Municipal Services, Facilities and Infrastructure Committee since January of 2010 and is currently serving as Chair. Councilor Manwaring led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the July 21, 2016 meeting was duly seconded. The motion passed with a unanimous vote in favor.

#### CONFIRMATIONS – AGRICULTURAL COMMISSION AND HERITAGE COMMISSION

A motion was made by Councilor Greenwald and duly seconded to confirm the following nominations: Mark Florenz to serve as a regular member on the Agriculture Commission for a term to expire December 31, 2017 and Jonathan T. Foskett to serve as an alternate member on the Heritage Commission for a term to expire December 31, 2018. On a roll call vote, with 13 Councilors present and voting in favor the motion carried. Councilors Filiault and Jones were absent.

#### COMMUNICATION – KATHERINE SNOW – RESIGNATION – JUVENILE CONFERENCE COMMITTEE

A communication was received from Katherine Snow resigning from her position on the Juvenile Conference Committee. A motion by Councilor Greenwald to accept the resignation for service on the board was duly seconded. The motion passed with a unanimous vote in favor.

#### COMMUNICATION – BARRY LECLAIR – RESIGNATION – ASSESSOR'S BOARD

A communication was received from Barry LeClair resigning from his position on the Assessor's Board. A motion by Councilor Greenwald to accept the resignation for service on the board was duly seconded. The motion passed with a unanimous vote in favor.

#### MSFI REPORT – JUVENILE CONFERENCE COMMITTEE – PERIODIC REPORT

Municipal Services, Facilities and Infrastructure Committee report read recommending the periodic report from the Juvenile Conference Committee be accepted as informational. The report was filed as informational.

#### MSFI REPORT – STATUS OF DOG PARK

Municipal Services, Facilities and Infrastructure Committee report read recommending the dog park report be accepted as informational. The report was filed as informational.

#### FOP REPORT – ACCEPTANCE OF DONATION – AAU BASKETBALL – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the donation of \$300 from the NH Gym Rats AAU Basketball program and that the money be used by the Parks, Recreation and Facilities Department. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – CHESHIRE RAIL TRAIL III – SCOPE & FEE INCREASE

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to execute a contract with CHA Consulting, Inc. for engineering services for the Cheshire Rail Trail III project in an amount not to exceed \$96,245.54. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – 2016 ROAD REHABILITATION PROJECT – CONSTRUCTION CHANGE ORDER

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a construction change order with BDM Sweeper Services, Inc. for an amount not to exceed \$116,813 for the 2016 Road Rehabilitation Project Phase I. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – CITY MANAGER RECRUITMENT

Finance, Organization and Personnel Committee report read recommending the information on the City Manager recruitment process be accepted as informational. The report was filed as informational.

#### CITY MANAGER COMMENTS

The City Manager began his comments by explaining several paving operations were happening around the City. Contractors began the “hot, in-place recycling” of Hurricane Road and will be moving onto Roxbury Road and East Surry Road. He advised a video will be posted on the Public Works web page showing the operation of the machine. He further commented that Wood, Wagner, Algonquin, Daniels Hill and portions of West Street have been recently completed. He continued during the week of August 22, portions of the Maple Acres subdivision will receive a spray-applied application of a sealant to help keep these roads in good condition. The City Manager stated their consultant was onsite completing a road condition survey. The truck used to conduct the survey and document defects will be on display at Public Works on Friday morning from 8:30 – 9:00AM. The City Manager reported that next week contractors will begin cleaning a portion of the sewer main on Pearl Street and throughout the Edgewood neighborhood. In the coming weeks, they will return to line these sewer mains that

are over 100 years old. The public could expect to see trucks in the roadway and some minor traffic disruptions. Finally, the City Manager mentioned the Winchester Street Reconstruction Project. The Mayor's steering committee kicked off its work on Tuesday evening. The Committee received some background information about the project and spent about 45 minutes brain-storming the issues along this corridor and opportunities that the reconstruction project will create. The Committee has set a date of September 13, 2016 for a public "Listening Session". Staff will be advertising this event quite heavily and they hope to hear from as many residents and business owners as possible during this event.

#### MORE TIME

More time was granted by the Chair for the following items in Committee: Request for Abatement of Water Shutoff Fee – 25 American Avenue; Request for Water and Sewer Abatement – 169 Church Street; Request to Use City Property – 350/400 Marlboro Street; and Ordinance O-2016-09: Relating to Dormitory, Lodging or Rooming Houses and Residential Board and Care.

#### MEMORANDUM – CITY ATTORNEY AND ORDINANCE O-2016-16: RELATING TO THE PARTNER CITY COMMITTEE

A memorandum was received from the City Attorney along with Ordinance O-2016-16: Relating to the Partner City Committee. Ordinance O-2016-16 was read for the first time. The memorandum and the Ordinance were referred to the Finance, Organization and Personnel Committee.

#### MEMORANDUM – CITY ATTORNEY AND ORDINANCE O-2016-17: RELATING TO ENVIRONMENTAL PREFERRED PURCHASING AND COLLABORATION

A memorandum was received from the City Attorney along with Ordinance O-2016-17: Relating to Environmental Preferred Purchasing and Collaboration. Ordinance O-2016-17 was read for the first time. The memorandum and the Ordinance were referred to the Finance, Organization and Personnel Committee.

#### PLD REPORT AND ORDINANCE O-2016-11-A: RELATING TO FOOD SERVICE ESTABLISHMENT PERMIT FEES

Planning, Licenses and Development Committee report read recommending the adoption of Ordinance O-2016-11-A: Relating to Food Service Establishment Permit Fees. The report was filed as informational. Ordinance O-2016-11-A read for the second time. A motion by Councilor Hansel for adoption of the Ordinance was duly seconded. On a roll call vote, with 13 Councilors present and voting in favor the motion passed. Ordinance O-2016-11-A declared adopted. Councilors Filaault and Jones were absent.

#### FOP REPORT AND RESOLUTION R-2016-25-B: RELATNG TO FISCAL POLICIES

08/04/2016

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2016-25-B. The report was filed as informational. Resolution R-2016-25-B: Relating to Fiscal Policies was read for the second time. Discussion followed. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On a show of hands vote, with 12 Councilors present and voting in favor the motion passed. Councilor Clark was opposed. Resolution R-2016-25-B declared adopted. Councilors Filiault and Jones were absent.

**MEMORANDUM – CDBG ADMINISTRATOR AND RESOLUTION R-2016-30:  
APPROVING A CDBG APPLICATION FOR MAMASEZZ**

A memorandum was received from the CDBG Administrator along with Resolution R-2016-30: Approving a CDBG Application for Mamasezz. Resolution R-2016-30 was read for the first time. The memorandum and Resolution were referred to the Finance, Organization and Personnel Committee.

**RESOLUTION R-2016-29: IN APPRECIATION OF JEROME F. MCDUGLE UPON HIS  
RETIREMENT**

Resolution R-2016-29 was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. The motion passed with a unanimous vote in favor. Resolution R-2016-29 declared adopted.

**ADJOURNMENT**

At 7:34 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

City Clerk