

**Keene Public Library
Board of Trustees Meeting
Tuesday, December 19, 2017, 5pm
Trustees Room, Keene Public Library**

Present: Nat Stout, Ken Jue, Sally Miller, Kathleen Packard, Judy Putnam, Paul Henkel, Don Wilmeth, Carl Jacobs, George Scott, Kathleen Kennedy Burke, William Stroup, Nancy Vincent

Called to order at 5:03pm

Minutes of the November 28th meeting **moved** by Sally Miller, seconded by Ken Jue, passed unanimously

Minutes of November 30th **moved** by Kathleen Packard, seconded by George Scott, passed unanimously

Minutes of the December 7th special meeting **moved** by Paul Henkel, seconded by Kathleen Packard passed unanimously.

Committee Reports:

Finance: no meeting. Will meet in January with financial advisor. The donation that was accepted from the Friends at the December 7th Special Trustee meeting was transferred to the Cambridge Trust Library Renovation Trust Fund.

Buildings and Grounds did not meet.

Community Outreach. No report.

Long Range Planning: expression of gratitude for time and generosity. Discussion about the management of the project fund. Not a city-held trust fund; money spent and accounted for with the oversight committee. There will be a second contract because there is a certain part of the project that cannot be done with new market tax credits. KLAAC just met (minutes sent separately).

Fine Arts: no report

Policy: Committee met on Dec 18. Reviewed the last year and set goals and action items for the committee reports.

Friends of the KPL: Kathleen Kennedy Burke attended last month's meetings. Revenue's down but that was expected with the single book sale as opposed to two. There will not be a Spring book sale this year, but the Friends are accepting donations by appointment. They arrange a time for the donor to meet them at the County Courthouse, where the books are being stored and which will be the site for the Fall book sale. Think about an ongoing strategy about how they can move forward.

Horatio Colony Museum: no meeting this time.

Cheshire County Literacy: no report

Director's Report: take a moment to think about where we came. This project is happening now. All partners had to do their part. If any of the parts of this community didn't participate, we couldn't have gone forward. Difficult to get new market tax credits. Devotion of three groups. Nancy noted the successful receipt of New Markets Tax Credits depended on the expertise of Steve Thornton, City Finance Director, and Tom Mullins, City Attorney and MEDC.

Old Business: time capsule.

New Business: none

Submitted by William Stroup

Meeting adjourned at 6:02pm