

**City of Keene**  
**New Hampshire**

**HERITAGE COMMISSION MEETING MINUTES**

**Thursday, January 18, 2018      4:00 PM      2<sup>nd</sup> Floor Conference Room**

**Members Present:**

Rose Carey, Chair  
Susan D'Egidio, Vice-Chair  
Katherine Snow  
Louise Zerba

**Staff Present:**

**Members Not Present:**

Robert O'Connor

**1) Call to Order/Roll Call -**

Chair Carey called the meeting to order at 4:08 PM with the roll call.

**2) Approval of Minutes – November 8, 2017**

Ms. Snow made a motion to adopt the minutes of November 8, 2017 with the following correction: on Page 3 of 3 under agenda item 6.c. in the first sentence replace Interact group's with Cheshire County's. Ms. Zerba seconded the motion which carried unanimously.

**3) Election of Chair and Vice-Chair**

Ms. Zerba nominated Rosie Carey and Susan D'Egidio to continue in their respective position for another year. Ms. Snow seconded the motion which carried unanimously. Both Ms. Carey and Ms. D'Egidio accepted the positions.

**4) Certified Local Government Grant Application**

Referring to Page 5 of 7, in the packet, Chair Carey reported she and Ms. Kessler worked on the proposed workshop series for next year. There will be three workshops again and the titles are:

- **Harvesting Our Heritage: The stories behind Keene's farming past and present**
- **Cooking Up History: The foods and products that have shaped Keene's heritage**
- **Keene's Historic Barns: From preservation to adaptive reuse**

Ms. Snow commented we need to be working more closely with the Historical Society on some of these things as we seem to be overlapping. Commission members agreed with Ms. Snow. After discussion Ms. Snow agreed to approach Jenna Carroll, the Education Director for the Historical Society.

Returning to the grant discussion Chair Carey advised the application needs to be mailed by Friday. Commission members were in favor of the proposal as presented. Ms. Zerba noted for the record the Commission is very pleased with what Chair Carey put together.

Chair Carey asked if any local barns had been inventoried. Ms. Zerba noted an application heard by the ZBA that she can report back on.

Ms. Zerba made a motion for the Heritage Commission to move forward with the grant proposal as presented. Ms. Snow seconded the motion which carried unanimously.

### **5) Historic Preservation Workshop Series 2017 and 2018**

Chair Carey noted the Courthouse event is scheduled for March 3, 2018. Ms. Kessler advised Chair Carey there is \$3,500 to spend between the next two workshops.

Chair Carey referred to her emailed handout for the March 3<sup>rd</sup> event. She noted Sally Zimmerman's talk will focus on basic concepts of preservation, adding on, energy upgrades and affordable remodeling tips.

- **Our Chosen Categories:** refinishing windows and doors, insulation and energy audits/assessments, interior décor/ murals and paints, restoration and preservation, historic registers-state and national

Moving onto Contractors and Mini-workshops Chair Carey said many of the contractors have confirmed. The contractors/tables are free but the demonstrators will get paid \$200.00 each. Chair Carey reported on her efforts of contacting people/businesses/organizations. Lisa Curry Mair (canvasworksdesigns.com) has agreed to do a mural. Ms. Curry Mair is the cousin of Rufus Porter and would like to see any of his murals if possible. Ms. Snow agreed to connect the two parties (her neighbor and Ms. Curry Mair).

### **To Do List-**

Ms. Snow – contact Rob Therrien regarding who did the brick pointing done at the Wyman Tavern.

Ms. Zerba –

1. Find out who the contractor is for the Library.
2. Speak with Jim Starkey

Chair Carey- contact Hannah Grimes to see if they know of local artisans.

### **Help Needed-**

- Finding demonstrators (4).  
Ms. Zerba to contact Community Education to see if they know of someone that does gilding.  
Chair Carey will contact Doug Hamshaw about a demonstration of some sort.
- Last minute poster hanging.
- Cheshire TV advertising spot- personal appearance.
- Volunteers for the Heritage Commission table- Charlotte Schuerman
- Volunteers to show people where to go and make sure the downstairs doors are kept open.
- Chair Carey would like to have the state and local registers at the Heritage Commission table if possible.
- Put together a Program Guide if possible
- Refreshment table- cannot use grant funds. Ms. Zerba and Ms. D'Egidio will take care of the refreshments. This table needs to be setup and replenished.

- Skirting for six tables and three white tablecloths- Ms. Zerba can get the tablecloths and will contact Dave Borden regarding the table skirts.

Chair Carey said the plan is to remove the middle seating when the speaker is finished. The contractors will be around the edges of the room and the demonstrators will be in the middle.

Chair Carey reported she would be out of town from February 12<sup>th</sup> through the 23<sup>rd</sup>. She asked if the Commission felt it necessary to meet again before the event. By consensus the Commission members agreed to meet again on Wednesday, February 28, 2018, at 4:00 PM here in the 2<sup>nd</sup> Floor Conference Room.

**6) Subcommittee Reports –**

- a. Demolition Review Committee –
- b. Community Outreach Committee –
- c. Research Committee –

**7) Staff Updates –**

**8) New or Other Business –**

**9) Next Meeting- February 28, 2018 (Special meeting)**

**10) Adjourn –** With the departure of Ms. Snow there was no longer a quorum. Chair Carey adjourned the meeting at 4: 36 PM.

Respectfully submitted by,  
Mary Lou Sheats-Hall, Minute-taker  
January 19, 2018