



City of Keene
New Hampshire

HERITAGE COMMISSION MEETING

MEETING AGENDA

Wednesday, March 14, 2018

4:00 PM

2nd Floor Conference Room, City Hall

1. Call to Order / Roll Call
2. Minutes of February 28, 2018
3. Architectural Roadshow: Historic Preservation Workshop Series
4. Subcommittee Reports
 - a. Demolition Review Committee
 - b. Community Outreach Committee
 - c. Research Committee
5. NH Preservation Alliance Membership
6. Staff Updates
7. New or Other Business
8. Next Meeting – May 9, 2018
9. Adjourn

City of Keene
New Hampshire

HERITAGE COMMISSION MEETING MINUTES

Wednesday, February 28, 2018 4:00 PM 2nd Floor Conference Room

Members Present:

Rose Carey, Chair
Susan D'Egidio, Vice-Chair
Louise Zerba
Charlotte Shuerman

Staff Present:

Tara Kessler, Planner

Members Not Present:

Katherine Snow

1) Call to Order/Roll Call -

Chair Carey called the meeting to order at 4:00 PM with the roll call. Chair Carey welcomed Charlotte Shuerman as a new member to the Commission.

2) Approval of Minutes – January 18, 2018

Ms. Zerba made a motion to adopt the minutes of January 18, 2018 as presented. Ms. D'Egidio seconded the motion which carried unanimously.

3) Architectural Roadshow: Historic Preservation Workshop Series

Chair Carey reviewed her “to do” list and noted all the resource people that were contacted will be showing up. Ms. Kessler reported 64 people have signed up to attend. Discussion ensued with regards to the marketing efforts. Ms. Kessler reported receiving an invoice (\$125.00) from the Colonial Theater. Chair Carey clarified the invoice is for this event only. Chair Carey reported the NH Preservation Alliance will be there to help home owners with the Historic Register process.

Chair Carey shared information on the NH Preservation Alliance’s Old Barn and House Expo taking place March 24-25th, in Manchester. She asked if any other members would be attending.

Commission members discussed what was left to do and what will need to be done for the event. Chair Carey reiterated the schedule of events. She reported setup will begin Friday, at 9:30 AM. Chair Carey indicated she would arrive at 10:00 AM on Saturday and others should arrive by 11:00 AM. Cheshire TV will be there to film the event. Commission members discussed and made assignments for refreshments. Noting one of the posters deals solely with membership, Chair Carey suggested some concentration on bringing in new members. Chair Carey briefly discussed the budget. Ms. Kessler reported most of the cost expended for the first workshop was related to printing postcards and postage. In response to Ms. D'Egidio, Chair Carey noted the resource people are all attended at no fee and some of the demonstrators are being paid.

Chair Carey opened discussion on the June 2nd event. Commission members agreed this would be discussed in more detail at the March meeting. Ms. Shuerman indicated she would not be here for the June event and offered her services up until she leaves. Ms. Kessler reported approximately 30 people have signed up for this workshop. Chair Carey clarified the June event will consist of a lecture and architectural tour of homes.

Commission members discussed the possibility of having a bus for the tour and the potential neighborhoods involved (School Street, Summer Street, Court Street, and Washington Street). Chair Carey suggested having five to six homes in the tour. Chair Carey reported on her search results at the NH Division of Architectural Resources noting the Commission will need to collect data. In response to Ms. Zerba, Chair Carey advised the inventories will need to be turned over to Jim Rousmaniere so they can be incorporated into his talk. Chair Carey said she has created a portable file on the local houses. To do list for the March meeting:

- Ms. Zerba to contact Jeananne Farrar and Barbara Tremblay regarding house tours.
- Ms. Zerba to contact Artis Osborne regarding research work.
- Chair Carey to contact Steve Bragdon regarding his properties.

4) Subcommittee Reports –

a. Demolition Review Committee –

Ms. Kessler will follow-up on Ms. Snow's inquiry (Jim Phippard's barn project/Winchester Street close to Island Street).

b. Community Outreach Committee – Discussed under agenda item #3.

c. Research Committee – Discussed under agenda item #3.

5) Staff Updates – Nothing at this time.

6) New or Other Business – Nothing at this time.

7) Next Meeting- March 14, 2018

8) Adjourn –Chair Carey adjourned the meeting at 4: 30 PM.

Respectfully submitted by,
Mary Lou Sheats-Hall, Minute-taker
March 1, 2018

Reviewed and edited by,
Tara Kessler, Planner



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Your organizational membership has expired! Please renew today!

You are on the front lines of efforts to preserve history, local landmarks and communities. You need tools and resources, promotion of your programs, assistance in influencing policies at the state level and workshops to educate community members. Renew as an organizational member and enjoy all that the Alliance has to offer!

Staff members are available to provide assistance on a whole range of issues: sorting out what strategies work best for your needs, planning a rehabilitation effort, or providing workshops on topics such as weatherization, paint, or window restoration. Send us preservation news or your events to list on our website or in our newsletter (on a space-available basis with priority for members).

With your membership, we all grow stronger! Renew using the enclosed envelope, or renew securely online at nhpreservation.org/membership.

Sincerely,

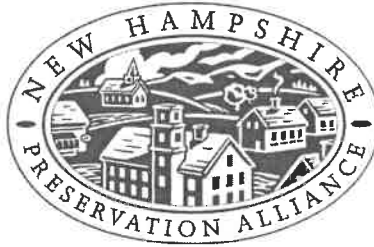
Jennifer Goodman
Executive Director

Our biennial **Old House & Barn EXPO** returns March 24-25, 2018 in Manchester!
We welcome your suggestions and requests for educational sessions and topics.

NEW HAMPSHIRE PRESERVATION ALLIANCE

P.O. BOX 268 • CONCORD, N.H. 03302-0268

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ORGANIZATIONAL MEMBERSHIP

We are proud to promote the efforts of our organizational members to statewide audiences and your membership in the Preservation Alliance gives you access to our services, including:

- hands-on workshops** on cost-effective ways to preserve your structures
- behind-the-scenes tours** of old houses & barns
- technical advice** for homeowners + groups like yours
- online directory** of preservation contractors + suppliers
- grants** for barn assessments + preservation services
- quarterly newsletters** + regular e-newsletters
- training** for Heritage + Historic District Commissions
- advocacy** for LCHIP and other preservation efforts

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- \$50 ORGANIZATION MEMBERSHIP FOR 12 MONTHS
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Includes a newsletter for each member of your board/commission (up to 10), sent to ONE address—(indicate # of board members _____)
- \$50 + \$5 per person ORGANIZATION 'SUPER PLUS' MEMBERSHIP*
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Organization

Address

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***Please include other names, addresses and contact information on the back of this form for the Organization Super Plus membership.**