



**City of Keene**  
**New Hampshire**

**HERITAGE COMMISSION MEETING**

**MEETING AGENDA**

Wednesday, April 11, 2018

4:00 PM

2<sup>nd</sup> Floor Conference Room, City Hall

1. Call to Order / Roll Call
2. Minutes of March 14, 2018
3. Section 106 Review: Relocation of NBT Bank to Colony Mill –  
*Presentation by NBT Bank*
4. Presentation on Walldogs: A Magical History Tour – *Presentation  
by Peter Poanessa*
5. Architectural Roadshow: Planning for the June 2<sup>nd</sup> Workshop on  
Keene’s Architectural History
6. Subcommittee Reports
  - a. Demolition Review Committee
  - b. Community Outreach Committee
  - c. Research Committee
7. Staff Updates
8. New or Other Business
9. Next Meeting – May 9, 2018
10. Adjourn

City of Keene  
New Hampshire

HERITAGE COMMISSION MEETING MINUTES

Wednesday, March 14, 2018

4:00 PM

2<sup>nd</sup> Floor Conference Room

Members Present:

Rose Carey, Chair  
Susan D'Egidio, Vice-Chair  
Louise Zerba  
Charlotte Schuerman  
Katherine Snow

Staff Present:

Tara Kessler, Planner

Members Not Present:

**1) Call to Order/Roll Call -**

Chair Carey called the meeting to order at 4:00 PM with the roll call.

**2) Approval of Minutes – February 28, 2018**

Ms. Zerba made a motion to adopt the minutes of February 28, 2018 as presented. Ms. D'Egidio seconded the motion which carried unanimously.

**3) Architectural Roadshow: Historic Preservation Workshop Series**

Chair Carey asked how many attended the March 4, 2018 Old House Restoration Workshop. Ms. Kessler noted that at least 90 signed up through Event Brite and day of registration but that does not include Heritage Commission members or the vendors present. Ms. Kessler noted that she issued a survey to participants asking them to evaluate the event. She has not compiled the results yet. Chair Carey noted that she has heard good feedback from the vendors/presenters. It was noted that the muralist who presented did get in touch with Ms. Snow's neighbor regarding the Rufus Porter mural in their home.

In response to a question about how these workshops are being funded, Ms. Kessler gave an overview of the Certified Local Government (CLG) program. Ms. D'Egidio asked what funded the Stone Arch Bridge project. Ms. Kessler responded that this project used grant monies from LCHIP and the NH Conservation License Plate Grant Program. Ms. Schuerman asked what Ms. Kessler's role is. Ms. Kessler explained that she is the CLG liaison and helps write the grants and monitors them for the Commission.

Chair Carey asked the group to discuss planning for Workshop 3. She noted that Jeanne Farrar offered her home on School Street as a stop on the walking tour. Ms. Zerba noted that Ardis Osborn volunteered to research one house. Chair Carey noted that two individuals at the Old House Restoration workshop signed up to offer their house for tours.

Chair Carey noted that Jim Rousmaniere, who will be presenting at the June 2<sup>nd</sup> workshop at the Keene Public Library, hoped to meet with the Commission or her mid-March to discuss how to move forward and what we have to include in a presentation. Chair Carey noted that they have some history on homes in the School Street neighborhood. Hopefully the Putnams will be willing to have properties on the tour and share information on their properties. She will photograph whatever hasn't been photographed to have a presentation on the history of Keene's architecture. She would like to present on how the neighborhood of the School Street area has evolved over time. This presentation may also highlight historic individuals that lived in this area. Ms. Schuerman asked if it would be possible to have a document produced that outlines the history of homes in this area as she will be unable to attend the June workshop. Chair Carey if the grant could be used to produce this type of document. Ms. Kessler stated that if there is available funding there is a possibility it might be an allowed expense.

February 28, 2018

Chair Carey noted that Cheshire TV will film the next workshop. Ms. Zerba suggested asking if Terri Clark would film the walking tour. Chair Carey asked for input from the Commission on the next event. It was suggested that the Commission reach out to Alan Rumrill and Bill Dow for assistance or collaboration. Ms. Snow noted that this might turn into something that we can do in another area of Keene. Ms. D'Egidio asked if a bus would be rented, and if so, could a larger territory for the walking tour be covered. Chair Carey noted that she intends to rent a bus. Ms. Zerba asked if people would get off the bus or stay on for the tour. Chair Carey responded that they would get off the bus. Ms. Snow asked if people would need to sign up for the walking tour in advance of if people could do it on their own as a self-guided tour. Chair Carey responded that the walking tour would require advanced registration as it will be guided and space will be limited. The group asked about whether there would be tours of the insides of homes. Chair Carey noted that this will need to be thought through in more detail later.

Ms. Schuerman noted that every year there is a Frank Loydd Wright tour in Oak Park Chicago as a fundraiser. They have people stationed inside the houses and on the outside. People are lined up and they let in a certain number of people at a time and have docents moving them through each interior. She noted that people love to see the inside of these houses. She had her own home on a tour of the Hyde Park area of Chicago. Chair Carey noted that she would like to see an interior tour of 91 Court Street, if the owners are willing. Her idea is to shuttle one group via bus to another area of Washington Street and to have most of the School Street walking tour be on foot. She noted that closer to the date, they will ask people to register for the tour and identify if they plan to use the shuttle. Chair Carey stated that she envisions the walking tour totaling no more than 2 hours.

Ms. Snow noted that she thinks coordinating people in and out of houses will be logistically challenging. Ms. Carey noted that it depends on how many people sign up. Ms. D'Egidio asked when it will be known how many people are registered. Ms. Kessler responded that a cut-off date for registration is possible and that currently there are a number of people registered. Ms. Snow asked if there will be guides for the walking tour. Chair Carey answered that there would be docents, unless the property owner intends to give a tour or talk about the history. It was noted that the Historical Society of Cheshire County should be contacted to let them know about the event and see if they might have information on the homes and potential volunteers.

Ms. Schuerman noted that with her experience of indoor walking tours, they are typically limited to the first floor, which makes it easier for people with mobility issues. She noted that realtors often have open houses and doesn't think safety is an issue. She suggested that the interior and exterior tours might take place as separate tours. Ms. Snow agreed with this suggestion. Chair Carey noted that she envisioned it being one tour.

Ms. D'Egidio noted it would be good for the Commission to meet once a month up to the event and others agreed. Ms. Zerba noted that she would contact Barbara Trembly about the Jonathon Daniels house. Ms. D'Egidio will contact Terri Clark about filming the walking tour. Ms. Kessler will contact Mr. Ken Stewart about the properties on Court Street owned by the Putnam family.

**4) Subcommittee Reports –**

a. Demolition Review Committee – Ms. Kessler noted that the Demolition Review Committee did sign off on the Demolition Permit for the barn at 185 Winchester Street.

b. Community Outreach Committee – Discussed under agenda item #3.

c. Research Committee – Discussed under agenda item #3.

**6) NH Preservation Alliance Membership -**

Ms. Kessler explained that the NH Preservation Alliance is requesting the Commission consider another year of membership. She noted that a copy of this letter from the Preservation Alliance is included in the meeting packet.

Kathy Snow made a motion for the Heritage Commission to submit \$50 to the NH Preservation Alliance for its annual membership. Louise Zerba seconded this motion, which carried unanimously.

**5) Staff Updates** – Ms. Kessler noted that Keene will be the location of a Walldogs Festival in 2019. This is a festival that draws professional muralists from across the world to paint permanent murals, typically related to a place's history/heritage, over the course of a few days. She noted that Peter Poanessa will be presenting on the festival at the Historic District Commission meeting in March. She will see if Mr. Poanessa is willing to attend a Heritage Commission meeting.

**6) New or Other Business** – Nothing at this time.

**7) Next Meeting**- April 11, 2018

**8) Adjourn** – Chair Carey adjourned the meeting at 4: 30 PM.

Respectfully submitted by,  
Tara Kessler, Planner

Please mail the completed form and required material to:

New Hampshire Division of Historical Resources  
State Historic Preservation Office  
Attention: Review & Compliance  
19 Pillsbury Street, Concord, NH 03301-3570

**RECEIVED**  
MAR 01 2018

DHR Use Only	
R&C#	9463
Log In Date	___/___/___
Response Date	___/___/___
Sent Date	___/___/___

## Request for Project Review by the New Hampshire Division of Historical Resources

- This is a new submittal  
 This is additional information relating to DHR Review & Compliance (R&C) #:

### GENERAL PROJECT INFORMATION

Project Title NBT Keene Branch Relocation

Project Location 210 West Street

City/Town Keene Tax Map 047010040000 Lot # 4

NH State Plane - Feet Geographic Coordinates: Easting 818357 Northing 158031  
(See RPR Instructions and R&C FAQs for guidance.)

Lead Federal Agency and Contact (if applicable) Office of the Comptroller of the Currency  
(Agency providing funds, licenses, or permits)  
Permit Type and Permit or Job Reference #

State Agency and Contact (if applicable) N/A  
Permit Type and Permit or Job Reference #

### APPLICANT INFORMATION

Applicant Name NBT Bank, N.A.

Mailing Address 52 S. Broad Street Phone Number 607-337-6246

City Norwich State NY Zip 13815 Email kdeierlein@nbtbci.com

### CONTACT PERSON TO RECEIVE RESPONSE

Name/Company Kathie Deierlein / NBT Bank, N.A.

Mailing Address 52 S. Broad Street Phone Number 6073376246

City Norwich State NY Zip 13815 Email kdeierlein@nbtbci.com

This form is updated periodically. Please download the current form at [www.nh.gov/nhdhr/review](http://www.nh.gov/nhdhr/review). Please refer to the Request for Project Review Instructions for direction on completing this form. Submit one copy of this project review form for each project for which review is requested. Include a self-addressed stamped envelope to expedite review response. Project submissions will not be accepted via facsimile or e-mail. This form is required. Review request form must be complete for review to begin. Incomplete forms will be sent back to the applicant without comment. Please be aware that this form may only initiate consultation. For some projects, additional information will be needed to complete the Section 106 review. All items and supporting documentation submitted with a review request, including photographs and publications, will be retained by the DHR as part of its review records. Items to be kept confidential should be clearly identified. For questions regarding the DHR review process and the DHR's role in it, please visit our website at: [www.nh.gov/nhdhr/review](http://www.nh.gov/nhdhr/review) or contact the R&C Specialist at [christina.st.louis@nh.gov](mailto:christina.st.louis@nh.gov) or 603.271.3558.

MAR 26 2018

PROJECTS CANNOT BE PROCESSED WITHOUT THIS INFORMATION

Project Boundaries and Description

- Attach the relevant portion of a 7.5' USGS Map (photocopied or computer-generated) indicating the defined project boundary. (See RPR Instructions and R&C FAQs for guidance.)
Attach a detailed narrative description of the proposed project.
Attach a site plan. The site plan should include the project boundaries and areas of proposed excavation.
Attach photos of the project area (overview of project location and area adjacent to project location, and specific areas of proposed impacts and disturbances.) (Informative photo captions are requested.)
A DHR file review must be conducted to identify properties within or adjacent to the project area. Provide file review results in Table 1. (Blank table forms are available on the DHR website.) File review conducted on 2/22/2018.

Architecture

Are there any buildings, structures (bridges, walls, culverts, etc.) objects, districts or landscapes within the project area? [X] Yes [ ] No
If no, skip to Archaeology section. If yes, submit all of the following information:

Approximate age(s): 1800's

- Photographs of each resource or streetscape located within the project area, with captions, along with a mapped photo key. (Digital photographs are accepted. All photographs must be clear, crisp and focused.)
If the project involves rehabilitation, demolition, additions, or alterations to existing buildings or structures, provide additional photographs showing detailed project work locations. (i.e. Detail photo of windows if window replacement is proposed.)

Archaeology

Does the proposed undertaking involve ground-disturbing activity? [ ] Yes [X] No
If yes, submit all of the following information:

- Description of current and previous land use and disturbances.
Available information concerning known or suspected archaeological resources within the project area (such as cellar holes, wells, foundations, dams, etc.)

Please note that for many projects an architectural and/or archaeological survey or other additional information may be needed to complete the Section 106 process.

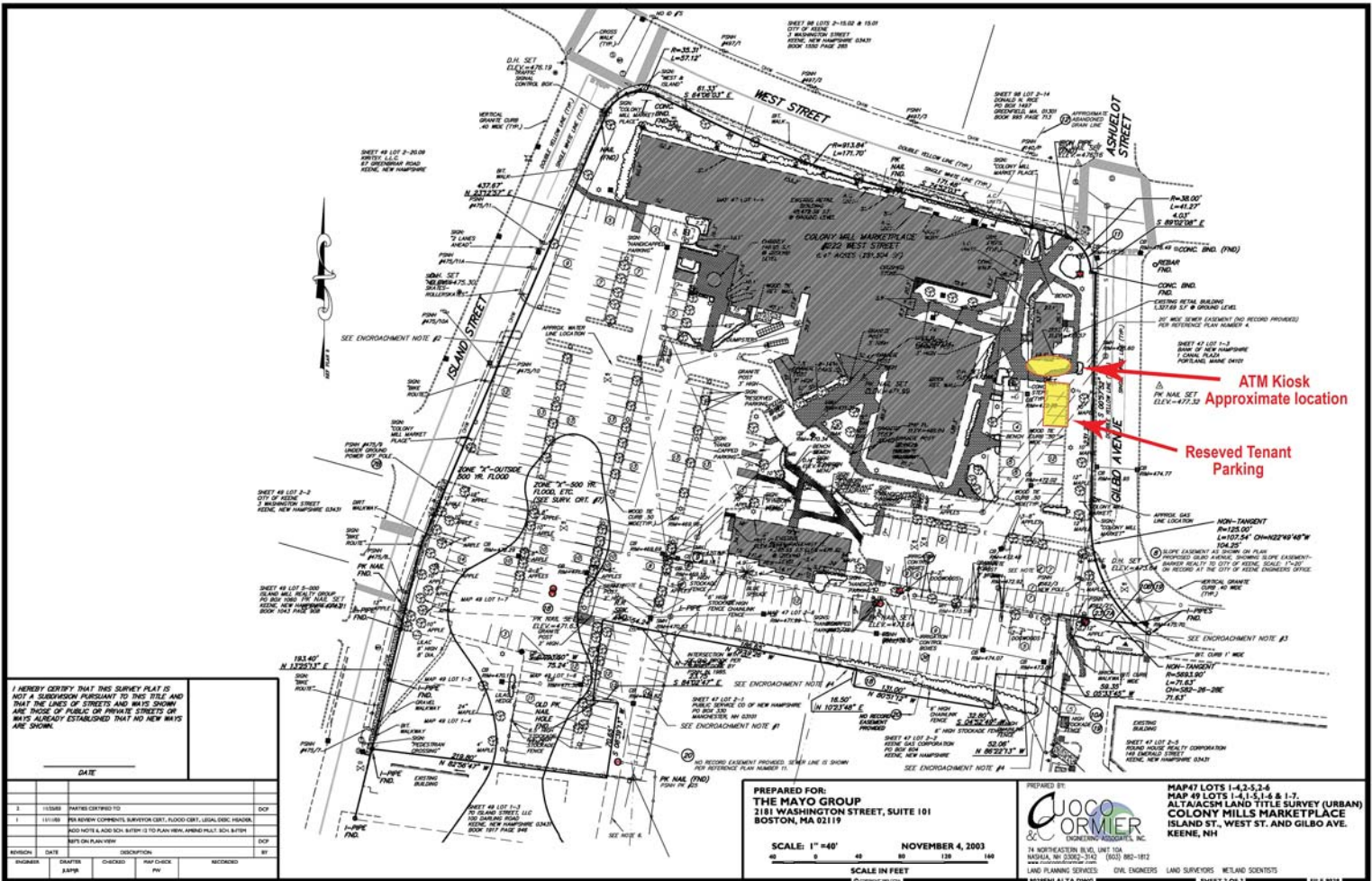
DHR Comment/Finding Recommendation This Space for Division of Historical Resources Use Only

- Insufficient information to initiate review. [X] Additional information is needed in order to complete review.
No Potential to cause Effects [ ] No Historic Properties Affected [ ] No Adverse Effect [ ] Adverse Effect

Comments: Please provide additional information regarding the age + condition of the windows. Coordination with the Keene Heritage Commission is required. Please forward their correspondence to the DHR. Thank you - Plans should be folded to 8 1/2 x 11 for future submissions. Thank you

If plans change or resources are discovered in the course of this project, you must contact the Division of Historical Resources as required by federal law and regulation.

Authorized Signature: [Signature] 603-271-6624 Date: 3/19/18



I HEREBY CERTIFY THAT THIS SURVEY PLAT IS NOT A SUBDIVISION PURSUANT TO THIS TITLE AND THAT THE LINES OF STREETS AND WAYS SHOWN ARE THOSE OF PUBLIC OR PRIVATE STREETS OR WAYS ALREADY ESTABLISHED THAT NO NEW WAYS ARE SHOWN.

DATE		DESCRIPTION			
1	10/28/98	PLAT BY CONTRACT TO	DCP		
1	10/11/98	FOR REVIEW COMMENTS SURVEYOR CERT., RECORD CERT., LEGAL DESC. REASON	DCP		
BOOK NOTE & ADD. SCA. BY ITEM IS TO PLAN WHEN APPLICABLE FULL SCA. BY ITEM		DCP			
SAFE ON PLAN VIEW		DCP			
ENGINEER	DATE	CHECKED	DATE	RECORDED	BY

PREPARED FOR:  
**THE MAYO GROUP**  
 2181 WASHINGTON STREET, SUITE 101  
 BOSTON, MA 02119

SCALE: 1" = 40'  
 0 40 80 120 160  
 SCALE IN FEET

NOVEMBER 4, 2003

PREPARED BY:  
**CUOCO CORMIER**  
 ENGINEERING & SURVEYING, INC.

14 NORTHEASTERN BLVD., UNIT 10A  
 NASHUA, NH 03082-2142 (603) 882-1872  
 WWW.CUOCOCORMIER.COM

LAND PLANNING SERVICES CIVIL ENGINEERS LAND SURVEYORS METEOROLOGISTS

MAP 47 LOTS 1-4, 2-5, 2-6  
 MAP 49 LOTS 1-4, 1-5, 1-6 & 1-7  
 ALTAIACSM LAND TITLE SURVEY (URBAN)  
 COLONY MILLS MARKETPLACE  
 ISLAND ST., WEST ST. AND GILBO AVE.  
 KEENE, NH

FILE #119



Wall sign - East elevation

Awning - South elevation

Background panel with crown molding;  
 Floating red panel with raised NBT Bank logo/star;  
 High performance vinyl secondary copy

03/2018

NTS

107 Hollis Street  
 Manchester, NH 03101

627-0003

This drawing is the property of



Innovative Design & Flawless Execution of Dimensional Signage ■ Complete Storefront Remodeling including Signs - Awnings - Lighting





Wall sign - North elevation

Background panel with crown molding;  
 Floating red panel with raised NBT Bank logo/star;  
 High performance vinyl secondary copy

03/2018

NTS

107 Hollis Street  
 Manchester, NH 03101

627-0003

This drawing is the property of



Innovative Design & Flawless Execution of Dimensional Signage ■ Complete Storefront Remodeling including Signs - Awnings - Lighting

**NBT Bank**  
**Keene, NH**  
**24080GRX1.CDR**  
**02/20/18**

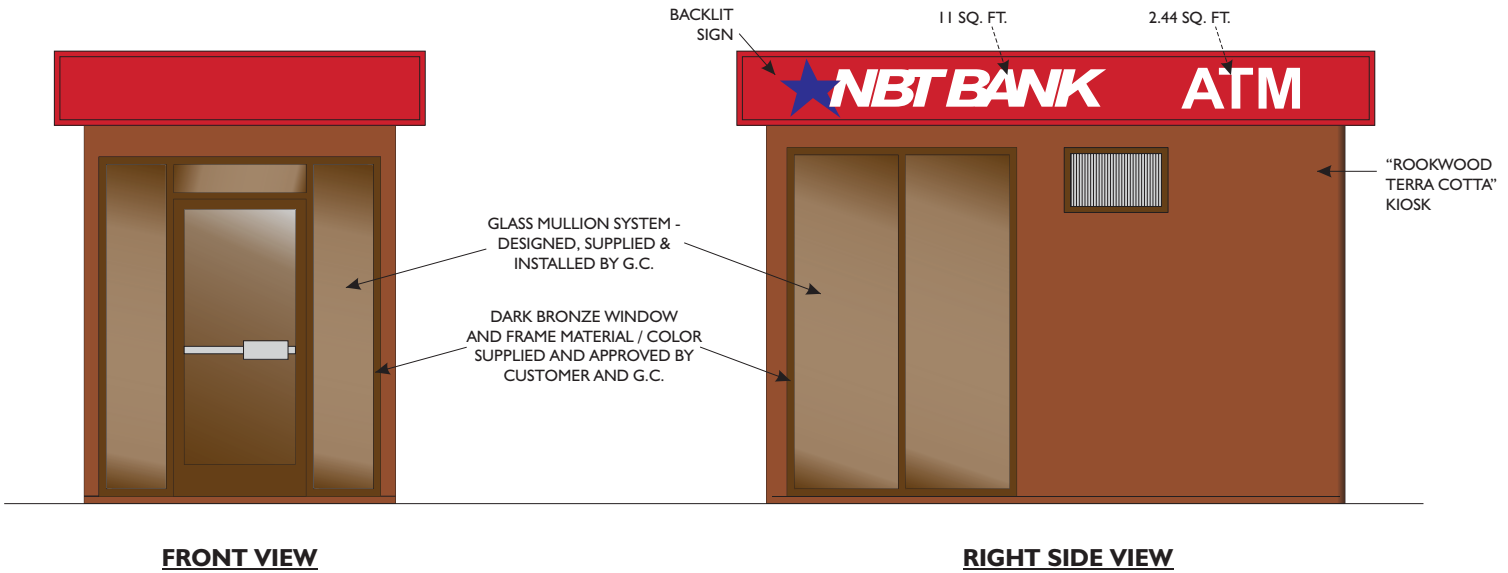
**OPTION I**

**APPROVED:** \_\_\_\_\_  
**DATE:** \_\_\_\_\_

**H102 KIOSK w/ DIEBOLD 7750 & AHD**  
*Options Shown:*  
Square Corner Canopy

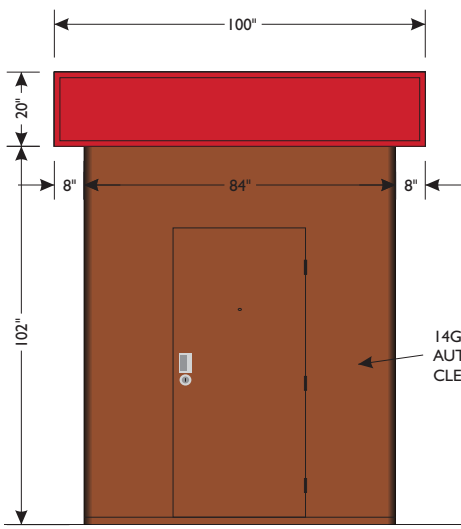
Kiosk color(s): SW 2803 "Rookwood Terra Cotta",  
Red (PMS 186)

Backlit Sign Color(s): Red 230-33 (PMS 186), White,  
Delft Blue 230-97 (PMS 294)



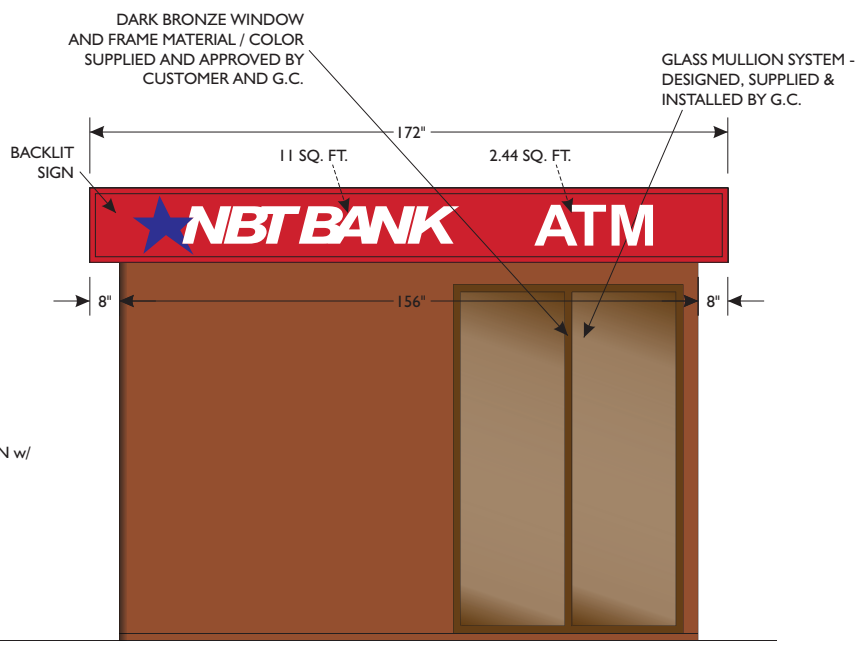
10208 'L' Street  
Omaha, NE 68127  
Phone: (402) 592-0600  
Fax: (402) 592-3572  
www.tmsdesign.com

**TMS**



**REAR VIEW**

14GA. STEEL CONSTRUCTION w/  
AUTOMOTIVE PAINT &  
CLEAR COAT FINISH



**LEFT SIDE VIEW**

DARK BRONZE WINDOW  
AND FRAME MATERIAL / COLOR  
SUPPLIED AND APPROVED BY  
CUSTOMER AND G.C.

GLASS MULLION SYSTEM -  
DESIGNED, SUPPLIED &  
INSTALLED BY G.C.

BACKLIT  
SIGN

11 SQ. FT.

2.44 SQ. FT.



10208 'L' Street  
Omaha, NE 68127  
Phone: (402) 592-0600  
Fax: (402) 592-3572  
www.tmsdesign.com



**INTERIOR VIEW**



10208 'L' Street  
Omaha, NE 68127  
Phone: (402) 592-0600  
Fax: (402) 592-3572  
[www.tmsdesign.com](http://www.tmsdesign.com)

TMS







