



City of Keene
New Hampshire

**MUNICIPAL SERVICES,
FACILITIES AND INFRASTRUCTURE
COMMITTEE
AGENDA
Council Chambers B
April 25, 2018
6:00 PM**

Janis O. Manwaring
Randy L. Filiault
Stephen L. Hooper
Gary P. Lamoureux
Robert B. Sutherland

-
1. Presentation - Preliminary Design for Improvements to Woodward Pond Dam
 2. Presentation - Flood Management Improvements Project
 3. Monadnock Progressive Alliance-Notification of their "Ready for 100% Renewable Energy" Campaign
 4. Monadnock Interfaith Project - Request for a Welcome Center with Public Toilets
 5. Continued Discussion: The Future of the Wheelock Park Campground-Parks, Recreation and Facilities Department
 6. Continued Discussion: Skate Park Update-Parks, Recreation and Facilities Department
 7. Relating to Specific Street Regulations
Ordinance O-2018-06
 8. Update on More Time Items
 - Reconstruction of City Roadways and the Addition of Sidewalk Construction to Reconstructions Projects - Council Policy
 - An Ordinance for Disorderly Residences
 - Consideration of Proposed Arts Projects
 - Absolute Discontinuance for the Wells Street Parking Lot and The Layout of a Public Right-of-Way Known as Wells Street

MORE TIME ITEMS:

- A. Reconstruction of the City Roadways and the Addition of Sidewalk Construction to Reconstruction Projects - Council Policy

- B. Continued Discussion – An Ordinance for Disorderly Residences
- C. Councilor Jacobs – Process for Consideration Proposed Art Projects
- D. Relating to the Absolute Discontinuance of a Public Way Known as Wells Street Parking Lot and For the Return of Layout of a Public Right-of-Way Known as Wells Street
Resolution R-2018-12
Resolution R-2018-13

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

April 20, 2018

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 1.

SUBJECT: Presentation - Preliminary Design for Improvements to Woodward Pond Dam

RECOMMENDATION:

Accept as informational.

BACKGROUND:

The City owns two high hazard dams, Babbidge and Woodard, in the Town of Roxbury that provide drinking water to the City of Keene. The Woodard Dam was constructed in approximately 1914 and has received letters of deficiency from the New Hampshire Department of Environment Services (NHDES). Funding for design was appropriate in FY17 and construction is scheduled for FY20.

The City selected Gannett Fleming in the Spring of 2017 to design the required upgrades and improvements to the Woodward Pond Dam. The consultant has completed the survey and engineering analysis and has developed preliminary designs for the project. They will present to the Committee an overview of the proposed design and discuss the next steps in the project.



City of Keene, N.H.
Transmittal Form

April 20, 2018

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Presentation - Flood Management Improvements Project

RECOMMENDATION:

Accept as informational.

BACKGROUND:

The City has identified areas of repetitive localized flooding. Projects are then scheduled through the City's Capital Improvement Program (CIP) to address the situation. The area of Winchester Street and Ralston Street has seen frequent localized flooding events and improvements were funded for FY18.

The City selected McFarland Johnson for the design of drainage system improvements in the vicinity of Ralston and Winchester Streets in the Fall of 2017. The consultant has completed the design and will provide an overview of the project and describe the impacts that construction will have on the neighborhood.

The project is currently on schedule to begin work in June 2018.



City of Keene, N.H.
Transmittal Form

April 25, 2018

TO: Municipal Services, Facilities and Infrastructure Committee

FROM: The Energy & Climate Committee (formerly the Cities for Climate Protection Committee)

ITEM: 3.

SUBJECT: Monadnock Progressive Alliance-Notification of their "Ready for 100% Renewable Energy" Campaign

RECOMMENDATION:

“Chair Shedd moved to write a letter to the Municipal Services, Facilities and Infrastructure Committee on behalf of the Cities for Climate Protection Committee, accepting as informational the invitation to the launch event for the 100% Renewable Campaign. Councilor Clark seconded the motion and it passed unanimously.”

ATTACHMENTS:

Description

City Council's March 15, 2018 Referral to the Cities for Climate Protection Committee of a Communication from Nancy Gillard and the Monadnock Progressive Alliance Clean Energy Team

Notification of the Monadnock Progressive Alliance's "Ready for 100% Renewable Energy" Campaign

BACKGROUND:

Referred from City Council: letter re. launch of Monadnock/Keene “Ready for 100% Renewable Energy” Campaign

Chair Shedd stated that on March 15 the Clean Energy Team’s “Ready for 100% Renewable Energy” campaign letter was presented to Council as an invitation to the Earth Fest’s coordinated launch for the “Ready for 100% Renewable Energy” campaign and the referral came from Council to CCP and they will make their recommendation. Shaylin Salas asked permission to video record the group discussion as she is interested in videography and making a promotional video about the launch of the campaign. Mr. Naadzenga entered the meeting.

Ms. Gillard thanked committee for inviting the Clean Energy Team to discuss their mission. She began by stating that the group was originally the Climate Action Team through the Monadnock Progressive Alliance and has since been renamed the “Clean Energy Team” and are focused on addressing global warming. She said they are a diverse group of people from Keene and surrounding areas, including a bright engineer, Shaylin Salas from Antioch, six Keene State College students from a Future of Energy course so they feel very well supported. She said they started with a Climate March last year and that was very successful and they were part of the Earth Day Festival. Last May, Hanover the Town voted in a Town meeting to commit to the 100% Renewable Energy campaign with the Sierra Club with Allyson Samuell organizing and guiding the campaign which fit with their mission to support global warming, greenhouse gas emissions and energy efficiency as their focus.

Ms. Jones stated that Concord brought the campaign to their City Council and they are working on clean, renewable energy. She said that Keene is also progressive in terms of getting clean renewable energy, therefore, they have decided to take Keene on as a group as part of their goals. Ms. Jones stated that their goals for the City of Keene is to implement a community wide campaign to meet:

- all electric needs from 100% clean, renewable energy by 2030, and
- all transportation, heating and cooling needs by 2050.

She said they are joining over 60 communities in the United States and the state of Hawaii, including 5 cities in the U.S. that have already switched to 100% clean, renewable energy: Burlington, Vermont, Aspen, Colorado, Greensburg, Kansas, Kodiak Island, Alaska and Rockport, Missouri and they are focused on working together to make the dream a reality in Keene.

Ms. Gillard announced that the campaign launch will be on Earth Day (flyer will print today) behind the Monadnock Co Op tabling at the Earth Day Festival and between 1-1:30 pm they will have a launch announcement with speakers. She said they are coordinating with Keene State College Solar Fest that same day and have people tabling there announcing their launch with Keene State College. She passed around a flyer showing 10 groups or organizations that have endorsed the launch. They are building their coalition partners and they will be posting flyers and sending them out to start their public relations list. Ms. Salas stated that coalition partners include Regional Energy Hubs, energy committees, local businesses, residents, landlords, colleges and universities, and they hope to reach residents, landlords, colleges, universities, hospitals, school districts, businesses, elected officials as we are all affected by the City's choice of energy system and how that choice impacts climate change. They aim to accomplish these goals through promoting and supporting energy efficient programs, facilitation of educational outreach programs that increase access to this type of information, via panels, forums, neighborhood groups, and by selecting elected officials who support campaign goals.

Ms. Gillard said they are doing this to address global warming and it makes sense in the City of Keene to compliment work that is already being done, and work together to spread it out to the region. They are very optimistic that an Energy Hub can be developed. She stated they brought that case study report which is also available online and has since changed since being published. She invited questions or comments.

Ms. Chalice asked if Lebanon is included on the list. Dr. Shedd said Portsmouth is launching its campaign yesterday. Ms. Gillard said Cornish and Plainfield voted this year in town meeting, and Concord has presented it to City Council, and Hanover voted it in at their Town meeting. She said there are also 7 counties in addition to the 5 cities that are operating and have met the target.

Vice Chair Hansel asked Ms. Gillard if the campaign includes the entire community and not just the municipal side for the groups who have met their targets. Ms. Gillard replied yes, and said that when they met with Mr. Webler's Future of Energy students they were tasked with meeting with the team and describing their vision and biggest challenges and they identified that resident to resident impact was one of the biggest challenges. Mr. Pipp thanked the group for their work and for sharing with the committee. Dr. Shedd clarified that the letter is not asking the City for an endorsement for the proposal but it is an opportunity for the committee to take a closer look at how the Clean Energy Team's goals can tie into the City's goals. She said eventually the Clean Energy Team will come with a formal request to the Council to endorse the goals. Ms. Chalice clarified that the committee can endorse the Clean Energy Team's Ready for 100 campaign goals and could recommend their goals as aligned with their own. Dr. Shedd said she first learned that the campaign was coming to the City of Keene on the same day last summer that the Mayor, the former City Manager, Councilor Jacobs, Vice Chair Hansel and herself were meeting about their request for the committee to develop a Renewable Energy Plan, therefore, the Ready for 100 initiative dovetails very nicely with the committee's goals. Dr. Shedd thanked the guests and suggested that the committee may consider writing back to MSFI that they have accepted the

invitation, and they will look into the proposal in the coming months, and she encouraged members to attend the launch. Dr. Shedd said Councilor Hansel will be one of the speakers at the launch, as well as Councilor Clark, Ms. Karen Fisher from Antioch, and a student from Keene State College who is the head of Campus Ecology, and Reverend Cindy Bagley of the United Church of Christ in Keene.

Chair Shedd moved to write a letter to MSFI on behalf of CCP, accepting as informational the invitation to the launch event for the 100% Renewable Campaign, Councilor Clark seconded the motion and it passed unanimously.

19 April, 2018

To: Municipal Services, Facilities and Infrastructure Committee of the Keene City Council

Re: City Council's March 15, 2018 referral to Cities for Climate Protection Committee of a communication from Nancy Gillard and the Monadnock Progressive Alliance Clean Energy Team

Dear Councilors:

The above cited letter was presented to the City of Keene Cities for Climate Protection Committee (now renamed the City of Keene Energy and Climate Committee) at its monthly meeting on April 4, 2018. After reviewing the letter and hearing a brief presentation from members of the MPA Clean Energy Team, a motion was made and passed: to accept the communication as informational, recognizing its intent to serve as an invitation to the City and its representatives. The invitation was to attend an event during EarthFest on April 21, 2018, at which the Clean Energy Team will introduce a grass-roots "Ready for 100 (% Renewable Energy)" campaign. No other request is being made of the City at this time.

Over the coming months, the Energy and Climate Committee will be considering next steps following completion of the 2015 Greenhouse Gas Emissions Report presented to Council at the March 15, 2018 meeting. The Committee's considerations will include further evaluation of how the "Ready for 100" targets might contribute to the City's goals as outlined in the Climate Action, Climate Adaptation, and Comprehensive Master Plans.

Thank you,

A handwritten signature in black ink that reads "Ann Shedd". The signature is written in a cursive, flowing style.

Ann Shedd, Chair of the City of Keene Energy and Climate Committee

March 11, 2018

Dear Honorable Mayor and City Council:

On April 21, 2018 the Clean Energy Team of the Monadnock Progressive Alliance will be launching the "Ready for 100% Renewable Energy" campaign with support of the Sierra Club as well as local organizations and businesses. The campaign goal for Keene is to meet all electric needs with 100% clean/renewable energy by 2030 and to meet all transportation and heating/cooling needs with 100% clean/renewable energy by 2050.

We are excited to be launching this campaign by building on the success Keene has already realized with many energy efficiency and renewable energy initiatives to reduce the city's greenhouse gas emissions. The goals of this campaign also align with the city's *2007 Plan for Adapting to Climate Change: Planning for Climate Resilient Community*. For these reasons we believe Keene is ready to move forward now to join the many towns and cities across the United States who are working to meet their energy needs with 100% clean/renewable energy choices.

We invite you to join us in this collaborative grassroots effort to achieve more aggressive energy goals that will benefit our region both environmentally and economically. Looking forward to working together with the city on this endeavor.

Sincerely,



Nancy Gillard
Clean Energy Team
Monadnock Progressive Alliance
72 Reservoir St.
Keene, NH 03431

In City Council March 15, 2018.

Referred to the Cities for Climate Protection
Committee and the Municipal Services, Facilities
and Infrastructure Committee.



City Clerk



City of Keene, N.H.
Transmittal Form

April 13, 2018

TO: Mayor and Keene City Council

FROM: Sandra J. Whippie, Monadnock Interfaith Project

THROUGH: Patricia A. Little, City Clerk

ITEM: 4.

SUBJECT: Monadnock Interfaith Project - Request for a Welcome Center with Public Toilets

COUNCIL ACTION:

In City Council April 19, 2018.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

ATTACHMENTS:

Description

Communication - Monadnock Interfaith Project

BACKGROUND:

The Monadnock Interfaith Project is requesting an opportunity to make a presentation regarding the necessity of addressing the need for a welcome center with public toilets that would be open seven days a week.



Monadnock Interfaith Project

Building An Inclusive Community Through Understanding and Social Justice

WWW.MIPNH.ORG

Monadnockinterfaith@gmail.com

TO: CHAIR of the Keene City Council

cc Eliz. Dragon, Keene Mayor Lane

FROM: Sandra J. Whippie, Chair of the Monadnock Interfaith Project/COMMUNITY KITCHEN GROUP
email: [REDACTED] phone 355-2286, address: 233 Pak Ave, Keene, NH 03431

DATE: April 13, 2018

RE: This is a specific request for the Keene City Council OR a specific appropriate committee of your council to allow a half-hour presentation regarding the necessity of addressing the need for a Welcome Center with PUBLIC TOILETS open seven days a week.

Our group has investigated these issues since June 2016. We have assessed the need, visited nearby small cities that successfully maintain such amenities and found resources to help establish them. We have in place a network of connections to promote community education and develop a sense of responsibility for use and maintenance. Highways and towns provide rest stops as a civic expectation.

Cities of the future, especially those promoting a healthy and attractive atmosphere to encourage gatherings know the importance of recognizing the human dignity of all members of their community- old and young, the shoppers and travelers and those who come to enjoy music or athletic/sports events. These facilities should be CLEAN, ATTRACTIVE and CONVENIENT.

Encouraging responsible citizenship, we request a half-hour time slot on your agenda for a formal presentation. We look forward to your prompt response to notify us of the day and time our group could make a formal presentation. We trust that you will appreciate the history of this request and the research and resources we have to share.

Signed: (MIP- Guiding Council Members)

Rev. Sandra J. Whippie, Chair of MIP- CK Committee, Minister Emerita of The Walpole Church, retired, Past Principal of Marlborough School, Resident of Keene.

Carol Hill, Coordinator of Community Breakfast Program- five winters, KUUC, Keene

Charlie Gibson, Coordinator of Community Breakfast Program 4 winters, Member of St. Bernard's, Marlborough

Sarah Harpster, Gleaner for the Community Kitchen Program, Participant on the Homelessness Coalition, Keene

Len Fleischer, Licensed Clinical Psychologist, Prof of Psychology, etc. KSC, Retired, Spofford

Denis Vaillencourt, Monadnock Humane Society, Keene.

(MIP/CK Leadership Workshop Graduates)

Edward Silvia, Maintenance Employee, Greenwald Associates

Ellen Kearney, Employee Monadnock Food Coop

Johnny Bolster, Monadnock Maker Space Manager, Keene

Eugene Cleveland,

Craig Rice, Itinerant Musician, Keene

Beth Ann West, Musician with the Keene Community Orchestra, Keene

In City Council April 19, 2018.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

City Clerk



City of Keene, N.H.
Transmittal Form

March 30, 2018

TO: Mayor and Keene City Council

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 7.

SUBJECT: Relating to Specific Street Regulations

COUNCIL ACTION:

In City Council April 19, 2018.

Referred to the Municipal Services, Facilities and Infrastructure Committee..

RECOMMENDATION:

That Ordinance O-2018-06, Relating to Specific Street Regulations, be referred to the Municipal Services, Facilities and Infrastructure Committee for review and recommendation to the City Council.

ATTACHMENTS:

Description

Ordinance O-2018-06

BACKGROUND:

As a condition of approval for the Hillside Village project on Wyman Road, the Planning Board required the developer to petition the City Council for a restriction of truck traffic on the northern end of Wyman Road. On March 16, 2017 the City Council directed staff to "develop the necessary ordinance to restrict truck traffic on Wyman Road from the crossing of Wyman Road over Black Brook to the Old Walpole Road Intersection."

Attached is Ordinance O-2018-06, Relating to Specific Street Regulations, drafted in accordance with the City Council's instructions.



CITY OF KEENE

O-2018-06

In the Year of Our Lord Two Thousand and**Eighteen**.....

AN ORDINANCE**Relating to Specific Street Regulations**.....

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, are hereby further amended by creating a new Division 7 to be titled "Selective Exclusions" in Article IV "Specific Street Regulations" and renumbering the existing Division 7 of Chapter 94 entitled "Traffic, Parking and Public Ways" as follows:

DIVISION 7. – SELECTIVE EXCLUSIONS

Section 94-351. – No Trucks.

(a) No person shall operate any vehicle of 16,000 pounds or greater gross vehicle weight rating over the following public ways or parts of ways:

(1) Wyman Road from the bridge over Black Brook to the intersection with Old Walpole Road

(b) This section shall not prohibit the following:

(1) *Access to destinations within the excluded ways.* The operation of trucks upon any street where necessary to access a destination point within the excluded portion of a public way, provided streets upon which such traffic is permitted are used until reaching the intersection nearest the destination point.

(2) *Emergency vehicles.* The operation of emergency vehicles upon any street in the city.

(3) *Public improvements and utilities.* The operation of trucks owned or operated by a governmental entity, public or private utilities, or any contractor while engaged in the repair, maintenance or construction of streets, street improvements, or utilities within the city.

(4) *Detoured trucks.* The operation of trucks upon any officially established detour when such truck could lawfully be operated upon the street for which such detour is established.

DIVISION 7 8. - SPEED LIMITS

PASSED
In City Council April 19, 2018.

Referred to the Municipal Services, Facilities and Infrastructure Committee.

Kendall W. Lane, Mayor

City Clerk