

ADOPTED

City of Keene
New Hampshire

PARTNER CITY COMMITTEE
MEETING MINUTES

Tuesday, April 10, 2018

4:30 PM

**2nd Floor Conference Room,
City Hall**

Members Present:

Pam Slack, Chair
Karen Parsells
Kurt Blomquist
Dan Brown, Alternate
John Mitchell
Antje Hornbeck
Will Schoefmann
Lily Hart, Alternate

Staff Present:

Helen Mattson, Staff Liaison

Members Not Present:

Irene Davis, Vice Chair
Gary Lamoureux, Councilor
Kathy Frink
Dawn Thomas-Smith
Tom Link
Frank Richter
Kendall Lane, Mayor

1) **Call to Order**

Chair Russell-Slack called the meeting to order at 5:15 PM.

2) **Appointment of Alternates**

Mr. Schoefmann made a motion to have alternates participate in the meeting as voting members, which was seconded by Ms. Parsells and carried unanimously.

3) **Minutes of the Previous Meeting – March 20, 2018**

Chair Russell-Slack noted a correction on page four, fifth paragraph, Chair Davis needs to be changed to Chair Russell-Slack. Chair Russell-Slack stated going forward her name may be changed to Chair Slack for the minutes.

Chair Slack noted on page four, under the Mixed Group Exchange, Councilor Hansel's spouse should be removed. In addition, Councilor Lamoureux and spouse should be added.

Ms. Parsells made a motion to accept the minutes of March 20, 2018 as amended, which was seconded by Mr. Brown and carried unanimously.

4) **Board Business**

a. **PCC Budget Subcommittee Presentation**

Mr. Brown stated the subcommittee proposed a budget in the amount of \$5,000 a year. Mr. Mitchell said that he participated in one meeting and the work led them to find the limiting scope of the current budget. He added they came to the realization this is an insufficient amount of money in order to accomplish the goals of the PCC. Mr. Mitchell noted the official report from the subcommittee will reflect this information.

Chair Slack asked the subcommittee to report back to the June meeting with more information. She stated the PCC Budget Subcommittee would alternate with the PCC Operating Guidelines Subcommittee. Chair Slack noted the PCC Operating Guidelines was scheduled to report at the meeting in May.

The PCC accepted the PCC Budget Subcommittee Report as informational.

b. **Fundraising-Fireworks other ideas**

Chair Slack said the PCC had spoken about going back to Fireworks and is matter of the Committee deciding if a fundraiser should be held at this location. Chair Slack stated she could contact Fireworks to set-up a date in September. Mr. Schoefman suggested setting up a time sometime in the fall around Octoberfest.

The PCC agreed to tentatively schedule the fundraiser at Fireworks on Tuesday, September 25, 2018. In addition, the Committee discussed having raffles at the event and bringing back items from the exchanges to raffle. These items would include t-shirts, hats, brewery aprons, bottle openers and other items. Mr. Brown suggested asking the Einbeck delegation for items to raffle in advance of the fundraiser. Chair Slack stated this was a great idea and would follow-up with Vice Chair Davis.

Mr. Brown suggested Elm City Brewery as a location to host a fundraiser. Chair Slack asked Mr. Brown to look into this location as an option and report back to the Committee.

Ms. Hart suggested holding a dinner sometime in December with a German Christmas theme where the PCC would cater the event. The PCC discussed options for holding a dinner and the different venues that could host the event.

Chair Slack asked Mr. Mitchell if Mr. Rodgers at the Cheshire Career Center could host a German themed food event such as gingerbread houses or something along those lines.

She suggested having the event the first week of December. Mr. Mitchell replied that he would ask Mr. Rogers and report back to the Committee at the next meeting.

c.) School Exchange Update, Aug 14th – 28th, 2018

Mr. Mitchell reported they have been in contact with the German teachers and are going to fly into Frankfurt. The deposits have been made for the tickets and they are working with the students on the paperwork associated with taking them out of the country. He reported the students have come up with the following three fundraisers:

- 1.) Fundraiser at Panera will be held on Thursday, April 12th
- 2.) Yard Sale in April or May
- 3.) Hosting a meal held in Marlborough

d.) Conversational German Update

Ms. Hart stated that she has not received a response from the Keene to Einbeck Mixed Group Exchange participants to set-up conversational German classes. She requested Ms. Mattson email her a list of everyone attending the mixed exchange so she would be able to email everyone to find out who is interested. Ms. Hart asked that she be contacted at lily.jane.hart@gmail.com.

e.) Mixed Group Exchange – Keene to Einbeck, October 12th 20th, 2018.

Chair Slack read the list of attendees as follows; Mayor Lane and spouse, Councilor Lamoureux and spouse, Councilor Hansel (Chair Russell-Slack noted that Councilor Hansel would be attending as a City Councilor and a representative of Filtrine), Dan Belluscio and spouse representative of Markem, “Bicycle Mayor” Tiffany Mannion, Ted Benson representative of Benson Woods, Pam Russell-Slack, Will Schoefmann and spouse.

Ms. Mattson stated that she would gather emails for each attendee and send a list to Mr. Blomquist. In addition, Ms. Mattson will inform the attendees there will be an upcoming meeting to discuss the expectations of the trip. Chair Slack said that she will request the Mayor set-up a time for everyone to meet in April.

Chair Slack stated that Mr. Thormann sent an email that was translated by Vice Chair Davis and Chair Slack submitted copies to the Committee. Chair Slack reported that Mr. Thormann thanked the Committee for submitting the list of participants attending the exchange. Mr. Thormann explained that the target airport is Frankfurt via the ICE train and would be taken directly from the airport to Goettingen. In addition, she reported the Mr. Thormann stated they are working on an agenda and host families (all accommodations will be privately held). Mr. Thormann also asked the group to let them know as soon as possible if and when a participant will need to leave earlier than the rest of the group. Chair Slack stated that some of the participants may want to make other accommodations while in Einbeck. Once the meeting takes place in April many of the questions will be answered by the group and directed to Mr. Thormann.

f.) Mixed Group Exchange – Einbeck to Keene – proposed dates: 1st week of June

The Committee then discussed the exchange in 2019 Einbeck to Keene. Chair Slack noted that Mr. Thormann said 2019 was acceptable but the Committee needed to consider their summer school vacation and asked for a time in June. The PCC tentatively scheduled the exchange for June 7, 2019-June 14, 2019.

In addition, the PCC discussed the soccer exchange and agreed to invite Wally Secord to the next meeting to discuss the future of the soccer exchange.

g.) Agricultural Connection – update – Charles Daloz

Chair Slack recognized Charles Daloz, a member of the Agricultural Commission. Mr. Daloz stated that it seems there are various things the City of Keene can learn from Einbeck. He said that Einbeck is a similar city in terms of geography and climate. In addition, he felt that the City of Keene could learn a great deal from Einbeck in terms of agriculture.

Mr. Daloz asked if he could meet with someone that was attending the mixed group exchange that is interested in energy and agriculture. He explained that he had some questions that he would like answered by people over in Einbeck. Mr. Schoefmann offered to spend some time with Mr. Daloz prior to the exchange and take his questions over to Einbeck.

Mr. Daloz suggested connecting with someone in Einbeck that is a vegetable farmer or berry grower. He suggested a farm that is equivalent to Stonewall Farm. He noted that there is not enough food produced in the City of Keene and wondered how Einbeck produces so much food. Ms. Hornbeck said she posed this question to Mr. Thormann and that he was very interested in having agriculture as a part of the mixed group exchange. She added that she yet to receive any contact information from Mr. Thormann in regard to a contact for agriculture in Einbeck. Mr. Daloz noted there are members of the Agricultural Commission that would be interested in participating in an exchange.

Chair Slack suggested Mr. Daloz meet with Mr. Schoefmann before the mixed group meeting in April and Mr. Schoefmann will bring this information to the group meeting in April to determine what can be done to have these questions answered.

5) Reports

a. Treasurer Report

No report at this time.

6) New Business

None at this time.

7) Next Meeting Date – May 8, 2018 at 5:15 PM.

Agenda Items:

PCC Meeting Minutes
April 10, 2018

- PCC Operating Guidelines
- Fundraising-Fireworks other ideas School Exchange Update
- Conversational German Update-Lily
- School Exchange Update, Aug 14th – 28th, 2018
- Mixed Group Exchanges
- Soccer Exchange
- Choir Exchange

8) **Adjournment**

Ms. Parsells made a motion to adjourn the meeting, which was seconded by Mr. Blomquist and carried unanimously.

Hearing no further business, Chair Slack adjourned the meeting at 6:02 PM.

Respectfully submitted by,
Jennifer Clark, Minute Taker