

A regular meeting of the Keene City Council was held Thursday, April 19, 2018. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Margaret M. Rice, George S. Hansel, Gary P. Lamoureux, Bettina A. Chadbourne, Stephen L. Hooper, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Bartolmiej K. Sapeta and Robert B. Sutherland were absent. Councilor Jones led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the April 5, 2018 regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS

The Mayor announced that on Saturday, April 21st, from 8:00 AM to noon at Railroad Square, Green Up Keene will commence their activities to clean up the City of Keene. On Tuesday, May 1st, at 6:00 PM there will be a Planning & Zoning 101 Training for City Officials at The Hive in Hanna Grimes on Roxbury Street. On Thursday, May 3rd, the Council should expect a presentation on Walldogs Mural Project that is slated for June of 2019 and on Thursday, May 10th, Monday, May 14th, and Tuesday, May 15th at 5:30 PM, the Finance Committee will be having their Budget Review Meetings. On Thursday, May 17th there is a Public Hearing on Wells Street Discontinuance and Layout as well as the Public Hearing on Fiscal Operating Budget and a presentation on Marketing and Branding for the City of Keene.

CONFIRMATION

A motion was made by Councilor Greenwald and duly seconded to confirm the following nomination: Fire Captain Michael Burke to serve as a regular member of Planning Board with a term to expire December 31, 2019. On a roll call vote, with 13 Councilors present and voting in favor the nominations were confirmed. Councilors Sutherland and Sapeta were absent.

COMMUNICATION – PETER POANESSA – RESIGNATION – HISTORIC DISTRICT COMMISSION

A communication was received from Peter Poanessa resigning from the Historic District Commission. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION - COUNCILOR GREENWALD – CONFLICT OF INTEREST – SHANA DAVIS – HOT HOGS

A communication was received from Councilor Greenwald regarding a conflict of interest due to being the property owner of 100 Emerald Street, which is the location of a food truck operated by Shana Davis. A motion by Council Richards to declare a conflict of interest and allow Councilor Greenwald to abstain from voting on matters related to the food truck was duly seconded. The Mayor clarified that this conflict does not extend to the Sign Ordinance that will be before the Council in the near future. The motion passed with a unanimous vote in favor.

COMMUNICATION – MONADNOCK INTERFAITH PROJECT – REQUEST FOR A WELCOME CENTER WITH PUBLIC TOILETS

A communication was received from Monadnock Interfaith Project requesting an opportunity to make a presentation regarding the necessity of addressing the need for a welcome center with public toilets that would be open seven days a week. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

MSFI REPORT – UPDATE – PUBLIC ARTS GUIDELINES AND PROCEDURES – PARKS, RECREATION AND FACILITIES DEPARTMENT

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of this item as informational. The Chair filed the report into the record as informational.

PLD REPORT – JANIS MANWARING/PATHWAYS FOR KEENE – REQUEST TO USE CITY PROPERTY – 4 ON THE 4TH

Planning, Licenses and Development Committee report read recommending that the City Council grant permission to Pathways for Keene to sponsor a running race on July 4, 2018, subject to the customary licensing requirements of the City Council. In addition, the Police Department shall identify Railroad Street immediately adjacent to Railroad Square as a No Parking zone from the hours of 6:00 AM to 11:00 AM. This license is conditional upon the petitioners providing an adequate number of volunteer race marshals to ensure runner safety along the course, and subject to any recommendations of City Staff. The petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 19 Community Events Budget. Said payments shall be made within 30-days of the date of invoicing. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – SHANA DAVIS – REQUEST TO DISPLAY BANNER SIGNS – FOOD TRUCK

An informational report was received from the Planning, Licenses and Development Committee. The Chair filed the report into the record as informational.

PLD REPORT – NEW ENGLAND AEROBATIC CLUB – REQUEST TO USE CITY PROPERTY – DILLANT-HOPKINS AIRPORT

Planning, Licenses and Development Committee report read recommending that the City Council authorize the use of the Dillant-Hopkins Airport by Chapter 35 of the International Aerobic Club from the date of issuance through December 31, 2018, subject to the execution of a Revocable License and Indemnification Agreement, the receipt of an insurance certificate in the amount of at least \$1 million dollars naming the City as an additional insured and all other requirements of the City staff including but not limited to the following restrictions: compliance with any requirements of the FAA, limit practice sessions to not more than 5 for the year, there

will be no Sunday practice sessions, aerobic activity shall not occur below 1,500 MSL, limit aerobic activity to the southern portion of the aerobic box established by the FAA, restrict use of the aerobics box until after 10:00 AM and before 5:30 PM, and not occur on the Labor Day and Memorial Day weekends, and that neighbors be invited to the mandatory safety briefings held on practice days. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATION – SUMNER KNIGHT CHAPEL – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the donation of \$174.00 and that the monies be used for the upkeep of the Sumner Knight Chapel. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – SPONSORSHIP UPDATE – BANNER PLACEMENT AT WHEELOCK PARK – PARKS, RECREATION AND FACILITIES DEPARTMENT

An informational report was received from the Finance Organization and Personnel Committee. The Chair filed the report into the record as informational.

FOP REPORT – ACCEPTANCE OF DONATION – MONADNOCK SQUARES – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the donation of \$300.00 from the Monadnock Squares and that the money is used for any improvements needed at the Keene Recreation Center. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATION – FRIENDS OF OPEN SPACE IN KEENE – PARKS, RECREATION AND FACILITIES DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the donation of \$2,241.00 from the Friends of Open Space In Keene for the purposes of creating a pocket park at 238 Church Street. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ADVANCED LIFE SUPPORT INTERCEPT TRANSPORT AGREEMENTS – FIRE DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute the new one year Advanced Life Support Intercept Transport Agreements with Gilsum, Harrisville, and Stoddard, as well as a new 14 month agreement with the town of Sullivan. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – LIFE INSURANCE AND LONG-TERM DISABILITY INSURANCE –
HUMAN RESOURCES DEPARTMENT

Finance Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to enter into a new multi-year contract renewing with Anthem Life Insurance Company to administer the City's Life and long term disability insurance. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager commented on her attendance at Creative Place Making for Brownsfield Properties, which she described as very informative. . The City Manager noted she had also attended the Regional Chamber of Commerce meeting in Jaffrey, where the Governor was the guest speaker. The City Manager discussed a recent meeting at the airport with the State Director of Travel and Tourism regarding how to integrate a regional marketing efforts and branding the region as a whole. The City Manager updated the Council about 169 Church Street, which is owned by a bank, but the City has had a court order for the removal of the hazardous building on the site. The Manager noted a recent windstorm accelerated their process of removal of the building with significant damage to the roof. A lien will be placed on the property for further recovery of the demolition expenses.

JOINT PB AND PLD REPORT & ORDINANCE O-2018-02-A: RELATING TO CHAPTER
102 ZONING CODE ARTICLE VII SIGN REGULATIONS

Joint Planning Board and Planning, Licenses and Development Committee report requesting that the Mayor set a Public Hearing for Ordinance O-2018-02-A. The report was filed into the record. The Chair set a Public Hearing on Thursday, May 3, 2018 at 7:00 PM.

MORE TIME

More time was granted by the Chair for the following items in Committee: Skate Park Update –; The Future of the Wheelock Park Campground –; Keene Swampbats – Request to Discharge Fireworks; and First Light Fiber – Request to Install Conduit on City Right-of Way.

MEMORANDUM & ORDINANCE O-2018-06: RELATING TO SPECIFIC STREET
REGULATIONS

A memorandum was received from the City Engineer along with Ordinance O-2018-06. The memorandum was filed into the record. Ordinance O-2018-06 was referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

04/19/2018

FOP REPORT AND RESOLUTION R-2018-14: RELATING TO THE AUTHORITY OF THE CITY MANAGER TO APPLY FOR AND ADMINISTER USDA RURAL BUSINESS DEVELOPMENT GRANT

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2018-14. The report was filed as informational. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On showing of hands, 13 Councilors were present and voting in favor. Councilors Sutherland and Sapeta were absent. Resolution R-2018-14 declared adopted.

ADJOURNMENT

At 7:30 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



City Clerk