

**Keene Public Library**  
**Board of Trustees**  
**Meeting of March 27, 2018**

**Present:** Trustees Nat Stout, William Stroup, Judy Putnam, Paul Henkel, Don Wilmeth, Katherine Kennedy Burke, Kathleen Packard, George Scott, Sally Miller, Jennifer Alexander, Charles Redfern (via phone); City Council Liaison Carl Jacobs; Library Director Nancy Vincent

Meeting called to order at 5pm by President Stout.

**Motion** to approve February minutes by Sally Miller, Seconded Judy Putnam, passed unanimously.

Committee Reports:

**Finance:** Reviewed budget issues with city finance committee, especially with revisiting of “Keene-Link” online catalog system used in concert with Keene State College. Original agreement, going back to 1991, no longer makes technological sense. Changes to the City’s portion will show up in the City IT department budget.

**Buildings and Grounds:** Protective fencing has been put around maple tree near construction site.

**Community Outreach:** Jennifer Alexander reported that the United Way and Impact Monadnock are forming a new children’s literacy team which she is chairing. There is region- and community-wide excitement about literacy.

**Long Range Planning:** The construction project is moving forward rapidly including areas of contract 2. Upcoming KLAAC meetings will have reports on next stages. Technological infrastructure issues, including cameras, AV, and hearing loops were discussed. Campaign and Dedication ceremony work is ongoing, and all are invited to participate in the planning for these exciting events.

**Fine Arts:** no report. Questions about possible space for Faulkner murals. There has not been any official request for them to be at the library, but there has been some discussion in the community as to where the murals might be placed if their current location is no longer available.

**Policy:** No meeting this month, but will meet April 6<sup>th</sup>. Changes approved last month have been made in the policy documents.

**Friends of the KPL:** Katherine Kennedy Burke attended the March meeting. Discussion of book bin being put back in place relatively soon. Book sale committee already has lots of books.

**Horatio Colony Museum:** Noted upcoming events at the Nature Preserve including April 24 Vernal Pool Hike, April 27 evening and April 28 morning Antioch Bird Club events. See [horatiocolonymuseum.org](http://horatiocolonymuseum.org)

**Cheshire County Literacy coalition:** No report, though Jennifer Alexander emphasized that she is sharing with community partners that this is a resource for us to use.

**Director’s Report:** Contract 2 is work within the library, expect to sign in a couple weeks, working with staff on impacts inside the library and what this will look like. Reality is there will be transitional impacts. Having ALL carpets redone is great, but there are implications! Make sure we’re prepared to

run this expanded library from day one, and what differences in service areas might be. Volunteer-based program could be a wayfinder: informational, directional, with volunteers and staff member welcoming people at the new West St. Entrance. Staff are developing a plan for November and December. A wayfinder program could be a desirable volunteer job making a strong connection to groups of volunteers- following the hospital model. For the first couple months we would like to also have staff presence - people who are deeply knowledgeable about the library be available in the new public areas. Nancy is leaving tomorrow for Easter week in Poland. Tammy will be in charge.

**New Business:** NHLTA Manchester, Monday May 14<sup>th</sup>.

**Motion** to executive session made by Don Wilmeth Seconded Judy Putnam and passed unanimously. Adjourned at 5.57 pm

Submitted by William Stroup, Secretary