

Community Development Department
 3 Washington St., 4th floor
 Keene, NH 03431
 Phone: (603) 352-5440

For Office Use Only:	
Permit No.	_____
TMP No.	_____
Zone	_____
Assigned To	_____
Use Group	_____
Fee	_____

APPLICATION FOR A PERMIT TO DEMOLISH A STRUCTURE

Note: This is an application for a **permit** and **not a permit** to perform work. A permit may be issued only after the application, including required signatures and any applicable plans, is reviewed and approved. If the structure to be demolished is a commercial or industrial building or an apartment building with five or more dwelling units, the U.S. Environmental Protection Agency **must** be notified. The required notification forms are available at the US EPA website, <http://www.epa.gov/asbestos>.

**** Demolition Review Committee.** Any demolition project greater than 500 square feet of gross floor area and the construction is more than 50 years old before the date of application, or is listed or is eligible for listing in the National Register of Historic Places, or is located in an established historic district, will require a review by the Demolition Review Committee.

Section I - Location of Building or Structure

Number and Street _____

Section II - Identification

	<i>NAME</i>	<i>ADDRESS</i>	<i>PHONE</i>
<i>Owner</i>			
<i>Applicant</i>			
<i>Contractor</i>			

Section III - Type of Structure to Be Demolished and Cost of Demolition

A. Describe the type of structure to be demolished. (For example: single-family dwelling, apartment building, office building, garage, shed, interior demolition, etc.)

B. **Total Estimated Cost:** \$ _____

Section IV - Affidavit

I hereby certify that I am the owner in fee or the authorized agent of the owner in fee of the property upon which the demolition work authorized by the permit sought will be performed. All work will be performed in accordance with all applicable laws of the State of New Hampshire and the City of Keene. It shall be the Applicants responsibility to notify all utilities noted on the reverse side and receive approval. Any damage to utilities shall be the Applicants responsibility.

 Signature of Owner or Authorized Agent

 Address

 Day Phone

 Print Name

 Date

CODE REQUIREMENTS FOR DEMOLITION

2009 International Building Code

Section 3303 Demolition and Section 3307 Protection of Adjoining Property.

- 3303.1 Construction documents.** Construction documents and a schedule for demolition must be submitted when required by the building official. Where such information is required, no work shall be done until such construction documents or schedule, or both, are approved.
- 3303.2 Pedestrian protection.** The work of demolishing any building shall not be commenced until pedestrian protection is in place as required by this chapter.
- 3303.4 Vacant lot.** Where a structure has been demolished or removed, the vacant lot shall be filled and maintained to the existing grade or in accordance with the ordinances of the jurisdiction having authority.
- 3303.5 Water accumulation.** Provision shall be made to prevent the accumulation of water or damage to any foundations on the premises or the adjoining property.
- 3303.6 Utility connections.** Service utility connections shall be discontinued and capped in accordance with the approved rules and the requirements of the authority having jurisdiction.
- 3307.1 Protection required.** Adjoining public and private property shall be protected from damage during construction, remodeling and demolition work. Protection must be provided for footings, foundations, party wall, chimneys, skylights and roofs. Provisions shall be made to control water run-off and erosion during construction or demolition activities.

It is the Owners responsibility to notify the EPA if asbestos is present

Project Location _____

Owner of Building _____

<i>UTILITY</i>
Electric Co.
Telephone Co.
Liberty Utilities
Cable Television
City of Keene Public Works Dept. - Water
City of Keene Public Works Dept. - Sewer
City of Keene Fire Prevention Officer
EPA (asbestos)
Other

For Office Use Only:
Demolition Review Committee **
Historic District Commission