

A regular meeting of the Keene City Council was held Thursday, July 19, 2018. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Bartolmiej K. Sapeta, Margaret M. Rice, Robert B. Sutherland, George S. Hansel, Bettina A. Chadbourne, Stephen L. Hooper, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Gary P. Lamoureux was absent. Councilor Rice led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the July 5, 2018 regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

#### ANNOUNCEMENTS

The Mayor announced that on Monday, July 23<sup>rd</sup> at 11:30 AM, there will be a dedication for the Patricia T. Russell Park at the former Carpenter Field. The Mayor announced the summer break will include the week of August 8<sup>th</sup> and 9<sup>th</sup> for the Standing Committees and the August 16<sup>th</sup> City Council meeting. The August 22<sup>nd</sup> and 23<sup>rd</sup> Standing Committee meetings will be moved to the last week of the month on August 29<sup>th</sup> and 30<sup>th</sup>. The City Council will be back to its normal meeting cycle on September 6<sup>th</sup>.

#### PRESENTATION – BUILDING BETTER TOGETHER: EXPLORING UPDATES TO KEENE’S DOWNTOWN ZONING DISTRICTS – A BRIEF PROJECT UPDATE

The Mayor invited Director of Economic Development Initiatives and Special Projects Medard Kopczynski and Senior Planner Tara Kessler forward to address the Council. Ms. Kessler explained they would be providing a brief update on Building Better Together, a project to update Keene’s land use regulations to enhance economic opportunities while maintaining the City’s unique character. Ms. Kessler went over the goals of the project, which are to update the land use regulations to be easier to navigate and more efficient, to identify opportunities to streamline and improve permitting processes, and to examine and update downtown zoning. About a year ago the Council agreed to move forward on this approach and this evening the consultant will be speaking on the work they are about to pursue relative to the downtown zoning update. Ms. Kessler ended her comments by providing a brief update on the project as a whole. She noted there have been two community forums related to this initiative, and there are two more upcoming that will be held on July 26 at Stone Arch Village, and August 1 at Antioch. She added they have launched a website for the project which has more information and ways to stay involved. They have also been meeting with the Joint Committee to present different topics and questions related to our regulations, and to propose certain changes moving forward.

Mr. Kopczynski added that he and Ms. Kessler have been actively meeting with individuals and groups in the community and will continue to do so. They have also offered to meet with Councilors and will continue to update the Council on the goals and progress of the project as it moves forward because it is such a complicated process and some of these ideas could become lost if we do not keep the communication going. The conversations so far have been very beneficial and have provided an opportunity for both staff and the public to learn. The pace and pulse of this project is picking up rapidly and has a lot of momentum. He went on to introduce the consultants that are assisting with the downtown zoning component of the project.

Project consultants Chris Jennette and Arista Strungys from Camiros Ltd. began by introducing themselves and providing their credentials, experience and other communities they have worked for nationwide. Mr. Jennette went on to say they are excited to add New Hampshire to their map. They have experience in a variety of disciplines including zoning, sustainable development, master plans, and downtown plans, and they have done a variety of projects like this one. They are able to take the experiences they have across the country and are able to take best practices and apply them where they make the most sense for a particular community. Mr. Jennette went on to state their role in Keene will be to assist the City with creation of a unified development ordinance that aligns with the current Comprehensive Master Plan, and to create a form based (or character based) downtown district. The end goal will be that the City and the development community have a tool to assist with guiding development and not a code that contains onerous regulations that aren't necessary. He explained that they will focus on what makes the downtown unique and then apply regulations that address the most critical character and development issues in as simple a manner as possible. The regulations will seek to enhance the quality of the built environment while maintaining a level of flexibility that allows development to take place.

Mr. Jennette went on to talk in more detail about form based zoning or character base zoning which is a little different than traditional zoning. He noted that traditional zoning establishes a set of uses for a piece of private property as well as a set of dimensional requirements. It identifies setbacks and height restrictions to create a box in which the building can exist on the lot and then identifies the uses that can go on within that box. The difference with form based zoning is that it starts to shape what is happening in a more intentional way to blend it into the fabric of the community through layers of regulations to get at each individual aspect. He went on to describe some of the building blocks that create a character based zoning code including the setback and siting standards to control where a building sits on a lot. These elements can reinforce and create vibrant, pedestrian oriented places within the downtown. The buildings in Keene's downtown that come up to the sidewalk with no setback create a sense of intimacy and activity at the ground level. Height standards control the minimum and maximum heights of buildings as well to create building forms that complement one another in the context they are located in and provide a good transition to lower intensity uses and residential areas. Mr. Jennette continued one of the key components of a form based approach is the idea of building articulation, which controls building facades through required ground floor and upper story windows and public entry design to reinforce the pedestrian-oriented environment. This approach allows shopfront windows and broken up facades to add a sense of visibility and comfortability for those walking on the sidewalk.

Mr. Jennette went on to state they have some main goals that are in-line with the City's Comprehensive Master Plan. Those goals are not focused strictly on design, though they do want things to be complimentary to the existing fabric of downtown and to blend well. This will include encouraging mixed use, accommodating additional density and height where appropriate, and addressing infill development that focuses on form, not architecture and that will be complementary versus monotonous. He continued they want to allow a diversity of building types, and they also want to simplify and clarify the regulations. He went on to discuss the current zoning designations and overlays in the downtown, noting they tend to muddle the intent of the zoning in this area. Through this process they hope to gain clarity and create regulations that will allow that vision to be achieved. They are just at the beginning of this process. He noted

the steps that have occurred which include downtown stakeholder interviews, site analysis and a survey of downtown. Moving forward they will do a technical review and collect some feedback through public engagement in order to move forward into the drafting stage of the process. They will do a public release draft when it is ready and conduct open houses. After that they will align and integrate form based elements, with a goal of completion of the process in the spring of 2019. At this point Ms. Kessler and Mr. Kopczynski joined the presenters to answer questions from the Council.

Councilor Jones asked if the consultants if they have done a project where they have worked both form based and Euclidean zoning into one project. Mr. Jennette stated the types of zoning projects they do are precisely that – a combination of each that works best for the community and uses the right tool for whatever the issue is. Most of the ordinances they have written are hybrid codes that take more than one approach.

Councilor Clark wondered if the scope of this is going to entail adjusting some of the zoning boundaries so there will be less need for requests for variances where a use makes sense but is not permitted. Mr. Kopczynski stated whether the boundaries change or not is subject to discussion; however, as we look at the central business district, if the zones are candidates for expansion of the form based concept then that would be discussed. There is no specific plan to change the district boundaries, but we will be looking at the actual uses in each district as well as the intent statements in each district to ensure that they are up-to-date, modern, clear and transparent. Mr. Kopczynski stated there will likely be some uses that the public will suggest be looked at and possibly amended or deleted as part of the process. We do not have preconceived notions as to what those changes might be. We are aware there are some uses that are old fashioned and outdated or ill defined.

Councilor Sutherland asked about some of the requirements in the character based areas in terms of things like number of windows and opacity, etc. and how those are balanced against the changing environment of the retail industry as more and more are retail organizations are folding. This may necessitate a change in use of some of these storefront businesses, and those uses may not want as much light coming in for those working on computers or certain security or privacy concerns and glass is not beneficial for them. Ms. Strungys answered that is a concern because when you think “shopfront” you think retail, and with the Amazon effect there is an impact on local shopping. She noted restaurants downtown are doing well and benefit from that transparency, but there is a balance to strike and that may not be best for office uses. They may lend themselves to upper level floors of buildings. In a geographic area like Keene’s downtown it is not just one district, and as you branch off onto the side streets that character based format can be made more flexible to allow these other uses to exist.

Councilor Sapeta spoke about preserving the character of downtown and the City at-large and noted this was really crucial and important. He went on to state there also needs to be some flexibility to allow for innovation because this community has been fairly stagnant in terms of population growth over the last 30 years. He hopes that this will change and more, younger people will come into the area. Downtown is a magnet for that population as well. He said we have a tendency to put zoning regulations into place and then not change them for years. He hopes this will be a start to creating zoning regulations that can evolve on a continual basis.

The Mayor thanked Mr. Jennette and Ms. Strungys for their presentation.

#### PRESENTATION – REVISION ENERGY – 350-400 MARLBORO STREET – MUNICIPAL SOLAR ARRAY

The Mayor recognized Assistant Public Works Director Duncan Watson who stated this will be an overview presentation on this project which they have been working on for the better part of a year. It started off with a request for proposals to see if the City could attract a vendor to do an energy project on City property. We are now at the point where we have a proposed project that will be provided tonight, with a more detailed discussion to occur before the Finance, Organization and Personnel Committee at their next meeting. Mr. Watson went on to introduce the representatives from ReVision Energy to make their presentation regarding the installation of 2,100 solar panels on City property located at 350-400 Marlboro Street.

Mr. Sam Lavalley and Mr. Elijah Garrison of ReVision Energy came forward to address the Council. Mr. Garrison stated he is the Director of Commercial and Institutional Sales and Mr. Lavalley is the Director of Finance. He continued by explaining that a one-page summary of the project has been provided to the Council to provide some information on the project. He stated they wanted to start by introducing the Council to their company and providing some information on their experience. They are a Certified B Corporation which means they committed their organization to standards of transparency and the People, Planet, Profits accounting framework. They are also a fully employee owned organization that has installed over 8,000 solar systems throughout northern New England. They are a mission driven organization with the goal to accelerate the transition to clean energy sources that are procured locally and sustainably produced. He went on to go over some of the holistic solutions they have employed in their projects and identifies some of their clients in the public and private sector.

Mr. Lavalley spoke about the financing mechanisms for solar municipal projects. He explained that the challenge is that cities cannot access solar incentives such as Federal tax credits of 30% and bonus depreciation which covers another 20 to 25% of project costs. Tax paying entities are able to recoup up to half the cost of these projects. The challenge for municipalities, schools and non-profits is that they cannot directly monetize those tax incentives. The solution they use, and that is widely used in the industry, is a power purchase agreement with a third party that is a tax paying entity. That third party entity purchases, owns and operates the solar project on behalf of the City and sells power to the City at or below the current market electricity rate for a period of 20 to 25 years. What that looks like for the City is zero upfront cost because you are leasing use of the roof space to the third party to allow them to locate the solar project on your rooftop. In turn the City agrees to buy all the power generated by the solar project. Mr. Lavalley continued that beginning in year six or seven there is an opportunity for the City to buy out the solar project because in the tax code the initial owner has to own the infrastructure for years, but after that (when the tax benefit has been monetized) an ownership transfer can take place. If the City were to do that they would be buying the project at usually 60 to 70 cents on the dollar. This scenario allows the City to indirectly benefit from the available tax structure.

He went on to provide a visual representation of how the power purchase agreement works. He noted they have been doing power purchase agreements for over 10 years and they have done about 100 projects using this financing mechanism. The City's project would be about a half a megawatt project. He went on to review NH municipalities that they have done this project for in order to demonstrate this is tested and proven.

Mr. Lavalley stated the City project would be about 660 kilowatts, and he went on to show an image of what the expanse of roof would look like with the panels installed. He noted they are maximizing the use of the rooftop with this project and this will be a full load offset for the building. He went on to show a photograph of a ballasted roof mounted system, noting they do not make holes in the roof to install the system. He went on to show a financial summary comparing the cost of utility electricity over a 40 year span (including anticipated increases in cost), as compared to the cost of the solar power purchase agreement proposal with buyout option that is being proposed. The 40 year savings equated to \$3.71 million dollars. He went on to show a graphical representation of the savings versus utility over time, and a lifetime cost of energy versus utility.

Mr. Garrison stated that they will provide interactive education events in conjunction with the project if the City would like them to do so. This would be things like school involvement, public walkthroughs, etc. They can also set up real-time monitoring that is visible to the public to demonstrate the energy savings. Finally, they can also arrange for public events to publicize and unveil the project. He ended by providing the annual greenhouse gas equivalents that come with this installation of this project.

Councilor Sutherland stated the lifespan of solar projects is usually 20 years. He added he would like to see Honeywell involved in this process.

Mayor Lane thanked the presenters for coming in and stated this will be discussed in far greater detail next week.

## CONFIRMATIONS

A motion was made by Councilor Greenwald and duly seconded to confirm the following nominations: Jennifer Alexander to serve as a regular member of the Library Board of Trustees, with a term to expire June 30, 2021; and Don Wilmeth to serve as a regular member of the Library Board of Trustees, with a term to expire June 30, 2021. On a roll call vote, with 14 Councilors present and voting in favor the nominations were confirmed. Councilor Lamoureux was absent.

## COMMUNICATION – JENNA SPEAR O'MARA – RESIGNATION – ASHUELOT RIVER PARK ADVISORY BOARD

The Chair brought forward a communication from Jenna Spear O'Mara resigning from the Ashuelot River Park Advisory Board. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

## NOMINATION

The following nomination was received from the Mayor: Dave Whaley to serve as a regular member of the Ashuelot River Park Advisory Board, with a term to expire December 31, 2019. The nomination was tabled until the next regular meeting.

## COMMUNICATION – CHARLES REDFERN – RESIGNATION – ASHUELOT RIVER PARK ADVISORY BOARD

The Chair brought forward a communication from Charles Redfern resigning from the Ashuelot River Park Advisory Board. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

## COMMUNICATION – PEG BRUCE/KIWANIS CLUB OF KEENE – REQUEST TO USE CITY PROPERTY – TREE LIGHTING EVENT

A communication was received from Councilor Clark requesting permission for the use of City property for their annual Tree Lighting Event on November 23, 2018. The communication was referred to the Planning, Licenses and Development Committee.

## COMMUNICATION – SUSAN GILBERT – RELEASE OF EASEMENT – STANHOPE AVENUE

A communication was received from Councilor Clark requesting that the City release its interest in the right-of-way that is located between 54 Stanhope Avenue and her property located at 48 Stanhope Avenue. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

## COMMUNICATION – KATE MCNALLY/CHESHIRE COALITION FOR TOBACCO FREE COMMUNITIES – RAISING THE LEGAL MINIMUM AGE FOR THE SALE AND POSSESSION OF ALL TOBACCO AND NICOTINE PRODUCTS

A communication was received from Councilor Clark requesting that the City consider the adoption of an Ordinance that raises the legal minimum age for the sale and possession of all tobacco and nicotine products from 18 to 21. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

## COMMUNICATION – WEST STREET HYDRO, INC. – HYDROPOWER PROJECT AT WEST STREET DAM

A communication was received from Ken Stewart, West Street Hydro, Inc., noting that after considerable research they have concluded that their planned hydropower facility on the West Street Dam is not feasible and that therefore, they are giving notice to the City that they are discontinuing their project. The communication was filed into the record.

**COMMUNICATION – TILLIE’S RESTAURANT – REQUEST TO SERVE ALCOHOL –  
SIDEWALK CAFÉ LICENSE**

A communication was received from Stephen Bentley and Tabatha Eisner, owners of Tillie’s Restaurant, requesting permission to serve alcohol at their Sidewalk Café located at 9 Court Street. The communication was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – KATIE SCHWERIN – PROPOSAL FOR PERMANENT PUBLIC ART  
INSTALLATION – AIRPORT PROPERTY**

A communication was received from Katie Schwerin requesting permission for a permanent public art installation to be placed on the Dillant-Hopkins Airport property. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

**COMMUNICATION – COUNCILORS HANSEL, HOOPER & MANWARING –  
INSTALLATION OF RECEPTACLE FOR LEAD FISHING TACKLE DISPOSAL – KEENE  
TRANSFER STATION**

A communication was received from Councilors Hansel, Hooper and Manwaring requesting that a lockbox for disposal of lead fishing tackle be made available to the public at the Keene Transfer Station for proper disposal of these items, which are hazardous when ingested by local wildlife. The communication was referred to the Municipal Services, Facilities and Infrastructure Committee.

**MSFI REPORT – PRESENTATION – BROADBAND STUDY – IT DEPARTMENT**

Municipal Services, Facilities and Infrastructure Committee report read recommending acceptance of this item as informational. The Chair filed the report into the record as informational.

**PLD REPORT – LET IT SHINE – USE OF CITY PROPERTY – 2018 PUMPKIN FESTIVAL**

Planning, Licenses and Development Committee report read recommending that a license be granted to Let It Shine, Inc. to use downtown City rights-of-way on Sunday, October 28, 2018 to hold a “Keene Pumpkin Festival, In the HeART of Downtown Keene, NH” subject to the following provisions:

- This license is granted based upon the event scope presented to City staff during protocol meetings held to date, changes or additions to the license may require that an amended license be issued by the City Council and no changes to this license or the associated protocol documents will be accepted after September 1, 2018;
- The Petitioner agrees there will be no food vendor set-ups at the event with the exception of any currently licensed Sidewalk Cafes, which will be able to operate within the parameters of their existing license barring any public safety concerns;
- The Petitioner agrees to limit the number of pumpkins to 5,000;

- The Petitioner agrees to absorb the cost of any City services over and above the amount of City funding allocated in the FY 19 Community Events Budget, and agrees to remit said payment within 30-days of the date of invoicing;
- The furnishing of a certificate of liability insurance in the amount of \$1,000,000 naming the City of Keene as an additional insured;
- The signing of a standard revocable license and indemnification agreement and associated protocol documents;
- That the agreed upon footprint and layout for the event shall encumber Central Square, including the traveled portion of the road requiring the following road closures: Central Square, West Street from Federal Street to Central Square, Roxbury Street from Roxbury Plaza to Central Square, Washington Street from Vernon Street to Central Square, and Court Street from Winter Street to Central Square;
- That the Petitioner is permitted to place 10 porta-potties in City parking spaces located at the base of Washington Street from Friday, October 26, 2018 to Monday October 29, 2018, which will be chained together and affixed to ensure they are not vandalized while unattended overnight;
- That the actual event will be held from 1:00 PM to 7:00 PM with the times for set up and clean up to be established with City staff;
- That the Petitioner cooperates with the decision of the City Council to endorse the intent of the City Emergency Services to review all applications for other activities requested to occur on October 28, 2018 to determine if a public safety concern exists. If a public safety concern is found to exist, said license will not be granted. This would apply to the following activities: hawkers and peddlers on private property, itinerant vendors on private property, outdoor periodic events on private property, walk-a-thons, parades, bike and foot races on public property, general uses of public property, and sidewalk obstructions and sidewalk café licenses on public property;
- That free parking be granted under the provisions of the free parking policy for City parking spaces on Washington Street needed for storage of equipment from Friday, October 26, 2018 to Monday October 29, 2018, and spaces within the event footprint on the day of the event; and
- That the Petitioner complies with any other recommendations of City staff.

A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with 13 votes in favor. Councilor Powers voted in opposition.

#### PLD REPORT – KEVIN DREMEL – USE OF CITY PROPERTY – KEENE MUSIC FESTIVAL

Planning, Licenses and Development Committee report read recommending that The Keene Music Festival be granted a street fair license to use downtown City rights-of-way for purposes of conducting merchant sidewalk sales, as well as use of downtown City property on Central Square, Railroad Square, and designated parking spaces on Main Street to conduct the Keene Music Festival on Saturday, September 1, 2018 from 9:00 AM to 10:30 PM. In addition, the applicant is permitted to close off a portion of Railroad Street, from Main Street to the westerly entrance of the Wells Street Parking Garage, and a portion of Church Street from Main Street to



the entrance of the Vision Financial parking lot. The applicant is further permitted to host a block party from 10:00 AM to 8:00 PM, which will include the closure of two lanes of traffic on Main Street on the northbound side from Eagle Court to Cypress Street. This permission is granted subject to the customary licensing requirements of the City Council, submittal of a signed letter of permission from City Tire for use of their property, and compliance with any recommendations of City staff. In addition, the petitioner is granted use of the requested parking spaces free of charge under the provisions of the Free Parking Policy. The Petitioner agrees to absorb the cost of any City services over and above the amount of City funding allocated in the FY 19 Community Events Budget. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – ACCEPTANCE OF GRANT FUNDS – NH DIVISION OF HISTORICAL RESOURCES CERTIFIED**

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept and execute a \$2,950 grant award from the NH Division of Historical Resources Certified Local Government Grant Program for the Heritage Commission’s 2018 and 2019 Workshop Series. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – ACCEPTANCE OF DONATION – MAINTENANCE – MAPLE AVENUE/COURT STREET ROUNDABOUT – PARKS, RECREATION AND FACILITIES DEPARTMENT**

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a donation of landscaping and maintenance of the Maple Avenue and Court Street roundabout by the Savings Bank of Walpole. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – ACCEPTANCE OF LAW ENFORCEMENT OPIOID ABUSE REDUCTION GRANT – POLICE DEPARTMENT**

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept the NH Department of Safety 2018/2019 Law Enforcement Opioid Abuse Reduction Grant in the amount of \$30,000. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – REPURCHASE OF 344-346 WEST STREET – FINANCE DEPARTMENT**

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to convey 344-346 West Street to the former owner upon payment per RSA 80:90 and with the condition the former owner continues to comply with City Code Chapter 18, Article III, Division 2, Property Standards; section 18-241, Division 3, Housing Standards, sections 18-250 through 18-264: and with the prohibition on maintaining a nuisance under RSA 318-B: 16. A

motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

#### FOP REPORT – COUNCILOR CLARK – PROCESS FOR A CITY COUNCILOR TO REQUEST INFORMATION FROM STAFF

Finance, Organization and Personnel Committee report read recommending acceptance of this item as informational. The Chair filed the report into the record as informational. Councilor Clark indicated that several City Councilors had indicated a desire to speak to the issue at the Council meeting. The Mayor responded that although there was no recommendation he would accept comments on the matter. Councilor Filiault stated that many Councilors are not sure where they stand on this very important issue and that he would like to either see the report returned back to committee for further discussion or a workshop be scheduled. A motion by Councilor Filiault to refer the report back to Committee for further discussion was duly seconded. Upon further discussion, Councilor Filiault withdrew his motion and made a motion to schedule a workshop to allow for further discussion. Councilor Filiault moved that the City Council hold a workshop on the process for a City Councilor to request information from Staff was duly seconded. The motion passed with a 9 voted in favor and Councilors Manwaring, Sutherland, Hansel, Chadbourne and Greenwald were in opposition.

#### CITY MANAGER COMMENTS

The City Manager indicated that she wanted to respond to a point that was made during the presentation on the solar array project. She continued that the City had hired a 3<sup>rd</sup> party to review the submitted proposals and to hire ReVision Energy to review all of the proposals to select ReVision and negotiate the he proposal with Revision energy and assistance in negotiating the Power Purchase Agreement. The financing component for this agreement is very complicated and the staff wanted to make certain they did this process very carefully.

The Manager announced the Community Night will be held on Wednesday, August 22, 2018 from 5:00 PM to 8:00 PM at the Public Works and Police Department Complex on Marlboro Street. She encourages everyone to attend. There will be informative displays from the city departments, city equipment will also be on display, and the IT Department will have digital display inside the Michael E. J. Blastos Community Room to bring people inside the building to interact with the administrative departments who don't necessary have the cool equipment to attract people but have great information to share just the same.

The City Manager continued that next Thursday several staff members are traveling to Maine to tour an innovated waste water treatment plant energy project.

The City Manager congratulated the Public Works Department for their "Fill a Truck" event held on May 21-25<sup>th</sup>. They collected a total of 384 pounds of food that was then donated to the Keene Community Kitchen, St. Vincent's DePaul Society and the Monadnock Understands Childhood Hunger Programs.

The City Manager went on to let the Council know that as of July 1<sup>st</sup>, the City has implemented our building inspection program for rental assistance. As part of the eligibility process for rental assistance through the human services department, each rental unit will be subject to a city inspection. The purpose of this inspection process is to ensure that all tenants in the City of Keene properties live in rental units that meet the property and housing standards. She thanked John Rogers in the Community Development Department and Liz Sayre in Human Services for working together over the last few months to put the procedures in place to make this happen.

**MEMORANDUM – FIRE CHIEF AND RESOLUTION R-2018-20 RELATING TO THE APPROPRIATION OF FUNDS FOR THE FIRE DEPARTMENT**

A memorandum was received from the Fire Chief along with Resolution R-2018-20. The memorandum was filed into the record. Resolution R-2018-20 was referred to the Finance, Organization and Personnel Committee.

**MSFI REPORT AND RESOLUTION R-2018-22: RELATING TO THE ACCEPTANCE AND PLACEMENT OF PUBLIC ART**

Municipal Services, Facilities and Infrastructure Committee report read recommending the adoption of Resolutions R-2018-22. The report was filed as informational. A motion by Councilor Manwaring for adoption of Resolution R-2018-22 was duly seconded. On a show of hands vote, with 14 Councilors voting in favor the motion carried. Resolution R-2018-22 declared adopted.

**RESOLUTION R-2018-23: IN APPRECIATION OF ELIZABETH A. UHAS UPON HER RETIREMENT**

Resolution R-2018-23: In Appreciation of Elizabeth A. Uhas Upon Her Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. The motion carried with a unanimous vote in favor.

**RESOLUTION R-2018-24: IN APPRECIATION OF MARK J. BEAUREGARD UPON HIS RETIREMENT**

Resolution R-2018-24: In Appreciation of Mark J. Beauregard Upon His Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. The motion carried with a unanimous vote in favor.

**MSFI REPORT AND RESOLUTION R-2018-25: RELATING TO RENAMING OF THE CARPENTER STREET FIELD TO THE PATRICIA T. RUSSELL PARK**

Municipal Services, Facilities and Infrastructure Committee report read recommending the adoption of Resolution R-2018-25. The report was filed as informational. A motion by Councilor Manwaring for adoption of the Resolution was duly seconded. On a show of hands vote, with 14 Councilors present and voting in favor, the motion carried. Councilor Lamoureux was absent. Resolution R-2018-25 declared adopted. The Chair sent Resolution R-2015-30 and

07/19/2018

Resolution R-2018-27 back to the Municipal Services, Facilities and Infrastructure Committee for further discussion.

MEMORANDUM – FINANCE DIRECTOR AND RESOLUTION R-2018-26 RELATING TO FISCAL POLICIES – FY 2018-2019

A memorandum was received from the Finance Director along with Resolution R-2018-26. The memorandum was filed into the record. Resolution R-2018-26 was referred by the Chair to the Finance, Organization and Personnel Committee.

RESOLUTION R-2018-28: IN APPRECIATION OF ROBERT S. THORNTON UPON HIS RETIREMENT

Resolution R-2018-24: In Appreciation of Robert S. Thornton Upon His Retirement was read by title only. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. The motion carried with a unanimous vote in favor.

ADJOURNMENT FOR COLLECTIVE BARGAINING

At 8:35 PM, on motion by Councilor Greenwald, the Council voted unanimously to adjourn their their meeting for the purposes of collective bargaining strategy. .

A true record, attest:

  
Patricia Castle  
City Clerk