

A regular meeting of the Keene City Council was held Thursday, August 2, 2018. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Thomas F. Powers, Randy L. Filiault, Bartolmiej K. Sapeta, Margaret M. Rice, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Stephen L. Hooper, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Bettina A. Chadbourne arrived at 7:01 PM and Councilor Terry M. Clark arrived at 7:05 PM. Councilor Sapeta led the Pledge of Allegiance. A motion by Councilor Greenwald to accept the minutes from the July 19, 2018, regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS

The Mayor announced the summer break will include the week of August 8th and 9th for the Standing Committees and the August 16th City Council meeting. The August 22nd and 23rd Standing Committee meetings will be moved to the last week of the month on August 29th and 30th. The City Council will be back to its normal meeting cycle on September 6th. The Mayor addressed the Council regarding the passing of Christine Weeks, sending his condolences to the family and announced the arrangements for her services.

PRESENTATION – RETIREMENT RESOLUTION – MARK J. BEAUREGARD

The Mayor invited Mark J. Beauregard from the Highway Division of the Public Works Department forward to present him with a Retirement Resolution. The Mayor went on to express the City's gratitude to Mr. Beauregard for his dedication, and went on to detail his history of employment with the City of Keene. Mr. Beauregard thanked the Mayor for the acknowledgement of his years of service. Mr. Beauregard also thanked the City employees for all of their support over the years.

PRESENTATION – RETIREMENT RESOLUTION – ROBERT S. THORNTON

The Mayor invited Robert S. Thornton, Finance Director forward to present him with a Retirement Resolution. The Mayor went on to express the City's gratitude to Mr. Thornton for his dedication, and went on to detail his history of employment with the City of Keene. The Mayor read a letter from the Library Trustees appreciating the service Mr. Thornton provided to them over the years and most recently with the renovation project. Mr. Thornton thanked the Mayor for the acknowledgement of his years of service. Mr. Thornton also thanked the City employees for all of their support over the years.

CONFIRMATION

A motion was made by Councilor Greenwald and duly seconded to confirm the following nomination: Dave Whaley to serve as a regular member of the Ashuelot River Park Advisory Board, with a term to expire December 31, 2019. On a roll call vote, with 15 Councilors present and voting in favor the nominations were confirmed.

APPOINTMENT – AD HOC WINCHESTER STREET RECONSTRUCTION PROJECT STEERING COMMITTEE

The following were appointed by the Mayor to the Ad Hoc Winchester Street Reconstruction Project Steering Committee: Councilor Thomas Powers, Gary Spykman, Frank Mazzola, April Buzby, Tom Bogar, Kate Jennings, David Souther, William Hope and Joseph Bendzinski. This committee is being charged to provide planning, guidance and general direction for the Winchester Street Reconstruction Project, in partnership with affected residents, local business interests, the city staff and the New Hampshire Department of Transportation. The Committee will specifically focus on balancing the needs of all various project stakeholders and provide a conduit for the concerns of interested City's consultant in areas such as project phasing and traffic control, pedestrian and bicycle amenities, streetscape features, lighting and landscaping. A motion by Councilor Greenwald to accept the Mayor's appointments was duly seconded. The motion passed with a unanimous vote in favor.

APPOINTMENT – AD HOC COMPREHENSIVE ECONOMIC DEVELOPMENT COMMITTEE

The following were appointed by the Mayor to the Ad Hoc Comprehensive Economic Development Committee: Mayor Kendall Lane, Councilor Mitchell H. Greenwald, Councilor Gary Lamoureux, Councilor George S. Hansel, Timothy Murphy, Phil Suter, Jack Dugan, Joseph Walier, Jordan Benik, George Foskett, Bill Hutwelker, Keith Thibault, Chris McIntosh, and Rebecca Hamilton. This committee is being charged to take an inventory of economic development efforts in Keene and the Monadnock Region and provide guidance and encourage collaboration and planning for comprehensive economic development efforts. A motion by Councilor Greenwald to accept the Mayor's appointments was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION – DARON FRIEDMAN – REQUEST TO ACQUIRE PROPERTY – WASHINGTON STREET

A communication was received from Daron Friedman, requesting the ability to acquire the rear portion of property located at 527 and 529 Washington Street that was acquired by the City through a tax lien. The communication was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – JANET LINCOLN – SERVICE COMPLAINT WITH SPECTRUM CABLE TV

A communication was received from Janet Lincoln, sharing her dissatisfaction with the service which she received from Spectrum Cable TV. The communication was referred to the City Manager to be handled administratively.

MSFI REPORT – COUNCILORS HANSEL, HOOPER, & MANWARING – INSTALLATION OF RECEPTACLE FOR LEAD FISHING TACKLE DISPOSAL – KEENE TRANSFER STATION

Municipal Services, Facilities and Infrastructure Committee report read recommending the request to locate a receptacle for the disposal of lead fishing tackle be granted subject to any recommendations of City staff. A motion by Councilor Manwaring to accept the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**PLD REPORT – TILLIE’S RESTAURANT – REQUEST TO SERVE ALCOHOL –
SIDEWALK CAFÉ LICENSE**

Planning, Licenses and Development Committee report read recommending that Tillie’s Restaurant be granted permission to serve alcoholic beverages in connection with their Sidewalk Café License, subject to the customary licensing requirements of the City Council, and compliance with the requirements of Sections 46- 191 through 46-1196 of the City Code. In addition, the petitioner is granted permission to extend their Sidewalk Café beyond their storefront onto space in front of the adjacent property, subject to submittal of a signed letter of permission from the adjacent property owner. This license shall expire on March 1, 2019. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

PLD REPORT – HAZARD MITIGATION PLAN – PUBLIC WORKS DEPARTMENT

Planning, Licenses and Development Committee report read recommending the adoption of the City of Keene Hazard Mitigation Plan 2018 update and that the City Manager be authorized to do all things necessary to implement the Plan. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – ACCEPTANCE OF DONATION – FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to accept a donation of \$200.00. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – ACCEPTANCE OF DONATIONS TO LIBRARY RENOVATION PROJECT
- CAMPAIGN MANAGER FOR THE NEXT CHAPTER**

Finance, Organization and Personnel Committee report read recommending the acceptance of donations in the amount of \$452,386.28 as listed in the May 12, 2018 – July 18, 2018 Cambridge Trust report with the donations deposited into the Library Renovation Temporarily Restricted City Trust as part of the Next Chapter Campaign Drive. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**FOP REPORT – ACCEPTANCE OF THE FY2018 BYRNE JUSTICE ASSISTANCE GRANT
– POLICE DEPARTMENT**

Finance, Organization and Personnel Committee report read recommending the City Manager be

authorized to do all things necessary to co-apply with Cheshire County, and to accept, the U.S. Department of Justice - Office of Justice Programs FY2018 Edward Byrne JAG grant in the amount allocated to the City of \$6,958.00, and to negotiate and execute a Memorandum of Understanding with Cheshire County for the allocation of the City funds for the purposes stated in the Grant. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – MARLBORO STREET CORRIDOR IMPROVEMENTS – CONSULTANT SELECTION – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a professional service contract with DuBois & King for engineering and technical services required for the rehabilitation of Marlboro Street and associated utility improvements in an amount not to exceed \$130,800. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – MAIN STREET BRIDGE OVER BEAVER BROOK – INCREASE IN PROJECT BUDGET – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Council authorize the use of accumulated interest, \$30,865.81 in the Main Street Bridge Capital Reserve (T0617-B) for the Main Street Bridge Replacement Project. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – MAIN STREET BRIDGE OVER BEAVER BROOK – ENGINEERING CHANGE – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a contract change order with Louis Berger Group, Inc. for construction administration services associated with the Main Street / Route 12 Bridge Replacement Project in an amount not to exceed \$38,508.00, subject to New Hampshire Department of Transportation (NHDOT) approval. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – WINCHESTER STREET RECONSTRUCTION PROJECT – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to negotiate and execute a professional services contract with McFarland Johnson, Inc. of Binghamton, New York for the Preliminary Engineering and right-of-way phases of the Winchester Street Reconstruction Project (90266), for an amount not to exceed \$663,999.02, subject to New Hampshire Department of Transportation (NHDOT)

approval. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

FOP REPORT – MUNICIPAL SOLAR ARRAY – 350-400 MARLBORO STREET – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager to do all things necessary to negotiate and execute a contract with ReVision Solar to install and maintain a solar array at 350-400 Marlboro Street to provide renewable energy for City of Keene facilities through a power purchase agreement whereby the City can purchase renewable power at a cost equal to, or below, expected utility prices for electrical services. A motion by Councilor Greenwald to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager wanted to add a few comments about Steve Thornton. To make good decisions we need to have good financial information, it is our foundation. Steve Thornton is one of the most competent, professional Finance Directors that she had a pleasure to work with and felt she always had good accurate information to make decisions. She thanked him again. The City Manager went on to recognize Kurt Blomquist for finding the documentation for the Winchester/Island Street bridge project. The City Manager wished the Council a wonderful break.

MORE TIME

More time was granted by the Chair for the following items in Committee: Katie Schwerin – Proposal for Permanent Public Art Installation – Airport Property; Kate McNally/Cheshire Coalition for Tobacco Free Communities – Raising the Legal Minimum Age for the Sale and Possession of all Tobacco and Nicotine Products; Peg Bruce/Kiwanis Club of Keene – Request to Use City Property – Tree Lighting Event; and Susan Gilbert – 48 Stanhope Avenue – Release of Easement – Public Works Department.

FOP REPORT AND RESOLUTION R-2018-20 RELATING TO THE APPROPRIATION OF FUNDS FOR THE FIRE DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2018-20 Relating to the Appropriation of Funds for the Fire Department. The report was filed into the record. Resolution R-2018-20 was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On roll call vote, 15 Councilors were present and voting in favor. Resolution R-2018-20 declared adopted.

FOP REPORT AND RESOLUTION R-2018-26 RELATING TO FISCAL POLICIES – FY 2018-2019

08/02/2018

Finance, Organization and Personnel Committee report read recommending the adoption of Resolution R-2018-26 Relating to Fiscal Policies – FY 2018-2019. The report was filed into the record. Resolution R-2018-26 was read for the second time. A motion by Councilor Greenwald for adoption of the Resolution was duly seconded. On showing of hands, 14 Councilors were present and voting in favor, one opposed. Councilor Sutherland in opposition. Resolution R-2018-26 declared adopted.

MSFI REPORT AND RESOLUTION R-2018-27: RELATIONS TO THE USE OF CITY PARK LANDS

Municipal Services, Facilities and Infrastructure Committee report read recommending the Resolution R-2015-30: Relating to Use of City Park Lands be rescinded and R-2018-27: Relating to the Use of City Park Lands be adopted. The report was filed as informational. A motion by Councilor Manwaring for rescission of Resolution R-2015-30 and the adoption of Resolution R-2018-27 was duly seconded. On showing of hands, 15 Councilors were present and voting in favor. Resolution R-2015-30 was rescinded and Resolution R-2018-27 declared adopted.

RESOLUTION R-2018-29: RELATING TO INTERIM CITY TREASURER

Resolution R-2018-29: Relating to Interim City Treasurer was read for the first time. A motion by Councilor Greenwald to adopt Resolution R-2018-29: Relating to Interim City Treasurer was duly seconded. On showing of hands, 15 Councilors were present and voting in favor. Resolution R-2018-29 declared adopted.

ADJOURNMENT

At 8:01 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:



City Clerk