

City of Keene
New Hampshire

MUNICIPAL SERVICES, FACILITIES AND INFRASTRUCTURE COMMITTEE
MEETING MINUTES

Wednesday, August 29, 2018

6:00 PM

Council Chambers

Members Present:

Janis O. Manwaring, Chair
Randy L. Filiault, Vice-Chair
Stephen L. Hooper
Gary P. Lamoureux
Robert B. Sutherland

Staff Present:

Elizabeth A. Dragon, City Manager
Thomas P. Mullins, City Attorney
Beth Fox, HR Director/Assistant City Manager

Members Not Present:

Chair Manwaring called the meeting to order at 6:00 PM, welcomed the public, and explained the rules of procedure.

1) 48 Stanhope Avenue – Release of Easement – Public Works Department

The City Attorney said the applicant, Ms. Gilbert, was not at the meeting, but requested the Committee proceed in her absence. Attorney Mullins continued that the City took 54 Stanhope Avenue (which directly abuts 48 Stanhope Avenue) by tax deed earlier this year, so this process was delayed while that came to conclusion. The deed included a mutual easement for both of those properties; the intent of the easement was to provide a common driveway space between the two houses. When 54 Stanhope Avenue changed owners, they made additions to the property that negated the need for the easement because they shifted their driveway to the other side of the building. He and the City Engineer visited the property and confirmed there is no longer a requirement for the easement; additionally releasing the easement will reduce tensions between the two neighbors. He recommended the City Manager be authorized to do all things necessary to release this easement.

Councilor Sutherland made the following motion, which Councilor Filiault seconded.

On a vote of 5-0, the Municipal Services, Facilities & Infrastructure Committee recommends that the City Manager be authorized to do all things necessary to release an easement across 48 Stanhope Avenue.

Hearing no further business, Chair Manwaring adjourned the meeting at 6:04 PM.

Respectfully submitted by,
Katelyna Kibler, Minute Taker