

A regular meeting of the Keene City Council was held Thursday, September 6, 2018. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Margaret M. Rice, George S. Hansel, Gary P. Lamoureux, Bettina A. Chadbourne, Stephen L. Hooper, Philip M. Jones, and David C. Richards were present. Councilors Janis O. Manwaring, Bartolmiej K. Sapeta, Robert B. Sutherland, and Mitchell H. Greenwald were absent. Councilor Filiault led the Pledge of Allegiance. A motion by Councilor Richards to accept the minutes from the August 2, 2018, regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

#### ANNOUNCEMENTS

The Mayor announced that on September 25, 2018 from 5:30 PM to 8:30 PM at Fireworks Restaurant there will be a German Dinner sponsored by the Partner City Committee as a community night fundraiser. He added there are a number of events coming up involving the Partner City Committee. The Keene High School soccer team has visited Einbeck, Germany and another group is going over in October. A music exchange will be happening later this fall from Einbeck. The Mayor continued that on September 27th and 28th the Radically Rural Summit will be held at various areas in the downtown. There are five separate tracks during this time: arts and crafts, entrepreneurship, role in media, revitalizing Main Street, and agriculture. Councilors who wish to attend may contact the Mayor's Office. The City will pay for a Councilor's registration fee.

#### COMMUNICATION – SEAN WALLIN – RESIGNATION – ZONING BOARD OF ADJUSTMENT

The Chair brought forward a communication from Sean Wallin resigning from the Zoning Board of Adjustment. A motion by Councilor Richards to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

#### NOMINATION

The following nomination was received from the Mayor: Joshua A. Greenwald to serve as a regular member of the Zoning Board of Adjustment, with a term to expire December 31, 2020. The nomination was tabled until the next regular meeting.

#### COMMUNICATION – JOHN P. RAB – RESIGNATION – ZONING BOARD OF ADJUSTMENT

A communication was received from John P. Rab resigning from the Zoning Board of Adjustment. A motion by Councilor Richards to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

#### COMMUNICATION – PAMELA RUSSELL SLACK – RESIGNATION – PARTNER CITY COMMITTEE

A communication was received from Pamela Russell Slack resigning from the Partner City

Committee. A motion by Councilor Richards to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

**COMMUNICATION – ATTORNEY HOMER S. BRADLEY, JR. – REQUEST TO UNMERGE LOTS – 15 AND 19 GRIFFIN STREET**

A communication was received from Attorney Homer S. Bradley, Jr., requesting to unmerge two lots at 15 and 19 Giffin Street. The communication was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – CAMERON TEASE/KEENE SENIOR CENTER – ELIMINATION OF A PARKING SPACE ON COURT STREET**

A communication was received from Cameron Tease requesting the elimination of a parking space on Court Street in front of their building to accommodate a bus stop. The communication was referred to the Municipal Service, Facilities and Infrastructure Committee.

**COMMUNICATION – STEVE PIISPANEN/KEENE AUTO BODY – REQUEST TO DISCHARGE FIREWORKS**

A communication was received from Steve Piispanen, of Keene Auto Body, which is celebrating their 90<sup>th</sup> anniversary on September 29. They would like to have a fireworks display as part of the celebration. The communication was referred to the Planning, Licenses and Development Committee.

**COMMUNICATION – CHRISTINE AND EDWARD SWEENEY – OFFER OF DONATION TO THE CITY – LAND AT 0 APOLLO AVENUE**

A communication was received from Christine and Edward Sweeney, offering to donate to the City a small tract of land that has been in their family for years and which contains wetlands. The property is located at 0 Apollo Avenue. The communication was referred to the Finance, Organization and Personnel Committee.

**COMMUNICATION – SANDRA WHIPPIE/MONADNOCK INTERFAITH PROJECT – CORRECTION TO THE PUBLIC RECORD**

A communication was received from Sandra Whippie, of Monadnock Interfaith Project, which referred to a previously communication to the City Council about the need for public toilets. In their communication a reference was made that a Denis Vaillancourt was representing the Monadnock Humane Society and was working on this effort. That representation is not accurate and the Monadnock Interfaith Project is requesting that the public record be corrected. The communication was filed into the record.

**COMMUNICATION – COUNCILOR MITCHELL H. GREENWALD – IN SUPPORT OF THE EXPANSION OF THE 79E DISTRICT**

A communication was received from Councilor Mitchell H. Greenwald, indicating his support for the expansion of the 79E Economic Revitalization District to encourage improvement and rehabilitation of the downtown. The communication was filed into the record.

**COMMUNICATION – COUNCILORS GREENWALD AND RICHARDS – USE OF REMAINING FUND BALANCES AT THE END OF THE FISCAL YEAR**

A communication was received from Councilors Greenwald and Richards, requesting that the City Council consider allocating 50% of fund balances remaining at the end of a fiscal year to the reserve fund and 50% to reducing the bonding for the next year's CIP projects budget. The communication was referred to the Finance, Organization and Personnel Committee.

**MSFI REPORT – 48 STANDHOPE AVENUE – RELEASE OF EASEMENT – PUBLIC WORKS DEPARTMENT**

Municipal Services, Facilities and Infrastructure Committee report read recommending the City Manager be authorized to do all things necessary to release an easement across 48 Stanhope Avenue. A motion by Councilor Filiault to accept the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

**PLD REPORT – DARON FRIEDMAN – REQUEST TO ACQUIRE PROPERTY – WASHINGTON STREET**

Planning, Licenses and Development Committee report read recommending that the portion of City owned property located to the rear of 527 and 529 Washington Street, and to the West of Beaver Brook, and being an unused part of Ellis-Harrison Park, be declared surplus property for purposes of Resolution R-2010-31, and that the request to purchase the property be referred to the Finance, Organization and Personnel Committee for further recommendation. The Chair referred the item back to the Planning, Licenses and Development Committee to consider some new information relative to the use of Federal funds for the Ellis-Harrison Park.

**PLD REPORT – 79-E COMMUNITY REVITALIZATION TAX RELIEF INCENTIVE DISTRICT EXPANSION – ECONOMIC DEVELOPMENT, INITIATIVES & SPECIAL PROJECTS**

Planning, Licenses and Development Committee report read recommending that City Council authorize City staff to draft a Resolution to expand the existing NH RSA 79-E district. A motion by Councilor Richards to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

## PLD REPORT – NHMA LEGISLATIVE POLICIES – CITY MANAGER

Planning, Licenses and Development Committee report read recommending the acceptance of this item as informational. The Chair filed the report into the record as informational.

## FOP REPORT – PRESSURE REDUCING VALVE REPLACEMENT - WATER TREATMENT FACILITY – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending that the City's purchasing requirements be waived and the City Manager be authorized to do all things necessary to sole source purchase a Pressure Reducing Valve (PRV) and strainer from CLA-VAL for an amount not to exceed \$25,274. A motion by Councilor Jacobs to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

## FOP REPORT – MIXERS AT THE WASTEWATER TREATMENT PLANT – PUBLIC WORKS DEPARTMENT

Finance, Organization and Personnel Committee report read recommending the City Manager be authorized to do all things necessary to sole source purchase two Anco Mixers from Enviropax, Inc. for an amount not to exceed \$42,925.00. A motion by Councilor Jacobs to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

## CITY MANAGER COMMENTS

The City Manager recognized the Fire Department employees for their work with the NH State Fire Marshall's Office on the "Get Alarmed Program." Through this program, the Fire Department was able to install smoke detectors and carbon monoxide detectors in 116 single family homes (600 total units installed). These were homes with children age 6 or under or homes with adults over the age of 60. Special thanks to the Fire Prevention Office and Lt. Bates and Lt. Phillips for being lead players on this program.

The City Manager also thanked everyone who came out and participated in the community night held on August 22, 2018. There was a good crowd throughout the evening and employees showed great pride illustrating different pieces of city equipment and/or services offered by the City. The Library's 3-D printer and funky town display was a big draw in the Blastos Room, along with Human Resources' slime making demonstrations, children enjoyed climbing in and around various pieces of equipment, and of course our Fleet Department kept everyone happy serving burgers and hotdogs throughout the night.

The City Manager commented that the month of August we had significant rain events in short periods of time. We did not experience some of the flooding that we have in the past due to in part of the numerous drainage improvements including bridge projects the City has been undertaking as well as the program to clean storm drains.

The City Manager announced that she agreed to provide some temporary assistance to the Town of Westmoreland. They no longer have a Town Clerk and so for the next couple of weeks our

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Revenue Department will do motor vehicle registrations for their residents. They are currently looking into hiring or contracting with someone to provide services until their next election.

CONSERVATION COMMISSION – LAND ACQUISITION REQUEST – BEAUREGARD PROPERTY OFF CHAPMAN ROAD (TMP# - 241-018-000 000-000) – CONSERVATION COMMISSION

Conservation Commission report requesting that the City Council authorize the City Manager to do all things necessary to negotiate the purchase of 27.5 acres of land off Chapman Road belonging to the Beauregard family. The Chair referred this item to the Finance, Organization and Personnel Committee.

MEMORANDUM – CITY ATTORNEY AND ORDINANCE O-2018-11: RELATING TO THE TAX LIEN PROCESS

A memorandum was received from the City Attorney along with Ordinance O-2018-11. The memorandum was filed into the record. Ordinance O-2018-11 was referred to the Finance, Organization and Personnel Committee.

ADJOURNMENT

At 7:27 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

  
Patricia C. Smith  
City Clerk