



City of Keene
New Hampshire

**FINANCE, ORGANIZATION
AND PERSONNEL COMMITTEE
AGENDA
Council Chambers B
September 13, 2018
6:30 PM**

Mitchell H. Greenwald
Carl B. Jacobs
Terry M. Clark
Thomas F. Powers
Bettina A. Chadbourne

-
1. Christine and Edward Sweeney - Offer of Donation to the City - Land at 0 Apollo Avenue
 2. Acceptance of a Donation - Fire Department
 3. Acceptance of a Donation - Fire Department
 4. Acceptance of Funds From Cheshire County - Youth Services
 5. Acceptance of National Leadership Library Grant from the Institute of Museum and Library Services (IMLS) - Library Department
 6. Intent to Sell Former Alps Property - Airport Department
 7. Gilbo East Parking Lot - Funds for Underground Storage Tank - Public Works Department
 8. City Hall Mural - Parks, Recreation and Facilities Department
 9. Sale of Tax Deeded Properties - Parks, Recreation and Facilities Department
 10. Land Acquisition Request – Beaugard Property off Chapman Road (TMP# 241-018-000 000-000) - Conservation Commission
 11. Councilors Greenwald and Richards - Use of Remaining Fund Balances at the End of the Fiscal Year
 12. Relating to the Tax Lien Process
Ordinance O-2018-11

MORE TIME ITEMS:

A. Councilor Manwaring - License Fees for Events Requiring Staff Protocols

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

September 4, 2018

TO: Mayor and Keene City Council

FROM: Christine and Edward Sweeney

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Christine and Edward Sweeney - Offer of Donation to the City - Land at 0 Apollo Avenue

COUNCIL ACTION:

In City Council September 6, 2018.

Referred to the Finance, Organization and Personnel Committee.

ATTACHMENTS:

Description

Communication - Sweeneys

BACKGROUND:

The Sweeneys are offering to donate to the City a small tract of land that has been in their family for years and which contains wetlands, which have become larger due to the flow of surface water. The property is located at 0 Apollo Avenue.

In City Council September 6, 2018.
Referred to the Finance, Organization
and Personnel Committee.

Patricia C. Cuth

RECEIVED
CITY OF KEENE

AUG 20 2018

OFFICE OF
CITY CLERK

August 28, 2018

To the Honorable Mayor and City Council
City of Keene
3 Washington Street
Keene, NH 03431

Re: 0 Apollo Ave
TMP: 509/020/000/000/000

Dear Mayor and City Council:

The above identified property is currently owned by The Christine M. Sweeney,
Revocable Trust of 2009, Christine M. Sweeney, Trustee, and Edward C. Sweeney, III.

The property has been in the family for years. It is a small tract of land and is partially wetlands. The wetlands portion of the property is becoming bigger due to the flow of surface water and the use of adjacent property owners of their adjacent property. We do not believe the above property is capable of being developed. Property taxes have been paid for years with no or little hope of using or selling it. We have come to a conclusion that we would like to convey the property to the city for use as a local park or whatever use the City of Keene might make of it. We would expect no payment from the city.

Very truly yours,

Christine M. Sweeney
Christine M. Sweeney, *as Trustee*

Edward C. Sweeney III
Edward C. Sweeney, III

P.S. Apologies for the informality of this letter. Please consider our proposal and advise us at your earliest convenience.

*651 Park Avenue, Apt. 68
Keene, N. H. 03431-1597
(603) 357-3205*



City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Mark Howard, Fire Chief

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Acceptance of a Donation - Fire Department

RECOMMENDATION:

The City Council authorizes the City Manager to do all things necessary to accept a donation of \$1000.00.

BACKGROUND:

The Keene Fire Department has received a donation from Mr. Edward Bussieres for his appreciation of our services provided. Once approved to accept the donation the Department will be sending a thank you letter to Mr. Bussieres for his donation.



City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Mark Howard, Fire Chief

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 3.

SUBJECT: Acceptance of a Donation - Fire Department

RECOMMENDATION:

The City Council authorizes the City Manager to do all things necessary to accept a donation of \$25.00.

BACKGROUND:

The Keene Fire Department has received a \$25.00 donation from Mrs. Phyllis Anderson for Emergency Medical Services provided to her. Once approved to accept the donation a thank you letter will be sent to Mrs. Anderson from the Fire Department.



City of Keene, N.H.
Transmittal Form

August 21, 2018

TO: Finance, Organization and Personnel Committee

FROM: Elisabeth Brown, Youth Services Manager

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 4.

SUBJECT: Acceptance of Funds From Cheshire County - Youth Services

RECOMMENDATION:

Move that the Finance, Organization, and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept and administer funds provided by Cheshire County for Youth Services programs.

BACKGROUND:

Youth Services was designated a total of \$23,100 in the 2018 Cheshire County budget. The Youth Intervention Program (YIP) was approved for \$15,600 and the Juvenile Court Diversion Program (JCC) for \$7,500. This County money is valuable because it allows these programs to provide services to youth and families that reside outside of the City of Keene but live in Cheshire County. This revenue source will be included in the FY 18-19 budget.

These programs have been approved in the Cheshire County budget for many years.



City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Gail Zachariah, Head of Youth and Community

THROUGH: Eizabeth A. Dragon, City Manager

ITEM: 5.

SUBJECT: Acceptance of National Leadership Library Grant from the Institute of Museum and Library Services (IMLS) - Library Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommends to the City Council acceptance of a \$244,142 Institute of Museum and Library Services (IMLS) National Leadership grant.

BACKGROUND:

The Keene Public Library Youth Department has been awarded a three-year, IMLS National Leadership grant for \$244,142. Our project, "Little Makers: Library STEM and Maker Activities for Very Young Learners," is scheduled to begin on October 1, 2018, and go through September 30, 2021.

The grant funds will be used over a three year period to pay for a project coordinator, program interns from Keene State College, an outside evaluator from PEER Associates, advisory board, meetings with travel and accommodations, STEM/Maker equipment and storage, and printed materials.

This grant is timely for the Keene library and for libraries in general. The project will offer STEM programs for young children ages 2 to 6; exploring science through making and tinkering. It will encourage them to learn to question, solve problems, develop engineering skills and a sense of the scientific process. Our programs will be research-based, tested, and documented so that other libraries will have the ability to replicate them in their own diverse communities. Early exposure to STEM programs and science benefit young minds and will help children carry an interest in STEM throughout their academic lives, and hopefully, a sense of curiosity that will follow them far into adulthood.



City of Keene, N.H.
Transmittal Form

August 29, 2018

TO: Finance, Organization and Personnel Committee

FROM: Jack Wozmak, Airport Manager

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 6.

SUBJECT: Intent to Sell Former Alps Property - Airport Department

RECOMMENDATION:

Move that the City Council authorize the City Manager to do all things necessary to proceed with the Notice of Intent to Sell the former ALPS property.

BACKGROUND:

On September 25, 1998, the City purchased the former Alps Restaurant property as part of the Obstruction Clearing Project to Runway 02. The property, consisting of approximately 11 acres, more or less, was acquired in order to secure an aviation easement over the parcel. This property is located outside the Runway Protection Zone (RPZ), which is the most critical portion of the approach. Because it is outside the RPZ, Federal Aviation Administration (FAA) regulations do not require that the building be removed. However, FAA regulations do indicate that any property acquired as part of a Federal grant program, which is not needed for aviation purposes, be disposed of.

The unanimous *informal* support of City Council regarding moving towards sale of the property was received at the economic development workshop conducted on February 20, 2018. We are now ready for the City Council to authorize the sale of the property by authorizing the City Manager to do all things necessary to begin the advertising of sale and negotiating towards a successful Purchase and Sale Agreement.

Under earlier authorization from the City Council the City Manager contracted with our engineers-of-record, Dubois & King (Work Order #1) to survey the property, review the aviation easement language, and, through others, conduct a market appraisal and a title search. This work created two 5-acre lots, more or less, for sale; one with buildings and one open land. Work Order #1 was invoiced at \$6.750 and was paid from existing capital airport funds in 90060-A.

If the City Council authorizes the City Manager to proceed, the steps include the following under Work Order #2:

1. Apply to the Town of Swanzey for subdivision of the new 5+ acre lot.
2. Begin to advertise the property for sale.
3. Enter into a Purchase and Sale Agreement with the successful bidder subject to the outcome of the appraisal. The FAA will not entertain a Land Release without an executed Purchase and Sale Agreement that meets or exceeds the fair-market value.
4. Submit the Purchase & Sale Agreement to City Council for approval.
1. Submit the relevant paperwork to NHDOT then FAA pursuant to Chapter 22 of FAA Compliance Order 5190.6b.
2. As part of the application to the FAA to release the land, we will petition the FAA to allow the net sale proceeds to be retained by the airport for qualified airport operations, maintenance and capital airport

projects.

1. Upon approval by FAA, proceed to closing.
2. In Work Order #2, Dubois & King will be providing \$8,500 for certain consulting services related to legal support, the FAA Land Release process, assistance in composition of the Purchase and Sale Agreement to comply with FAA requirements and to assure that at closing, that the relevant documents are created and submitted to state and federal authorities.
3. The final Work Order (#3) will have an estimated cost of \$3,500 continue to engage the engineers-of-record to submit a proper Deed to NHDOT and to update the Airport Layout Plan for re-approval by the NH Department of Transportation, Bureau of Aeronautics (NHDOT).

Work Order #2 will be paid out of existing capital airport reserves in 90060-A. Work Order #3 will be executed once the sale is consummated and the sale proceeds will cover the expense of WO#3. The balance of proceeds from the sale of the property will be help in a separate airport funds (as is currently done) for use on airport maintenance and capital projects. Depending upon the scope of a Purchase & Sale Agreement, the proceeds could relieve the taxpayer of paying for many expenses at the airport for several years to come.



City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Donald R. Lussier, P.E., City Engineer

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 7.

SUBJECT: Gilbo East Parking Lot - Funds for Underground Storage Tank - Public Works Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommend that the City Council reallocate \$25,000 from the unspent balance of the Jordan Road Rehabilitation Project (90249) to the Gilbo East Parking Lot Improvement Project (90153).

BACKGROUND:

During the Gilbo East Parking Lot Improvements Project, the construction contractor uncovered a previously unknown underground fuel oil storage tank containing approximately 500 to 1,000 gallons of fuel oil mixed with water. The City has no records of this tank and it is believed to pre-date the City's acquisition of the parcel in 1957.

State law (RSA 146-C:3) requires that underground storage tanks (UST) be registered with the State. This tank would not meet current standards for registration (e.g., cathodic protection, secondary containment, inventory control, etc.) and the City has no use for it. Therefore the tank must be removed and the site closed per State requirements. The original construction contract is within the appropriated project budget of \$303,708, additional funds are required to cover the cost of the tank removal and site closure. The requested funds will cover:

- The removal, testing and disposing of liquid waste within the tank,
- Interior tank cleaning,
- Excavation and removal of the tank,
- Tank disposal,
- Testing the site after tank removal,
- Backfilling and compacting the excavation with on-site material, and
- Tank registration and closure prepared by an environmental consultant

At this time, we have seen no indication that the tank has leaked. Once it is removed, we will collect soil samples from below the tank to confirm that no release to the environment has occurred. If we discover that the tank has leaked, we anticipate that clean-up costs would be eligible for reimbursement through the State's Fuel Oil Discharge Cleanup Funds.

The Jordan Road Rehabilitation Project (90249) was recently completed with an unspent Project balance of \$46,696.33.



City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Andy Bohannon, Parks, Recreation and Facilities Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 8.

SUBJECT: City Hall Mural - Parks, Recreation and Facilities Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept the donation of a mural located on the north side of City Hall through the Walldogs project scheduled for summer 2019.

ATTACHMENTS:

Description

Photo

Walldogs information packet

BACKGROUND:

June 20-23, 2019, the Walldog project will be coming to the city of Keene to install 15 murals on the side of buildings throughout the downtown area. City Hall has been selected as a site for mural that would be approximately 180 square feet or 6' x 30' on the north side of the building (see attached photo).

The attached document from the organizers of the group outline the details of maintenance, project goals, how the community can be involved, who are the "Walldogs", how the project is being funded, what type of murals will be painted, the selection process, along with past projects that show the impact to the community.

The festival will be held over the course of the four days in June providing an economic impact that will be long lasting after the Walldogs have long left their mark on the City of Keene.

3 Washington Street



approx 6' X 30' 180 sq. ft.

A UNIQUE OPPORTUNITY TO MAKE AN ARTFUL IMPRESSION ON OUR COMMUNITY



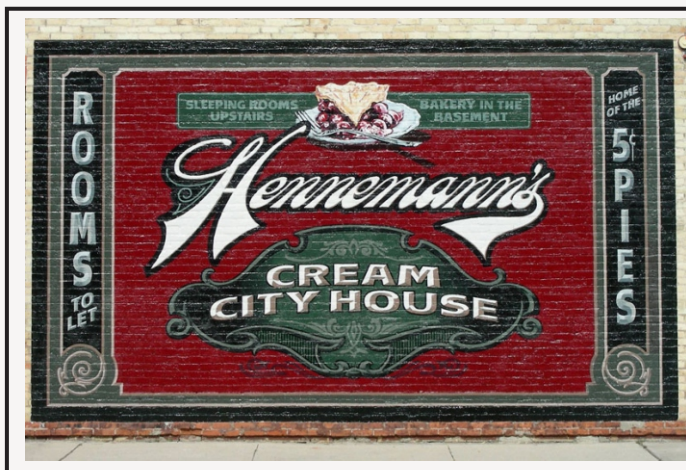
June 20-23, 2019, the Walldogs, (an international group of sign painters and mural artists) are coming to Keene for The Magical History Tour: a 4-day community festival that will see 15 murals painted on downtown buildings, in the style of vintage advertising signage. This festival will have a long-term positive impact on our community. The murals will beautify and add character to our beloved city and will continue to make Keene an appealing location for tourists and new businesses.

"I'm blown over by the excitement these events generate. The scope of the festivals and the size of the murals are so impressive. It's amazing to see a whole city unite behind a common cause to get this done."

- Judy Beyer Beaver Dam artist and resident

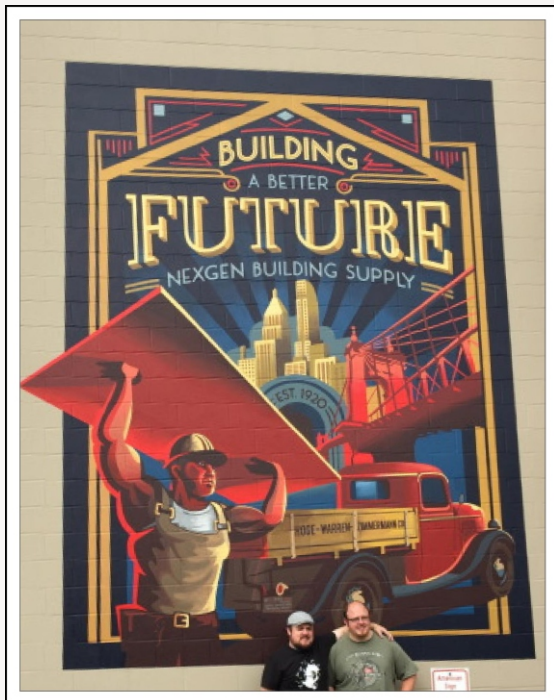
Please join us!

OUR FUNDERS ARE ESSENTIAL TO THE SUCCESS OF THIS HISTORIC PROJECT!



Funding levels & benefits

	\$20,000 - \$40,000	\$10,000	\$5,000	\$2,500	\$1,000	\$500
	Underwriters	Stewards	Innovators	Historic Friends	Community Builders	Public Art Supporters
the benefits	Logo/name on all mural plaques	Logo/name on one mural plaque				
	Limited edition set of mural prints	Limited edition set of mural prints	Limited edition set of mural prints			
	Underwriter recognition on info kiosk	Steward recognition on info kiosk	Innovator recognition on info kiosk	Historic Friend recognition on info kiosk		
	Underwriter recognition on events schedule, website, other materials	Steward recognition on events schedule, website, other materials	Innovator recognition on events schedule, website, other materials	Historic Friend recognition on events schedule, website, other materials	Community Builders recognition on events schedule, website, other materials	Public Art Supporter recognition on events schedule, website, other materials
	Underwriter recognition in Commemorative Book	Steward recognition in Commemorative Book	Innovator recognition in Commemorative Book	Historic Friend recognition in Commemorative Book	Community Builders recognition in Commemorative Book	Public Art Supporter recognition in Commemorative Book
	10 tickets to Walldogs welcome event	8 tickets to Walldogs welcome event	6 tickets to Walldogs welcome event	4 tickets to Walldogs welcome event	4 tickets to Walldogs welcome event	2 tickets to Walldogs welcome event



Cincinnati Ohio: designer Joe Diaz

Peter, I hope everything is going well with your project. I know that you have a ton of work ahead of you. The rewards are a well-orchestrated plan, happy artists and grateful community. What you're helping to create is a community changing event. Often times towns forget how to work with one another. They get caught up in politics, religion or old generation versus new generation. Our goal is to help them remember what made them a community in the first place. The common bonds or combined purpose. We are able to do this by re-introducing them to their own history. We remind them of what they were and what they can be again. It's a remarkable journey. I've had the opportunity to do it five times and I'm working on the sixth. I really enjoy seeing the transformation. The community changing before your eyes. If I'm able to help you navigate through this journey I hope that you find it as rewarding as I do. Let me know if I can help. -

Scott "Cornbread" Lindley

A message to our leader and local Walldog, Peter Poanessa 3-22-2018

With your help in reaching our fundraising goal, we'll have the resources necessary to:

- Create the murals
- Produce a vibrant, 4-day community festival
- Develop materials for an historic walking tour (brochures and mobile app)
- Fund travel and tourism marketing to help make Keene a destination
- Install solar motion lights for each mural
- Establish a maintenance fund to keep our murals beautiful for decades to come
- Provide additional materials and ongoing promotional support to augment the historical walking tour in conjunction with the Historical Society of Cheshire County

“Walldogs from around the world occupied our City for 4 days in June of 2009. Even before they arrived in Pontiac, I could sense the anticipation and excitement growing in the hundreds of volunteers who had been planning for the event. During those 4 days, the laughter and smiles on people’s faces was something that hadn’t been seen in the City of Pontiac for the past couple of years. Since that weekend, thousands of local residents, and untold numbers of visitors from around the world, have been able to enjoy the beauty of the murals as well as learn more about the history of Pontiac. It is a pleasure to be downtown and see people strolling along the streets, taking pictures, or just enjoying everything that the murals have brought to our City. The City of Pontiac sends a big “Thank You” to all the Walldogs that made this happen.”

Mayor Bob Russell – Pontiac



A community-building project of

Arts Alive!

in partnership with Friends of Public Art

Walldogs in Keene

The Magical History Tour

Frequently Asked Questions

Project Overview

What is The Magical History Tour?

The Magical History Tour (MHT) is a local, non-profit organization dedicated to enhancing the historic value of downtown Keene, N.H. by creating 15 originally-designed, large outdoor murals to showcase the city's history. When completed, the Magical History Tour will be a self-guided walking tour through historic Keene and used to promote our city and region.

The Keene community outlined a vision for its future during the master planning process (2010). Following are excerpts from that document that were used as guidelines to shape the Magical History Tour project:

- Keene already features a variety of murals and banners; however, opportunity exists to add to Keene's public art – through sculpture, placement of pieces in redeveloped areas, and through creation of a distinctive outdoor experiential art museum that links public art with tourism and economic development.
- Keene's historic resources and rich cultural heritage support the community's quality of life and its perception by visitors, those looking to relocate to the community, and those doing business here.
- Keene's arts and cultural heritage build community spirit and support social interaction.
- Sustaining the vibrancy of downtown Keene is vital to achieving a sustainable community.

Who are the Walldogs & what part do they play in The Magical History Tour?

The Walldogs are a group of highly skilled sign painters and mural artists dedicated to keeping the tradition of brush-to-brick sign artistry alive. The Walldogs are from all over the world, and they come together just once a year to paint a town's history in mural form. The murals' style is in keeping with the architectural period of Keene's downtown buildings, late 1800's to the 1960's, making the walls a fitting medium for public art in our city. Keene's history is rich with stories of interesting people, innovative products, and momentous events; the Magical History Tour aims to bring some of these stories to life through art, and the Walldogs will be our storytellers.

How was Keene chosen for a Walldogs mural festival?

2018 marks the 25th year of Walldogs community mural projects in thirty towns across America. The locations lucky enough to have been chosen have experienced long-lasting economic benefits as well as an uplifting sense of pride of place. For these reasons communities line up to attract a Walldog mural event. Keene secured this festival because we have a local connection to the Walldogs and because our community jumped in with both feet and proved to the Walldogs that the city is behind the effort and has an organization that can put on the festival.

Examples of Walldogs Festivals in other communities:

- 2018 Streator, IL <http://www.streatorwalldogs.com>
- 2017 Westerly, RI & Pawcatuck, CT <http://bricksandmurals.org>
- 2015 Delavan, WI <http://delavanwi.org/walldogs-18-murals/>
- 2014 Shipshewana, IN <http://www.shipshewanawalldogs.com>
- 2013 Kewanee, IL <http://www.downtownkewanee.com/index.cfm?page=3896>

What are the goals of MHT?

- The MHT aims to create 15 murals depicting elements of Keene's history.
- Produce a 4-day festival during which the Walldogs will paint the murals.
- Involve the community in every aspect of planning and execution.
- Partner with community stakeholders to thoughtfully choose themes and mural locations to maximize the lasting positive impacts for our beloved city.
- Use the murals as a starting point to create a historic walking tour that sends participants through the nooks and crannies of our downtown and Main Street.

How will this project benefit the Keene community?

In addition to being a cultural asset within the downtown, the Magical History Tour will serve as an economic driver – attracting people to Keene to enjoy a year-round, town-wide, living gallery. The beautification of the area provided by these murals will also assist in making Keene a more appealing destination for new businesses, aiding in the economic development of the city. The effect of drawing more people into the area will spur further spending at local shops, dining in downtown restaurants and an increase in foot traffic to sometimes-overlooked areas of town.

Who is involved in the project?

MHT executive committee:

Team leader/Walldog liaison - Peter Poanessa, Signworx principal
Community coordinator - Judy Rogers, Prime Roast Coffee owner
Rosi Bernardi - Artist/Professor Emerita Keene State College
Georgia Cassimatis - Friends of Public Art, director
Rowland Russell - Antioch University and Friends of Public Art



Peter Poanessa/Streator, IL mural event '18



Keene project leader Peter Poanessa at the Westerly, RI mural event '17

Funding - Where the Money Goes

How much will it cost and how will the money be spent?

The MHT project budget is \$240,000. It will cover:

- Creation of 15 murals averaging 250 square feet each, including surface preparation, paint & supplies, equipment and site management.
- Production of a 4-day festival filled with community events.
- The feeding and housing of the 200 volunteer muralists.
- Pre-event marketing.
- Creation of walking tour promotional materials including tour brochure, phone app, informational kiosk, and documentary video.
- Post event regional tourism marketing.
- Purchase and installation of motion activated solar lighting for the murals.
- Establish a maintenance fund.
- Provide additional materials to augment the historic walking tour in conjunction with the Historical Society of Cheshire County (HSCC)

How much are the Walldogs being paid/compensated?

The Walldogs do this for the passion of their craft, and dedicate their time, skill and travel. In turn, the community houses them, supplies the necessary materials and equipment, and creates a welcoming festival atmosphere for the artists. The lead designer/project leader for each mural will receive a stipend for design creation and mural direction, usually \$3,000 per designer. Our contract with the Walldogs also specifies compensation for project management at \$10,000.

How will the project be funded?

Funds for the MHT project will come from a community stakeholder fund drive. In keeping with our goal to involve a broad cross section of the community in this project, our fundraising efforts will be targeting a mix of community philanthropic organizations and businesses, individual and corporate donors in conjunction with community fundraising events. The MHT is a sponsored project of Arts Alive! and as such has 501c3 status.

The Murals

What type of murals are being created?

MHT murals will be in the style of vintage building advertising signage. Walldogs murals are of original design and average 250 square feet. They will be painted with mural-specific acrylic paints designed to last for decades.

What are the themes for the murals?

MHT mural themes will showcase historic and cultural themes relating to Keene's people, products and events. Creativity, innovation, inclusion, diversity and inspiration are important considerations in the MHT theme-choosing process.

How will themes be chosen?

The MHT committee has identified four must-have mural themes: the railroad, KSC/education, the mills, early Native American presence, and Jonathan Daniels. The remainder of the mural themes will be chosen by the Keene community.



"This art is going to put Westerly and Pawcatuck on the map," - Cam Bortz Westerly, RI Walldog event

Who will be designing our murals?

Each mural will be designed by a Walldog. Lead designers will be chosen by our Walldog liaison and team leader Peter Poanessa. Peter is an award-winning local signage designer / fabricator and a Walldog himself, giving him a unique perspective on matching our chosen themes with the appropriate mural designer. Each chosen designer will receive a specially prepared packet containing an in depth history of the mural subject. This information will be the basis for the mural designs.

How are the wall locations being chosen? And when will we know them?

The process of choosing mural locations began last year. The MHT team has been documenting possible walls throughout the downtown area. Each one is being evaluated based on a number of criteria:

- Dispersing murals strategically to create a comprehensive path throughout downtown then onto the KSC campus, the HSCC, and the historic Main Street museums.
- Being thoughtful in placing murals on the sides and backs of buildings so to not overwhelming our historic Main Street aesthetic.
- Placing murals on buildings that may benefit from a spruce-up.
- Considerations on how the locations' exposure might affect the longevity of the artwork.
- The logistics of painting murals at each of the proposed sites, including equipment needs.

The mural location process includes meeting with building owners and working with the Historic District Commission; this has been ongoing for many months. Our goal is to have final locations chosen and permissions given by early November.

When/how will the murals be painted?

The chosen mural locations will be professionally prepped and primed prior to the mural painting festival. Each mural will have a team of Walldog mural painters, usually 10-12 depending on size and complexity of the design.

The Walldogs Magical History Tour will begin on Wednesday June 19, 2019. The Walldog designers will come to Keene and after a community meet and greet event the lead designers will go out after dark, project their mural designs onto the chosen wall and trace their designs.

The painting teams will start the mural painting process on Thursday morning, June 20, 2019. From that moment we will be able to watch the artworks developed over the course of the next 3 days as the Walldog teams paint from sunup to sundown. Sunday is held in reserve on the chance that any murals still remain to be finished teams combine efforts to get the job done.

What is the expected longevity of these public artworks?

Correctly preparing the surfaces, using paint designed specifically for outdoor murals, and with consideration to choosing the appropriate color palettes to limit fading on walls with southern exposure, our historical murals should last for the next 50 years and beyond. The mural tour will itself become part of Keene's history.

Who's on board with the project?

Arts Alive!
 The City of Keene - w/wholehearted council support
 The Historical Society of Cheshire County
 The Heritage Commission
 The Keene Chamber of Commerce
 100+ Women Who Care - as a generous funder
 Keene State College - as an underwriter
 The Horatio Colony Museum
 Downtown Building Owners

Addressing concerns: What about future maintenance?

The murals are designed and executed to last decades with little or no maintenance. In the 25 years of Walldog murals, only one has been defaced by graffiti. Whether it's out of respect for the art or that the murals don't make a good background for tagging, mural locations seldom are defaced. Some previous towns chose walls that have a history of tagging as mural locations as a deterrent. A MHT maintenance fund will be established just in case.



Festival specific: What is planned for the June 2019 Festival?

While still in the planning stage, our festival may include events such as: a street dance, live music, an auction featuring the art of our Walldogs, a pop-up art market, food trucks, a community-created mural, and volunteer guides leading mural informational tours. Ideas are welcome!

Taking Part in the Magical History Tour

How can a local artist participate?

There will be opportunities for local artists to sign up to get involved. (see www.walldogsinkeene.com)

How can I get involved or volunteer?

Everything about this festival revolves around community support and involvement. At present we encourage folks in the community to sign up for volunteer informational updates. In this way you'll be kept in the loop regarding project updates; you'll be informed and in a position to help spread the word.

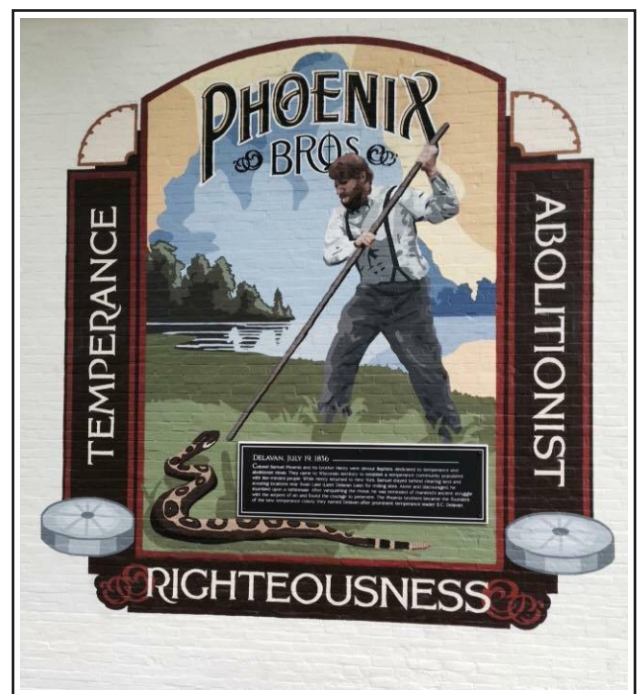
- Specific volunteer opportunities will be posted as needed. see www.walldogsinkeene.com
- Join us for events. Be on the lookout for community events during the coming year.
- Follow us on social media (Facebook, Twitter, Instagram) and interact with posts and updates

How can I donate to Walldogs in Keene: MHT?

Individuals may donate on our website (www.walldogsinkeene.com) Or by sending a check made out to Walldogs in Keene to Arts Alive! 15 Eagle Court, Keene, NH 03431

For more information about available donor level funding opportunities please contact

Peter Poanessa, info@signworx.com
 or **Judy Rogers, judytheroaster@gmail.com**





City of Keene, N.H.
Transmittal Form

September 7, 2018

TO: Finance, Organization and Personnel Committee

FROM: Andy Bohannon, Parks, Recreation and Facilities Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 9.

SUBJECT: Sale of Tax Deeded Properties - Parks, Recreation and Facilities Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to execute the sale of tax deeded properties at 54 Stanhope Avenue and 15 Cross Street.

BACKGROUND:

The City of Keene acquired through the tax deeding process the properties located at 54 Stanhope Avenue and 15 Cross Street. The City makes an effort every year to work with property owners to avoid the need to take the property by tax deed. In many cases the City is successful in working with the property owner in collecting the back taxes. However, in some cases not all properties are able to resolve the financial capacities for various reasons and the City acquires the property through a tax deed.

The City can sell the property for more than the monies owed on the property, however if there is excess it reverts back to the court to distribute back to the estate or prior owner.



City of Keene, N.H.
Transmittal Form

August 31, 2018

TO: Mayor and Keene City Council

FROM: Conservation Commission

ITEM: 10.

SUBJECT: Land Acquisition Request – Beauregard Property off Chapman Road (TMP# 241-018-000 000-000) - Conservation Commission

COUNCIL ACTION:

In City Council September 6, 2018.

Referred to the Finance, Organization and Personnel Committee.

RECOMMENDATION:

To recommend that City Council authorize the City Manager to do all things necessary to negotiate the purchase of 27.5 acres of land off Chapman Road belonging to the Beauregard family.

Motion made by Dr. Denise Burchsted and seconded by Councilor, which carried unanimously, at the August 20, 2018 Conservation Commission meeting.

BACKGROUND:

At its meeting on August 20, 2018, the Conservation Commission received a presentation from Mr. Bill Beauregard regarding his interest in having the City purchase a 27.5-acre parcel of land off Chapman Road on Beech Hill (TMP# 241-018-000 000-000, which abuts three City owned parcels that compose the Beech Hill Conservation Area. The Conservation Commission unanimously moved to recommend the City Council authorize the City Manager to do all things necessary to negotiate the purchase of this parcel. The portion of the August 20, 2018 meeting minutes for this agenda item/discussion topic are included below.

Conservation Land Purchase Request – Beauregard, Chapman Road/Beech Hill Parcel

Mr. Beauregard referred to the letter in the meeting packet he submitted to the Commission. He is the executor of his father's (Robert A. Beauregard) estate. Before passing, his father had extensive conversations with the Commission and the City about acquiring his 27.5 acres of land that fronts Chapman Road, adjacent to the Beech Hill conservation area, which the City already owns. There is 2,700 feet of common boundary. There is an old wood road on the property, which leads to an outlook on Beech Hill that the City has maintained for many years with his father's permission. He shared photos to demonstrate that the property spans the whole face of Beech Hill, making it a prominent visual feature when driving into Keene. The Community Development Director and the Director of Parks, Recreation & Facilities suggested he gauge the Commission's level of support for acquiring the land before he explores development interest.

Dr. Reilly asked about steep slopes on the property. Mr. Beauregard replied that page 14 of the meeting packet demonstrates the slopes, particularly on the northern part of the property. Ms. Chalice noted that 25-45 degree

slopes cover the whole property, meaning the City Hillside Protection Ordinance would preclude development on this site without a variance.

Councilor Hansel recalled when the Commission discussed this property previously and decided this was the most appropriate use of Land Use Change Tax funds, particularly because it is adjacent to City-owned conservation land. Mr. Beauregard noted that there was a time in the past when the Conservation Commission had previously voted to proceed with purchase of the land. The City Council had approved money for appraisal of the land, and they were discussing terms of sale before his father passed.

Mr. Walker asked the Commission's purpose in this situation. Ms. Chalice replied that the Commission needs to determine if they want to recommend the City Council proceed with purchasing this land. The Land Use Change Tax funds would be the funding source for this acquisition, if the Council approves it. There is currently approximately \$148,000 in the Land Use Change Tax fund.

Councilor Hansel and other members agreed that this purchase would be consistent with themes the Commission has prioritized in recent years, particularly: wildlife corridors, watershed protection, continuity of conservation land, and greenways/recreation.

Dr. Bergman asked the physical condition of the land. Mr. Beauregard replied it is wooded and forested heavily; there are ledges and a significantly utilized trail network (unmaintained) that connects to the Beech Hill trails. Mr. Beauregard confirmed the physical condition of the land has not changed since the Commission voted to support acquisition of the property in 2010 (e.g., no logging, etc.). Mr. Bergman asked if there is competing land acquisitions the Commission should consider. Ms. Chalice replied no. Additionally, she shared the April 5, 2010 Commission motion to negotiate purchase of the land via email.

Vice Chair Madison said his primary concern is steep slopes; if logged or cut there would be significant impacts on the Beaver Brook watershed.

Mr. Bergman asked about maintenance if the City buys the land. Ms. Chalice replied the Commission could add it to a list of parcels for conservation plans. Councilor Hansel replied the City has maintained the watershed historically but does no other maintenance on the property currently. He continued that these opportunities are rare and align well with City conservation initiatives. This opportunity makes sense to him based on the funding source, a tax to mitigate development impacts. Dr. Reilly agreed because if the next owner decided to log it, there would be a significant visual impact in the City. Dr. Burchsted noted it is important to remind Council that the Commission arrived at this same conclusion once before.

Dr. Burchsted moved to recommend that City Council authorize the City Manager to do all things necessary to negotiate the purchase of 27.5 acres of land belonging to the Beauregard family, which Councilor Hansel seconded and the Conservation Commission carried unanimously."



City of Keene, N.H.
Transmittal Form

September 4, 2018

TO: Mayor and Keene City Council

FROM: Councilor Mitchell H. Greenwald & Councilor David C. Richards

THROUGH: Patricia A. Little, City Clerk

ITEM: 11.

SUBJECT: Councilors Greenwald and Richards - Use of Remaining Fund Balances at the End of the Fiscal Year

COUNCIL ACTION:

In City Council September 6, 2018.

Referred to the Finance, Organization and Personnel Committee.

ATTACHMENTS:

Description

Communication - Greenwald and Richards

BACKGROUND:

Councilors Greenwald and Richards are requesting that the City Council consider allocating 50% of fund balances remaining at the end of a fiscal year to the reserve fund and 50% to reducing the bonding for the next year's CIP projects budget.

To the City of Keene

August 9, 2018

From:

Mitchell Greenwald

Chair Finance, Organization and Personnel

David Richards

Chair Planning, Licenses and Development

RE:

Monthly/Annual Fund balances

We request that the Mayor forward this request for discussion to the FOP committee.

As we have discussed in the past these are two issues that that have come to the attention of the City Council:

Fund balances and Bond debt

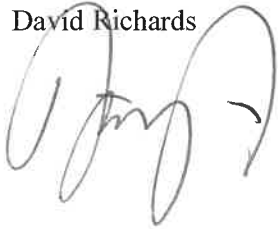
We would like to review moving any fund balances remaining at the end of the fiscal year to the following:

- 50% to be sent to the reserve fund
- 50% to be sent to reducing the bonding for the next years CIP projects budget

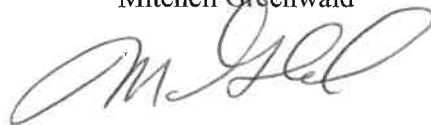
We feel that by doing this we could both help in reducing bond indebtedness and grow the fund balances.

Thank you for your consideration.

David Richards



Mitchell Greenwald



In City Council September 6, 2018.

Referred to the Finance, Organization
and Personnel Committee.



Patricia Cuthbert
City Clerk



City of Keene, N.H.
Transmittal Form

August 20, 2018

TO: Mayor and Keene City Council
FROM: Thomas P. Mullins, City Attorney
ITEM: 12.
SUBJECT: Relating to the Tax Lien Process

COUNCIL ACTION:

In City Council September 6, 2018.
Referred to the Finance, Organization and Personnel Committee.

RECOMMENDATION:

That the attached Ordinance O-2018-11, Relating to the Tax Lien Process, be referred to the Finance, Organization and Personnel Committee for review and recommendation back to the City Council.

ATTACHMENTS:

Description

Ordinance O-2018-11

BACKGROUND:

In certain circumstances, NH RSA 80:80, Transfer of Tax Lien, provides an alternative to the disposition of tax deeded property other than through a request for quotes or formal bid process. For tax deeded properties that are not favorable for sale in an open market, they may be disposed of to an abutter or by another non-conventional means of disposition. The attached Ordinance provides flexibility to proceed as necessary.



CITY OF KEENE

O-2018-11

Eighteen

In the Year of Our Lord Two Thousand and

Relating to the Tax Lien Process

AN ORDINANCE

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, hereby are further amended by deleting the stricken text and inserting the bolded text in Section 86-28, Lien Process, of Chapter 86, Taxation and Assessments, Article II, Property Taxation, as follows:

Sec. 86-28. - Lien process.

~~The city adopts the provisions of state statutes applicable to the tax lien process in the collection of delinquent taxes.~~

- (a) **The city adopts the provisions of state statutes applicable to the tax lien process in the collection of delinquent taxes.**
- (b) **The mayor, through delegation to the city manager, may dispose of a lien or tax deeded property as justice may require, and such authority shall continue indefinitely, until rescinded.**

Kendall W. Lane, Mayor

In City Council September 6, 2018.
Referred to the Finance, Organization
and Personnel Committee.


City Clerk