

City of Keene
New Hampshire

HERITAGE COMMISSION MEETING MINUTES

Wednesday, September 12, 2018 4:00 PM 2nd Floor Commission Room

Members Present:

Rose Carey, Chair
Susan D'Egidio, Vice-Chair
Louise Zerba
Katherine Snow
Erin Benik

Staff Present:

Members Not Present:

Charlotte Shuerman

1) Call to Order/Roll Call -

Chair Carey called the meeting to order at 4:00 PM with the roll call.

2) Approval of Minutes – August 8, 2018

Ms. Zerba made a motion to adopt the minutes of August 8, 2018 as presented. Ms. Snow seconded the motion which carried unanimously.

3) 2018/2019 Workshop Series Planning Discussion–

Chair Carey reported Ms. D'Egidio was able to procure another speaker, Susie O'Dwyer for the upcoming workshop. Ms. O'Dwyer is a cheese maker and owns a farm in Harrisville. The Commission will provide an easel for Ms. O'Dwyer. Ms. Zerba asked the time of the event on the 21st of September. Chair Carey noted the event would take place from 7 to 9 PM. Chair Carey also reported that Carl Majewski, of NH Extension Services will also give a short talk after Ms. O'Dwyer.

Chair Carey has advised Alan Rumrill of the additional speakers. Ms. Kessler contacted the Sentinel and Chair Carey wrote an article for the Shopper.

Ms. Zerba asked about the agenda. Chair Carey said Mr. Rumrill would present first, followed by Ms. O'Dwyer, and then Mr. Majewski. Commission members discussed having a break and the refreshments to be provided. After discussion it was decided to put the refreshments out and let people help themselves. Refreshments could be placed in the hallway and an announcement made at the beginning of the event. Chair Carey said she is working on the farm display with Ms. Kessler.

- D'Egidio will make cookies
- Chair Carey will bring water and cheese
- Ms. Benik will bring crackers and grapes
- Ms. Zerba will think of something to bring

Ms. Zerba agreed to man the sign-in table. Commission members should arrive by 6:30 PM.

Chair Carey reported she has tabled working with Stonewall Farm until this event is over. She also reported 40 posters were put up. Ms. Zerba asked about the budget. Chair Carey suggested the event was within budget.

- Mr. Rumrill will be paid \$500.00
- No fees for the other speakers
- No fee for the space
- Cost of the Sentinel unknown at this time

Ms. D'Egidio asked if pre-registration was required. Chair Carey commented it is not required but is suggested.

4) **New or Other Business** – Nothing at this time.

5) **Next Meeting**- November 14, 2018, at 4 PM, in the 2nd Floor Conference Room

6) **Adjourn** –Chair Carey adjourned the meeting at 4:08 PM

Respectfully submitted by,
Mary Lou Sheats-Hall, Minute-taker
September 13, 2018

Reviewed by Tara Kessler, Senior Planner