

# Keene Public Library

## Board of Trustees

August 28, 2018

[note: the Library's annual meeting was also held on this date; those minutes are separate and will be included with the annual meeting notes for 2019]

**Present:** Nat Stout, George Scott, Judy Putnam, Charles Redfern, Katherine Kennedy Burke, Sally Miller, Paul Henkel, Nancy Vincent, Carl Jacobs, Nancy Parrott, Elizabeth Dragon, William Stroup, Kathleen Packard, Tom Mullins, Jennifer Alexander.

Called to order at 5pm.

**MOTION:** to accept minutes from May meeting by Judy Putnam seconded Sally Miller, passed unanimously.

**MOTION:** to accept July 24<sup>th</sup> special meeting minutes by Paul Henkel seconded Katherine Burke passed unanimously.

**Old Business:** There was a report on the progress of the Library's major renovation progress by the KLAAC. See their minutes for details. Noted that the general public has been kind and understanding during these disruptions; staff has been patient, helpful, and hardworking.

Jennifer Alexander pointed out that KPL will have an active role in Keene International Festival to be held September 21-22 at Jonathan Daniels School.

**New Business:** The finance committee met and brought to the trustees a motion to use undesignated reserve funds for the reference desk renovations that were not included in Contract two, nor eligible for the new market tax credits.

**MOTION:** That the trustees commit up to \$30,000 from bequests that have not been designated for new reference desk, associated carpentry and equipment, and shipping fees. Moved by Judy Putnam, seconded Sally Miller, passed unanimously.

Also under new business, request for the Policy committee to look into the trustees role in how complaints are handled. The Policy committee will meet and bring this issue to the September board meeting.

**Old Business:** none.

**MOTION** to adjourn regular meeting made by Judy Putnam, seconded Charles Redfern, adjourned at 5.38pm.

**Note:** Annual meeting followed: those minutes are included in 2019 meeting notes, and included election of 2018-19 officers: President - Nathaniel Stout; Vice President - Charles Redfern; Treasurer – Judith Putnam; Secretary – William Stroup

Submitted by William Stroup, Secretary