

Keene Public Library
Board of Trustees
Meeting of September 25, 2018

Present: Library Director Nancy Vincent, City Councilor Carl Jacobs, Trustees Nat Stout, Paul Henkel, Kenneth Jue, Judy Putnam, George Scott, Charles Redfern, William Stroup, and Kathleen Packard.

Called to order at 5pm by President Stout.

Motion to accept August meeting minutes by George Scott, seconded Charles Redfern, passed unanimously.

Finance: Ken Jue reported discussion of dedication of renovation project and recognition of donors. Gift to renovation fund and Trustee budgets from the estate of Jane Green gratefully acknowledged

Finance will meet third Wednesday of October.

Buildings and Grounds: Met to discuss and deal with the maple tree situation on the south side of the library. Met with Bud Winsor from KSC last Wednesday, who made some suggestions for replacement trees, a Chinese elm, a sweet gum, a London plane tree. Motion by George Scott, seconded by Ken Jue: leave decision on tree replacement selection with the two trustees with the buildings and grounds committee. Passed unanimously.

Community Outreach: Jennifer's email was shared about the KPL's role at the Keene International Festival. New library card initiatives for new residents.

Long Range Planning: Nancy Vincent and Paul Henkel updated construction status. Looking at approx. December 15 for completion of project. Looking ahead for tours for Trustees and for city-wide department heads. Carpet is nearly done in existing library allowing us to stay operational. Should be finished over here in about six weeks.

Fine Arts: no report.

Policy: The policy committee was asked to look at the manual regarding patron concerns and complaints. Kathleen Packard brought forward two motions:

Motion: Add to existing policies a new 2.009

2.009 Any concerns regarding Library policies should be addressed in writing to the Board of Trustees in care of the Library for further consideration.

Moved Kathleen Packard, seconded Paul Henkel.

Motion: Adding a second sentence to 14.001. Adding

"Any and all personnel issues will be handled by the Library Director in accordance with the City of Keene personnel procedures."

Moved Kathleen Packard, seconded Ken Jue. Discussion about the old/odd first sentence, the committee can bring these things up later. Passed unanimously.

Meeting room policy discussion. Policy will be meeting again on Friday Sept 28th.

Friends: Note that the Fall book sale is back at the county courthouse: Oct 19, 20, 21 for friends' book sale.

Horatio Colony: no report

Literacy: no report.

Director's Report: Wayfinding volunteers for newly renovated library space. Six are lined up, getting background checks, and having an orientation session.

Old business: none

New business: none.

Motion to adjourn by Ken Jue, seconded Charles Redfern, adjourned 1805 hours.

Next meeting October 23, 2018

Submitted by William Stroup