

A regular meeting of the Keene City Council was held Thursday, December 20, 2018. The Honorable Mayor Kendall W. Lane called the meeting to order at 7:00 PM. Roll called: Carl B. Jacobs, Janis O. Manwaring, Thomas F. Powers, Terry M. Clark, Randy L. Filiault, Margaret M. Rice, Robert B. Sutherland, George S. Hansel, Gary P. Lamoureux, Bettina A. Chadbourne, Stephen L. Hooper, Philip M. Jones, David C. Richards and Mitchell H. Greenwald were present. Bartolmiej K. Sapeta was absent. Councilor Greenwald led the Pledge of Allegiance. A motion by Councilor Richards to accept the minutes from the December 6, 2018 regular meeting was duly seconded. The motion passed with a unanimous vote in favor.

ANNOUNCEMENTS – MAYOR

The Mayor reminded the Council that the Standing Committee meetings of December 26 and 27, 2018 have been canceled. The Mayor went on to announce the January 3rd City Council meeting will be starting at 6:00 PM in order to accommodate a workshop on right-to-know that will follow the regular agenda.

NOMINATIONS

The following nominations were received from the Mayor: Brad Dufresne to serve as a regular member of Bicycle Pedestrian Path Advisory Committee with a term to expire December 31, 2021; Thom Little to serve as an alternate member of Bicycle Pedestrian Path Advisory Committee with a term to expire December 31, 2019; Kenneth Bergman to serve as a regular member of the Conservation Commission with a term to expire December 31, 2021; Thomas O. Haynes to serve as an alternate member of the Conservation Commission with a term to expire December 31, 2021; Joseph Langione to serve as a regular member of the Juvenile Conference Committee with a term to expire December 31, 2021; Mohammad Saleh to serve as regular members of the Martin Luther King, Jr./Jonathan Daniels Committee with a term to expire December 31, 2021; George S. Hansel to serve as a regular member of the Partner City Committee with a term to expire December 31, 2021; Andrew Weglinski to serve as a regular member of the Planning Board with a term to expire December 31, 2021; and Joseph Hoppock to serve as a regular member of the Zoning Board of Adjustment, with a term to expire December 31, 2021. The nominations were tabled until the next regular meeting.

CONFIRMATIONS

The Clerk noted that Bettina A. Chadbourne was removing her name as a nominee to the College City Committee. A motion was made by Councilor Greenwald and duly seconded to confirm the following nominations: Elizabeth Bendel to serve as a regular member of Airport Development and Marketing Committee with a term to expire December 31, 2021; Rita Johnson to serve as a regular member of the Assessors Board with a term to expire December 31, 2021; Dillon Benik to serve as a regular member of the Bicycle/Pedestrian Path Advisory Committee with a term to expire December 31, 2021; Kenneth Dooley and Jessica Baum to serve as regular members of the Energy and Climate Committee with a term to expire December 31, 2021; Larry Dachowski to serve as an alternate member of the Energy and Climate Committee with a term to expire December 31, 2021; Dick Berry to serve as regular member of the College City Commission with a term to expire December 31, 2021; Alexander VonPlinsky to serve as a regular member of

the Conservation Commission with a term to expire December 31, 2021; Charlotte Schuerman and Erin Benik to serve as regular members of the Heritage Commission with a term to expire December 31, 2021; Hans Porschitz to serve as a regular member of the Historic District Commission with a term to expire December 31, 2021; David and Paul Cooper to serve as alternate members of the Historic District Commission with a term to expire December 31, 2021; Pamela Russell Slack to serve as a regular member of Keene Housing Authority with a term to expire December 31, 2023; William Hay and Jan Manwaring to serve as regular members of the Martin Luther King Jr./Jonathan Daniels Committee with a term to expire December 31, 2021; Dawn Thomas Smith and Kathy Frink to serve as regular members of the Partner City Committee with a term to expire December 31, 2021; and Kathy Snow to serve as a regular member of the Trustees of Trust Funds, with a term to expire December 31, 2021. On a roll call vote, with 14 Councilors present and voting in favor the nomination was confirmed. Councilor Sapeta was absent.

COMMUNICATION – KAREN PARSELLS– RESIGNATION – PARTNER CITY COMMITTEE

A communication was received from Karen Parsells resigning from the Partner City Committee. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION – EDWARD GUYOT– RESIGNATION – BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE

A communication was received from Edward Guyot resigning from the Bicycle Pedestrian Path Advisory Committee. A motion by Councilor Greenwald to accept the resignation with regret and appreciation of service was duly seconded. The motion passed with a unanimous vote in favor.

COMMUNICATION – PAMELA RUSSELL SLACK – PUBLIC RESTROOMS AT FORMER TRANSPORTATION CENTER

A communication was received from Pamela Russell Slack, requesting the City do a cost comparison of the installation costs between public restrooms at the former Transportation Center versus the installation of a Portland Loo. The communication was referred to the Finance, Organization and Personnel Committee.

COMMUNICATION – PAMELA RUSSELL SLACK – INSTALLATION OF A DROPBOX OUTSIDE CITY HALL

A communication was received from Pamela Russell Slack, suggesting that a payment drop box be installed outside City Hall for the convenience of the public. The request was referred to staff to handle administratively.

COMMUNICATION – HUNDRED NIGHTS SHELTER – REQUEST FOR RENEWAL OF LODGING HOUSE LICENSE

A communication was received from Mindy Cambiar of the Hundred Nights Shelter, requesting their annual request for a Lodging House License. The request was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – MONADNOCK TRAVEL COUNCIL – USE OF CITY PROPERTY – 2019 ICE AND SNOW FESTIVAL

A communication was received from Jim Narkiewicz of the Monadnock Travel Council, requesting their annual request for the 2019 Ice and Snow Festival to be held on February 2, 2019. The request was referred to the Planning, Licenses and Development Committee.

COMMUNICATION – KEENE COMMUNITY KITCHEN – IN SUPPORT OF RESOLUTION R-2018-36

A communication was received from Phoebe Bray of the Keene Community Kitchen, indicating their support of the adoption of Resolution R-2018-36: Relating to Sustainable Energy Goals. The communication was filed into the record as informational.

COMMUNICATION – KEENE STATE COLLEGE – IN SUPPORT OF RESOLUTION R-2018-36

A communication was received from Cary Gaunt of the Keene State College, indicating their support of the adoption of Resolution R-2018-36: Relating to Sustainable Energy Goals. The communication was filed into the record as informational.

COMMUNICATION – ANTIOCH UNIVERSITY NEW ENGLAND – IN SUPPORT OF RESOLUTION R-2018-36

A communication was received from Shawn Fitzgerald of the Antioch University New England, indicating their support of the adoption of Resolution R-2018-36: Relating to Sustainable Energy Goals. The communication was filed into the record as informational.

MSFI REPORT – REQUEST FOR EASEMENT ENCROACHMENT – MONADNOCK FOOD CO-OP

Municipal Services, Facilities and Infrastructure Committee report read recommending the City Manager and City staff be authorized to do all things necessary to negotiate and execute the necessary documentation with the Monadnock Food Co-op and Railroad Street Condominium Unit Owners Association for encroachments in the City's Drainage Easement located on the former A motion by Councilor Manwaring to carry out the intent of the report was duly seconded. The motion passed with a unanimous vote in favor.

CITY MANAGER COMMENTS

The City Manager announced there is free parking downtown through December 25th. She encourages the public to come downtown and shop local.

The City Manager advised there will be an informational communication distributed regarding the Marlboro Street Project and a public information session that will be held on January 15th. It will be an open-house format from 4:30 PM to 6:00 PM so the public can drop in and talk with the design team. There will be a brief presentation from 6:00 PM to 6:30 PM followed by a Q&A and a casual conversation at 7:30 PM.

The City Manager reported that in 2017, the Police Department logged 672 hours and for 2018, as of December 13th 848 hours were logged for foot patrol or bicycle patrol in the downtown area. This is a 26% increase from 2017.

The City Manager stated the City had not been successful in its application for a planning grant for the downtown project. The grant was a *Build America Grant* that was just over \$700,000. She added there were no planning grants selected anywhere in the United States. They were all construction grants. The Manager noted this was unfortunate since we were going to use the grant for preliminary designs for the downtown and then apply later for the construction grant. City Manager informed the Council that they will be having more conversations regarding the downtown project as they move into the Capital Improvement Plan.

2018 HOMELAND SECURITY GRANT PROGRAM AWARD – HAZMAT ALLOCATION – FIRE DEPARTMENT

A motion by Councilor Greenwald to suspend the Rules of Order to act upon the 2018 Homeland Security Grant Program Award – HazMat Allocation was duly seconded. On roll call vote with 14 Councilors present and voting in favor. Councilor Sapeta was absent. The Chair invited the Fire Department Chief, Mark Howard to come forward. Chief Howard informed that on October 14, 2018, the Fire Department was approved by the City Manager to apply for the 2018 State of New Hampshire Security Program Hazardous Materials Grant. The Chief reviewed the equipment details that would be funded through the grant. Chief Howard confirmed this was a grant the Department has received in the past. A motion by Councilor Greenwald recommending that the City Manager be authorized to do all things necessary to accept a grant in the amount of \$25,303.94 from the 2018 State of New Hampshire Homeland Security Grant Program was duly seconded. The motion passed with a unanimous vote in favor.

MEMORANDUM – CITY ENGINEER AND ORDINANCE O-2018-22: RELATING TO LOADING ZONES AND PARKING

A memorandum was received from the City Engineer along with Ordinance O-2018-22: Relating to Loading Zones and Parking. The memorandum was filed into the record. Ordinance O-2018-22 was referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

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MEMORANDUM – PLANNING TECHNICIAN AND RESOLUTION R-2018-36:
RELATING TO SUSTAINABLE ENERGY GOALS

A memorandum was received from the Planning Department along with Resolution R-2018-36. The memorandum was filed into the record. Resolution R-2018-36 was referred by the Chair to the Municipal Services, Facilities and Infrastructure Committee.

ADJOURNMENT

At 7:24 PM, there being no further business, the Mayor adjourned the meeting.

A true record, attest:

A handwritten signature in cursive script that reads "Patricia Castle".

City Clerk