

**City of Keene**  
**NEW HAMPSHIRE**

**TRUSTEES OF TRUST FUNDS**  
**MEETING MINUTES**

**Monday, December 11, 2017**

**10:30 AM**

**City Hall-2<sup>nd</sup> Floor Conference Room**

**Members Present:**

Michelle Howard, Chair  
Brian Mattson  
Katherine Snow

**Staff Present:**

Karen Gray, Senior Staff Accountant  
Sherrie Curtis, Secretary  
Nancy Vincent, Library Director

**Absent:**

Susan Silver  
Marilyn Gemmell

**Other:**

Colby Dudal, Keene State Student

Mrs. Howard called the meeting to order at 10:35. Mrs. Gray thanked everyone for making this special meeting.

**Library Renovation Trust**

**Acceptance of Donations**

Mrs. Gray presented a request to accept donations approved by council on 12/7/17 in the amount of \$187,813.20, which represents donations received through 12/6/17. Ms. Snow made a motion to accept as presented, Mr. Mattson seconded. Motion carried 3-0.

**Disbursements**

Mrs. Gray presented a request for a disbursement in the amount of up to \$378,108.00 for the library closing. The funds will be transferred to the City in anticipation of the closing. Mrs. Gray stated that the additional disbursement is in addition to the previous amount approved at the November meeting of \$2,669,000.00.

Mr. Mattson made a motion to approve a disbursement up to \$378,108.00 for the Library closing, Ms. Snow seconded. Motion carried 3-0.

Mrs. Gray reminded the Trustees that the regular meeting was next Wednesday 12/20/17.

The meeting adjourned at 10:42 a.m.

Respectfully submitted,  
Sherrie Curtis