



City of Keene
New Hampshire

**PLANNING, LICENSES AND
DEVELOPMENT COMMITTEE
AGENDA
Council Chambers A
September 25, 2019
7:00 PM**

David C. Richards
Philip M. Jones
George S. Hansel
Kate M. Bosley
Robert J. O'Connor

-
1. Donna Forte - Request for Lodging House License Renewal - 57 Winchester Street
 2. Periodic Report - Boards and Commissions - Heritage Commission
 3. Periodic Report - Boards and Commissions - Historic District Commission

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

September 6, 2019

TO: Mayor and Keene City Council

FROM: Donna Forte

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Donna Forte - Request for Lodging House License Renewal - 57 Winchester Street

COUNCIL ACTION:

In City Council September 19, 2019.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Application

2018_2019 Licenses

BACKGROUND:

Ms. Forte is requesting renewal of the Lodging House License for property located at 57 Winchester Street.



APPLICATION FOR OPERATION OF A LODGINGHOUSE

(Please print or type)

Date 08/24/2019 Location of Lodginghouse 57 Winchester St.

Identify local or national Fraternity or Sorority that members are pledged to (if applicable) _____

Property Owner Donna Forte Business Phone 603-352-5512

Address 281 Moran Rd Hopkinton NH Home Phone _____

Operator/Resident Agent Brianna Classer Business Phone 603-724-4773

Address 319 Sugar Hill Rd Hopkinton Home Phone 603-724-4138

Number of Persons Authorized to reside on premises 16

I hereby certify that the information listed above is complete and accurate:

Donna Forte
Signature of Property Owner

Donna J Forte
Name (Printed or Typed)

Brianna Classer
Signature of Operator/Resident Agent

Brianna Classer
Name (Printed or Typed)

I hereby certify that the above named Sorority or Fraternity is duly recognized by Keene State College, and is in good standing with the College:

Signature of College Representative

Name and Title (Printed or Typed)

(For Office Use Only)

Date Received 9/6/2019 Action Taken _____

Recommendations/Requirements

Police _____

Fire _____

Code Enforcement _____

In City Council September 19, 2019.
Referred to the Planning, Licenses and
Development Committee.

City Clerk

Patricia Castle

City Clerk



Lodging House License

This is to certify that the City Council of the City of Keene, on the 1st day of November, 2018, granted a license to Donna Forte to engage in the operation of a lodging house at 57 Winchester Street, Keene, New Hampshire.

	Name	Address	Work/Home #
Owner	Donna Forte	319 Sugar Hill Hopkington, NH 03229	603-352-5512
Operator	Brianna Glasser	23 Ralston Street, Keene, NH 03431	603-724-4138
Resident Agent	Brianna Glasser	23 Ralston Street, Keene, NH 03431	603-724-4138

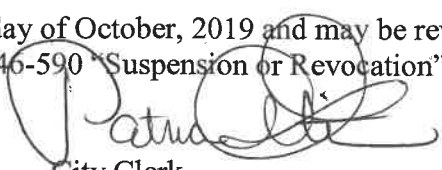
Any change in the owner, operator or resident agent must be reported to the City Clerk within ten days of the change. This license is granted subject to the provisions and restrictions of the Ordinances of the City of Keene and the Laws of the State of New Hampshire. It is granted subject to the express conditions listed below.

Conditions of License

1. Compliance with all applicable laws, ordinances, codes, rules and regulations.
2. No more than 16 persons may reside on the premises.
3. No less than 8 vehicular parking spaces must be provided on the premises.
4. The names, home addresses, and motor vehicle registrations of the residents of the licensed premises shall be available on the premises at all times for inspection upon request by the Police, Community Development or Fire Departments.
5. Continued violation of the City parking ordinances by residents of the premises or their guests, as determined by the Police or the Community Development may be grounds for suspension or revocation of the license.
6. No alcoholic beverages may be sold on the premises except by written permission of the New Hampshire Liquor Commission.
7. Loud noises or other disturbances after 10:00 PM that continue after warning by the Police Department may be grounds for suspension or revocation of the license.
8. Access to the common areas of the licensed premises shall be granted to the Police, Community Development, and Fire Departments of the City of Keene at all reasonable times.
9. The cellar space does not meet the qualifications for public assembly and therefore can not be used as a gathering space.
10. The continuation of the license is subject to and conditioned upon successful passage of two inspections to be conducted by the City.
11. Compliance with any recommendations of City staff.
12. The owner shall notify City staff of any changes in building operator; failure to do so may be grounds for suspension or revocation of this license.

This license expires on the 20th day of October, 2019 and may be revoked by the City Council in accordance with Sec. 46-590 "Suspension or Revocation".

Attest:


City Clerk