



City of Keene
New Hampshire

**FINANCE, ORGANIZATION
AND PERSONNEL COMMITTEE
AGENDA
Council Chambers B
October 24, 2019
6:30 PM**

Mitchell H. Greenwald
Carl B. Jacobs
Terry M. Clark
Thomas F. Powers
Bettina A. Chadbourne

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1. Bulletproof Vest Partnership Grant Program - 2019 - Police Department
 2. Highway Safety Agency Grant- Keene - Police Department
 3. Beaugard Trust Property - 0 Chapman Road
 4. Tax Deeds and Waivers for 2009, 2010, 2015 & 2016 Tax Years - Finance Department
 5. Periodic Reports from Standing Committees: Trustees of Trust Funds

MORE TIME ITEMS:

- A. Continued Discussion - Campaign Finance Ordinance
- B. Joseph S. Hoppock, Esq. - Request to Purchase City Property

Non Public Session
Adjournment



City of Keene, N.H.
Transmittal Form

October 2, 2019

TO: Finance, Organization and Personnel Committee

FROM: Todd B. Lawrence, Police Captain

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 1.

SUBJECT: Bulletproof Vest Partnership Grant Program - 2019 - Police Department

RECOMMENDATION:

Move the Finance, Organization, and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept \$3,637.73 from the Bulletproof Vest Partnership Grant Program funds of the US Department of Justice, Bureau of Justice Programs.

BACKGROUND:

Consistent with the provisions of the collective bargaining agreements and sound safety practices, the Keene Police Department provides all police officers with body armor for on-duty wear. The body armor or "bulletproof vest" has a warranted life of five years and then is replaced.

The Police Department has budgeted \$3,950.00 for the purchase of new vests. It is anticipated that we will expend \$7,587.73 for replacement vests. The program will reimburse the City approximately 48% of the actual cost, or up to a total of \$3,637.73.

These vests will be issued to new officers and will replace vests currently in service that are over five years old.



City of Keene, N.H.
Transmittal Form

October 2, 2019

TO: Finance, Organization and Personnel Committee

FROM: Todd B. Lawrence, Police Captain

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Highway Safety Agency Grant- Keene - Police Department

RECOMMENDATION:

Move that the Finance, Organization, and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept the grant from the New Hampshire Highway Safety Agency to fund Highway Safety Grant- Keene.

BACKGROUND:

This program is a statewide initiative sponsored by the NH Highway Safety Agency on an annual basis. In years past this grant was divided and applied for through different sub-projects such as DWI Patrols, Sustained Traffic Enforcement Patrols AND Bicycle and Pedestrian Patrols. The NH Highway Safety Agency has now combined all these different programs into one complete grant.

The purpose of this grant is to reduce the number of persons driving while intoxicated and there related accidents. To combat all of the more prevalent motor vehicle safety infractions and to reduce the number of persons who are violating pedestrian and bicycle laws in the downtown area.

The campaign runs from October 1, 2019 to September 30, 2020.

Below is the allocation of the Grant money:

Sustained Traffic Enforcement Patrols: \$13,689

Bicycle and Pedestrian Patrols: \$4,602

DWI Patrols: \$9,000

The total cost of this operation, \$27,291, will be reimbursed by the New Hampshire Highway Safety Agency; the reimbursement includes payroll-related deductions.



City of Keene, N.H.
Transmittal Form

October 3, 2019

TO: Finance, Organization and Personnel Committee

FROM: Mary Alther, Revenue Collector

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 4.

SUBJECT: Tax Deeds and Waivers for 2009, 2010, 2015 & 2016 Tax Years - Finance Department

RECOMMENDATION:

The Finance, Organization and Personnel Committee refer the recommendations for the following properties that are eligible for tax deed for unpaid 2009, 2010, 2015 and 2016 property taxes to the City Council.

For the following (10) properties city staff is recommending to waive deeding until February 28, 2020 when staff will review status of accounts and advance additional recommendations.

<u>Owner</u>	<u>Address</u>	<u>Map & Lot</u>	<u>Property Type</u>
Cornell Bradford & Jean	399 Elm St.	530022000000000	Single Family
Fish Nina	139 Carroll St.	536045000000000	Single Family
Johnson William N & Croteau Douglas P	0 Off Maple Ave	508015000000000	Land
Kingsbury Acquisition, LLC	80 Laurel St.	589017000000000	Industrial
Labrie Kevin A	493 Elm St.	515026000000000	Single Family
Lortie Leonard M & Lisa A	163 Island St.	592025000000000	Single Family
Ramsey Carol	810 Court St. I	219002000005039	Condominium
Stearns Ruth	44 Sparrow St.	219001000209000	Manufactured Housing
Tsohonis Michele Walker Parks	71 Oriole Ave.	219001000069000	Manufactured Housing
Williams Debra	17Chickadee Court	219001000249000	Manufactured Housing

For the following properties city staff is recommending to take deed.

Bell Penny	888 Marlboro Road	240032000000000	Commercial
Bell Penny	5 May Ave.	532073000000000	Commercial
Gagne Sally Ann Estate of	0 Old Gilsum Road	218016000000000	Land
Hendrickson Daniel J	198 Baker St.	595071000000000	Single Family
Labarre Martha L Estate of	9 Marshall St.	521022000000000	Single family
Lynch Michael & Jeanette Wright	0 Grove St.	585057000000000	Land
Spieß Emile P	366 Roxbury St.	571005000000000	Single Family

BACKGROUND:

The tax collector must execute the deed unless the City Council directs the collector to waive that process. A waiver is appropriate in certain circumstances that include:

- taking deed to the property would subject the City to potential liability that might result from an environmental

- impairment of the property in question;
- taking deed to the property would expose the City to undesirable obligations or liability risks including obligations under real estate covenants or obligations to tenants; or
 - taking deed to the property would for any other reason be contrary to the public interest.

The Deed Waiver will authorize the City Manager to sign deed waivers on the ten properties that are listed providing additional time for payment of the taxes, interest and costs outstanding. This action would extend the deadline for payment of the outstanding taxes until February 28, 2020. Following this deadline, staff will review the status of any accounts with outstanding 2009, 2010, 2015 and 2016 property taxes and advance additional recommendations.

The recommendation for Deeding will authorize the Revenue Collector to deed the seven listed properties. The properties for deeding do not have payment plans or have broken the plans and after several notices phone calls and email have not shown that the taxes will be paid.

There are four additional properties that are in bankruptcy and cannot be deeded.