



**Trustees of Trust Funds
AGENDA**

City Hall 2nd Floor Conference Room
November 20, 2019
9:30 AM

Michelle Howard, Chairman
Michael Forrest
Jennie Newcombe
Susan Silver, Vice Chairman
Katherine Snow

-
1. Approval of the October 2019 minutes
 2. Common Trust Fund
 - a. Approval of Receipts = none
 - b. Approval of Disbursements
 - i. #570 Campo Santo Trust = \$3,825.00
 - Request from family – Andy Bohannon, Director of Parks, Recreation & Facilities
 - Keene Monument Company
 - Replacement of 17 markers Woodland NED cemetery
 - ii. #581 Frank Wright Scholarship = \$497.50
 - Tia Auger (year 4)
 - December 2019 Rent – David Gray
 - c. #566 Flower Fund
 - i. Closure of Anderson The Florist
 3. Capital Reserve Portfolio
 - a. Approval of Receipts
 - i. FY20 Capital Reserve Appropriations = \$2,885,000.00
 - b. Approval of Disbursements
 - i. Wastewater Treatment Plant = \$600.00
 - ii. Transfer/Recycling Center = \$58,508.00
 - iii. Sewer Infrastructure = \$2,080.68
 - iv. Water Infrastructure = \$16,277.80
 4. Library Renovation Trust Fund
 - a. Acceptance of Donations = none
 - b. Approval of Disbursements = none
 5. RFP for investment advisory services- ends June 2020
 6. Distribution of MS9's for period ending October 31, 2019
 - a. Common Trust Funds – \$10,263,300.58
 - b. Capital Reserve Funds – \$12,753,142.44
 - c. Library Renovation Trust Fund – \$18,433.87
 7. Updates/Future Items
 - a. Trustee vacancies
 - i. Nominations should be made to the Mayor along with a biography/professional profile
 - ii. <https://ci.keene.nh.us/boards-commissions>
 - b. January 15, 2020 - Cambridge Trust quarterly review of trusts & capital reserves
 - c. Periodic review of Maurice Alger Scholarship

City of Keene
NEW HAMPSHIRE

TRUSTEES OF TRUST FUNDS
MEETING MINUTES

Wednesday, October 16, 2019 9:30 AM City Hall-2nd Floor Conference Room

Members Present:

Sue Silver, Vice Chair
Katherine Snow
Mike Forrest
Michelle Howard, Chair

Staff Present:

Karen Gray, Senior Staff Accountant
Patricia Hurley, Staff Accountant / Secretary

Absent:

Jennie Newcombe

Other:

Maureen Kelleher–Cambridge Trust Company
Judith Noel – Cambridge Trust Company
Janelle Sartorio – Cambridge Trust Company

Approval of Minutes

Ms. Snow made a motion to approve the minutes of the September 2019 meeting as presented. Mr. Forrest seconded. Motion carried unanimously.

Quarterly Review – Cambridge Trust Company

Ms. Kelleher began her review by commending the Trustees on a strong, well-balanced portfolio.

The Common Trust portfolio reflects the slowdown in manufacturing due to China's movement into a recession level, while service economy is expanding in the U.S. as well as Europe. Ms. Kelleher stressed that it is very unlikely that the U.S. market will lead to a recession. Unemployment remains low, while consumer demand shows a high growth pattern. The year should end with 2-2.5% growth that is not as high as the 3% growth experienced at the end of 2018, but still praiseworthy. The Common Trust account has an estimated annual portfolio yield of 2.92% and estimated annual income of more than \$298,000.

The Capital Reserve Funds did very well with an estimated portfolio yield of 2.02% and estimated annual income of more than \$261,000.

The Library Renovation Trust has a nominal balance of \$17,416 that remains liquid in money market funds with an estimated portfolio yield of 1.83%. Mrs. Gray mentioned that funds in this account are periodically transferred to the City for repayment of the library construction loan that is still in excess of \$200,000. Ms. Gray will work with Ms. Fiske, the library director, to obtain the outstanding pledge list to determine the anticipated closure date of the account.

Mr. Forrest suggested putting a date on the cover of the Cambridge Trust Investment presentation packet, for easy historical reference. Ms. Kelleher agreed and made a note to add that going forward.

Ms. Kelleher announced her retirement in 2020, but she will remain with Cambridge Trust Company for another six months.

Annual Review of Investment Policies

Mrs. Gray presented the Investment Policies for the Common Trust Funds, Capital Reserve Funds, and Library Renovation Trust Fund for the Trustees' annual review. Ms. Kelleher indicated that she had reviewed the policies and did not have any recommended changes at this time.

Ms. Snow moved to accept the investment policies as presented, Ms. Howard seconded. Motion carried unanimously.

COMMON TRUST FUNDS

Annual Income Transfers/Disbursements

Mrs. Gray presented a \$14,228.64 transfer request from income to principal, based on the annual requirement of the individual Trust documents. Supporting documentation was attached for the Trustees review.

Ms. Snow made a motion to approve the transfer. Mr. Forrest seconded. Motion carried unanimously.

Mrs. Gray presented a \$105,428.87 disbursement request from income, based on the annual requirement of multiple Trust Funds, to the City. Supporting documentation was attached for the Trustees review.

Ms. Snow made a motion to approve the disbursement request. Mr. Forrest seconded. Motion carried unanimously.

RECEIPTS

None

DISBURSEMENTS

#510 Police Benevolent Fund

Mrs. Gray presented a \$1,000.00 disbursement for the annual (FY20) contribution for gymnasium maintenance and equipment replacement. Supporting documents were included for Trustee review.

Ms. Snow moved to accept the disbursement as presented, Mr. Forrest seconded. Motion carried unanimously.

#581 Frank Wright Scholarship

Mrs. Gray presented a disbursement in the amount of \$497.50 to David Gray for Tia Auger's November 2019 rent payment while in her final year at Keene State College.

Mr. Forrest made a motion to approve as presented, Ms. Snow seconded. Motion carried unanimously.

#529 Ashuelot River Park Trust

Mrs. Gray presented a reimbursement in the amount of \$4,795.00 to the City of Keene, previously approved on 2/20/19 by the Trustees, for payments to FA Bartlett for tree pruning and removal of leaves and branches.

Ms. Snow made a motion to approve as presented, Mr. Forrest seconded. Ms. Silver abstained. Motion carried unanimously.

CAPITAL RESERVES

RECEIPTS

Mrs. Gray presented a deposit to the Transportation Improvement Capital Reserve in the amount of \$23,243.00 for transportation improvements through September 30, 2019. The funds are the result of the \$5.00 charge incorporated into the automobile registration fee and transferred quarterly to the Transportation Improvement Capital Reserve.

Ms. Snow made a motion to approve the deposit as presented, Mr. Forrest seconded. Motion carried unanimously.

DISBURSEMENTS

Mrs. Gray presented disbursements totaling \$218,811.43. Supporting documentation was attached for the Trustees review.

- Water Treatment Plant - \$46,299.19
- Fleet Equipment - \$93,500.00
- Sewer Infrastructure - \$13,033.33
- Water Infrastructure - \$17,623.17
- Downtown Infrastructure - \$48,355.74

Ms. Snow made a motion to approve the disbursements as presented, Mr. Forrest seconded. Motion carried unanimously.

LIBRARY RENOVATION TRUST

RECEIPTS

None

DISBURSEMENTS

None

Periodic Update From Boards and Commissions to FOP

Mrs. Gray reminded the Trustees of their presentation to FOP on October 24, 2019 at 6:30 pm, advising she would confirm their place on the agenda and get back to them. Ms. Howard and Ms. Silver confirmed their attendance at this meeting.

RFP for Investment Advisory Services- ends June 2020

Mrs. Gray provided the Trustees with a draft timeline for the FOP review process, based on what had been discussed at the September 18, 2019 meeting. Mr. Forrest remarked that the January 13, 2020 date to distribute the RFPs to the vendors, was too close to the February 12, 2020 return deadline. Mrs. Gray advised the Trustees to review and make adjustments based on their own judgement and time schedules.

Distribution of MS9's for period ending September 30, 2019

Mrs. Gray distributed the MS9 reports for the Common Trust, Library Renovation Trust and the Capital Reserves.

Updates/Future Items

Trustee Vacancies

Ms. Gray distributed a list of the currently appointed City of Keene Trustees of Trust Funds and Cemetery Trustees, in light of the fact that Ms. Howard (2nd term) and Ms. Silver (1st term) are approaching the end of their terms at December 31, 2019. Ms. Gray reminded the Trustees to have qualified candidates who have express interest in being appointed as a Trustee to complete and upload their information on the City website

The meeting adjourned at 10:55 a.m.

Respectfully submitted,
Patricia S. Hurley

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 11/20/2019
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
570	Campo Santo Trust	Replacement of 17 markers in Woodland NED Cemetery 11/8/19	3,825.00
Total Withdrawal Request			3,825.00

**Amount of
Withdrawal:** \$3,825.00

**Account to be
Charged:** City of Keene - Common Fund #4482

Payable To: Keene Monument Company, Inc.
 555 Main Street
 Keene, NH 03431
Note: Please mail check to: City of Keene, Attn: Karen Gray

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

City of Keene
New Hampshire

DATE: November 13, 2019
TO: Trustees of Trust Funds
THROUGH: Karen Gray, Fund Manager
FROM: Andy Bohannon, Parks, Recreation & Facilities Director
SUBJECT: Campo Santo Lot Improvements

AS

Recommendation:

Move that the Trustees of Trust Funds authorize the expenditure of \$3825.00 from the Campo Santo Trust for improvements to the Campo Santo Lot in Woodland Cemetery.

Background:

Bill & Nancy Elliot have asked to improve the Campo Santo lot in Woodland Cemetery by replacing 17 of the markers. The Elliot's reside in Florida and on a recent visit reviewed the Trust and lot with staff and the Keene Monument Company. The plan to repair 17 markers was agreed upon should the approval of the Trust Funds be authorized.

The project has been on the Elliot's list for a while, the last improvement project was completed in 2015 and they were pleased with the results and current condition.

KEENE MONUMENT COMPANY INC.
 555 Main Street
 Keene, New Hampshire 03431
We Make Memories Last

INVOICE

DATE	Nov. 8, 2019
NUMBER	

Phone (603) 352-7221
 FAX (603) 352-0309

Keene Parks & Rec.
 312 Washington St
 Keene NH 03431

TERMS:

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

DATE	CHARGES AND CREDITS	BALANCE
	BALANCE FORWARD	
	Campos/Santos memorial lot	
11.8.19	Woodland NED Cemetery: Repairs all per provided photo & walk-thru 17 markers @ \$225.00 ea	\$ 3825.00
		\$ 3825.00

KEENE MONUMENT CO., INC.

Thank You

**PAY LAST AMOUNT
 IN THIS COLUMN**

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 11/20/2019
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
581	Frank Wright Trust	Rent Tia Auger - December 2019	497.50
Total Withdrawal Request			497.50

**Amount of
Withdrawal:** \$497.50

**Account to be
Charged:** City of Keene - Common Fund #4482

Payable To: David Gray
 232 Winchester Street
 Keene, NH 03431
Note: Please mail check to: City of Keene, Attn: Karen Gray

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

City of Keene Trustees of Trust Funds (TTF)								
Approved Trustee Trust Fund Expenditures (as of November 20, 2019)								
		Status	Trustee Approved Date	Approved Amount	Actual Expense	Trustee Reimb Date	Unused Funds	Balance Remaining
568	Monadnock View B							
90270-A	Monadnock Entrance	Complete	12/15/2010	41,050.00	(27,490.31)	N/A	13,559.69	0.00
90270-B	West Cemetery Fence-Bradford Rd	Complete	12/17/2014	32,136.50	(24,681.00)	N/A	7,455.50	0.00
90270-M	Cemetery Mapping Intern	Complete	1/21/2015	1,700.00	(1,551.58)	N/A	148.42	0.00
90270-16	Signs for Woodland and NED Cemetery	Cancelled	2/17/2016	3,806.00	0.00		0.00	0.00
90270-16	Signs for Woodland and NED Cemetery	Complete	11/15/2017	3,341.54				
	Hamshaw Lumber				(438.86)	02/21/18	2,902.68	
	Ace Rental Center				(331.14)	02/21/18	2,571.54	
	Xpressmyself.com				(2,569.74)	02/21/18	1.80	0.00
90270-T	Woodland Tomb Repair	In Process	3/16/2016	3,749.00				
	Monadnock Fence				(2,654.00)	12/21/16	1,095.00	1,095.00
90270-??	Cemetery Management Software	In Process	12/20/2017	TBD				TBD
90270-C	Woodland Cemetery Culvert (CC approve 7/5/18)	In Process	6/20/2018	86,675.00				
	The Granite Group (PVC pipes)				(1,536.23)	07/18/18	85,138.77	
	SUR Construction				(39,384.62)	03/20/19	45,754.15	
	Gemgraphics Inc (plans & specs)				(75.76)	03/20/19	45,678.39	
	Beavercone Products				(1,875.75)	03/20/19	43,802.64	
	Postage (JE from postage meter)				(235.20)	03/20/19	43,567.44	
	Postage (Pcard)				(6.34)	03/20/19	43,561.10	
	SUR Construction				(16,498.11)	06/19/19	27,062.99	27,062.99
529	Ashuelot River Park							
	Budget for 2013	Complete		9,530.00	(9,276.95)	N/A	253.05	0.00
90272-14	Budget for 2014	Complete	2/19/2014	7,900.00	(6,160.00)	N/A	1,740.00	0.00
90272-15	Budget for 2015	Complete	1/1/2015	1,650.00	(257.60)	N/A	1,392.40	0.00
	Reallocate Budget for Park Trail expansion	Complete	10/21/2015	1,250.00	(393.23)	N/A	856.77	0.00
	M Johnson	Complete		5,000.00	(5,000.00)	N/A	0.00	0.00
90272-16	Budget for 2016	Complete	1/20/2016	7,900.00	(7,285.58)	3/16 - 2/17	614.42	0.00
90272-17	Budget for 2017	Complete	3/15/2017	13,175.00	(12,285.00)	6/17 - 12/17	890.00	0.00
90272-18	Budget for 2018	Complete	2/21/2018; 4/18/2018	16,670.00	(11,670.00)	6/18 - 1/19	5,000.00	0.00
90272-19	Budget for 2019	In Process	2/20/2019	12,295.00				
	FA Bartlett (Arborscape)				(1,500.00)	05/15/19	10,795.00	
	AGM Landscaping (spring clean-up)				(1,250.00)	08/21/19	9,545.00	
	AGM Landscaping (mulch)				(2,500.00)	08/21/19	7,045.00	
	FA Bartlett (tree removal; soil application; pruning ornamental)				(4,795.00)	10/16/19	2,250.00	2,250.00
528	Ashuelot River Park Memorial Trust							
90272-A	Irrigation System RFP (CC 2019-2024 CIP)		10/21/2015; 9/19/18; 6/19/19	41,400.00				
	<i>Expend up to \$40,000 from ARP Memorial Trust - if insufficient funds the balance will come from the ARP Trust</i>							
	<i>6/19/19 additional \$1,400 for LED lights</i>							
	Knotts Land Care				(31,898.50)	01/16/19	9,501.50	
	Stiles Company				(1,422.00)	03/20/19	8,079.50	
	Knotts Land Care				(4,350.00)	06/19/19	3,729.50	
	Fred Hamblet (LED lights)				(1,300.00)	09/18/19	2,429.50	2,429.50

530 Rachel Marshall Trust								
90275	Robin Hood Park- Trail Entrance	Complete	9/15/2010	55,000.00		N/A		0.00
90275	Robin Hood Park- Stone Walls	Complete	12/19/2012	37,405.00		N/A		0.00
90275-A	Robin Hood Park -Stone Walls Gazebo	Complete		43,750.00	(35,018.00)	N/A	8,732.00	0.00
90275-A	Phil's Tree Service	Complete	12/18/2013	2,200.00	(2,200.00)	N/A	0.00	0.00
90275-A	Equipment (benches, picnic tables, grills)	Complete	12/18/2013	4,895.00	(4,895.00)	N/A	0.00	0.00
90275-A	Student Conservation Assoc Trail Restoration	Complete	2/19/2014	32,059.00	(32,058.00)	N/A	1.00	0.00
90275-C	Carpenter Park- Design	Complete	3/18/2015	6,500.00	(6,500.00)	N/A	0.00	0.00
90275-D	Rec Trail Grant (80% State - 20% Trust)	Complete	9/16/2015	7,000.00				
	Student Conservation Assoc				(6,619.40)	03/15/17	380.60	0.00
	Carpenter Park Playground Equipment	CIP 2021	10/21/2015	17,502.00			17,502.00	17,502.00
567 Colony Lot Trust- Repairs to lot								
	11/10/16 ABohannon - work never completed	Complete	7/16/2014	688.00	0.00	N/A	0.00	0.00
	Memorial repairs - new footings	Complete	11/16/2016	1,174.85			1,174.85	
CambTr	Keene Monument Company				(1,174.85)	12/21/16	0.00	0.00
570 Campo Santo Trust-Repairs								
		Complete	2/18/2015	2,390.00	(1,083.97)	N/A	1,306.03	0.00
CambTr	Keene Monument Company (17 markers)	In-Process	11/20/2019	3,825.00	(3,825.00)	11/20/19	0.00	0.00
585 Ingersoll Collection Trust								
	Ingersoll cabinet LED lighting	Complete	12/20/2017	1,700.00			1,700.00	
00200 / 62498	Amer Electric				(300.00)	6/20/2018	1,400.00	0.00
510 Police Benevolent Fund								
90255-B	Police Gym Maint	Complete	6/15/2016	4,300.00				
	Aatlantic Fitness (treadmill maint)				(637.33)	10/19/2016	3,662.67	
	Fred Hamblet (electric water bubbler)				(112.05)	10/19/2016	3,550.62	
	David Pellerin (install bubbler)				(585.96)	10/19/2016	2,964.66	
	PayPal (Elkay filtered bottle fill)				(1,529.85)	10/19/2016	1,434.81	
	Amazon				(1,430.48)	10/18/2017	4.33	0.00
	Treadmill Replacement	Complete	8/16/2017	2,800.00				
	Fitness Equipment				(2,738.99)	10/18/17	0.00	0.00
582 Alger								
		Jun-11	Complete	2/16/2011	5,000.00	(5,000.00)	N/A	0.00
		Jun-12	Complete	3/21/2012	5,000.00	(5,000.00)	N/A	0.00
		Jun-13	Complete	3/20/2013	5,000.00	(5,000.00)	N/A	0.00
		Jun-14	Complete	2/19/2014	5,000.00	(5,000.00)	N/A	0.00
	June 2015 - David Bain	Complete	3/18/2014	7,500.00	(7,500.00)	07/15/15	0.00	0.00
	June 2016 - Andrew Winn	Complete	2/17/2016	6,000.00	(6,000.00)	07/20/16	0.00	0.00
CambTr	June 2017 - Ty Holtzman	Complete	2/15/2017	6,000.00	(6,000.00)	07/19/17	0.00	0.00
CambTr	June 2018 - Andrew Derry - So. NH University	Complete	2/21/2018	6,000.00	(6,000.00)	07/18/18	0.00	0.00
CambTr	June 2019 - Faith Patenaude - Providence College	Complete	2/20/2019	7,000.00	(7,000.00)	07/17/19	0.00	0.00
581 Wright Scholarship								
	Katie Carbonara	Complete	2/1/2014	100,000.00	(100,000.00)	N/A	0.00	0.00
	\$80,000 (\$20,000 per year x 4 years)		3/18/2015					

	<i>2015-16 School Year - Tia Auger - year 1</i>	Complete	3/18/2015	20,000.00				
	Simmons College				(10,000.00)	07/15/15	0.00	0.00
	University of NE				(10,000.00)	12/16/15	0.00	0.00
	<i>2016-17 School Year - Tia Auger - year 2</i>	Complete		20,000.00	(17,311.94)		0.00	0.00
	<i>2017-18 School Year - Tia Auger - year 3</i>	Complete		20,000.00	(13,630.92)		0.00	0.00
	<i>2018-19 School Year - Tia Auger -gap year</i>	N/A		0.00				
	<i>2019-20 School Year - Tia Auger - year 4</i>			20,000.00				
CambTr	Keene State Tuition (Summer 2019)				(2,064.00)	04/17/19	17,936.00	
CambTr	Tia Auger (reimb Fall 2019 deposit)				(325.00)	05/15/19	17,611.00	
CambTr	Tia Auger (reimb Summer parking; books; June rent)				(544.46)	06/19/19	17,066.54	
CambTr	David Gray (Tauger July rent)				(497.50)	06/19/19	16,569.04	
CambTr	Keene State Tuition (Fall 2019)				(3,001.00)	07/17/19	13,568.04	
CambTr	David Gray (Tauger August rent)				(497.50)	07/17/19	13,070.54	
CambTr	David Gray (Tauger September rent)				(497.50)	08/21/19	12,573.04	
CambTr	David Gray (Tauger October rent)				(497.50)	09/18/19	12,075.54	
CambTr	David Gray (Tauger November rent)				(497.50)	10/16/19	11,578.04	
CambTr	David Gray (Tauger December rent)				(497.50)	11/20/19	11,080.54	11,080.54
	\$80,000 (\$20,000 per year x 4 years)	2/20/2019						
CambTr	<i>2019-20 School Year - Owen Fauth - Vassar - year 1</i>	Complete	2/20/2019	20,000.00	(20,000.00)	07/17/19	60,000.00	60,000.00
	<i>2020-21 School Year - Owen Fauth - year 2</i>			20,000.00				
	<i>2021-22 School Year - Owen Fauth - year 3</i>			20,000.00				
	<i>2022-23 School Year - Owen Fauth - year 4</i>			20,000.00				
Notes: 01200 Parks & Rec 62498; 01102 Library Disbursement 62498; 02020 Memorial Tree 62498								



ANDERSON THE FLORIST

21 DAVIS ST KEENE, NH 03431

603-352-6422

Dear Friends,

This summer Anderson the Florist celebrated its 75th year as an FTD florist and the 75th year in business. A history of this extent cannot happen without a base of loyal customers so we would like to take this opportunity to thank you for your years of support and enjoyment of the floral world.

We would also like to take this occasion to announce the retirement of Eric Anderson and the closing of Anderson the Florist. Our last day of business will be November 30th 2019.

We will also be hosting an indoor sale on inventory and fixtures starting November 9th and continuing till closing.

If you have any questions please feel free to call us at the shop (603)352-6422.

Once again, Thank You, for everything.

Sincerely,

Eric Anderson and all of us at Anderson the Florist

I am available to discuss memorial Day. EA

#566 CITY OF KEENE FLOWER FUND - FY2020

CEMETERY	DATE	BEQUEST	% Fund (at time of combine)	NAME	LOT#	\$ SPEND	ITEM
GREENLAWN CEMETERY:							
1010	Sep-51	\$200.00	1.3558%	Abbott, Florence	258	\$53.17	urn
1020	Oct-49	\$1,000.00	6.7775%	Buckminister, Waldo	255	\$265.78	2 urns - fill flowers, pink carnations, 12 ea. on John, Nora C, J. Whitney, Waldo W.
1140		\$200.00	0.5472%	Eklund, Frans	207	\$21.46	mixed flowers, planted
1030		\$200.00	1.3568%	Fletcher, Edward	259	\$53.21	urn
1040		\$200.00	1.3558%	Harris, Gordis	43	\$53.17	vase
1050	Jul-53	\$2,000.00	13.5554%	Howard, Stearns	259,253	\$531.58	2 urns on Howard - white flowers with greenery on Stark, Howard , Fletcher, Stearns
1060		\$200.00	1.3558%	Pitcher, Fred L.	87	\$53.17	plant
1070		\$400.00	2.7109%	Holman, Clarence	371	\$106.31	urn
1080		\$200.00	1.3558%	Stowell, Thurston	257	\$53.17	urn
1090	May-59	\$400.00	2.7109%	Petts, Sanford F.	170	\$106.31	cut flowers-Memorial Day, wreath-Christmas
1100	Jul-60	\$500.00	3.3889%	Fortin, Lorenzo	32	\$132.90	urn
1110	Jun-68	\$300.00	2.0332%	Pearson, William	509	\$79.73	flowers
1120	Feb-73	\$300.00	0.8501%	Eaton, Hugh	446	\$33.34	plant
1130		\$350.00	1.3681%	Wright, Bertha C.	251	\$53.65	urn
WASHINGTON STREET CEMETERY:							
2010		\$150.00	0.5076%	Packard, Emeline E.	Vose Lot	\$19.91	urn
WEST CEMETERY:							
3010		\$200.00	0.5706%	Stearns, Frank	31	\$22.38	plant
3020		\$100.00	0.2847%	Wilder, Rebecca	2	\$11.16	vase
WOODLAND CEMETERY:							
4010		\$200.00	1.4669%	Jones, William	4	\$57.52	plant
4020	Jun-56	\$400.00	2.9345%	Howes, Van S.	16	\$115.08	urn
4030		\$150.00	1.0998%	Kothe, Theresa	51-east	\$43.13	urn
4040		\$150.00	1.0998%	Packard, Emma A.	31	\$43.13	urn
4050		\$300.00	2.2003%	Coburn, Julia	36	\$86.28	flowers
WOODLAND NORTHEAST DIVISION:							
5010		\$200.00	0.6510%	Brown, Flora M.	734-15	\$25.53	small urn
5020		\$1,500.00	10.1981%	Burt, Anna	1077-7	\$399.92	flowers
5030		\$100.00	0.6792%	Follansbee, Harriet	1050-11	\$26.63	flowers for daughter Mary, son Bertie, husband
5040		\$150.00	1.0207%	Hale, Caswell I.	107-4	\$40.03	urn
5050	Sep-43	\$300.00	2.0344%	Hall, Grace M.	58-5	\$79.78	urn & flowers on Memorial Day and vase of flowers summer
5060		\$300.00	2.0344%	Hovey, Alice H.	602-14	\$79.78	flowers on 05/30, 07/29 and 10/22
5070		\$200.00	1.3601%	Lovering, GV	Rowe Lot 96-6	\$53.34	urn
5080	May-56	\$350.00	2.0344%	Tuttle, Jennie	36-4	\$79.78	pikes urn filled w/flowers
5090		\$200.00	1.3601%	Wilcox, Fred & Lillian	695-14	\$53.34	urn
5100		\$5,000.00	19.5291%	Jaquith, Forrest	1068-7	\$765.84	flowers planted or set in front of Jaquith Monument
5110		\$500.00	1.9529%	Lafley, Clara	236-10	\$76.58	cut flowers on Memorial Day
5120		\$700.00	2.8128%	Leahy, Emilie	526-13	\$110.30	urn - filled
5130		\$300.00	0.8209%	Perry, Franklin & M. Cutter	672-15	\$32.19	geraniums
5140	Jun-87	\$200.00	0.4930%	Walstrom, Christine	410-12	\$19.33	geraniums
5150	Nov-89	\$1,000.00	2.1325%	Page, Richard Sr & Letitia	248 1/2-10	\$83.63	flowers and/or appropriate greenery on Memorial Day and Christmas
TOTAL		\$19,100.00	100.0000%			\$3,921.51	Annual Income Transfer to 01200-46406

PROOF

\$3,921.51

**City of Keene, New Hampshire Trust Funds
Deposit to Capital Reserves**

Date: 11/20/2019
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: FY20 Capital Reserve Appropriation

Fund #	Capital Reserve	Purpose	Amount
#600	Fire Equipment Reserve	FY20 Appropriation	400,000.00
#608	Wastewater Treatment Plant	FY20 Appropriation	120,000.00
#609	Water Treatment Facility	FY20 Appropriation	85,000.00
#610	Transfer/Recycling Facility	FY20 Appropriation	65,000.00
#611	Ambulance Replacement	FY20 Appropriation	0.00
#612	Equipment	FY20 Appropriation	665,000.00
#613	Sewer Infrastructure	FY20 Appropriation	615,000.00
#614	Water Infrastructure	FY20 Appropriation	675,000.00
#615	City Hall Parking Deck	FY20 Appropriation	30,000.00
#616	Wells Street Parking Deck	FY20 Appropriation	30,000.00
#619	Downtown Infrastructure & Facilities	FY20 Appropriation	200,000.00
Total Deposit Request			2,885,000.00

Amount of Deposit: \$2,885,000.00

Account to be Credited: **City of Keene - Capital Reserve Fund #4474**

Wire Funds To: Cambridge Trust Company ABA #011300595
 Attn: Wealth Management Account #02012505
 Cambridge, MA 02138-1171
 FBO: City of Keene
 Capital Reserve Account #5204474

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

**City of Keene, New Hampshire Trust Funds
Withdrawal from Capital Reserves**

Date: 11/20/2019
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Capital Reserve Withdrawals

Capital Reserve	Purpose of Withdrawal	Amount
#608 Wastewater Treatment Facility		600.00
08095-A	WWTP Aeration Gate & Mixer	600.00
#610 Transfer/Recycling Center		58,508.00
90069-20	Recycling Center Equipment	58,508.00
#613 Sewer Infrastructure		2,080.68
08055-19	FY19 Sewer Main Improvements	2,080.68
#614 Water Infrastructure		16,277.80
05090-18	Drummer Hill Pump Replace	16,277.80
		0.00
Total Withdrawal Request		77,466.48

**Amount of
Withdrawal:** \$77,466.48

**Account to be
Charged:** City of Keene - Capital Reserve Fund #4474

ACH Funds To: Mascoma Savings Bank ABA #211770213
 255 West Street
 Keene, NH 03431
 FBO: City of Keene
 General Account #931158617

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

Capital Reserve Withdrawal																Cummulative	REQUEST		
FY20 November 2019 Trustees Meeting																			
				Cap Reserve		FY20 11/15/19	Revenue	NET	Prior Mos Reimb	Trustee	FY20								
Project #	Reserve	Fund	Project Name	Budget	Status	Expense	Other Sources	Exp Less Other Rev	Revenue	Revenue	November	Trustees							
90003-20	600	26	Fire Dept Ladder Truck	1,100,000.00		0.00		0.00		0.00	0.00	0.00							Fire Equipment Capital Reserve
08072-A	607	32	Martell Ct- McGrinder Rehab /Headworks	200,000.00		24,763.78	1,350,000.00	(1,325,236.22)		16,960.65	(1,342,196.87)								Martel Court Capital Reserve
08093-A	607	32	Martel Ct Roof	10,135.00		0.00		0.00		0.00	0.00	0.00							Martel Court Capital Reserve
08098-17	607	32	FY17 Martel Court Force Main Emergency Plan	45,000.00		0.00		0.00		0.00	0.00	0.00							Martel Court Capital Reserve
08099-18	607	32	Martell Court Phase 2	69,592.00		0.00		0.00		0.00	0.00	0.00							Martel Court Capital Reserve
08030-C	608	32	Solids Dewatering Equipment	3,190,432.00		2,713,398.90	429,590.67	2,283,808.23		2,368,814.55	(85,006.32)								Wastewater Treatment Plant Reserve
08081-B	608	32	WWTP Blower Replacement	61,076.00		0.00		0.00		0.00	0.00	0.00							Wastewater Treatment Plant Reserve
08082-17	608	32	FY17 WWTP Sludge Pump Replacement	52,000.00		9,783.67		9,783.67		9,783.67	0.00	0.00							Wastewater Treatment Plant Reserve
08091-A	608	32	WWTP Roof Replacement	198,380.00		0.00		0.00		0.00	0.00	0.00							Wastewater Treatment Plant Reserve
08095-A	608	32	FY17 & FY16 WWTP Aeration Gate & Mixer Replace	210,340.00		43,525.00		43,525.00		42,925.00	600.00	0.00							Wastewater Treatment Plant Reserve
08096-A	608	32	Grit Removal	20,420.00		0.00		0.00		0.00	0.00	0.00							Wastewater Treatment Plant Reserve
08061-19	608	32	WWTP Generator Replacement	21,131.00		0.00		0.00		0.00	0.00	0.00							Wastewater Treatment Plant Reserve
08103-19	608	32	Non-Potable Water System	65,400.00		0.00		0.00		0.00	0.00	0.00							Wastewater Treatment Plant Reserve
05059-20	609	34	WTF Filter Media & Underdrain	191,466.00		0.00		0.00		0.00	0.00	0.00							Water Treatment Plant Reserve
05082-A	609	34	WTF PLC Replacement	76,240.00		46,299.19		46,299.19		46,299.19	0.00	0.00							Water Treatment Plant Reserve
05089-17	609	34	FY17 WTF Pressure Reduction Valve Upgrade	101,648.00		36,078.73		36,078.73		36,078.73	0.00	0.00							Water Treatment Plant Reserve
05081-19	609	34	FY19 WTF Instrument Upgrade (on-line monitor)	49,522.00		8,011.38		8,011.38		8,011.38	0.00	0.00							Water Treatment Plant Reserve
90069-20	610	26	Recycling Center Equipment (Horizontal Baler)	300,000.00		58,508.00		58,508.00		0.00	58,508.00								Transfer/Recycling - Solid Waste Facility
xxxx-xx	611	26	TBD	0.00		0.00		0.00		0.00	0.00	0.00							Ambulance Cap Reserve
11003-A	612	41	Fleet (11003)			817,325.28		817,325.28		817,325.28	0.00	0.00							Equipment Fund Capital Reserve
11003-A	612	41	FY18 Fleet (11003)	731,752.00		628,804.00	60,000.00	568,804.00		568,804.00	0.00	0.00							Equipment Fund Capital Reserve
11003-A	612	41	FY19 Fleet (11003)	751,341.00		754,308.85		754,308.85		754,308.85	0.00	0.00							Equipment Fund Capital Reserve
11003-A	612	41	FY20 Fleet (11003)	717,743.00		132,288.00		132,288.00		132,288.00	0.00	0.00							Equipment Fund Capital Reserve
08025-20	613	32	Sewer Water Rate Study	40,000.00		0.00		0.00		0.00	0.00	0.00							Sewer Infrastructure Capital Reserve
08055-16	613	32	FY16 Sewer Main Improvements	906,322.00		401,164.57		401,164.57		401,164.57	0.00	0.00							Sewer Infrastructure Capital Reserve
08055-18	613	32	FY18 Sewer Main Improvements	145,700.00		368,282.71		368,282.71		368,282.71	0.00	0.00							Sewer Infrastructure Capital Reserve
08055-19	613	32	FY19 Sewer Main Improvements	653,101.00		50,790.62		50,790.62		48,709.94	2,080.68	0.00							Sewer Infrastructure Capital Reserve
08055-22	613	32	FY20 Sewer Main Improvements	661,301.00		573.33		573.33		573.33	0.00	0.00							Sewer Infrastructure Capital Reserve
08066-12	613	32	FY12 Sewer Main Lining	117,995.00		0.00		0.00		0.00	0.00	0.00							Sewer Infrastructure Capital Reserve
08155-17	613	32	FY17 Sewer Main Improvements (Infra)	967,741.00		170,636.27		170,636.27		170,636.27	0.00	0.00							Sewer Infrastructure Capital Reserve
08035-18	613	32	Bridge Main - Roxbury Over Beaver Brook	40,000.00		0.00		0.00		0.00	0.00	0.00							Sewer Infrastructure Capital Reserve
08101-19	613	32	State Bypass Utilities (Winchester) Isl to Round	360,291.00		0.00		0.00		0.00	0.00	0.00							Sewer Infrastructure Capital Reserve
08102-19	613	32	Sewer Utility Bridges (Winchester over Ash Brook)	43,500.00		0.00		0.00		0.00	0.00	0.00							Sewer Infrastructure Capital Reserve
05009-16	614	34	FY16 Water Distribution Improvement	300,000.00		328,082.88	63,605.00	264,477.88		264,477.88	0.00	0.00							Water Infrastructure Capital Reserve
05009-17	614	34	FY17 Water Distribution Improvements	146,896.00		268,279.35		268,279.35		268,279.35	0.00	0.00							Water Infrastructure Capital Reserve
05009-19	614	34	FY19 Water Distribution Improvements	500,000.00		11,812.46	627,257.00	(615,444.54)		0.00	(615,444.54)								Water Infrastructure Capital Reserve
05034-B	614	34	FY17 & FY16 Babbidge Dam Rehab	841,013.00		1,632,507.02	850,000.00	782,507.02		782,507.02	0.00	0.00							Water Infrastructure Capital Reserve
05039-C	614	34	Woodward Dam Improvements	208,987.00		121,205.25		121,205.25		121,205.25	0.00	0.00							Water Infrastructure Capital Reserve
05039-B	614	34	Woodward Dam Improvements	50,000.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05053-A	614	34	Water Storage Tank Upgrade	47,678.00		105,841.10	65,335.00	40,506.10		40,506.10	0.00	0.00							Water Infrastructure Capital Reserve
05085-18	614	34	Bridge Main - Roxbury Over Beaver Brook	40,000.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05053-18	614	34	3.0 MG Water Tank Study	35,000.00		33,670.00		33,670.00		33,670.00	0.00	0.00							Water Infrastructure Capital Reserve
05071-B	614	34	Well #1 Repair & Rehab-West Street Well (05019)	31,250.00		25,370.18		25,370.18		25,370.18	0.00	0.00							Water Infrastructure Capital Reserve
05090-18	614	34	Drummer Hill Pump Replace	2,184,598.00		82,199.47	15,402.00	66,797.47		50,519.67	16,277.80	0.00							Water Infrastructure Capital Reserve
05091-19	614	34	Water Utility Bridges (Winchester over Ash Brook)	38,300.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05092-19	614	34	State Bypass Utilities (Winchester) Isl to Round	250,500.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05093-20	614	34	Well Field Evaluation	75,000.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05094-20	614	34	Black Brook Tank Repairs	5,000.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05095-20	614	34	Chapman Tank Repairs	25,000.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05096-20	614	34	1.5 MG Storage Tank Repairs	90,041.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05070-20	614	34	Water Booster Station (Fox Ave)	21,446.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
05097-20	614	34	Water Booster Station (Glen Road)	21,446.00		0.00		0.00		0.00	0.00	0.00							Water Infrastructure Capital Reserve
90081-F	615	26	Condition Assessment	12,500.00		10,162.50		10,162.50		10,162.50	0.00	0.00							City Hall Parking Deck Reserve
90081-20	615	26	City Hall Parking Structural Repairs	52,300.00		0.00		0.00		0.00	0.00	0.00							City Hall Parking Deck Reserve
90041-E	616	26	Wells St Parking	259,193.00		469,689.31	369,117.00	100,572.31		92,981.06	7,591.25	0.00							Wells St Parking Garage - DO NOT DRAW CR
90081-F	616	26	Condition Assessment	12,500.00		10,162.50		10,162.50		10,162.50	0.00	0.00							Wells St Parking Garage

90151-A / T0617-B	617-B	26	Bridge Main Over Beaver Brook	467,055.01		2,271,049.75	962,802.67	1,308,247.08	410,865.81	897,381.27	Bridges Capital Reserve (City = 20% expenses)
90277-A / T0617-C	617-C	26	Winchester Bridge	213,000.00		91,544.89		91,544.89	91,544.89	0.00	Bridges Capital Reserve
90186-A / T0617-D	617-D	26	Roxbury Street Over Beaver Brook	184,000.00		163,717.71	736,000.00	(572,282.29)	18,798.96	(591,081.25)	Bridges Capital Reserve (City = 20% expenses)
90224-15	619	26	Commercial St Lot	271,135.00		334,238.14	99,090.00	235,148.14	235,148.14	0.00	Downtown Infra
90285-A	619	26	Parking Facility	672,000.00		0.00		0.00	0.00	0.00	Downtown Infra
90153-B	619	26	Gilbo East Parking Lot Improvement	185,000.00		364,302.21	203,408.00	160,894.21	160,894.21	0.00	Downtown Infra
90308-18	619	26	Lower Main Crosswalk Improvement	55,000.00		343,556.92	295,201.18	48,355.74	48,355.74	0.00	Downtown Infra
90315-20	619	26	Downtown Revitalization	180,000.00		0.00		0.00	0.00	0.00	Downtown Infra
90032-17	620	26	FY17 Sidewalks	150,000.00		249,503.14	105,927.00	143,576.14	143,576.14	0.00	Transportation Improvement
90057-F	620	26	Phase 3 Cheshire Rail Trail	50,000.00		84,741.97	483,591.31	(398,849.34)	0.00	(398,849.34)	Transportation Improvement
90305-18	620	26	Marlboro Street Design (non-participating)	76,417.00		0.00	2,926.00	(2,926.00)	0.00	(2,926.00)	Transportation Improvement
90305-19	620	26	TAP Marlboro Street / Rail Trail	119,600.00		0.00	478,400.00	(478,400.00)	0.00	(478,400.00)	Transportation Improvement
									Total	77,466.48	November19 Cap Reserve WD

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 COMMON TRUST FUND (ACCOUNT NUMBER XXX4482)
 FOR YEAR ENDING: 06/30/2020
 AS OF: 10/31/2019

FUND NAME	FUND #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL BEGIN MARKET VALUE	PRINCIPAL										INCOME					TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME		
						PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL UNREALIZED GAIN/LOSS	PRINCIPAL REALIZED GAIN/LOSS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING MARKET VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED			INCOME ENDING BALANCE	
Abbott A. Lane Park Fund	524	Parks/Recreation	Common Investment	1/1/1934	69,915.01	51,743.85	0.00	0.738898%	1,029.65	37.87	0.00	0.00	0.00	0.00	51,781.72	70,944.66	2,095.27	0.738898%	133.38	(40.53)	(1,689.01)	499.11	52,280.83	71,443.77
Abbott A. Lane Playground Fund	525	Parks/Recreation	Common Investment	1/1/1934	13,580.63	10,047.46	0.00	0.143527%	200.00	7.36	0.00	0.00	0.00	10,054.82	13,780.63	406.98	0.143527%	25.92	(7.87)	(328.06)	96.87	10,151.79	13,877.60	
Ashuelot River Park Memorial Trust	528	Parks/Recreation	Common Investment	1/1/1995	5,356.52	(567.22)	0.00	0.056610%	78.89	2.90	0.00	0.00	0.00	(564.32)	5,435.41	122.87	0.056610%	10.22	(3.10)	0.00	129.99	(434.33)	5,665.40	
Ashuelot River Park Trust	529	Parks/Recreation	Common Investment	1/1/1996	408,073.09	372,342.35	985.21	4.323139%	6,024.29	221.60	0.00	0.00	0.00	373,549.16	415,082.59	30,665.15	4.323139%	780.43	(237.11)	(5,780.21)	25,428.26	398,977.42	440,510.85	
Campo Santo Trust	570	Cemetery Perpetual Care	Common Investment	1/1/1959	11,625.31	10,056.25	0.00	0.122862%	171.21	6.30	0.00	0.00	0.00	10,062.55	11,796.52	4,503.88	0.122862%	22.19	(6.74)	0.00	4,519.33	14,561.88	16,315.85	
Caroline H. Ingersoll	523	Parks/Recreation	Common Investment	1/1/1894	4,277.51	3,182.50	0.00	0.045207%	63.00	2.32	0.00	0.00	0.00	3,184.82	4,340.51	128.22	0.045207%	8.15	(2.48)	(103.36)	30.53	3,215.35	4,371.04	
Caroline Ingersoll	543	Library	Common Investment	1/1/1894	4,215.47	3,183.88	0.00	0.044551%	62.08	2.28	0.00	0.00	0.00	3,186.16	4,277.55	141.07	0.044551%	8.05	(2.44)	0.00	146.68	3,332.84	4,424.23	
Carrie K. Hersey Trust	548	Library	Common Investment	1/1/1974	143,693.69	106,333.23	0.00	1.518629%	2,116.21	77.84	0.00	0.00	0.00	106,411.07	145,809.90	4,807.72	1.518629%	274.15	(83.29)	0.00	4,998.58	111,409.65	150,808.48	
Cemetery Trust Fund A - Perpetual Care of Cemeteries	565	Cemetery Perpetual Care	Common Investment	6/20/1985	1,576,118.04	1,175,225.87	0.00	16.657227%	23,211.81	853.81	0.00	0.00	0.00	1,176,079.68	1,599,329.85	47,034.79	16.657227%	3,006.96	(913.65)	(37,876.46)	11,251.64	1,187,331.32	1,610,581.49	
Cemetery Trust Fund B - Cemetery Capital Reserve	568	Maintenance and Repair	Common Investment	8/20/1985	1,065,033.19	834,549.87	0.00	11.255819%	15,684.96	576.95	0.00	0.00	0.00	835,126.82	1,080,718.15	121,412.62	11.255819%	2,031.93	(617.35)	0.00	122,827.20	957,954.02	1,203,545.35	
Charles A. Jones Fund	513	Parks/Recreation	Common Investment	1/1/1928	25,551.56	18,352.33	0.00	0.270042%	376.30	13.84	0.00	0.00	0.00	18,366.17	25,927.86	16,190.95	0.270042%	48.75	(14.81)	0.00	16,224.89	34,591.06	42,152.75	
Clara B. Abbott	547	Library	Common Investment	1/1/1955	20,105.76	14,695.65	0.00	0.212488%	296.10	10.89	0.00	0.00	0.00	14,706.54	20,401.86	4,491.95	0.212488%	38.36	(11.65)	0.00	4,518.66	19,225.20	24,920.52	
Clement Woodward Fund	503	Poor/Indigent	Common Investment	1/1/1960	913,447.74	676,013.56	0.00	9.653786%	13,452.53	494.83	0.00	0.00	0.00	676,508.39	926,900.27	122,744.99	9.653786%	1,742.73	(529.49)	0.00	123,958.23	800,466.62	1,050,858.50	
Dinsmoor Woods Trust	526	Parks/Recreation	Common Investment	1/1/1980	5,329.68	3,939.01	0.00	0.056327%	78.49	2.89	0.00	0.00	0.00	3,941.90	5,408.17	159.75	0.056327%	10.17	(3.09)	(128.78)	38.05	3,979.95	5,446.22	
Emily J. Elliot Daland	522	Parks/Recreation	Common Investment	1/1/1933	5,779.03	4,288.33	0.00	0.061076%	85.11	3.13	0.00	0.00	0.00	4,291.46	5,864.14	173.17	0.061076%	11.03	(3.35)	(139.61)	41.24	4,332.70	5,905.38	
Flower Fund	566	Flower/Flag	Common Investment	1/1/1900	162,325.09	121,677.51	0.00	1.715335%	2,390.59	87.93	0.00	0.00	0.00	121,765.44	164,715.68	4,864.73	1.715335%	309.70	(94.09)	(3,921.51)	1,158.83	122,924.27	165,874.51	
Frank Wright Scholarship Fund	581	Scholarship	Common Investment	1/1/1930	1,380,180.43	1,037,415.41	6,660.20	14.856845%	20,424.28	751.29	0.00	0.00	0.00	1,044,826.90	1,407,264.91	115,874.98	14.856845%	2,645.90	(803.89)	(7,157.70)	110,559.29	1,155,386.19	1,517,824.20	
George A. Whelock	521	Parks/Recreation	Common Investment	1/1/1906	59,821.77	44,277.98	0.00	0.632227%	881.01	32.41	0.00	0.00	0.00	44,310.39	60,702.78	1,792.80	0.632227%	114.14	(34.68)	(1,445.20)	427.06	44,737.45	61,129.84	
George B. Elliot	545	Library	Common Investment	1/1/1931	1,419.84	1,048.55	0.00	0.015006%	20.91	0.77	0.00	0.00	0.00	1,050.32	1,440.75	53.26	0.015006%	2.71	(0.82)	0.00	55.15	1,105.47	1,495.90	
George B. Elliot Fund	516	Library	Common Investment	1/1/1931	539.09	406.51	0.00	0.005697%	7.94	0.29	0.00	0.00	0.00	406.80	547.03	113.42	0.005697%	1.03	(0.31)	0.00	114.14	520.94	661.17	
Greenlawn Cemetery	561	Cemetery Trust (Other)	Common Investment	1/1/1900	522,093.55	390,484.87	0.00	5.517753%	7,688.98	282.83	0.00	0.00	0.00	390,767.70	529,782.53	15,646.57	5.517753%	996.08	(302.63)	(12,612.78)	3,727.24	394,494.94	533,509.77	
Ingersoll Collection Trust	585	Maintenance and Repair	Common Investment	1/1/1998	12,422.91	11,555.83	0.00	0.131292%	182.96	6.73	0.00	0.00	0.00	11,562.56	12,605.87	3,553.40	0.131292%	23.70	(7.20)	0.00	3,569.90	15,132.46	16,175.77	
John E. Colony Cemetery Fund	567	Cemetery Perpetual Care	Common Investment	6/28/1945	24,715.63	20,661.77	0.00	0.261207%	363.99	13.39	0.00	0.00	0.00	20,678.16	25,079.62	13,865.43	0.261207%	47.16	(14.33)	0.00	13,898.26	34,576.42	38,977.88	
John Symonds Fund	541	Library	Common Investment	1/1/1902	22,857.85	7,829.83	0.00	0.241574%	336.63	12.38	0.00	0.00	0.00	7,842.21	23,194.48	240.40	0.241574%	43.61	(13.25)	0.00	270.76	8,112.97	23,465.24	
John T. Foster Library Trust	549	Library	Common Investment	1/1/2003	17,665.28	14,340.93	0.00	0.186696%	260.16	9.57	0.00	0.00	0.00	14,350.50	17,925.44	185.58	0.186696%	33.70	(10.24)	0.00	209.04	14,559.54	18,134.48	
Keene Downtown Memorial Tree Fund	527	Beautification	Common Investment	1/1/1967	331,887.52	269,662.30	6,583.23	3.971133%	4,984.73	183.36	0.00	0.00	0.00	276,428.89	343,455.48	9,897.77	3.971133%	645.76	(196.20)	(7,969.23)	2,378.10	278,806.99	345,833.58	
Marcus W. Knight	576	Maintenance and Repair	Common Investment	1/1/1932	178,972.14	144,601.59	0.00	1.891470%	2,635.76	96.95	0.00	0.00	0.00	144,698.54	181,607.90	11,705.97	1.891470%	341.45	(103.74)	(4,490.94)	7,452.74	152,151.28	189,060.64	
Maria Giffin Fund	514	Poor/Indigent	Common Investment	1/1/1914	5,194.98	3,849.70	0.00	0.054903%	76.51	2.81	0.00	0.00	0.00	3,852.51	5,271.49	1,098.86	0.054903%	9.92	(3.01)	0.00	1,105.77	4,958.28	6,377.26	
Maria W. Osborne Library Fund	548	Library	Common Investment	1/1/1909	700.99	521.66	0.00	0.007406%	10.32	0.38	0.00	0.00	0.00	522.04	711.31	80.54	0.007406%	1.34	(0.41)	0.00	81.47	603.51	792.78	
Mary P. Lane Trust Fund	502	Poor/Indigent	Common Investment	1/1/1934	83,647.92	61,896.89	0.00	0.884034%	1,231.90	45.31	0.00	0.00	0.00	61,942.20	84,879.82	2,506.81	0.884034%	159.59	(48.49)	(2,020.75)	597.16	62,539.36	85,476.98	
Mary R. Hall Charitable Fund	501	Poor/Indigent	Common Investment	1/1/1907	25,812.29	19,130.88	0.00	0.272798%	380.14	13.98	0.00	0.00	0.00	19,144.86	26,192.43	773.56	0.272798%	49.24	(14.96)	(623.57)	184.27	19,329.13	26,376.70	
Mary R. Hall Library Fund	544	Library	Common Investment	1/1/1907	2,129.80	1,573.71	0.00	0.022509%	31.37	1.15	0.00	0.00	0.00	1,574.86	2,161.17	74.00	0.022509%	4.07	(1.23)	0.00	76.84	1,651.70	2,238.01	
Maurice Alger Scholarship Fund	582	Scholarship	Common Investment	1/1/1970	252,458.55	188,551.00	0.00	2.668112%	3,718.01	136.76	0.00	0.00	0.00	188,687.76	256,176.56	6,370.70	2.668112%	481.66	(146.34)	0.00	6,706.02	195,393.78	262,882.58	
Milan F. Jones Fund	512	Flower/Flag	Common Investment	1/1/1934	10,560.80	7,815.67	0.00	0.111612%	155.53	5.72	0.00	0.00	0.00	7,821.39	10,716.33	316.49	0.111612%	20.15	(6.12)	(255.13)	75.39	7,896.78	10,917.72	
Miscellaneous Cemeteries	564	Cemetery Trust (Other)	Common Investment	1/1/1900	33,834.74	24,337.60	0.00	0.357583%	498.29	18.33	0.00	0.00	0.00	24,355.93	34,333.03	1,013.96	0.357583%	64.55	(19.61)	(817.37)	241.53	24,597.46	34,574.56	
Police Benevolent Fund	510	Police/Fire	Common Investment	1/1/1901	237,052.04	159,344.33	0.00	2.505288%	3,491.11	128.42	0.00	0.00	0.00	159,472.75	240,543.15	55,921.10	2.505288%	452.27	(137.41)	(1,000.00)	55,235.96	214,708.71	295,779.11	
Rachel Marshall Trust	530	Educational Purposes	Common Investment	1/1/1996	20,983.40	18,730.80	0.00	0.221763%	309.03	11.37	0.00	0.00	0.00	18,742.17	21,292.43	4,606.93	0.221763%	40.03	(12.16)	0.00	4,634.80	23,376.97	25,927.23	
Renouf Firefighters Relief Fund	511	Police/Fire	Common Investment	1/1/1888	131,603.55	82,368.75	0.00	1.390854%	1,938.15	71.29	0.00	0.00	0.00	82,440.04	133,541.70	115,603.31	1.390854%	251.08	(76.28)	0.00	115,778.11	198,218.15	249,319.81	
Sarena W. Upton Fund	515	Poor/Indigent	Common Investment	1/1/1929	31,792.70	25,090.37	0.00	0.336002%	468.22	17.22	0.00	0.00	0.00	25,107.59	32,260.92	4,145.38	0.336002%	60.65	(18.43)	0.00	4,187.60	29,295.19	36,448.52	
Simons, Eastburn & Morse	500	Poor/Indigent	Common Investment	1/1/1887	17,121.56	12,672.64	0.00																	

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 CAPITAL RESERVE (ACCOUNT NUMBER XXX4474)
 FOR YEAR ENDING: 06/30/2020
 AS OF: 10/31/2019

FUND NAME	FUND #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL								INCOME					TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME		
					OPENING BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES			INCOME EXPENDED	INCOME ENDING BALANCE
Ambulance Capital Reserve	611	Police/Fire	Common Investment	1/1/1998	5,953.29	0.00	0.046935%	0.00	0.00	0.00	0.00	5,968.08	5,985.72	0.00	0.046935%	14.79	0.00	0.00	0.00	5,968.08	5,985.72
Bridge Capital Reserve	617	Maintenance and Repair	Common Investment	1/1/2002	754,040.89	0.00	5.944795%	0.00	0.00	0.00	0.00	755,914.34	758,148.14	0.00	5.944795%	1,873.45	0.00	0.00	0.00	755,914.34	758,148.14
City Hall Parking Deck Capital Reserve	615	Maintenance and Repair	Common Investment	1/1/1999	131,736.16	0.00	1.038597%	0.00	0.00	0.00	0.00	132,063.46	132,453.72	0.00	1.038597%	327.30	0.00	0.00	0.00	132,063.46	132,453.72
Downtown Infrastructure and Facility Capital Reserve	619	Economic Development	Common Investment	1/1/2008	1,290,682.22	0.00	9.794397%	0.00	0.00	0.00	(48,355.74)	1,245,413.10	1,249,093.42	0.00	9.794397%	3,086.62	0.00	0.00	0.00	1,245,413.10	1,249,093.42
Fleet Equipment Capital Reserve	612	Maintenance and Repair	Common Investment	1/1/1998	530,445.68	0.00	3.444843%	0.00	0.00	0.00	(93,500.00)	438,031.29	439,325.72	0.00	3.444843%	1,085.61	0.00	0.00	0.00	438,031.29	439,325.72
Fire Equipment Capital Reserve	600	Police/Fire	Common Investment	1/1/1968	716,271.82	0.00	5.647027%	0.00	0.00	0.00	0.00	718,051.43	720,173.34	0.00	5.647027%	1,779.61	0.00	0.00	0.00	718,051.43	720,173.34
Hazardous Waste Site Capital Reserve	605	Environmental Purposes	Common Investment	1/1/1988	49,813.46	0.00	0.392725%	0.00	0.00	0.00	0.00	49,937.22	50,084.79	0.00	0.392725%	123.76	0.00	0.00	0.00	49,937.22	50,084.79
Intersection Improvements Capital Reserve	603	Economic Development	Common Investment	1/1/1986	1,960.56	0.00	0.015457%	0.00	0.00	0.00	0.00	1,965.43	1,971.24	0.00	0.015457%	4.87	0.00	0.00	0.00	1,965.43	1,971.24
Landfill Closure Capital Reserve	601	Environmental Purposes	Common Investment	1/1/1980	21,739.75	0.00	0.171394%	0.00	0.00	0.00	0.00	21,793.76	21,858.16	0.00	0.171394%	54.01	0.00	0.00	0.00	21,793.76	21,858.16
Martel Court Pumping Station Capital Reserve	607	Maintenance and Repair	Common Investment	1/1/1992	728,965.25	0.00	5.747101%	0.00	0.00	0.00	0.00	730,776.40	732,935.92	0.00	5.747101%	1,811.15	0.00	0.00	0.00	730,776.40	732,935.92
Sewer Infrastructure Capital Reserve	613	Maintenance and Repair	Common Investment	1/1/1998	2,735,720.42	0.00	21.465433%	0.00	0.00	0.00	(13,033.33)	2,729,451.75	2,737,517.56	0.00	21.465433%	6,764.66	0.00	0.00	0.00	2,729,451.75	2,737,517.56
Transfer/Recycling Center Capital Reserve	610	Maintenance and Repair	Common Investment	1/1/1998	373,544.16	0.00	2.944991%	0.00	0.00	0.00	0.00	374,472.25	375,578.85	0.00	2.944991%	928.09	0.00	0.00	0.00	374,472.25	375,578.85
Transportation Improvements Capital Reserve	620	Maintenance and Repair	Common Investment	1/1/2015	280,233.97	23,243.00	2.392587%	0.00	0.00	0.00	0.00	304,230.97	305,130.00	0.00	2.392587%	754.00	0.00	0.00	0.00	304,230.97	305,130.00
Wastewater Treatment Plant Capital Reserve	608	Maintenance and Repair	Common Investment	1/1/1992	1,861,426.86	0.00	14.675332%	0.00	0.00	0.00	0.00	1,866,051.66	1,871,566.03	0.00	14.675332%	4,624.80	0.00	0.00	0.00	1,866,051.66	1,871,566.03
Water Infrastructure Capital Reserve	614	Maintenance and Repair	Common Investment	1/1/1998	2,822,562.84	0.00	22.113909%	0.00	0.00	0.00	(17,623.17)	2,811,908.68	2,820,218.17	0.00	22.113909%	6,969.01	0.00	0.00	0.00	2,811,908.68	2,820,218.17
Water Treatment Facility Capital Reserve	609	Maintenance and Repair	Common Investment	1/1/1993	372,574.72	0.00	2.572329%	0.00	0.00	0.00	(46,299.19)	327,086.18	328,052.75	0.00	2.572329%	810.65	0.00	0.00	0.00	327,086.18	328,052.75
Wells Street Parking Facility Capital Reserve	616	Maintenance and Repair	Common Investment	1/1/1999	201,948.90	0.00	1.592148%	0.00	0.00	0.00	0.00	202,450.65	203,048.91	0.00	1.592148%	501.75	0.00	0.00	0.00	202,450.65	203,048.91
TOTALS					12,879,620.95	23,243.00	100.000000%	0.00	0.00	0.00	(218,811.43)	12,715,566.65	12,753,142.44	0.00	100.000000%	31,514.13	0.00	0.00	0.00	12,715,566.65	12,753,142.44

CITY OF KEENE, NH
 REPORT OF THE TRUSTEES OF TRUST FUNDS
 LIBRARY RENOVATION TRUST FUND (ACCOUNT NUMBER XXX4490)
 FOR YEAR ENDING: 06/30/2020
 AS OF: 10/31/2019

FUND NAME	Fund #	PURPOSE	HOW INVESTED	DATE OF CREATION	PRINCIPAL								INCOME						TOTAL COST PRINCIPAL & INCOME	TOTAL MARKET VALUE PRINCIPAL & INCOME	
					PRINCIPAL BEGIN COST BALANCE	PRINCIPAL NEW FUNDS	%	PRINCIPAL REALIZED GAINS	CAPITAL GAINS DIVIDENDS	PRINCIPAL FEES	PRINCIPAL WITHDRAWALS	PRINCIPAL ENDING COST BALANCE	PRINCIPAL ENDING FAIR VALUE	INCOME BEGIN BALANCE	INCOME PERCENT	INCOME	INCOME FEES	INCOME EXPENDED			INCOME ENDING BALANCE
Library Renovation Fund	590	Library	Money Market	1/1/2015	17,241.42	1,000.00	100.000000%	0.00	0.00	(9.85)	0.00	18,231.57	18,231.57	174.86	100.000000%	27.44	0.00	0.00	202.30	18,433.87	18,433.87
TOTALS					17,241.42	1,000.00	100.000000%	0.00	0.00	(9.85)	0.00	18,231.57	18,231.57	174.86	100.000000%	27.44	0.00	0.00	202.30	18,433.87	18,433.87