

City of Keene
New Hampshire

FINANCE, ORGANIZATION AND PERSONNEL COMMITTEE
MEETING MINUTES

Thursday, January 23, 2020

6:30 PM

Council Chambers

Members Present:

Thomas F. Powers, Chair
Terry M. Clark
Raleigh Ormerod
Stephen Hooper
Michael Remy

Councilors Present

Janice Manwaring

Staff Present:

City Manager, Elizabeth Dragon
City Attorney, Thomas Mullins
City Engineer, Don Lussier
Parks Recreation and Facilities Director,
Andrew Bohannon
City Clerk, Patty Little
Asst. City Clerk, Terri Hood
Public Works Director, Kurt Blomquist
Economic Development Director, Med
Kopczynski
Fire Chief, Mark Howard
Finance Director, Merri Howe

Chair Powers called the meeting to order at 6:30 PM.

1) Petition - Requesting that the City of Keene Recognize Indigenous People's Day in Place of Columbus Day

Peter Majoy of 143 South Lincoln Street was the first person to address the Committee. Mr. Majoy stated this planet has always had its indigenous people who have a history of being known as healers. On the other hand there are those hard myths of Christopher Columbus who Mr. Majoy noted was not the first person on this land.

He noted Christopher Columbus was known for many years as a hero in the eyes of politicians and educators until historians started revealing the real truth about Christopher Columbus; Mr. Majoy referred to him as a "horror show."

Mr. Majoy then referred to the following letter addressed to the Mayor and City Council: *Contained here is my Petition signed by me and other folk who also live in Keene. As you can see, the Petition would like the City of Keene to celebrate Indigenous Peoples day in place of Christopher Columbus Day. The Petition references Christopher Columbus as "responsible for the suffering and death of a large portion of the Indigenous People who were already living here". There is much more horror created and performed by Columbus. Attached is part of my workshop presentation regarding the real Columbus. In*

addition to the above, what follows is a quote from Goodbye Columbus Hello Indigenous Peoples Day by Amy Goodman & Denis Moynihan at the program, Democracy Now which is also attached: "Indigenous Peoples Day is increasingly being celebrated across the U.S. in place of Christopher Columbus Day, as the myth of Columbus as beneficent discoverer is debunked and as the critical role of indigenous people protecting the planet becomes more recognized. Indigenous defenders of Mother Earth are often at the front lines of environmental destruction, confronting militarized state and corporate power against enormous odds, with courage and determination. Columbus arrived at the Bahamas 527 years ago, unleashing a brutal genocide that killed tens of millions of native people across the hemisphere. Now, as the sixth great extinction accelerates and the planet catastrophically heats up, it may well be indigenous peoples who save us all.

Mr. Majoy referred to the following quote from Dr. Martin Luther King, Jr. -
We are perhaps the only nation which tried as a matter of national policy to wipe out its indigenous population. Moreover, we elevated that tragic experience into a noble crusade.

Mr. Tom Bassarear was the next speaker. He indicated he was a teacher for 43 years. He indicated his mission has always been about encouraging his students to think clearly and a democracy is stronger when there is accurate information. He talked about the mistreatment Native Americans faced at the hands of Europeans. Even today the poverty rate among Native Americans is double the national average. Mr. Bassarear stated he did not want to demonize Columbus, he was a man of his time but what is being proposed tonight is about setting the record straight and not regarding someone who committed those acts as a hero. There were close to 700 million people living in this country when Columbus arrived, contrary to what has been said – it was not an empty continent.

He noted over 100 cities and ten states have adopted this measure. He noted this is akin to the offensive statues being removed in the south.

Councilor Clark stated this is an item being discussed around the country. He noted this country has many myths about the “American Dream” which might not have been a dream for many people. He noted if we are going to live in this country we need to live in reality. He applauded the group for bringing this item forward but indicated probably not much can be done about it at the City level as we act on the authority of the State Statute. However, he stated, the Council can adopt a Resolution which he will support.

Councilor Hooper stated he was making a documentary about the history of Mount Monadnock. Chapter one would be the impact of Native Americans. He noted after Europeans came to this country it has been tough for the native people. He felt it was important to educate people about the importance of Native Americans in our culture. He stated he was in support of a statewide passing of changing this day and putting in place a Resolution.

Councilor Ormerod thanked the presenters for bringing this issue forward. He stated the City wants to do its part to change impressions so people can know the truth. He stated he was pleased to see some of the initiatives at the State level and felt there will be many conscientious people in this town who would be receptive to this message.

Councilor Remy asked whether this is an issue that was discussed last year and questioned what happened last year. He noted Keene is already listed as a town that recognizes Indigenous Peoples Day and Keene State College also had noted its role in recognizing this day. He asked for the difference of what was done last year versus what is being proposed today. City Manager Elizabeth Dragon in response stated a Resolution will be approved by the Council, whereas a Proclamation was approved by the Mayor; what is before the committee (Resolution) is the next step up.

Attorney Mullins noted the City does not always have a lot of authority unless the State gives the City that authority. The State has a list of holidays and there is a statute that assigns those holidays to different activities. The City does not have authority to assign a holiday to an entity that exists within the city but this does not mean the Council cannot have a Resolution. The Attorney noted there is legislation to change the name but it failed 179 to 178 and felt it will come back at the State level again.

Chair Powers stated the Proclamation was done last year and the Resolution will move the item up in terms of importance. He indicated the matter will go to staff for drafting of a Resolution then come back to the Finance Committee for another vote and be referred to City Council for final adoption. He stated this entire process should take about three weeks.

Councilor Remy made the following motion which was seconded by Councilor Clark.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended that a Resolution be drafted for the Council's consideration that recognizes Indigenous People's Day.

2) **Acceptance of Donation - Fire Department**

Fire Chief Mark Howard stated the department is in receipt of a \$100 donation from Dan and Barbara Peacock of Surry, NH for services rendered.

Councilor Clark made the following motion which was seconded by Councilor Hooper.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended that the City Manager be authorized to do all things necessary to accept a donation of \$100.00.

3) **Acceptance of a Wellness Grant - Human Resources**

Asst. City Manager/HR Director Beth Fox addressed the committee next. Ms. Fox stated she is before the committee with two items. The first item is regarding a wellness grant awarded by HealthTrust, the City's insurance provider. This grant is provided to cities that have wellness coordinators to conduct wellness programs within the city. Five people served as wellness coordinators last year and three are continuing: Sheryl Zinn, Vicki Flanders, and Maria Costellano. This past year, some of the programs offered were

a yoga program, a financial fitness program, a solstice hike to Mount Monadnock, and Eat Right with Diabetes.

The City received \$2,000 last year and because the City met the metrics HealthTrust established, an additional \$500 is being offered.

Councilor Hooper made the following motion which was seconded by Councilor Ormerod.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended that the City Manager be authorized to do all things necessary to accept the wellness grant from HealthTrust to be used for employee wellness activities in 2020.

4) **Report on 2019 Donations and Request to Solicit Donations for 2020 - Human Resources**

Ms. Fox stated the next item is to recognize individuals and businesses that have supported activities for City employees and to continue to solicit donations for such activities. This past year five businesses supported the City and they are The Richards Group (formerly IPG Employee Benefits) - \$100 Coffee and supplies; Prime Roast Coffee - \$ 99 Gift card; Price Chopper - \$ 20 Check; Northeast Delta Dental - \$250 Check; and HealthTrust - \$150 Check.

Ms. Fox went on to say the City will also be continuing the health fair and this year staff is also considering a financial fitness fair – financial awareness is becoming a need in this community.

Councilor Hooper clarified these are donations and not something funded by the tax payers. Ms. Fox agreed. The Councilor noted the many contributions made by staff and councilors to organize this event.

Councilor Ormerod commended the level of support the City has and asked what goal staff has for future engagement from donations staff would like to see. Ms. Fox stated for instance the employee holiday luncheon is supported entirely by donations of the community and employee groups. She noted they fundraise for the events they like to support but do not really have a target amount. The Councilor stated he is mostly interested in the engagement versus the dollar amount. Ms. Fox stated this ranges from City Councilors helping to set up for events to in kind donations from businesses.

Councilor Ormerod made the following motion which was seconded by Councilor Remy.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended accepting this report as informational and recommended that the City Manager be authorized to accept donations associated with 2020 solicitation efforts related to employee and recruiting activities.

5) Acceptance of Funds - Youth Services - Parks Recreation and Facilities

Parks, Recreation, and Facilities Director Andrew Bohannon addressed the committee and noted he also oversees the Youth Services Department. Mr. Bohannon went on to say the Youth Services Manager Dimitria Kirby closely works with the NH Diversion Network. He explained the State provides funding to communities through the Diversion Network. Beginning last year funding was based on active cases (\$250 up to \$8,000). Mr. Bohannon stated these funds go back into programs the Youth Services Manager has created to raise awareness about substance abuse and mental health. Mr. Bohannon commended the work Ms. Kirby has done during the past six months – the time she has been with the City.

Councilor Clark noted the importance of diversion programs and stated that any funding the City can obtain will help with changing behaviors. He did not feel enough money, however, was being spent on addressing substance abuse and mental health issues. Chair Powers agreed this was an important program to be able to provide people with other opportunities.

Councilor Remy made the following motion which was seconded by Councilor Clark.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended that the City Manager be authorized to do all things necessary to accept and administer funds provided by New Hampshire Juvenile Court Diversion Network for Youth Services programs.

6) Consultant Selection - Design Services for Russell Park - Parks, Recreation And Facilities

Mr. Bohannon stated this is an item the City has been working on since 2014. He explained after the flooding of 2012, staff was requested to look at flood mitigation options for Carpenter Field. The City hired the Conway School of Landscape Design (masters level students). Based on this work an RFP was sent out. Five were received and based on the criteria the selection committee unanimously approved Milone & Macbroom to be awarded the contract to design Patricia T. Russell Park.

Councilor Hooper stated that he feels once this work is completed, this park will be a huge benefit for the city and has the potential of filling many needs the city has.

Councilor Clark made the following motion which was seconded by Councilor Hooper.

On a vote of 5-0, the Finance, Organization and Personnel Committee recommended the City Manager be authorized to do all things necessary to negotiate and execute a professional services contract with Milone & Macbroom for design services required for the renovation of Russell Park project for an amount not to exceed \$124,500 with funding to come from Project Cost Center (90316).

7) Woodward Dam Improvements Project - Public Works Department

City Engineer Don Lussier was the next to address the committee. Mr. Lussier began by providing some background on this item. He noted the City owns and operates a number of dams, to include five high hazard dams; two are in the Town of Roxbury and provide drinking water to Keene. These two reservoirs are surrounded by about 300 acres of City-owned land in Roxbury (pristine undeveloped forest land).

Mr. Lussier stated four of the high hazard dams received letters of deficiency from the State in 2009 which were mostly about design standards. He noted a high hazard dam needs to be able to handle flow generated by 2.5 times the flood generated by a 100-year storm. The city's dams are not designed for this type of massive flood.

The work on Robinhood Dam was completed in 2015, Babbage was completed in 2018, Goose Pond Dam was completed in 2019 and next year it would be the Woodard Pond Dam.

In 2017, the design work started for the Woodward Dam – a consultant for the work was selected though the normal selection process. At the end of that process, the Finance Committee recommended a contract with Gannett Fleming for the design phase. Mr. Lussier went on to say as has always happened when an engineer does good work on projects like this, staff requests sole source into the construction phase. He added when something like this is done, an engineer has a vested interest to make sure the project goes along smoothly.

Mr. Lussier stated staff is making the same request here again for Gannett Fleming to be given the sole source contract into the construction phase.

Councilor Ormerod asked for clarification on what the \$251,124 covers. Mr. Lussier stated this is for engineering work during construction (opening bid through submitting final documents to the NH Department of Environmental Services).

Councilor Clark stated he understands having a company that is familiar with the project but stated he never liked sole sourcing. He stated the City has changed its bidding process; it is not lowest bid anymore and one of the important criteria is familiarity with the project. He felt he did not have a problem with the consultant going through the bid process unless there is a time constraint. Mr. Lussier stated he feels there is an advantage of having the same consultant completing the work and if this is what the City has in mind, he did not feel it would be fair to have other consultants bid on the project. He added the majority of the cost is to have a field inspector on site during construction (65% of the budget for engineering). He added the Council could always vote against this item.

Councilor Hooper stated when he first came on council he was surprised about the cost of some these contracts but has come to understand that staff reviews these numbers closely.

Chair Powers noted sole sourcing is not done all the time and is a process that has been approved by the Council. He added he is not a fan of sole sourcing either, but this is a firm staff is happy with and felt in the long run it will save on cost and staff time.

Councilor Remy stated he is not a fan of sole sourcing either, but based on the potential life safety risks with the dam, he is in favor of someone who is familiar with the dam overseeing it.

Councilor Hooper made the following motion, which was seconded by Councilor Ormerod.

On vote of 4-1, the Finance, Organization and Personnel Committee recommended that the City Manager be authorized to do all things necessary to negotiate and execute a sole-source professional services contract with Gannett Fleming, Inc. of Harrisburg, PA for the construction phase of the Woodward Dam Improvements Project (05039-C) for an amount not to exceed \$251,124. Councilor Clark opposed.

8) Establishment of Free "Complimentary" Downtown Parking – Economic Development Director

Director of Economic Development and Special Projects Med Kopczynski and Roger Weinreich representing the Downtown Group addressed the committee. Mr. Weinreich noted the goal of this item is to create a dialog between the City, the public and downtown merchants about parking. He stated what has been noted in the past six years is that there has been a decline in cars parking downtown during the morning hours until about noon. Mr. Weinreich stated the proposal as a result is to offer free parking from 8 am to 11 am from Eagle Court through Central Square. Meters would have a welcome sign, welcoming people to the downtown.

Mr. Weinreich stated this is something that will be done on a trial basis and if at some point the City feels it was not working it can always be changed. He suggested a 12-month trial period. This would be a public/private partnership.

He went on to say parking for most people is a negative item and this change could provide a certain amount of positivity.

Mr. Kopczynski stated the object of the parking program is to provide a place for people to park and that is done through various aspects such as meters and time limits. He noted the parking program goes well beyond Main Street, which many might not realize. The meter fees are used to operate the program and to maintain the downtown.

Mr. Kopczynski noted the majority of the businesses downtown do not open until about 11 am and 40% do not open until about noon. Retail businesses downtown is about 20% and most of those do not open until about 10:00 AM and most of them close by 6:00 PM.

Staff did track utilization when the City provides complimentary parking during the holidays:

Use at 9 am = 40%, 10 am = 39%, 11 am = 50%, Noon = 41%, 4 pm = 47%,
5:30 pm = 87%, 6:30 pm = 87%.

Mr. Kopczynski noted when he recently attended a City meeting at night, he noticed people who were not necessarily attending the City meeting using the City Hall parking deck, which was good.

He noted should the Council agree to move forward with this item, the City Attorney would need to make changes to the ordinance and as far as loss of revenue it would be \$54,000 for an entire year. Whereas if it is changed to 5 pm to 7 pm there would be an addition of \$71,000 of revenue.

Councilor Remy asked how staffing will be handled with this proposed change to the hours. Mr. Kopczynski stated the hours of utilization of parking is different in areas of the city. There are also city parking lots that have metered spaces and reserved spaces. Even if Main Street times are shifted, there are those parking lots that still exist and it has to be determined how those should be handled.

Councilor Ormerod asked whether a very specific objective could be looked at and how that can be measured. He questioned if the trial period has to be for 12 months or if the same data could be obtained during a shorter period. Mr. Kopczynski stated the requestor asked for 12 months. He went on to say there are basic data sets for any period of time – he noted if the objective is not to collect fees in the morning to increase business, this would depend on businesses opening. He agrees there should be clear objectives but the objective should also be providing as much parking for Keene residents as possible and for this system to be as self-supporting as it can be. Councilor Ormerod stated he would like to see clear, metric-based numbers to see if the City succeeded so it can proceed with this program.

Mr. Weinreich spoke to the one year time frame – he stated when they looked around the country at other cities, it was determined that a certain period of time needs to be provided for the program to actually take effect. He agreed this is a risk but one of the objectives is to change public perception.

Councilor Remy asked how free parking would equate to having more available parking. He noted when he comes downtown at 5 pm to go to a restaurant he parks quite a few blocks away and has to walk to a restaurant as Central Square is full. Mr. Weinreich stated restaurants are not hearing complaints from their customers but retailers are, hence this is an attempt to address those complaints and perhaps one way is to provide some free parking. Councilor Remy asked whether the complaints were about fees or the availability. Mr. Weinreich stated regarding prior parking studies that were done, what the consultant came back with was: if the city does not have one centralized parking location, the downtown will go into parking failure and there will be a decline noticed because of a shift in perception in people. He added he has spoken to many parking

consultants and they all have different opinions, but this consultant did have this opinion. What is being proposed is one method to try something different.

Chair Powers stated to approve this action the committee is going to need a little more information and noted the proposed motions.

Councilor Clark thanked Mr. Weinreich for bringing this item forward. He stated that he feels free parking would be the best option for downtown. The only issue for the City is maintaining the parking spaces and the infrastructure that goes around it. He felt what should be done is to get rid of the meters, create a tax zone where the property owners in that district (the ones who benefit from these parking spaces) pay a fee to maintain the spaces. He talked about how parking is handled in malls where store owners pay for parking for their customers. The Councilor felt maintenance of downtown would be much easier minus the obstructions that currently exist.

Councilor Ormerod made the following motion which was seconded by Councilor Hooper.

On vote of 5-0, the Finance, Organization and Personnel Committee moved to accept the communication from the Keene Downtown Group as informational.

Chair Powers noted before a second motion is made a timeline should probably be added for when a report could be expected. Mr. Kopczynski stated he would like to know what the Council would like done by staff. Chair Powers stated they want staff to investigate the feasibility and revenue impact of shifting parking and to look at accommodating the request.

Attorney Mullins noted the motion incorporates the possibility for the Council to move the hours in a manner that encompasses the downtown groups' request - those hours are variable and this is where the investigation portion comes in. Mr. Kopczynski stated bringing something to the Council should not take more than a month. However, he needs to work with the City Attorney to change the Code. Attorney Mullins stated this too would be a two-step process; how does the Council want to move this and then it will be put in place. He could always have preliminary conversations with staff.

Councilor Remy stated he would be in favor of a shift in parking hours but will not be in favor of eliminating fees without adding hours later in the day to offset the revenue.

Councilor Ormerod made a motion for the Finance, Organization and Personnel Committee to recommend that the City Manager investigate the feasibility and revenue impacts of shifting the parking hours to the evening. Councilor Hooper seconded the motion.

Councilor Clark stated he felt the term "evening" is rather narrow. Chair Powers stated he felt the background notes outline what the Council is looking for.

Councilor Ormerod stated he would like to see a specific test and would like to see a shorter test period than 12 months.

Attorney Mullins reiterated this is a two-step process. The first is the investigation and once that is completed and the Council wants to move forward, then the code will need to be changed even to move forward with the test.

The motion made by Councilor Ormerod carried on a 5-0 vote.

9) Departmental Presentation - Behind the Scenes of an Election - City Clerk

City Clerk Patty Little and Asst. City Clerk Terri Hood were the next two speakers. Ms. Little stated this year departments will be coming before the committee to provide update of the activities they participate in. She indicated she is before the committee to address the topic of Election.

Ms. Little stated the Clerk's Office is responsible for federal, state and local elections and they also assist the School Board with the SB2 process. She went on to say a ward is a town under state law. Keene is comprised of five towns and each of those towns has its own voting district with its own elected officials and the polling locations have to be located in that particular town. Two of Keene's polling locations are located in schools, which has been an issue. The City is working with the School District to coordinate the election calendar with the school calendar. The goal is to close schools for the Presidential Election in November and to schedule teacher workshops during state and municipal general elections (not primaries). For primaries schools will remain open and as a result, staff is working closely with the principals of Symonds School and the Keene Middle School regarding security measures. Police presence is a given. For Ward 4, which is a large expanse, voters are being cordoned off and funneled through a particular entrance.

Internally, the principals have asked for segregation between students and voters. Internal doors will be dead bolted leading from the polling area to the school. For February 11, Keene Middle School will be open; Symonds School made a petition to the School Board and this school is scheduled to be closed on February 11th.

Ms. Little went on to say the physical spaces of the polling locations are also critical and it is important people are not crammed in. She noted because there is now same day registration it is expected nearly 3,000 to 4,000 first time voters will be registering on February 11th. This is in addition to the registered voters and these two groups need to be separated. She noted it was important to the entire activity to keep adequate flow of voters.

For the state elections, there will be representatives from the Attorney General's Office visiting all the polling locations. They look at all aspects of polling.

The chief election officer for each ward is the Moderator, followed by Ward Clerks, Selectmen (3), Checklist Supervisors (2) and Ballot Inspectors. Also in the cities, there is a statute that indicates that the City Clerk is the chief election officer. Ms. Little noted her purpose in being a chief election officer is continuity and to make sure all wards follow the same processes.

She indicated many departments help with election. Public Works has played a large role in set up but Parks and Recreation has also now started assisting in setting up Ward 2 which has become their responsibility. Ms. Little expressed staff's appreciation for the new polling booths that were purchased which makes set up and take down that much easier. Ms. Little noted the help Fire and Police Departments offer with the election as well.

Ms. Little went on to say 25,000 ballots are going to be used for the primaries this year and noted five department heads are going to be assisting her department in delivering ballots to the four different polling locations. There will be volunteers brought in as well; the goal is to bring in about 100 volunteers. There are various functions the volunteers provide assistance with.

Ms. Little then talked about election security - she noted this is a great focus in New Hampshire. The City's focus of election security is the paper ballots. The 25,000 paper ballots the Clerk office received are immediately placed in the vault after verifying they are Keene ballots. Ward officials hand counted the ballots this week, and the starting number for election night has been determined – this is a public process.

The other security issue is the memory cards. A chain of custody is determined for these cards as well – they are also placed directly in the vault as soon as they arrive from the vendor. There is a log that needs to be completed when dealing with these memory cards.

Ms. Little stated Keene is connected to the State database and as of recent this database went into a two factor login authentication as well as a 25 character password which needs to be updated every 90 days.

With that Ms. Little turned the presentation over to Terri Hood. Ms. Hood stated she will be addressing what their office is doing behind the scenes in preparation for the election. The first thing they do is to make sure they are fluent with new election laws. The other item is to make sure all election supplies and signage are provided to election officials in an organized manner.

Ms. Hood talked about how absentee ballots are processed as well as how they deal with new voter registration. She noted the processing of payroll for election workers who get a stipend for working on that day. She indicated each staff person in the office takes ownership of different tasks, using a project management tool. She noted it is expected 3,000 to 4,000 new voters will be registered, close to 1,500 voters will be assisted to return to undeclared status, over 10,000 voters will be provided with ballots, and at the

end of the night the process is not completed until all votes are tallied and that can take quite a few hours.

Post-election all officials return to the Clerk's Office and all their materials are verified. Once the results are checked by the Clerk the results are released to the media and are made available in paper form in the office. The Clerk's final assignment is to make sure results are submitted to the State. There are also other audit forms that need to be completed during the following days.

Ms. Hood stated within four weeks after Election Day all voter registration is entered into the statewide database. There are about 12 points of data that needs to be entered from each form.

Ms. Little noted there are 12 new election laws that are being proposed and some of those are likely to pass and will need to be put in place. If it is significant, it is likely to end up in litigation.

Ms. Little talked about the exhaustion election leadership can face but stated there is always a succession plan that is in place.

Ms. Little talked about some of the hardware challenges they face. The optical scanners they use are archaic and production of some stopped about ten years ago. New technology cannot be put in place until the State is ready to do so. There is also new technology available that will someday eliminate the paper check-in process. She noted the volunteers who have done this work for many years are the next wave of election officials.

Ms. Little talked about the checklist she maintains to make this election process better each year. She thanked everyone who helps with this program.

Mr. Joe Mirzoeff of 641 Park Avenue asked how someone knows they are eligible to vote. Ms. Hood replied there is a voter look up available through the Secretary of State's office. Attorney Mullins stated he thinks what Mr. Mirzoeff was asking is "How does someone learn if he is eligible to vote?", and there is a checklist for eligibility – for example, you have to be 18 or over, not be a felon, live in the ward, and so on and so forth. He asked if that is what Mr. Mirzoeff is asking. Mr. Mirzoeff replied yes. Ms. Little stated an individual would have to come into the office and check this information. Mr. Mirzoeff asked if this information is available at colleges. Ms. Little stated staff was at Keene State College and this year was the first year, and staff saw the highest number of students registering to vote – staff has a close relationship with the college. Based on the numbers Mr. Mirzoeff felt there are too many registered voters. Ms. Little stated this year is the year for the City to start the purge process for inactive voters.

Councilor Remy made the following motion, which was seconded by Councilor Clark.

On vote of 5-0, the Finance, Organization and Personnel Committee accepted this item as informational.

The meeting adjourned at 8:37 PM.

Respectfully submitted by,
Krishni Pahl, Minute Taker

Additional edits by Britta Reida, Minute Taker, January 27, 2020