



City of Keene
New Hampshire

**PLANNING, LICENSES AND
DEVELOPMENT COMMITTEE
AGENDA
Council Chambers A
March 11, 2020
7:00 PM**

Kate M. Bosley, Chair
Mitchell H. Greenwald, Vice Chair
Philip M. Jones
Gladys Johnsen
Catherine Workman

1. Weston Liu - New England Aerobatic Club - Request to Use City Property - Dillant Hopkins Airport
2. Jan Manwaring - Pathways for Keene - Request to Use City Property- 4 on the 4th Road Race
3. Albert Grauer - Application for a Lodging House License - 85 Winchester Street
4. Relating to Lodginghouse Licenses
Ordinance O-2020-03

MORE TIME ITEMS:

- A. Tad Schrantz/The Colonial Theatre Group – Various Licenses Needed for the Renovation and Addition to the Colonial Theatre
- B. Relating to Social Service and Congregate Care Uses and License
Ordinance O-2019-13
Ordinance O-2019-14
- C. Relating to a Zone Change - Krif Road and Winchester Street - Industrial to Commerce Limited
Ordinance O-2020-04

Non Public Session

Adjournment



City of Keene, N.H.
Transmittal Form

March 2, 2020

TO: Mayor and Keene City Council

FROM: Weston Liu, New England Aerobatic Club

THROUGH: Patricia A. Little, City Clerk

ITEM: 1.

SUBJECT: Weston Liu - New England Aerobatic Club - Request to Use City Property - Dillant Hopkins Airport

COUNCIL ACTION:

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication_Liu_Referral

Map

BACKGROUND:

The New England Aerobatic Club is requesting use of City property for the 2020 season starting on Saturday, May 30. The Club is hoping to be able to fly one time a month depending upon weather and the scheduling of other contests.

105 Mason Rd
Brookline, NH, 03033

February 20, 2020

City Council
City of Keene
3 Washington St.
Keene, NH 03431

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee, who will meet Wednesday, March 11, 2020 at 7:00 PM in Council Chambers, Keene City Hall. You are hereby notified of the meeting and requested to be present.


City Clerk

Dear Keene City Council,

2019 was another successful year of aerobatic flying at the Dillant-Hopkins Keene airport for myself and the New England Aerobatic Club. We appreciate and thank you for your hospitality, the help and hospitality of Mike Moriarty and the rest of the airport staff, and the support of Beth Bendel at Monadnock Aviation, and Tracy Keating at The Flight Deck. All of the Keene airport tenants have expressed support for our flying and we greatly appreciate that.

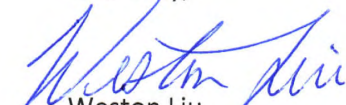
Mother nature cooperated in 2019 so we were able to fly at Keene for the five visits that you agreed to. All were valuable practice sessions towards the competitions we fly.

Our chapter of the New England Aerobatic Club had 4 pilots participate in the 2019 US National Aerobatic Championships at Salina, KS.

The NEAC and I request the renewal of our airport agreement with the City for 2020. We hope to be able to schedule aerobatic practice days starting with May 30, the Saturday following Memorial Day. As in previous years we will attempt to fly about once a month, depending on weather and the International Aerobatic Club's schedule of contests.

The New England Aerobatic Club and I look forward to another successful year of flying at Keene.

Sincerely,


Weston Liu

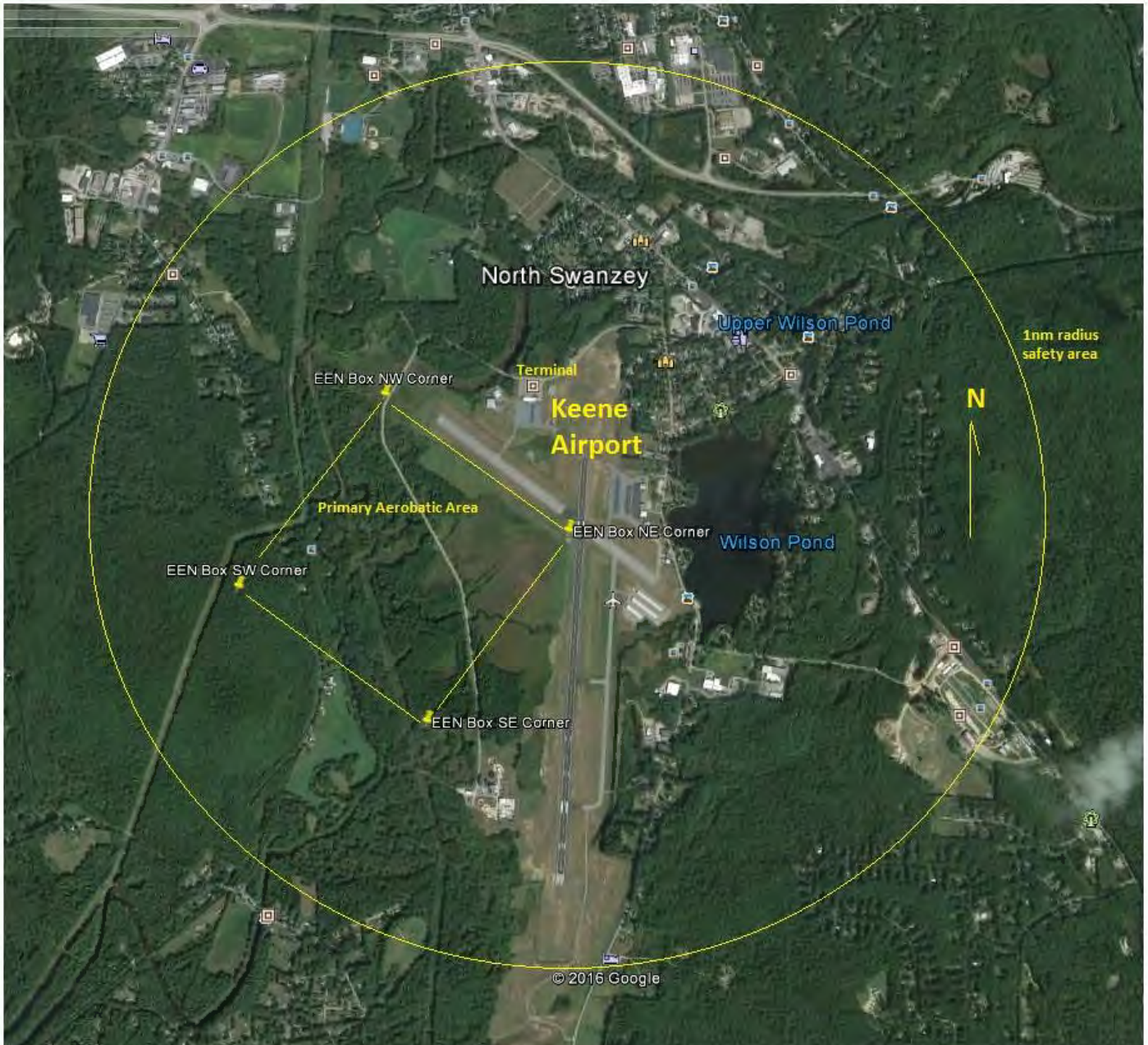
For the New England Aerobatic Club

Keene Aerobatic Area

Google Earth image of Dilant-Hopkins Keene Airport aerobatic area, annotated.

Notes:

1. Access road from airport terminal to sewage treatment plan that is under box is restricted access with gate at airport terminal parking lot.
2. Primary aerobatic area does not overlay runways.





City of Keene, N.H.
Transmittal Form

March 2, 2020

TO: Mayor and Keene City Council

FROM: Jan Manwaring, Pathways for Keene

THROUGH: Patricia A. Little, City Clerk

ITEM: 2.

SUBJECT: Jan Manwaring - Pathways for Keene - Request to Use City Property - 4 on the 4th Road Race

COUNCIL ACTION:

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Communication_Manwaring_Referral

BACKGROUND:

Pathways for Keene is requesting their annual use of City property for the annual 4 on the 4th road race.



VIBRANT • ACTIVE • COMMUNITY
PATHWAYSFORKEENE.ORG
P.O. BOX 226, KEENE, NH 03431

February 21, 2020

In City Council March 5, 2020.
Referred to the Planning, Licenses and Development
Committee, who will meet Wednesday, March 11, 2020 at
7:00 PM in Council Chambers, Keene City Hall. You are
hereby notified of the meeting and requested to be present.

A handwritten signature in black ink, appearing to read "Patricia C. Cuthbert".

City Clerk

To the Mayor and City Council,

Pathways for Keene would like to hold the 19th Annual 4 on the 4th Road Race on Saturday, July 4, 2020. We are requesting a license from the City of Keene, and we also have submitted a Community Event Status application.

We appreciate past support and are asking for the continuation of that backing.

Thank you for your consideration.

Sincerely

A handwritten signature in black ink, appearing to read "Jan Manwaring".

Jan Manwaring
Secretary, Board of Directors



City of Keene, N.H.
Transmittal Form

March 3, 2020

TO: Mayor and Keene City Council

FROM: Albert Grauer

THROUGH: Patricia A. Little, City Clerk

ITEM: 3.

SUBJECT: Albert Grauer - Application for a Lodging House License - 85 Winchester Street

COUNCIL ACTION:

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee.

ATTACHMENTS:

Description

Application_Referral

BACKGROUND:

Albert Grauer has submitted an application for the renewal of a lodginghouse license for 85 Winchester Street. The current license expired December 6th.



APPLICATION FOR OPERATION OF A LODGINGHOUSE

(Please print or type)

Date 2/24/2020 Location of Lodginghouse 85 Winchester St

Identify local or national Fraternity or Sorority that members are pledged to (if applicable) _____

Property Owner Albert Grauer Business Phone 203 414 6706

Address 268 Rockland Road Fairfield, CT Home Phone _____

Operator/Resident Agent Towar Grauer Business Phone 203-414-8058

Address 88 Fox St Fairfield, CT 06424 Home Phone _____

Number of Persons Authorized to reside on premises 8

I hereby certify that the information listed above is complete and accurate:

[Signature]
Signature of Property Owner

Towar Grauer
Name (Printed or Typed)

[Signature]
Signature of Operator/Resident Agent

Towar Grauer
Name (Printed or Typed)

I hereby certify that the above named Sorority or Fraternity is duly recognized by Keene State College, and is in good standing with the College:

Signature of College Representative

Name and Title (Printed or Typed)

(For Office Use Only)

Date Received Feb. 24, 2020 Action Taken City Council agenda 3/5/2020

Recommendations/Requirements

Police _____

Fire _____

Code Enforcement _____

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee, who will meet Wednesday, March 11, 2020 at 7:00 PM in Council Chambers, Keene City Hall. You are hereby notified of the meeting and requested to be present

City Clerk

[Signature]
City Clerk



City of Keene, N.H.
Transmittal Form

February 24, 2020

TO: Mayor and Keene City Council

FROM: Patricia A. Little, City Clerk

ITEM: 4.

SUBJECT: Relating to Lodginghouse Licenses

COUNCIL ACTION:

In City Council March 5, 2020.

Referred to the Planning, Licenses and Development Committee.

RECOMMENDATION:

Move to refer Ordinance O-2020-03 to the Planning, Licenses and Development Committee for their review and recommendation.

ATTACHMENTS:

Description

Ordinance O_2020-03_Referral

BACKGROUND:

Ordinance O-2020-03 would establish a standard expiration date of July 1st for any lodginghouse licenses.

Currently, the expiration date is one year from the date of issuance. Sec. 46-41 of the City Code places the responsibility on the license holder to ensure that their licenses remain in effect and that they seek new licenses in advance of the expiration. Inconsistent expiration dates on this type of license makes it difficult for licensees to remember to initiate the renewal process in sufficient time to allow action by the City Council before the expiration of their existing license. A consistent expiration date will allow the City Clerk's office to send annual, renewal license applications to all license holders in sufficient time to ensure there is no gap in the license term and that there is sufficient time to ensure that all inspections have been completed.



CITY OF KEENE

Ordinance O-2020-03

Twenty

In the Year of Our Lord Two Thousand and

Relating to Lodginghouse Licenses

AN ORDINANCE

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, are hereby further amended by deleting the stricken text and inserting the bolded text in Section 46-588 "Expiration" of Division 2 "License" of Article X "Lodginghouses" of Chapter 46 entitled "Licenses and Permits," as follows:

Sec. 46-588. - Expiration.

~~Each license issued under this division shall expire one year from its effective date. No renewals or postponements of the effective date shall be granted, but each license shall be a new license each year.~~

Each license issued under this article shall expire on July 1 of the year subsequent to its issuance date notwithstanding the date of the initial issuance. No postponements of the expiration date shall be granted except for good cause shown and as determined by the licensing authority provided that the license has been applied for prior to the annual expiration date.

George S. Hansel, Mayor

In City Council March 5, 2020.
Referred to the Planning, Licenses and
Development Committee.


City Clerk