



City of Keene
New Hampshire

**FINANCE, ORGANIZATION
AND PERSONNEL COMMITTEE
AGENDA
Council Chambers B
April 23, 2020
6:30 PM**

Thomas F. Powers, Chair
Stephen L. Hooper, Vice Chair
Terry M. Clark
Michael J. Remy
Raleigh C. Ormerod

-
1. Acceptance of a State Drug Forfeiture - Police Department
 2. Acceptance of a Donation - Police Department
 3. Acceptance of a Donation - Police Department
 4. Life Insurance and Long Term Disability Insurance - Human Resources Department

Non Public Session
Adjournment

Due to the COVID-2019 State of Emergency, the FOP Committee will be holding its meeting remotely using the web-based program, Zoom. City Councilors will be participating in this meeting remotely. Members of the public will be able to access this public meeting through a variety of options. To view the webinar visit the following link: <https://zoom.us/j/91980278535>. To listen via telephone, call 877 853 5257 and enter the meeting Webinar ID: 919 8027 8535. When the meeting is open for public comment, callers may press *9 if interested in commenting or asking questions. If you encounter any issues accessing this meeting, please call 603-357-0622 during the meeting.



City of Keene, N.H.
Transmittal Form

April 16, 2020

TO: Finance, Organization and Personnel Committee

FROM: Steve Stewart, Police Captain

THROUGH: Steve Russo, Police Chief, Elizabeth A. Dragon, City Manager

ITEM: 1.

SUBJECT: Acceptance of a State Drug Forfeiture - Police Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee authorize the City Manager to do all things necessary to accept a state drug forfeiture in the amount of \$123.98

BACKGROUND:

The monies have been forfeited through the NH Attorney General's Office and are in relation to a drug investigation that culminated in September of 2018.



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April 16, 2020

TO: Finance, Organization and Personnel Committee

FROM: Steve Stewart, Police Captian

THROUGH: Steve Russo, Police Chief, Elizabeth A. Dragon, City Manager

ITEM: 2.

SUBJECT: Acceptance of a Donation - Police Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee authorize the City Manager to do all things necessary to accept a donation in the amount of \$100.

BACKGROUND:

This money is being donated by Ed and Krishni Pahl to be used for the KPD K9 program, in memory of the late Police Chief Brian Costa and in appreciation for his service to the community.



City of Keene, N.H.
Transmittal Form

April 16, 2020

TO: Finance, Organization and Personnel Committee

FROM: Steve Stewart, Police Captain

THROUGH: Steve Russo, Police Chief, Elizabeth A. Dragon

ITEM: 3.

SUBJECT: Acceptance of a Donation - Police Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept a monetary donation in the amount of \$100.

BACKGROUND:

This money is being donated by Robert A. Deverill.



City of Keene, N.H.
Transmittal Form

April 20, 2020

TO: Finance, Organization and Personnel Committee

FROM: Elizabeth A. Fox, ACM/Human Resources Director

THROUGH: Elizabeth A. Dragon, City Manager

ITEM: 4.

SUBJECT: Life Insurance and Long Term Disability Insurance - Human Resources Department

RECOMMENDATION:

Move that the Finance, Organization and Personnel Committee authorize the City Manager to do all things necessary to enter into and execute a new multi-year contract with Symetra to administer the City's Life and Long Term Disability Insurance program.

BACKGROUND:

The City of Keene and Anthem Life Insurance have participated in a multi-year agreement since 2015 providing life and long-term disability insurance and the City benefited from rate guarantees that stabilizing coverage costs during this time period. With expiration of the agreement, with the assistance of The Richards Group, solicitation of proposals for coverages effective July 1, 2020 occurred.

An evaluation of responses focused on the three strongest proposals including the City's current provider Anthem Life, Mutual of Omaha (a coverage provider prior to 2009) and third vendor Symetra. To renew with Anthem would require a premium increase of 8%, with only a one-year rate guarantee. Mutual of Omaha's proposal was comparable to the City's current cost for these lines of coverage and provided a two-year rate guarantee. The third vendor, Symetra offered rates providing a 5% reduction from the current coverage cost, or \$2,705, annually for this group of coverages. In addition, the vendor offers the opportunity for continued savings through a three-year rate guarantee. The recommended vendor Symetra is an A rated insurer and rated A+, the strongest available, by the Better Business Bureau.