

## **AUGUST 24,2021 -DRAFT MINUTES KEENE PUBLIC LIBRARY BOARD OF TRUSTEES – Regular Monthly Meeting**

The meeting followed the annual meeting and convened at 6:12 pm. Present were: Jennifer Alexander, Paul Henkel, Judy Putnam, Bill Stroup, Kathleen Packard, Kathleen Kennedy Burke, Carl Jacobs, Ken Jue, Chuck Redfern, Yves Gakunde, Ritu Bakuti, Library Director Marti Fiske, Assistant Library Director Susan Bloom and Luanne Beauregard. Jane Pittts and Bobby William were not present.

New Business: Treasurer Judy Putnam moved that the board approve the following gifts received since the board last met in June:

\$200. NH Humanities ; \$50. Shannon McDonald in memory of Gloria Powell; \$100. Phyllis Evans also in memory of Gloria Powell; \$1500. C&S for meals; \$50. Phyllis & Daniel Strothard for Gloria Powell; \$100. Alex Kossakoski in honor of Sally Miller; \$25. Beverly Peters for Gloria Powell; and \$400. From NH Humanities. Motion seconded by Bill Stroup and passed unanimously.

Judy also moved that the board instruct the city to close the library renovation trust account, now that all accounts have been settled. Because of extra monies that have come in and the final balance due to the city account, Trustees can expect to receive approximately \$3,500 back. The motion was seconded by Chuck and passed unanimously.

With the reduced need for cash, financial adviser Alan Stroshine has suggested rebalancing the accounts.

Judy reported that the new computer is up and running as an independent unit for Trustee Finances (no longer on her own laptop.)

An MOU between the city and trustees regarding finances is being written and will proceed through the Finance and Policy committees.

Buildings and Grounds brought our attention to an outdoor locker system Marti could possibly secure a grant for. Intended to serve patrons unable to get to the library during regular open hours, a range of issues including placement and ADA compliance, safety, aesthetics, lighting, security, and power needs were discussed as the board walked outside to see the potential sites. Jennifer Alexander moved to vote on the locker proposal, Bill seconded and it passed with 8 in favor and 3 against.

The City Manager requested that the Trustees allow Marti to implement a mask mandate if the City's Emergency Management Team recommended it. The Board agreed to do so.

Kathleen Kennedy Burke has met with resident volunteer gardener Sarah Moulton Stockwell about the Sally Miller memorial bulbs due to be planted this fall out front and will work with her. Sarah works regularly with Parks and Recs Director Andy Bohannon and is on top of their mowing and logistic concerns.

Louanne asked the board members to consider taking a shift or two at their upcoming Fall Booksale taking place in October (16-18) – a sign up sheet will be emailed.

Committees should resume meeting.

Meeting adjourned at 7:15 pm.

The board went into a non-public Executive Session to discuss a personnel matter immediately following this meeting and adjourned at 7:58.

Respectfully Submitted,

Kathleen Kennedy Burke, Secretary