



BICYCLE PEDESTRIAN PATH ADVISORY COMMITTEE
AGENDA

Wednesday, March 9, 2022

8:15-9:30 AM

**2nd floor Conference Room
3 Washington St, City Hall
Also via Zoom Webinar**

To Join the Meeting:

The public may join the meeting online or at City Hall in the 2nd Floor Conference Room. To join the meeting online, visit www.zoom.us/join or call (646) 558-8656 and enter the **Webinar ID: 863 7441 3889**.

Members:

Drew Bryenton, Chair

Todd Horner, Vice Chair

Dillon Benik, Chair

Jan Manwaring

Michael Davern

Dr. Rowland Russell

Dr. Chris Brehme, Alternate

Charles Redfern, Alternate

- 1) Call to Order and Roll Call
- 2) Membership
- 3) Old Business
 - Wayfinding/Amenities: UNH Downtown Trails Update; Other updates
 - Sidewalks: Council Proposal
 - Bike/Pedestrian Counts: 2022 plans
 - Walldogs – Potential for Additional Mural along trails
 - Kiosk Map Updates
- 4) Regular Project Updates
- 5) New Business
 - Items to be included for next meeting
- 6) Adjournment
 - Next meeting date – April 13, 2022

** A Zoom link and call in info is provided as a public service; however, the public body will meet in person with a quorum present at the location, date and time contained in this notice. If for any reason the Zoom link or call in info does not work, the public meeting will continue in person.*

1 **City of Keene**
2 **New Hampshire**

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5 **BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE**
6 **MEETING MINUTES**
7

Wednesday, December 8, 2021

8:15 AM

2nd Floor Conference Room,
City Hall

Members Present:

Dillon Benik, Chair
Drew Bryenton, Vice Chair
Councilor Jan Manwaring
Michael Davern
Todd Horner
Rowland Russell
Charles Redfern, Alternate

Staff Present:

William Schoefmann, GIS Technician
Andy Bohannon, Parks, Recreation and
Facilities Director
Kürt Blomquist, Public Works Director

Guests:

Mike Kowalczyk

Members Not Present:

Brad Dufresne
Dr. Chris Brehme, Alternate

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10 **1) Call to Order and Roll Call**

11 Chair Benik, attending via Zoom, called the meeting to order at 8:21 AM. Roll call was
12 conducted.

13
14 **2) November 10, 2021 Minutes**

15 Mr. Davern noted two comments in the November minutes found in sections 4.a. and 5.b. that
16 were attributed to him but were actually said by Mr. Kowalczyk. Mr. Schoefmann noted these
17 corrections would be made. Chair Benik made a motion to approve the minutes as amended. Mr.
18 Redfern seconded the motion, which passed unanimously.

19
20 **3) Master Plan Update**

21 Mr. Schoefmann provided an update on the Master Plan. He noted he and Parks and Recreation
22 Director Andy Bohannon have discussed reaching out to either a private consultant or the
23 Southwest Region Planning Commission because they are equipped to do the work required.
24 This had been previously discussed with J.B. Mack. Mr. Schoefmann noted the total cost was
25 approximately \$20,000, with a City match of \$5,000. The City is working on identifying a
26 funding source at this time and he should have confirmation by the January meeting. He offered
27 to answer any questions on the Master Plan Update. There were no questions from the
28 committee.

29

30 **4) Kiosk Map Updates**

31 Mr. Schoefmann stated they will be obtaining better maps of the trailheads and will be updating
32 the “You are here” maps. He and Mr. Bohannon are working on this and will be back with
33 updated maps at a future meeting.

34

35 Vice Chair Bryenton joined the meeting at 8:30 AM.

36

37 Mr. Russell asked if this map will be available for people to download and print themselves. Mr.
38 Schoefmann stated the City can create a pdf file to provide to the public online.

39

40 Mr. Redfern asked about the turnaround on this. Mr. Schoefmann stated he would have cost
41 estimates prepared for the next meeting.

42

43 **5) Old Business**

44 a. **Wayfinding/Amenities: UNH Downtown Trails Update; Other updates**

45 Mr. Bohannon referenced a packet that had been distributed to the members. He stated that
46 Shannon and Giada had completed the intercept surveys and spatial asset data, and put together a
47 rough draft plan. He referenced the spatial data stating they were very pleased and noted that
48 coming from one of their goals is the wayfinding and this project is the impetus to make that
49 happen. He was surprised that the waste and recycling wasn't more of a concern, although there
50 is a need for receptacles in some areas. Mr. Bohannon went on to state that one of the things they
51 want to have happen in Keene as a result of their trails is economic development. He referenced
52 a new bike shop in town and applauded the Committee for their work. Mr. Russell commented
53 that the bike shop owners mentioned the network of trails is what drew them to this area. He also
54 added that they are thinking of doing bike rentals.

55

56 Mr. Bohannon went over the next component of the packet which is the downtown trail survey.
57 They received 191 responses, which was great; however, 81% of the respondents were residents.
58 Mr. Bohannon explained that this is an economic development study so they are looking for
59 people out of town who are coming to Keene as a result of the trails. The non-resident
60 component is important. The word cloud demonstrated that people are coming into town and
61 spending money on things such as coffee and the food co-op. He reported that they have a very
62 high level of satisfaction with regards to their trails, due to the fact that they are perceived as
63 safe, clean and accessible. Mr. Bohannon ended by saying he feels they are headed in the right
64 direction and noted that he, Shannon, Giada and Mr. Schoefmann will be meeting in the near
65 future to discuss next steps and the details of holding a public meeting.

66

67 There was discussion on how to obtain non-resident data and Mr. Russell suggested working
68 with partners/collaborators and utilizing social media to specify wanting to hear from visitors.
69 Mr. Schoefmann suggested a targeted approach such as training staff to ask restaurant guests a
70 few questions. Mr. Bohannon mentioned that they didn't want to put the survey on social media
71 because it could skew the response, but he will pose the question and explore targeting non-
72 residents. Mr. Horner stated, through the rail trail planning initiatives, they have an email list of

73 200 plus contacts that could be utilized. Mr. Russell suggested newsletters. Councilor
74 Manwaring stated Pathways for Keene had contact with Granite State Wheelers and a group of
75 seniors who specifically chose Keene purposely for trails, and suggested obtaining their contact
76 information. Mr. Schoefmann suggested sorting out non-resident contacts from 4 on the 4th
77 participants. Mr. Russell added direct outreach with customers at the Historical Society,
78 Children’s Museum and Horatio Colony.

79
80 Mr. Bohannon stated they’d like to do one more initial outreach for non-residents and are
81 committed to having a final report by the end of February, followed by a presentation to the
82 committee and City Council in March. He thanked everyone for their continued support.

83

b. Sidewalks: Council Proposal

84
85 Mr. Schoefmann recapped that public works looked at their condition assessment scoring and
86 locational hierarchy of proximity to certain areas and came up with an overall score associated
87 with every sidewalk, and a complete street designation. They are making strides to integrate it
88 into the larger framework of infrastructure. This resulted in a CIP program for rehab and
89 maintenance of sidewalks. He added that he will find the City Council presentation on this and
90 share it with the committee.

91

92 Mr. Horner asked if the scores are available to the public and Mr. Schoefmann stated it should be
93 public information but there is no specific interactive viewer as of now. Kurt Blomquist joined
94 the meeting at 8:52 AM and Mr. Schoefmann asked him if there was a public list available from
95 the sidewalk analysis they presented. Mr. Blomquist stated there was not a list created for the
96 presentation but rather background was provided on how the list would be developed. He noted
97 that most of the asphalt sidewalks are located on the southeast corner of the City and factored
98 heavily on condition, as well as being within a half mile of a school, recreational facilities,
99 shopping, etc. Mr. Schoefmann added that there will be more information in the CIP when it is
100 finalized, and in the meantime he will work on obtaining a list.

101

c. Bike/Pedestrian Counts: 2022 plans

102
103 Mr. Schoefmann stated he added this item to remind the committee to begin considering it so
104 they can get meaningful counts and discuss areas that may need to be prioritized.

105

106 Mr. Horner commented that they should be sure to have counts on the eastern side of town on the
107 rail trail so that they have baseline data prior to the installation of the bridge and improvements.
108 This way they can track if they are seeing increased traffic due to the improvements. Infrared
109 counters were mentioned and Mr. Schoefmann stated he will reach out to Mr. Horner to discuss
110 that further.

111

112 Mr. Russell suggested including Swanzey Factory Road. Mr. Schoefmann stated he will discuss
113 with Mr. Bohannon the best spots for infrared and manual counting. Mr. Redfern stated
114 trailheads should definitely be included.

115

116 Mr. Blomquist stated Department of Transportation (DOT) does a 3 year cycle of different
117 counter locations and asked if they had established a similar pattern for the trails. It was
118 unknown whether or not there is a formalized system but it was noted that there is a list of
119 locations that may or may not be on a regular cycle. Mr. Blomquist encouraged the committee to
120 establish a standard cycle to create consistency and measure growth.

121
122 Mr. Schoefmann stated for the next meeting he will have an idea of how many spots they will
123 collect data for on the new Transportation Heritage Trail and an idea of which ones will be
124 appropriate for manual counting.

125
126 Mr. Bohannon added that this summer there will be construction on Russell Park and ultimately
127 their goal is to have more traffic along the rail trail as a result of the new park. He wondered if
128 they would want to wait to count until after the construction has ended to show more accurate
129 data.

130
131 Mr. Blomquist stated, with regards to the Transportation Heritage Trail, Eastern Avenue out to
132 101 is a dead end and there's only one other point of additional access off of Marlborough Street.
133 He suggested they likely want to focus on the south side to get an idea of how many people are
134 coming up to Swanzey Factory Road. Additionally, he suggested towards the Eastern Avenue
135 end of the current Heritage Trail where people are coming off Water Street and surrounding
136 areas and heading towards Main Street. Mr. Blomquist stated there are currently no public access
137 points between Eastern Avenue and Water Street so theoretically the public is coming in at the
138 street ends.

139
140 There was mention of not collecting data at the Stone Arch Bridge because it is not an area the
141 public is supposed to be utilizing. Chair Benik stated the purpose of collecting data is to depict
142 reality, and people are up there all the time, whether or not they are supposed to be, so they need
143 to carefully consider ruling out collecting data at that location. He encouraged the committee to
144 move slowly when picking data collection locations so that they can be sure to collect accurate
145 data. Mr. Blomquist stated that if it becomes a problem DOT stated they can put fencing on both
146 sides and noted that it's a very challenging location which requires careful consideration due to
147 City liability.

148
149 Mr. Kowalczyk suggested Eastern Ave, Stone Arch Bridge and just south of Joslin Station Road.
150 He added that Swanzey has done work on the Cheshire Rail Trail from Joslin Station to Web
151 Depot Road and he rides the trail crossing the Stone Arch Bridge into Keene. Mr. Schoefmann
152 stated there's likely a strategic way they can get counts at Stone Arch Bridge without explicitly
153 stating it. Chair Benik stated this should be a topic at the next meeting for further discussion. Mr.
154 Horner added discussing what they are hoping to achieve by counting on or near the bridge.

155
156 **d. Walldogs – Potential for Additional Mural along trails**

157 Mr. Russell stated the Historical Society is working on a memorandum of understanding (MOU)
158 which will lay out the reservation of money for repairs of Walldogs. The MOU doesn't touch on

159 how many murals and when but Mr. Russell stated that information will be discussed closer to
160 spring.

161

162 **6) Regular Project Updates**

163 Mr. Schoefmann reported that, with regards to the Cheshire Rail Trail Park Ave Loop project,
164 the trail work contract has been executed and a pre-construction meeting was held. The project
165 will commence in the spring of 2022. There was talk of holding a celebration or grand opening
166 and Mr. Redfern asked that the committee keep that in mind.

167

168 Next, Mr. Schoefmann reported the NHDOT TAP Grant 2018 project was stripped from federal
169 earmark in the infrastructure bill. Mr. Horner stated none of the congressional direct to spending
170 projects made it into the final infrastructure but this project is back on the TAP list for 2024.

171 They are now waiting to see how the Infrastructure Investment and Job Acts funds are going to
172 be distributed.

173

174 Mr. Redfern asked for clarification because he thought the TAP grant had already been awarded.
175 Mr. Blomquist stated it is in the plan to be funded but not until 2024.

176

177 Mr. Schoefmann stated that for the Wayfinding Signage Facilities Plan the Complete Street
178 Grant for 2020 was returned by the City of Keene and Mr. Bohannon submitted a letter to
179 Southwest regarding the return of the funds that had been earmarked for the grant. He stated
180 there was no way for them to pull this off after no bids were received and the wayfinding pilot
181 crashed out with Walk Your City.

182

183 Transportation Heritage Trail updates included the notice of award for TAP for phase one (the
184 Eastern Ave trail segment), promotional website and video release with the plan to push these
185 out on social media after the holidays, and, with regards to the old Stone Arch Bridge,
186 collaboration with the Heritage Commission should launch more extensively soon.

187

188 Mr. Blomquist stated he is going to see if they can find a consultant to take a look at the Stone
189 Arch Bridge to give them an idea of what the permitting is going to be for appropriate planning.
190 A concern of his is that it took 2 years to get permissions for the last maintenance work that took
191 place on the bridge. It is on the national registry but with that comes many rules.

192

193 **7) New Business**

194 Chair Benik stated items to be included for next meeting include pedestrian counts. Mr. Redfern
195 requested that toll credits be discussed at the next meeting. Mr. Schoefmann stated they will also
196 have elections and acceptance of the schedule for 2022 at the next meeting.

197

198 Mr. Russell stated, with regards to the Walldogs Walking Tour, they have held a few focus group
199 meetings to draw more interest and they had the idea to create a rack card focused on trails,
200 parks, museums, galleries, etc. The design would be a list on one side and a map on the other.
201 They then hope to approach the Chamber and see if it's something they can publish.

202 **8) Adjournment**

203 There being no further business, Chair Benik adjourned the meeting at 9:15 AM.

204

205 Respectfully submitted by,
206 Nicole Cullinane, Minute Taker

207

208 Reviewed and edited by,
209 Will Schoefmann, GIS Technician

1 City of Keene
2 New Hampshire

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5 BICYCLE AND PEDESTRIAN PATH ADVISORY COMMITTEE
6 MEETING MINUTES
7

Wednesday, February 9, 2022

8:15 AM

2nd Floor Conference Room,
City Hall

Members Present:

Dillon Benik,
Drew Bryenton, Chair
Councilor Jan Manwaring
Michael Davern
Todd Horner, Vice Chair
Dr. Rowland Russell
Dr. Chris Brehme, Alternate
Charles Redfern, Alternate

Staff Present:

Andrew Bohannon, Director of Parks &
Recreation
Kürt Blomquist, Director of Public
Works

Members Not Present:

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10 **1) Call to Order and Roll Call**

11 Chair Benik called the meeting to order at 8:18am. Roll call was conducted.

12
13 Mr. Redfern was present via Zoom.

14
15 **2) Elections**

16 Chair Benik reported the first agenda item as elections for Chair and Vice Chair and stated he
17 was told he can no longer be Chair because of term limits. He added that his schedule will be
18 changing so he would not be able to make the commitment required of a Chair any longer.

19
20 Dr. Russell made a motion to nominate Mr. Bryenton for Chair. Councilor Manwaring seconded
21 the motion. Dr. Brehme made a motion to nominate Mr. Horner for Chair. Chair Benik seconded
22 the motion. Mr. Bryenton stated he would have eligibility for one year and would certainly
23 accept if the committee desired; however, he felt it may be time for someone new to step into the
24 role. Mr. Horner stated if Mr. Bryenton is willing to serve as Chair for the next year he would be
25 willing to serve as Vice Chair. He explained that he and his wife are expecting a baby in April so
26 Vice Chair may be a better role for the time being. Chair Benik commented that he feels the
27 committee will continue to work well together as a unit and will be okay to function either way.
28 He suggested that they have Mr. Bryenton serve as Chair and once they get through the year they
29 can hand off the position of Chair to Mr. Horner, if he has the time for it. After short discussion,

30 Chair Benik called for a vote for those in favor of nominating Mr. Bryenton as Chair. The vote
31 passed unanimously. Chair Benik then called a vote for those in favor of nominating Mr. Horner
32 as Vice Chair. The vote passed unanimously.

33

34 Dr. Russell welcomed Councilor Manwaring as an official committee member.

35

36 Mr. Bohannon thanked Mr. Benik for his time and efforts serving as Chair.

37

38 There was short discussion with regards to obtaining a new Council member and the one vacant
39 position on the committee. Both the mountain bikers and Monadnock cycling groups, as well as
40 Antioch University graduate students, were some suggestions for outreach. Mr. Benik suggested
41 adding more women to the committee and Mr. Horner suggested potentially reaching out to high
42 school seniors to be a part of the committee to get the younger generation involved. Mr.
43 Bohannon stated Mr. Horner's and Mr. Bryenton's terms expire at the end of 2023 and Mr.
44 Benik's term expires at the end of 2024. Chair Bryenton asked how many alternates they could
45 have and Mr. Bohannon stated he believes up to 5, but will need to check the code specific to
46 this committee.

47

48 Mr. Bohannon stated they will review the December minutes at the next meeting, as they were
49 not distributed yet.

50

51 **3) Master Plan Update**

52 Mr. Bohannon stated staff has reached out to J.B. Mack and they are very interested in the
53 project; however, they cannot work on it until late summer due to their current workload. Mr.
54 Benik asked how long it would take for them to complete the project and Mr. Bohannon
55 anticipated it would take a good 8 – 10 months, including public engagement and reviewing
56 recommendations. Dr. Russell stated that delayed timeframe will give the committee a chance to
57 get back into the work they were doing with UNH.

58 **4) Kiosk Map Updates**

59 Mr. Bohannon stated that Mr. Schoefmann has produced a map and they just need to print and
60 mount them. They are looking at an install in April.

61 **5) Old Business**

62 **A) Wayfinding/Amenities: UNH Downtown Trails Update; Other Updates**

63 Mr. Bohannon stated with regards to the UNH Downtown trail update, he had a great
64 conversation with Shannon and Giada and they are finalizing a rough draft. As soon as he
65 receives the draft he will distribute it to the committee for review. He added that they do want to
66 have one more engagement session with the downtown businesses. They were happy with the
67 survey responses they obtained and extracted that data from the perspective of a non-resident. He
68 noted that they saw comments from residents that they would normally see from non-residents.
69 Mr. Bohannon summarized that they will have the recommendation by the end of the month, do
70 one more engagement session, the committee will review and discuss, and by April they should
71 be able to accept the project officially.

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Mr. Benik asked if there was a targeted timeline for when the downtown engagement will take place. Mr. Bohannon stated they are looking to get it done in mid-March. He added that Mr. Paris wanted to have a downtown group meeting with everyone so they are trying to coordinate that along with the Chamber and the committee, and open it up to the public. Mr. Bohannon mentioned that they presented to the Rotary Club back in December and asked them to send out the survey to all marathon participants and all 4 on the 4th participants, but they did not hear back.

Mr. Redfern asked Mr. Blomquist if there was a status update on the signage for the two bridges that will identify the rail trails that pass over the highways. Mr. Blomquist stated he did not have an update and Mr. Redfern stated he would contact Bill Watson.

Mr. Horner stated it would be great to have a draft of the report UNH is putting together for the committee to review, before the meeting with the downtown group. Mr. Bohannon stated he will get the draft report to them as soon as he receives it and either he or Shannon will be leading the presentation.

B) Sidewalks: Council Proposal

Mr. Bohannon stated there was a plan put forward in the CIP related to the sidewalks so it is on the forefront of the Council's mind. He added that when the Council had their Strategic Governance meeting there was a lot of conversation about sidewalks and the topic is part of their goals. He was not present at their goals session in January but imagines that they've incorporated that thought process into the CIP.

Mr. Blomquist stated Public Works put forward a proposed program for increased maintenance, about \$200,000, and will be presenting to the FOP committee soon. He went on to state that on March 3rd the public hearing on the FY23-29 CIP will take place, which will include sidewalks, Transportation Heritage Trail and a number of other bicycle/pedestrian associated projects. He encouraged the Chair or a designated member from the committee to be in attendance and provide input.

Mr. Blomquist explained that the current concern is budget. He stated their operating budget is only proposed to go up 2.69%, which does not cover most of the cost of materials, and their bids are coming in around 30% over budget. He noted the Upper Winchester Street project had only 2 bidders and stated this is likely to be a problem that will be around for some time, reiterating that it will be important for committee representation on March 3rd to ensure the Council of the project's importance.

Mr. Bohannon added that another project that will be included in the hearing is open space and trails, which is a program, and for FY23 will be \$50,000. In FY24 the program will be repaving Appel Way between Court Street and Wheelock Park and it will be \$35,000 from that point forward, which will be seed money for all of the different trail projects.

114 C) **Bike/Pedestrian Counts:** 2022 Plans

115 Mr. Bohannon reported that UNH mentioned that Mr. Horner and his crew did great work on the
116 Ashuelot Rail Trail obtaining counts. He stated that Mr. Davern got great counts last year related
117 to trailheads as well. He wondered if that was something they'd want to look at doing in a similar
118 way this time around, or switch it up.

119
120 Mr. Benik added that when they obtain the December minutes they'll be able to review this
121 further because they laid some groundwork during that meeting. He suggested delving into the
122 item during the March meeting.

123
124 Chair Bryenton stated he will check with Mr. Schoefmann and discuss tabulating the prior
125 counts. He asked Mr. Bohannon if there was capacity for UNH, since they've been tabulating
126 some of the other data, to add in other counts the committee has done. Mr. Bohannon stated if
127 they have them they could likely do that and he will check to see if Mr. Schoefmann has shared
128 that data. Chair Bryenton stated that would allow UNH to process the data.

129
130 Mr. Bohannon added that they would want downtown, centric counts like Railroad Square,
131 Emerald Street Trailhead at the intersection of the Ashuelot Rail Trail, Island Street, or Jonathan
132 Daniels trailhead in Ashuelot Park. Dr. Russell suggested covering Emerald Island since there's
133 been a lot of talk about a potential pocket park there. Mr. Benik added Water Street Crossing
134 which will demonstrate people using the trail, beyond just the trailhead.

135
136 Mr. Horner stated the Planning Commission has count data for Cheshire Rail Trail by Water
137 Street. There were issues with the data platform, which he believes have been resolved, so he
138 should be able to pull that data and share with the committee next meeting. He added there's also
139 an opportunity for additional counts using automated counters, it's just a matter of getting on the
140 rotation because they deploy the counters all over the region.

141
142 D) **Walldogs** – Potential for Additional Mural Along Trails

143 Dr. Russell stated the agreement has been signed and finalized. There were many players
144 involved including Walldogs Executive Committee, Arts Alive and the Historical Society. He
145 stated there will be a Walldogs subcommittee formed and there won't be any new murals this
146 year but reported that the three murals that have been discussed all have Transportation
147 Heritage Trail involvement. He briefly described ideas for some of the murals: 1) A 30's style
148 car from an old showroom ad against the backdrop of Mount Monadnock, 2) steam mobile, and
149 3) abutments at the North Bridge with the caboose at one end, the engine at the other end, and
150 towards the bridge would be a tunnel. He added that the car and Mount Monadnock example
151 will likely be the first one done because Showroom has contracted with Peter Poanessa.

152 Chair Bryenton wished Dr. Russell a happy birthday.

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156 **6) Regular Project Updates**

157 Mr. Bohannon stated the loop trail project has been awarded and they are waiting for spring for
158 it to begin. Other top priority projects on the list include the Master Plan and Jonathan Daniels
159 Trail maintenance, which is part of the open space and trail program he mentioned earlier.

160

161 Mr. Bohannon went on to state that they received the TAP grant for Eastern Avenue, which is
162 to take place in 2028.

163

164 Mr. Blomquist added that they are on the state's 10 year transportation plan which is year 23 to
165 32, and Eastern Avenue out to 101 is in that plan. He explained that the plan is done every
166 other year with local public hearings held by the executive councilor overseeing the particular
167 area. He continued to state that the first two years of the plan goes into the state's budget and
168 then the other years are placed into their long term planning and identified as a project to be
169 receiving funds.

170

171 Mr. Bohannon stated Mr. Redfern has been a great advocate for the project, contacting state
172 and US representatives and continuing to search for grants and obtain community partners to
173 support financially. He thanked Mr. Redfern for his hard work. He also mentioned, with
174 regards to the Transportation Heritage Trail, Don Lussier, the City Engineer has been great
175 about applying for grants and added that the committee is welcome to send over potential grant
176 opportunities if they know of any.

177

178 Mr. Blomquist encouraged the committee to keep the 10 year plan in mind as they look at
179 succession planning. He added that the Infrastructure Investment and Jobs Act has been
180 authorized but it hasn't been funded yet, noting that it's important to continue to encourage
181 Federal delegation so they can start seeing those funds be utilized by the state and
182 municipalities.

183 Mr. Horner added that a contact from the NH Department of Business and Economic Affairs
184 recently reached out looking for trail projects that are ready to begin, because the Division of
185 Travel and Tourism is anticipating money coming from the US Economic Development
186 Administration. Mr. Bohannon requested that information be sent to him to further explore
187 funding opportunities with regards to wayfinding.

188

189 Mr. Redfern asked if there was any word on the EDA grant the City applied for. Mr. Bohannon
190 and Mr. Blomquist replied that there was no update yet.

191

192 Chair Bryenton stated the committee typically does a review of priority items in January and
193 suggested they review that quickly in March and make sure their top 5 priorities are still the
194 same. Mr. Bohannon stated the recommendations coming from UNH will be prioritized as well
195 which the committee can incorporate when reviewing their list.

196

197

198

199 **7) New Business**

200 Mr. Russell gave an informational update. He stated that Jessica Gelter from Arts Alive hosted
201 an extensive arts corridor meeting kicking off a reinvention of that project. Highlights that
202 connect to the committee were a lot of voices wanting restroom facilities, and an established
203 design company that will be including public input. Mr. Russell next stated that Jay House,
204 Arts Administrator and member of the Swanzey Rail Trails Advisory Committee, is interested
205 in facilitating art along Rail Trail corridors.

206 Mr. Horner brought up the Main Street project and stated if there is going to be an ad-hoc
207 committee he proposes someone from the BPPAC be part of it to represent bicycle and
208 pedestrian issues. Mr. Blomquist stated he will mention that to the Mayor and explained that
209 there will be a council appointed ad-hoc steering committee of 9-11 members and the Mayor
210 will be the Chair of the committee. They have suggested downtown business and residents as
211 representatives, along with those outside of downtown businesses. He suggested Chair
212 Bryenton reach out to the Mayor to express the committee's interest.

213 Mr. Horner asked if there was a timeline for appointment of the committee and Mr. Blomquist
214 stated hopefully within the next month. The goal is to have a contract with a consultant by the
215 end of February with an alternative plan set in place by September. He mentioned that the
216 downtown construction will likely last 3 years.

217 Mr. Blomquist suggested lower Winchester Street as another project the committee should keep
218 their eye on. He explained that they are in the process of signing agreements to rework
219 Winchester Street from the Route 101 roundabout on the Keene side to the town line, and
220 Swanzey is going to have some improvements down to the Market Basket facility. He stated
221 the design process will be kicking off in early summer and there will be an ad-hoc committee
222 for that as well. The goal of that project is to make it more of a gateway entrance into the City
223 and there have been discussions of creating additional pedestrian/bicycle facilities along
224 Winchester Street. Mr. Blomquist added that the project will involve replacement of the bridge
225 by Krif Road. The project is scheduled to begin in FY25.

226 Chair Bryenton stated he will add the aforementioned to new business and reach out to the
227 Mayor. Mr. Horner stated he is willing to serve on the committee.

228
229 **8) Adjournment**

230
231 There being no further business, Chair Bryenton adjourned the meeting at 9:20 AM.

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233 Respectfully submitted by,
234 Nicole Cullinane, Minute Taker

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236 Reviewed and edited by,
237 Will Schoefmann, Community Development Staff

Project	PRIORITY	Master Plan Project #	Status	Budget *			Schedule			Updates (status changes and project notes)
				Cost	Status		Start	Finish	Status	
Master Plan	N/A	N/A	Delayed	City Staff	\$5K	N/A	Spring 2014	Fall 2021	Behind	Scope of work developed and funding available to work with Southwest Regional Planning Commission to finish work on the plan in 2022. Awaiting SWRPC draft contract and timeline.
Jonathan Daniels Trail Maintenance	N/A	P3	Planning	\$25K	Even		Summer 2020	Fall 21	N/A	\$25k set aside in CIP FY' 21. 1000 Feet of trail improved with PFK Donation (Storm Damage?)
Bike Racks	AMENITIES	P21	Working	N/A	N/A		ongoing	N/A	N/A	Requested Bike Rack locations for downtown for the 2022 season from DPW Highway.
Lighting	AMENITIES	P22	Completed	City Staff, PFK	Even		complete	N/A	On Schedule	Appel Way lights installed. Lighting program on hold pending Amenities Survey results and further observation of product.
Cheshire Rail Trail - Park Ave. Loop	N/A	N/A	Working	\$411,615.51	Over		Spring 2019	Fall 2022	Behind	Engineering division of DPW is managing this project now. MOU completed with the Bureau of Rail. Repaving of Park Ave completed. Trail work contract executed, pre construction meeting held. Project will commence in Spring '22.
NHDOT TAP Grant 2018	N/A	BE22	Hold	\$674K	N/A		Winter 2018	Summer 2022	Behind	City of Keene has been selected as a TAP grant recipient for Complete Street improvements to Marlboro Street that tie into other planned improvements, infrastructure, economic development goals and the Cheshire Rail Trail. Project was stripped from federal earmark in the infrastructure bill.
Arts and Culture Corridor	NA	N/A	Working	N/A	N/A		Ongoing	N/A	N/A	Arts Alive, Jess Gelter, have taken on a scaled down version of the Arts and Culture Corridor concept Gilbo Avenue to School Street still part of the scope.
Bicycle Mayor	N/A	N/A	Hold	Safe Routes to School	Even		Winter 2018	Fall 2019	N/A	Project is inactive, program has material that could be incorporated in current websites of the City but outreach must occur to Tiffany Mannion for access to the safe routes to school material. Not Active
Sidewalks	N/A	N/A	Submitted	CIP	Even		Spring 2022	N/A	On Schedule	Summer 2022 expecting to replace approx. 2,000 LF of asphalt sidewalk, including Colby St. and Adams St. The CIP will request funding for about 2,000 LF / year beginning in 2023.
Downtown Infrastructure Project	AMENITIES	N/A	Planning	CIP	Even		Summer 2024	Fall 2027	N/A	Potential for bike/pedestrian improvements and amenities to the Downtown area hardscape and openspace. Working to get representation on the steering committee.
Lower Winchester Street (Roundabout - City Line)	N/A	N/A	Planning	CIP	Even		Summer 2024	Fall 2027	N/A	Potential for bike/pedestrian improvements to the Route 10/Lower Winchester Street Corridor and Gateway area via Swanzey into Keene. Potential steering committee.

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MASTER PLAN PROJECTS									
Wayfinding Signage Facilities and Plan	TOP 5	P11	Working	City Staff, \$42,000	N/A	Planning	N/A	On Schedule	BPPAC Considering overall wayfinding plan with Parks/Rec, DPW and Comm Dev Departments. Complete Street Grant for 2020 returned by City of Keene; Regional sign design pilot through MRRTC and UNH Downtown Trails Initiative ongoing
↓Transportation Heritage Trail ↓									
THT Phase 1 - CRT Eastern Ave to NH 101 (Transportation Heritage Trail)	TOP 5	P1	Planning	\$ 587,000.00	Even	2026	N/A	N/A	Project submitted as a supplemental CIP - unfunded but in the plan book. Project includes from Eastern Ave - 101, Bridge to Span 101, improvements to Old Stone Arch Bridge and potential crossing at Swanzey Factor Rd. Notice of Award for TAP project received 9/1.
THY Phase 2 - Prowse Bridge - CRT NH 101 Overpass to Stone Arch Bridge (Transportation Heritage Trail)	TOP 5	P4	Planning	\$ 1,470,000.00	N/A	2027	N/A	N/A	Installation of the Historic Prowse Bridge at NH Route 101 and connecting the Cheshire Rail Trail to the Old Stone Arch Bridge and safety improvements (railings) to Old Stone Arch Bridge. Promotional website and video released with funding donation from PFK.
THT Phase 3 - Old Stone Arch Bridge - (Transportation Heritage Trail)	TOP 5	P4	Planning		N/A	2025	N/A	N/A	Collaboration with Heritage Commission to conduct research and assist with Historic Resources LCHIP application for railing/abutment design. PFK funding conceptual visuals. LCHIP grant planned for 2022 to fund Planning Study phase. Promotional website and video released with funding donation from PFK.
THT Phase 4 - Island Street Bailey Bridge - Swanzey Factory Road to Town Line (Transportation Heritage Trail)	TOP 5	P4	Planning		N/A	2028	N/A	N/A	Installation of the Historic Island Street Bailey Bridge at Swanzey Factory Road to create a safe overpass for trail users and creating continuity of the Cheshire Rail Trail towards the Swanzey Town line. Promotional website and video released with funding donation from PFK.
West Street - Complete Street	TOP 5	P19	Planning	City Staff Unknown	N/A	Planning	N/A	N/A	Designated as a Gateway Street in the Complete Street Design Guide. BPPAC discussing interim and long range solutions for bike/ped facilities along the corridor. Spring, Summer and Fall Counts completed for 2020. City submitted West Street improvement project into the DOT 10 Year Plan.
AMENITIES	TOP 5	P21	Working	City Staff, Facility and Maintenance Costs	Under	Planning	N/A	On Schedule	Staff should establish a base line of existing amenities and propose types and locations of future amenities in a plan. These should include Kiosk/Trailhead facilities, Trailside Facilities such as bathrooms, potable water and tune up stations and efforts should be made to engage the artist community to create spots along the trails for public art which will enhance the unique qualities of our system. Survey work incorporated into UNH Downtown Trails Initiative.

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Jonathan Daniels Trail Maintenance	N/A	P3	Planning	\$25K	Even	Summer20	Fall 21	N/A		\$25k set aside in CIP FY' 21. 1000 Feet of trail improved with PFK Donation (Storm Damage?)
Bike Racks	AMENITIES	P21	Working	N/A	N/A	ongoing	N/A	N/A		Bike racks have been set out in the downtown footprint but may need adjusting once outdoor patio applications are processed. Brewbakers/Tera Nova rack request addressed.
Lighting	AMENITIES	P22	Completed	City Staff, PFK	Even	complete	N/A	On Schedule		Appel Way lights installed. Lighting program on hold pending Amenities Survey results and further observation of product.
Cheshire Rail Trail - Park Ave. Loop	N/A	N/A	Working	\$411,615.51	Over	Spring19	Fall 22	Behind		Engineering division of DPW is managing this project now. MOU completed with the Bureau of Rail. Repaving of Park Ave completed. Trail work contract executed, pre construction meeting held. Project will comence in Spring '22.
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Arts and Culture Corridor	NA	N/A	Hold	N/A	N/A	Hold	N/A	N/A		Monadnock Economic Development Corporation has begun the community input/visioning process for an Arts and Culture Corridor from the Railroad Land Development Area on the east side of Main Street westerly down Gilbo Avenue to School Street. Project stalled - per Keene Sentinel article, alternative plans in works.
Bicycle Mayor	N/A	N/A	Hold	Safe Routes to School	Even	Winter 2018	Fall 2019	N/A		Project is inactive, program has material that could be incorporated in current websites of the City but outreach must occur to Tiffany Mannion for access to the safe routes to school material. Not Active
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