

## DRAFT MINUTES – APRIL 26, 2022 MEETING OF THE KEENE PUBLIC LIBRARY BOARD OF TRUSTEES

President Alexander called the meeting to order at 5 pm. Present were: Kathleen Kennedy Burke, Judy Putnam, Paul Henkel, Kathleen Packard, Jane Pitts, Yves Gakunde, Ass't Director Susan Bloom, and city council liaison Bobby Williams. Unable to attend were: Chuck Redfern, Ken Jue, Ritu Badakuti, and Carl Jacobs. Library Director Marti Fiske is on vacation.

Jen moved that the March meeting minutes be approved; Yves seconded and they passed unanimously.

FINANCE: Judy spoke in Chuck's absence from his report. The story boards, which will hold story book pages, are in – Parks and Rec director Andy Bohannon is deciding exact locations. Jen moved to approve the report; Kathleen KB seconded and it passed unanimously.

Judy asked the board to approve two gifts: \$100. Gen book fund donation from Peter Espieffs and \$50. From Jason & Erica Forest in memory of Mary Fay. The Fin Com will meet again Wed, May 11<sup>th</sup>. The gifts were approved unanimously when moved by Jen and seconded by Jane.

Marti has applied for a grant to purchase outdoor furniture.

Coming up under buildings and grounds but requiring board approval under finance, Paul described the details of a proposed new sound mixer to upgrade to a more standard level for better quality and flexibility of meeting room sound and capacity (additional mic portals, i.e.) He proposed that the board approve up to \$3,000 to purchase and support an upgraded digital sound mixer (current one on loan). Yves seconded and it passed unanimously.

BUILDINGS & GROUNDS: No report.

COMMUNITY OUTREACH: No report.

LONG RANGE PLANNING COMMITTEE: Three members of the committee participated in the Staff Development Day held April 11<sup>th</sup> by running breakout sessions focused on strategic planning goals articulated through last year's SWOT analysis. All agreed the discussions were enthusiastic and participative. Results will be summarized. Staff would like to see a mini directory of trustees so they can recognize and start to know us more. Next meeting will be this month.

FINE ARTS: Will meet May 4<sup>th</sup>.

POLICY: Work continues on the new Use of Space at the Library, which will replace the Meeting Room and Event Space document. The new policies are on the website – old ones as well until they are updated (latter in HTML format).

FRIENDS OF THE KEENE PUBLIC LIBRARY: Judy Putnam is the new liaison to the Friends. At their last meeting, Judy reviewed some of the how and why of the Trustee's accounting including the need to be in compliance with the law. Kendall Lane is working on the Friend's governance committee. Jan Manwaring has been involved in organizing a volunteer fair on May 17<sup>th</sup>. Both the Friends and the Library will have tables at the fair, looking for volunteers to support both organizations. The casino participation generated 20k this year, easily replacing lost book sale revenue. Work continues on an independent website. A question about the quality of the piano has come up; Virginia Eskin will be approached (local pianist who plays it regularly) for her input. Subject of the missing planter/s that used

to grace the Winter Street entrance came up. While it was known that one of these had broken, apparently the second did as well. The Friends will look into replacing.

HORATIO COLONY MUSEUM: No report.

DIRECTOR'S REPORT: Circulated prior to the meeting by Marti who is currently out of the office. From this: A sharing box or mini food pantry gifted by Roger Weinreich will be installed soon on the library campus and dedicated on May 24<sup>th</sup>. Gail Z and Sage G are in Boulder training with NASA in preparation for upcoming Moon, Mars and Beyond exhibits. New employee Nicole McCrillis is joining as Librarian I in the youth dept. Library budget hearing with FOP is Thursday, May 12<sup>th</sup> at 5:30. Trustees are encouraged to attend and support the library. Usage of the library starting to return to normal and requests for event space picking up.

NEW BUSINESS: The NHLTA Annual Conference will be held Tuesday, May 10<sup>th</sup> in Concord. Judy, Kathleen KB and Marti plan to attend.

Meeting adjourned at 6:08.

Respectfully Submitted,

Kathleen Kennedy Burke, Sec'y