



KEENE CITY COUNCIL
Council Chambers, Keene City Hall
June 16, 2022
7:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

MINUTES FROM PRECEDING MEETING

- 06/02/2022

A. HEARINGS / PRESENTATIONS / PROCLAMATIONS

1. Public Hearing - Ordinance O-2022-04

B. ELECTIONS / NOMINATIONS / APPOINTMENTS / CONFIRMATIONS

C. COMMUNICATIONS

1. Attorney Michael Bentley - Agatha Fifield - Requesting the City Resume Maintenance of Blaine Street - Private Way
2. Attorney Thomas Hanna - JRR Properties - Donation of Land at 0 Ashuelot Street - Green Space
3. Keene Housing Kid's Collaborative - Funding Allocation in Proposed Operating Budget
4. Councilor Andrew Madison - Proposed Adjustments to the Operating Budget
5. Councilors Kate Bosley and Robert Williams - Proposed Amendments to Operating Budget
6. Fabian Friedland/Keene Island Condo Association and Keene Island Holdings - Requesting an Amendment to a Lease of City Property for Parking - Map 577-Lot 34 - Island Street
7. Councilor Philip Jones - Unsafe Sign Placement

D. REPORTS - COUNCIL COMMITTEES

1. Pablo Fleischmann – Keene Music Festival – Request for Use of City Property – September 3, 2022 – Pablo Fleischmann
2. Wastewater Treatment Plant Laboratory Renovation - Engineering Change Order 3 - WWTP Operations Manager
3. Accept American Rescue Plan Act (ARPA) Funds & Contract Services to Perform Sludge Dryer Feasibility Study - WWTP Operations Manager
4. Sole Source Approval for Sludge Pump Replacement Project - WWTP Operations Manager
5. Utility Reimbursement Agreement with Liberty Utilities - City Engineer
6. Construction Change Order - 2022 Sewer Main Lining Contract - City Engineer
7. Clean Water and Drinking Water State Revolving Fund - Authority to Borrow and Accept Grants - City Engineer

E. CITY MANAGER COMMENTS

F. REPORTS - CITY OFFICERS AND DEPARTMENTS

1. Warrant for Unlicensed Dogs - City Clerk

G. REPORTS - BOARDS AND COMMISSIONS

H. REPORTS - MORE TIME

I. ORDINANCES FOR FIRST READING

J. ORDINANCES FOR SECOND READING

1. Zone Change – 19 Whitcomb's Mill Road – Rural to Low Density-1 Ordinance O-2022-02
2. Relating to Class Allocations & Salary Schedules Ordinance O-2022-05
3. Relating to Personnel Systems and Procedures Ordinance O-2022-06
4. Relating to Licenses and Permits – Parklets Ordinance O-2022-07-A

K. RESOLUTIONS

1. Relating to the 2022/2023 Fiscal Year Budget
Resolution R-2022-09-A

2. Relating to the Appropriation of Funds for Municipal Building Roofs;
Relating to the Appropriation of Funds for Road Rehabilitation; Relating to
the Appropriation of Funds for the Salt Shed Replacement; Relating to the
Appropriation of Funds for the Wells Street Parking Structure
Maintenance; and Relating to the Appropriation of Funds for the 3MG
Water Tank Repair
Resolution R-2022-10
Resolution R-2022-11
Resolution R-2022-12
Resolution R-2022-14
Resolution R-2022-15

3. Relating to State Revolving Fund Loans
Resolution R-2022-22-A

NON PUBLIC SESSION

ADJOURNMENT

A regular meeting of the Keene City Council was held on Thursday, June 2, 2022. The Honorable Mayor George S. Hansel called the meeting to order at 7:00 PM. Roll called: Bryan J. Lake, Michael J. Remy, Gladys Johnsen, Michael Giacomo, Randy L. Filiault, Robert C. Williams, Philip M. Jones, Andrew M. Madison, Kris E. Roberts, Bettina A. Chadbourne, Catherine I. Workman, Mitchell H. Greenwald, Kate M. Bosley, and Thomas F. Powers were present. Having declared a quorum physically present, Councilor Ormerod—who had the Council’s permission to participate remotely—stated his location and no one was present with him. Councilor Giacomo led the Pledge of Allegiance.

ANNOUNCEMENTS

Mayor Hansel reminded the Council of the vacation schedule, which will start with the cancelation of the July 27 and 28 MSFI and FOP meetings, followed by the August 4 Council meeting, as well as the August 10 and August 11 PLD and FOP Committee meetings. The Council will return to its normal meeting schedule for the August 18 meeting.

MINUTES FROM THE PRECEDING MEETING

A motion by Councilor Powers to adopt the May 19, 2022 meeting minutes was duly seconded by Councilor Bosley. The motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

PROCLAMATION – CARDIAC ARREST

Mayor Hansel welcomed Lieutenants Jeremy LaPlante and Aaron Cooper of the Keene Fire Department, to receive a proclamation declaring June 1–7, 2022 as CPR/AED Awareness Week in Keene and he encouraged all residents to express their sincere thanks to the members of the Keene Fire Department, whose dedicated service reflects great credit upon themselves and the City of Keene for exceptional emergency services.

PROCLAMATION – SWAMP BATS

Mayor Hansel welcomed Kevin Watterson, President of the Keene Swamp Bats, who began by thanking Lt. LaPlante for saving his life once, calling their proclamation well deserved. Mayor Hansel presented Mr. Watterson with a proclamation extending his official congratulations to the Swamp Bats and all affiliated members, volunteers, and players on this 25th anniversary of their inception. The Mayor called upon all citizens in Keene and the greater Monadnock Region to congratulate the Swamp Bats on this milestone and to join the Mayor at the Swamp Bats opening day on June 8 at Alumni Field. Mr. Watterson thanked the Mayor, City Council, and City Staff in particular. He said the Swamp Bats could not have done this for 25 years without a community partner that believes in them and guides them at every turn.

PUBLIC HEARING – RELATING TO THE FISCAL YEAR OPERATING BUDGET

Mayor Hansel opened the hearing at 7:11 PM and the Deputy City Clerk read the hearing notice. Mayor Hansel explained the procedure for this public hearing and that the budget would be adopted at the Council’s next regular meeting. He welcomed the Finance Director, Merri Howe, and asked for introductory comments from the City Manager.

The City Manager presented to the City Council and the public the operating budget for 2022–2023, which includes the first year of the most recent Capital Improvements Program. The budget process began in late February and worked its way through the FOP Committee through the month of May before arriving at the City Council. The budget can be found on the City’s finance webpage under the financial documents tab. The City Manager said that her budget memo at the beginning of the document does a pretty good job highlighting changes in the budget. She continued saying that the municipal team has worked diligently to structure a proposed City budget with little increase on the City portion of the tax rate, raising it slightly by 0.49%, which projects a \$0.06 change in the municipal portion. The proposed budget complies with the City Council’s fiscal policy, which aims to limit property tax increases to a rolling three-year average CPI net of any expenditure required by law. This year, the calculation was 2.6% of \$27 million dollars, or \$704,000.

The City Manager continued explaining that the operating and capital budget proposals support the vision of the City’s Comprehensive Master Plan, City Council Goals, and Fiscal Policy to continue moving the City toward a sustainable future, while striving to maintain overall affordability. The budget includes proposals to further advance Council goals around communication, information sharing, and public engagement. This budget also incorporates strategies to utilize resources in a manner that will minimize the burden to the property taxpayer. Strategies have been included to reduce debt, lesson interest expense in the operating budget, and utilize additional capital reserve accounts to fund projects over time. The first year of the Capital Improvement Program 2023–2029 has been updated and modified in the proposed FY 2023 budget to reflect the changes that have occurred since the adoption of the Capital Improvement Plan in March 2022.

The City Manager continued that in accordance with Council goals related to capitalizing on funding opportunities as they arise—and specifically Federal funds that have become increasingly available—the City has submitted applications for the next round of Congressionally directed funding projects to Congresswoman Kuster’s Office for: Downtown Water Main Replacement Project—\$1,630,600, Island Street Water Main Replacement Project—\$893,700, Downtown Stormwater Resiliency Project—\$2,159,300, Stormwater Main Lining Program—\$920,800. The Manager continued the City has also submitted applications to Senator Shaheen’s Office for the Fire Station 2 project—\$7,500,000, Recreation Center Renovation—\$1,466,000, Multi-Use Parking Facility (Design)—\$1,200,000, and The Transportation Heritage Trail—\$1,996,000 (80% of \$2,458,000). These are all projects in the Capital Plan. If successful, at moving forward even just one or two of these projects, it will be a welcome relief to our Capital Improvements Plan, which the City Manager said continues to be squeezed by escalating project costs.

The City Manager said the budget includes City revenues associated with State municipal aid as we know them. Not included is SB 401, which is anticipated to be signed by the Governor and could increase our highway block grant funds by \$463,000 (this would again be a welcome relief as asphalt pricing has increased 32% since this time last year).

The City Manager explained that the tax rate estimates are based on a projection of no increase to the property tax base, which is a good conservative estimate. At this point, in the City’s overall tax rate process, both School & County have approved budgets, setting the education and County portions of the overall rate. Considering tax rate projections provided during adoption and the

recommended City budget, the total property tax rate is estimated to increase by 3.25% combined. The largest increase is estimated in the school's portion of the budget. The local and State education portion of the tax rate combined is increasing by \$0.91.

The recommended FY 2023 Operating and Capital Budget being reviewed this at this meeting was recommended by the FOP Committee with only a few adjustments. The City Manager explained that the Committee voted to recommend an increase to the Senior Center from the proposed \$10,000 to \$15,000, which would be level funding from the year before and a new line to support the work of the Monadnock Diversity, Equity, Inclusion, & Belonging Coalition (MDEIB) that formed in summer 2021. Currently, the YMCA serves as their fiscal sponsor and the group is fundraising to bring on an executive director. The two adjustments increase the bottom line by \$15,000. This new budget total would still be within the fiscal policy by \$11,000.

In addition, the City Manager said she had been working with the Human Services Director to update our agreement with Southwestern Community Services related to homeless shelter services funded as part of outside agency requests. The City Manager is also working with the Director to implement a similar agreement with Hundred Nights. These agreements help to further define the process when someone needs shelter and ensure they are receiving case management services.

Overall, the City Manager concluded Staff feels this budget reasonably supports the City services provided to the residents of Keene, advances the goals set by the Council, includes contractual obligations, and supports the City's infrastructure program through continued funding of the CIP plan.

Mayor Hansel welcomed comments on the various sections of the budget.

There were no public comments on the following sections: Mayor and City Council expenditures, Community Funded Events, Capital Appropriations, Employee Benefits, Risk Management, City Manager's Office, City Attorney's Office, City Clerk, Assessing Department, Finance Department including Human Services, Human Resources, Information Technology, Fire Department, Library, Parks, Recreation & Facilities, Police Department, Airport, Community Development, Public Works, Parking Fund, PC Replacement Fund, Solid Waste Fund, Sewer Fund, Water Fund, and Fleet Services Equipment Fund.

The only section for which there was public comment was **Outside Agencies**:

- Carmen Trafton on behalf of Good Samaritans thanked the City Council for all they did for pedaling for prevention, which she last presented to the City Council. There would be another ride on September 10, which is World Suicide Prevention Day. She continued on the topic of outside agencies, stating that she appreciated the past support and this year's allocation because they do not receive funding from the United Way. While the full \$13,000 requested was not achieved this year, she sought any extra funds available in future years for suicide prevention. She said the need has never been greater than this time, with the pandemic creating a lot of anxiety and stress in the community. She shared a new 988 suicide prevention national hotline rolling out July 1. She said her agency has never been busier and they are doing a lot with very little. Their budget is approximately \$50,000 annually and

everything is done with volunteers and donations; she is the only part-time staff person. They were founded by a family and have been serving this community for 41 years. They never charge for services or programs. They work with all area schools, including on curriculum. They also work with families, businesses, individuals, and organizations. Their phones are constantly ringing. Their slogan is “You’re Never Alone.” She thanked Andy Bohannon, Director of Parks, Recreation, & Facilities, for helping to coordinate activities. She thanked the City, stating that the need is great.

- Mark Scoville of the non-profit organization, Let It Shine, stated that they are working to bring back the Pumpkin Festival this year. He thanked the City Council for their consideration and allocation of funds. They appreciate the support and coordination of the City, and they look forward to bringing back the festival on October 22.
- Sally Malay represented the Keene Housing Kids Collaborative, of which she is the Executive Director. She works to advocate for families and children. She was present to state her position more clearly than she did at the FOP Committee. She stated that the Collaborative is grateful for the support from the City. Last year they were financed and supported at \$10,000 and she said that unfortunately the FOP Committee was not able to fund them at the same amount this year; \$5,000 was allocated. She wanted to ensure the City Council was informed about what the Kids Collaborative does. She continued that they are an independent, nonprofit organization. They serve families in Keene Housing, but operate independently of them. Keene Housing provided the start-up funding in 2015, which is being phased out over time. They need to raise \$150,000 from individuals, grants, foundations, corporate sponsors, and partners like the City of Keene. They serve 600 kids in Keene Housing properties, the Housing Choice Voucher program, and last year they took on three new properties through Southwestern Community Services. Last year, the \$10,000 City funding allowed them to increase the number of families they serve. They partner with more than 40 different youth program providers in the community. She said the need in this community is more important than ever to provide access to opportunities and experiences for which they would not otherwise have the funds. Not only do they provide financial help, but the services are free. The Collaborative removes the barrier for families focused on work to put food on the table. It allows their kids have the opportunity to gain life skills and help them progress on an upward social mobility so they can be successfully engaged members of our community. She said the average income of the households served is \$23,000 annually. By the time these children get to middle school, there is a six-hour learning gap compared to their peers from more affluent households. Research shows that 65% of children born into poverty remain in poverty through adulthood and the Collaborative wants to break that cycle. Parents and guardians in more affluent households spend an average \$7,000 annually on these experiences outside of the school. 250 of the 600 children served attend Keene schools and 44% received special education services, which is three times higher than the district average. She said the impact is the experiential learning opportunity that provides confidence, critical thinking and problem-solving skills, team work, and mentorship from educators and adults in the community, all of which helps their academic progression at school. The \$10,000 from the City would result in \$150,000 of program fees

going directly back into the Keene economy. The other impacts are reducing juvenile crime, reducing truancy, enhancing school achievement, less tobacco and vaping use, and reduced illegal drug use. The Collaborative's goal is to also increase the special education rate of service, which would ultimately decrease the burden on taxpayers. She urged reconsideration of the same support as last year. Regardless of the Council's final decision she appreciates the partnership with the City.

- Joanna Zambella, a Kids Collaborative Board member, spoke in support of increasing their funds. She said it is also important that no one else in the State is doing what the Keene Housing Kids Collaborative is. It is a powerful program and there is significant data to back-up the program. What she wanted to impress on the City Council was that these are Keene kids impacted and that a \$5,000 cut would be anywhere from 50–100 kids not having an experience that could change their lives because. The collaborative helps break the cycle of poverty to help kids be productive members in our society. She recalled being close to making bad decisions once, but said she was very lucky. She said that when a child loses access to a program, they could lose hope and accept a negative fate. She said that \$5,000 would have a massive impact and asked the City Council to consider increasing the amount to help the children who are the future of Keene.
- Ellen Avery, Executive Director for the Community Volunteer Transportation Company (CVTC.), said their global headquarters are based in Peterborough and they serve all 34 towns in the Monadnock region, including those in Cheshire and Hillsboro Counties. She said this was their first request to the City and perhaps the City Council thought it an odd request given that the HCS transportation service is already in Keene. However, she was proud to say there is no duplication of effort between the two services. The City has been funding HCS for some time and they take Keene residents to Keene destinations. She said CVTC has been in operation since 2008 and they offer transportation outside the City for more specific types of medical treatments; all their trips have been medically based. They took Keene residents last year mostly to Dartmouth Hitchcock in West Lebanon (43 rides), Monadnock Community Hospital (7), Brattleboro, Concord Hospital, many vaccine trips, Merrimack, Winchester, Boston, New London, Manchester, Springfield, MA, and Northampton Ma. Last year they served 36 individuals and are filling a gap for those who need specialized medical treatment somewhere else. They requested \$1,500 from the City. She said the City this past year came in at number 8 out of 34 towns for number of rides requested. She said there is no fee for the individual riding and the funding for mileage reimbursement for volunteer drivers is through the FTA. They were hopeful the City Council would see they are filling a gap and would allocate them \$1,500.
- Rabbi Dan Aaronson of 166 East Surry Road identified himself as a member of the Human Rights Committee, but was present representing the Monadnock Interfaith Project and their team of faith leaders. He could also be speaking on behalf of so many people and faith leaders' faith and consciences to consider the real needs of those in Keene experiencing homelessness as the City Council sets its budget. He understood that the budget is largely set for the upcoming fiscal year, but said the needs of our unhoused brothers and sisters are

regrettably not going away. As the Ad Hoc Housing Stability Committee continues to deliberate support to those experiencing homelessness in the City, he hoped the ideas and letters submitted in recent months would make it to the top of the Committee's agenda, including the one submitted by Councilors Lake, Williams, and Workman. His colleagues present at the last ad hoc Housing Stability Committee meeting were heartened to know the Committee was wrestling with ways to mitigate the harmful effects of homelessness in Keene. He said it was their hope that the Committee would think creatively about overcoming the obstacles to enacting some of those proposals or others. He said it all begins by asking what it would take to accomplish the unimaginable. He said there are no easy answers, and some remedies would cost money when there is little to be allocated. However, he said we are talking about human beings created in the image of the divine and therefore he said we have a responsibility to find answers, as inconvenient as they may be, and to find the funding to provide remedies even if it means making very difficult budget decisions. He cited, "If I am not for myself, who will be for me. But if I am only for myself, who am I. If not now, when?" He said it is the sad truth that there will always be unhoused people in our City who cannot for a myriad of reasons access the City resources. By allocating funds to the organizations that they heard from tonight and outreach, camping, and other remedies, the City Council can help restore dignity to the most vulnerable. He said we need only see within every human the image of the divine and ask what it would take. He asked we as a society will not do this, what are we; if not now, when?

Hearing no general comments on the budget, Mayor Hansel closed the hearing at 7:45 PM, except for written public comments, which will be accepted until 4:00 PM on Tuesday, June 14. Written comments must be signed and submitted to the City Clerk by that date and time to be added to the Council agenda. Amendments could be offered by City Council at the next regular meeting.



A true record, attest:

Deputy City Clerk

**FOP REPORT – FY21 HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS GRANT
– HUBBARD CONSULTING LLC – FIRE LIEUTENANT/TRAINING OFFICER**

A Finance, Organization, and Personnel Committee report read, recommending that the City Council authorize the City Manager to negotiate and execute a professional service contract with Hubbard Consulting LLC for an amount not to exceed \$15,000 for the delivery of a Hazardous Materials Response Plan. A motion by Councilor Powers to carry out the intent of the Committee report was duly seconded by Councilor Remy. The motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT – AIRPORT LAND LEASE – AIRPORT DIRECTOR

A Finance, Organization, and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a land lease agreement

with Mr. Lance Miller. A motion by Councilor Powers to carry out the intent of the Committee report was duly seconded by Councilor Remy. The motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT – CHESHIRE RAIL TRAIL PHASE THREE - CONSTRUCTION CHANGE ORDER #2 – CITY ENGINEER

A Finance, Organization, and Personnel Committee report read, recommending that the City Manager be authorized to do all things necessary to negotiate and execute a contract Change Order with Adams Trucking & Excavation, Inc. for an amount not to exceed \$41,000 (Subject to NHDOT approval). Funding to be provided by Project Cost Center 90057-F. A motion by Councilor Powers to carry out the intent of the Committee report was duly seconded by Councilor Remy.

Councilor Giacomo asked if the \$41,000 represented 20% or 100% of the project. The City Manager replied 20%. The City Manager said the total amount is \$40,878.50, of which the City's share is \$8,275.70. The motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT – COUNCILOR LAKE – RECOMMENDED OPERATING BUDGET ADJUSTMENT – KEENE SENIOR CENTER

A Finance, Organization, and Personnel Committee report read, recommending the communication from Councilor Lake be accepted as informational. Mayor Hansel accepted the report as informational.

CITY MANAGER COMMENTS

The City Manager reported that the 2022 construction project updates were in the Councilors' mailboxes. Construction season has begun, and the biggest project will likely be the Winchester Street reconstruction project, which is expected to commence at the end of this month. This season, the work will focus on the Key Road/Riverside Plaza intersection up to the Wendy's entrance. The contract requires that one lane will be always maintained, but delays should be expected. Public Works will create a project specific website to help communicate updates and for the public to notify Staff of problems. There will also be weekly email updates available to anyone wishing to subscribe.

The City Manager also shared that Councilors received a pool update in their mailboxes and information on summer programs at their desks. Pools open June 13. She said they have finished what we could do with the money they had at Robin Hood Park. She said there are still things to be done with the pool; however, the bathrooms have been upgraded to current ADA standards including new showers, sinks, toilets, benches, changing areas, water fountains, paint, and LED lights. There is more work to do, but the City Manager concluded that this was the first phase.

MSFI REPORT – CHARLES REDFERN – REQUEST FOR SIGNAGE IDENTIFYING TRAILS

A Municipal Services, Facilities, and Infrastructure Committee report read, recommending the communication be placed on more time. Mayor Hansel granted more time.

ORDINANCE FOR FIRST READING – RELATING TO PERSONNEL SYSTEMS AND PROCEDURES – ORDINANCE O-2022-06

A memorandum read from HR Director/Assistant City Manager, Beth Fox, recommending that the City Council refer Ordinance O-2022-06 to the Finance, Organization, and Personnel Committee for their review and recommendation. Mayor Hansel referred the Ordinance to the Finance, Organization, and Personnel Committee.

ORDINANCE FOR SECOND READING – RELATING TO CLASS ALLOCATIONS AND SALARY SCHEDULES – ORDINANCE O-2022-05

A Finance, Organization, and Personnel Committee report read on a vote of 5–0, recommending the adoption of Ordinance O-2022-05. Mayor Hansel tabled this Ordinance until the next regular meeting.

FOP REPORT – RELATING TO THE 2022/2023 FISCAL YEAR BUDGET – RESOLUTION R-2022-09-A

A Finance, Organization, and Personnel Committee report read on a vote of 5–0, recommending the adoption of Resolution R-2022-09, as amended to include an additional \$5,000 to the Senior Citizens Center to reflect a level funded allocation of \$15,000 and to include an allocation of \$10,000 to the Monadnock Diversity, Equity, Inclusion, and Belonging Coalition, with the disbursement of funds contingent upon further approval by the City Council of the Coalition’s plans for operation once finalized. Mayor Hansel tabled the Resolution until the next regular meeting.

FOP REPORTS - RELATING TO THE APPROPRIATION OF FUNDS FOR MUNICIPAL BUILDING ROOFS; RELATING TO THE APPROPRIATION OF FUNDS FOR ROAD REHABILITATION; RELATING TO THE APPROPRIATION OF FUNDS FOR THE SALT SHED REPLACEMENT; RELATING TO THE APPROPRIATION OF FUNDS FOR THE WELLS STREET PARKING STRUCTURE MAINTENANCE; AND RELATING TO THE APPROPRIATION OF FUNDS FOR THE 3MG WATER TANK REPAIR – RESOLUTION R-2022-10, RESOLUTION R-2022-11, RESOLUTION R-2022-12, RESOLUTION R-2022-14, AND RESOLUTION R-2022-15

Reports read from the Finance, Organization, and Personnel Committee unanimously recommending the adoption of Resolutions R-2022-10, R-2022-11, R-2022-12, R-2022-14, and R-2022-15. Mayor Hansel tabled the Resolutions until the next regular meeting.

FOP REPORT – RELATING TO THE ESTABLISHMENT OF A PARKS AND FACILITIES INFRASTRUCTURE CAPITAL RESERVE - RESOLUTION R-2022-18

A Finance, Organization, and Personnel Committee report read, recommending the adoption of Resolution R-2022-18. Mayor Hansel filed the report. A motion by Councilor Powers to adopt Resolution R-2022-18 was duly seconded by Councilor Remy and the motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

MSFI REPORT – RELATING TO THE BRIAN A. MATTSON PARKS AND RECREATION CENTER – RESOLUTION R-2022-20

06/02/2022

A Municipal Services, Facilities, and Infrastructure Committee report read, recommending the adoption of Resolution R-2022-20. Mayor Hansel filed the report. A motion by Councilor Greenwald to adopt Resolution R-2022-20 was duly seconded by Councilor Giacomo. Discussion ensued in support. The motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

FOP REPORT - RELATING TO AN APPROPRIATION OF FUNDS AND USE OF UNASSIGNED FUND BALANCE FOR THE FY 2022 FIRE DEPARTMENT PERSONNEL BUDGET RESOLUTION – R-2022-21

A Finance, Organization, and Personnel Committee report read, recommending the adoption of Resolution R-2022-21. Mayor Hansel filed the report. A motion by Councilor Powers adopt resolution R-2022-21 was duly seconded by Councilor Remy and the motion carried unanimously on a roll call vote with 15 Councilors present and voting in favor.

ADJOURNMENT

Mayor Hansel reminded City Council that any amendments proposed to the City budget must be submitted in writing to the City Clerk by Tuesday, June 14 at 4:00 PM.

Councilor Filiault reminded the Council that the State of NH still owes the City of Keene \$11 million in past Rooms and Meals Taxes, which he will remind the Governor of later this month.

The City Manager said the memorial service for Brian A. Mattson will be held at 1pm on June 11 at the Keene Recreation Center.

Councilor Remy reminded everyone of the Taste of Keene on Saturday, June 4.

There being no further business, Mayor Hansel adjourned the meeting at 8:06 PM.



A true record, attest:

Deputy City Clerk



Public Hearing Notice

Notice is hereby given that a Public Hearing will be held before the Keene City Council relative to a petition from the City of Keene Community Development Department, to amend sections of Chapter 100 Land Development Code (LDC) of the City Code of Ordinances to add "Dwelling, Multi-family" as a permitted principal use with limitations to the Commerce District; amend the height requirements in the Commerce District to allow for additional stories or height – up to four stories or 56 ft. – provided that additional building setback or building height stepback requirements are met; and, amend the use standards for "Dwelling Unit, Multi-family" in Section 8.3.1.C of Article 8 to require multi-family dwelling units in the Downtown Core, Downtown Growth, and Commerce Districts to be located above the ground floor.

The full text of the ordinance is available for public review at the City Clerk's office during business hours or online at keenenh.gov.

HEARING DATE: June 16, 2022

HEARING TIME: 7:00 pm

HEARING PLACE: Council Chambers, City Hall

Per order of the Mayor and Councilors of the City of Keene, New Hampshire this nineteenth day of May, two thousand and twenty-two.

Attest:

City Clerk



CITY OF KEENE NEW HAMPSHIRE

ITEM #C.1.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Attorney Michael Bentley
Through: Patricia Little, City Clerk
Subject: **Attorney Michael Bentley - Agatha Fifield - Requesting the City Resume Maintenance of Blaine Street - Private Way**

Council Action:

In City Council June 16, 2022.

Referred to the Municipal Services, Facilities and Infrastructure Committee

Recommendation:

Attachments:

1. Communication_Attorney Bentley

Background:

This is a request from Attorney Michael Bentley who is presenting his client Agatha Fifield, who resides at 22 Blaine Street. In October of 2020, Ms. Fifield was informed by the City that the Department of Public Works would no longer be snowplowing Blaine Street because it was not a public road. Attorney Bentley is stating in this letter that the City of Keene has maintained Blaine Street from Syd Street to a cul-de-sac just westerly of his client's property since 1945. This maintenance was discontinued in the fall of 2020. The maintenance included the plowing of snow in the winter and grading the gravel surface in warmer weather so that the road was passable throughout the year by motor vehicle. Attorney Bentley is requesting that the City resume its normal maintenance of Blaine Street because of the hardship on his client.

LANE & BENTLEY, P.C.
ATTORNEYS AT LAW
106 WASHINGTON STREET
P.O. BOX 472
KEENE, NEW HAMPSHIRE 03431

TEL 603-352-5720

FAX 603-352-6646

E-MAIL: mikebentley@laneandbentley.com

HOWARD B. LANE, JR.
MICHAEL P. BENTLEY

HOWARD B. LANE
(1929-1981)

June 8, 2022

Mayor George S. Hansel and
Members of the Keene City Council
3 Washington Street
Keene, NH 03431

Re: Agatha Fifield
22 Blaine Street, Keene, NH

Dear Mayor Hansel and Members of the Keene City Council:

This office represents Agatha Fifield of 22 Blaine Street a/k/a Blain Street in Keene, NH. Our client's property is shown on Tax Map 109 as Lot 19. Miss Fifield purchased the property from Richard Forcier and Mary Forcier by Warranty Deed dated September 18, 2015 as recorded in Book 2920, Pg. 101 of the Cheshire County Registry of Deeds. The premises consist of a single-family dwelling on 0.19 acres of land. Per the records of the Department of Assessment, the dwelling was constructed in 1945.

From 1945 until the fall of 2020, a period of 75 years, the City of Keene maintained Blaine Street from Syd Street to a cul-de-sac just westerly of my client's property. Maintenance included the plowing of snow in the winter and grading the gravel surface in warmer weather so that the road was passable throughout the year by motor vehicle. Prior to my client's purchase of the property, she was led to believe that Blaine Street, which is referred to as Bain Street by the City of Keene, Public Works Department, was, in fact, a public highway. For the first five (5) years of my client's ownership of the property, the actions of the City of Keene, Public Works Department, were entirely consistent with Blaine or Blain Street being a public highway within the City of Keene.

By letter dated February 12, 2020 from Donald R. Lussier, P.E., City Engineer, a copy of which is enclosed, Miss Fifield was informed that Blain Street was not a public road. Mr. Lussier, while acknowledging that "...the Public Works Department has performed limited maintenance including snow removal," he further indicated that "[i]t is unclear why the City initiated this type of work" and that he would "...confer with Public Works staff to review further actions." By letter dated October 22, 2020, a copy of which is also enclosed, Mr. Lussier advised Miss Fifield that **"Going forward, the City will not perform maintenance, including plowing, on Blain Street."** In fact, the City has not performed any maintenance on Blain Street since that date.

Page Two
June 8, 2022

The change in the position of the City of Keene regarding the maintenance of Blaine or Blain Street after 75 years of continual maintenance obviously causes a problem which prompts this letter. Having to arrange for snow plowing services during the winter months imposes an additional expense on my client which she, and her predecessors in title, reasonably thought was covered by her real estate taxes. Currently, the road has many ruts which makes passage during this time of the year more difficult as the travel surface of the roadway is far from smooth. In addition, if Blain Street is not maintained by the City of Keene, we believe that this will have a negative affect on the fair market value of my client's property due to maintenance expenses for the street having to be borne by the property owner.

The purpose of this letter is to request the City of Keene to resume the maintenance of Blaine a/k/a Blain Street in a manner consistent with what the City of Keene had done for 75 years and being the period from 1945 until 2020. It is our position that the City of Keene is estopped from unilaterally changing its position after multiple owners of the property have relied on year-round roadway maintenance being provided by the City of Keene. There simply is no question but that the City of Keene has, in fact, provided this maintenance for three-quarters of a century such that its change in position after such a period of time is neither fair, equitable and, in our opinion, legal.

We look forward to amicably resolving this matter with the City of Keene. To that extent, we look forward to appearing before the appropriate committee of the City Council to address this situation. Thank you and we look forward to hearing from you.

Sincerely yours,



Michael P. Bentley

cc: Agatha Fifield



City of Keene

New Hampshire

February 12, 2020

Agatha Fifield
22 Blain Street
Keene, NH 03431

RE: Status of Blain Street

Dear Agatha,

I'm following up on the conversation we had earlier this week concerning the status of Blain Street. As I mentioned during our conversation Blain Street is not a public road. I did a quick review of the files and information available on Blain Street. The road was originally proposed to serve a number of small lots. There is no documentation that the road was laid out, presented or turned over to the City to be public and it has not been built to City standards.

For your reference, I've enclosed copies of deeds for the three private properties that Syd Street and Blain Street cross over. One of them mentions a right of way for abutting property owners. The other two refer ambiguously to "any rights that may exist".

On the question of work on the road; State law prohibits the expenditure of public funds on private Streets. Upkeep and maintenance of private roads are the responsibility of the property owner(s) who have access.

I understand the Public Works Department has performed limited maintenance including snow removal. It is unclear why the City initiated this type of work. This runs counter to policy and practice on other private streets. I will confer with Public Works staff to review future actions.

If you have any questions, please contact me at 352-6550.

Sincerely,

Donald R. Lussier, P.E.
City Engineer

CC: Kurt Blomquist, Public Works Director
William Byrne, Highway Superintendent

K:\ENGRNG\correspondence\2020\2020 0214 Letter to 22 Blaine St..docx

City of Keene, Public Works Department • 350 Marlboro Street • Keene, NH • 03431 • www.ci.keene.nh.us

Working Toward a Sustainable Community



City of Keene
New Hampshire

October 22, 2020

via: Certified Mail

Agatha Fifield
22 Blain Street
Keene, NH 03431

RE: Winter Maintenance of Blain Street

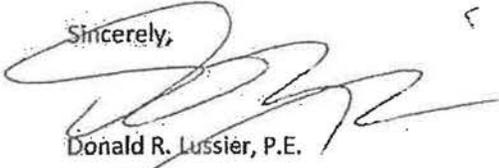
Dear Agatha,

As winter approaches, I wanted to follow up on the letter I sent you on February 12, 2020. I've discussed the issue with the Public Works Director and the Highway Superintendent. It is not clear why our staff has plowed your private road in the past. Under the New Hampshire law, we are only allowed to spend public funds for a bona fide public purpose.

Going forward, the City will not perform maintenance, including plowing, on Blain Street. Please make arrangements to have your private road plowed by one of the commercial services that operate in the area.

If you have any questions, please contact me at 352-6550.

Sincerely,



Donald R. Lussier, P.E.
City Engineer

CC: Krt Blomquist, Public Works Director
William Byrne, Highway Superintendent

K:\ENGNRRNG\correspondence\2020\2020 1022 Letter to 22 Blaine St..docx

City of Keene, Public Works Department • 350 Marlboro Street • Keene, NH • 03431 • www.ci.keene.nh.us

Working Toward a Sustainable Community



CITY OF KEENE NEW HAMPSHIRE

ITEM #C.2.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Attorney Thomas Hanna
Through: Patricia Little, City Clerk
Subject: **Attorney Thomas Hanna - JRR Properties - Donation of Land at 0 Ashuelot Street - Green Space**

Council Action:

In City Council June 16, 2022

Referred to the Finance, Organization and Personnel Committee

Recommendation:

Attachments:

1. Communication_Attorney Hanna

Background:

Attorney Thomas Hanna is representing JRR Properties, which is the owner of 3.5 acre parcel of land at 0 Ashuelot Street. This property was originally the overflow parking lot for the Colony Mill. The communication is offering 2.5 acres of the 3.5-acre parcel to the City as park space.

June 10, 2022

VIA ELECTRONIC SUBMISSION

Keene City Council
Attn: Patricia A. Little, City Clerk
3 Washington Street
Keene, NH 03431

Re: Donation of Land at 0 Ashuelot Street to City of Keene for Use as a City Park

Dear Mayor Hansel and City Councilors:

We represent JRR Properties, LLC (“JRR”), owner of the 3.5-acre parcel at 0 Ashuelot Street (Tax Map 567, Lot 1), the undeveloped lot on the Ashuelot River that was once an overflow parking lot for The Colony Mill. Our client purchased this parcel in 2013 with the long-held goal of turning over this underutilized land to the City as a vibrant and active community park. Since this time, the land has been the subject of several design and planning efforts for a city greenspace.

We are pleased to report that our client is ready to move forward with a plan for this space that will carry out the original vision and is aligned with the goals and objectives of the City’s Comprehensive Master Plan (2010), Active and Passive Recreation Management Plan (2012), and Sustainable Energy Plan (2019). JRR proposes to gift approximately 1 acre of the parcel to the Monadnock Conservancy to construct a net-zero energy building for the conservation organization’s new headquarters. JRR intends to gift the remaining approximately 2.5 acres to the City of Keene for use as a city park, with a loading area for kayaks/canoes to access the Ashuelot River. In addition, a 100 KWac solar array is proposed to be installed on the 1-acre parcel. This array will provide power to the Conservancy’s building as well as to the adjacent City park facilities. Attached to this letter is a layout sketch for this proposal. We will be filing applications with the City’s zoning and planning boards to obtain the requisite approvals for the proposed uses and subdivision approval.

The purpose of this letter is to obtain confirmation from the City Council that it will accept this offer of land for park space. If the Council supports this gift proposal, we request your approval to authorize the City Manager to negotiate and execute the equivalent of a purchase and sales agreement for this transaction.

We are available to answer any questions and plan to be present at the June 23, 2022 Finance, Organization and Personnel Committee meeting.

Sincerely,


Thomas R. Hanna
(603) 352-1928

cc: Thomas P. Mullins, Esq.
Andrew S. Bohannon
JRR Properties, LLC

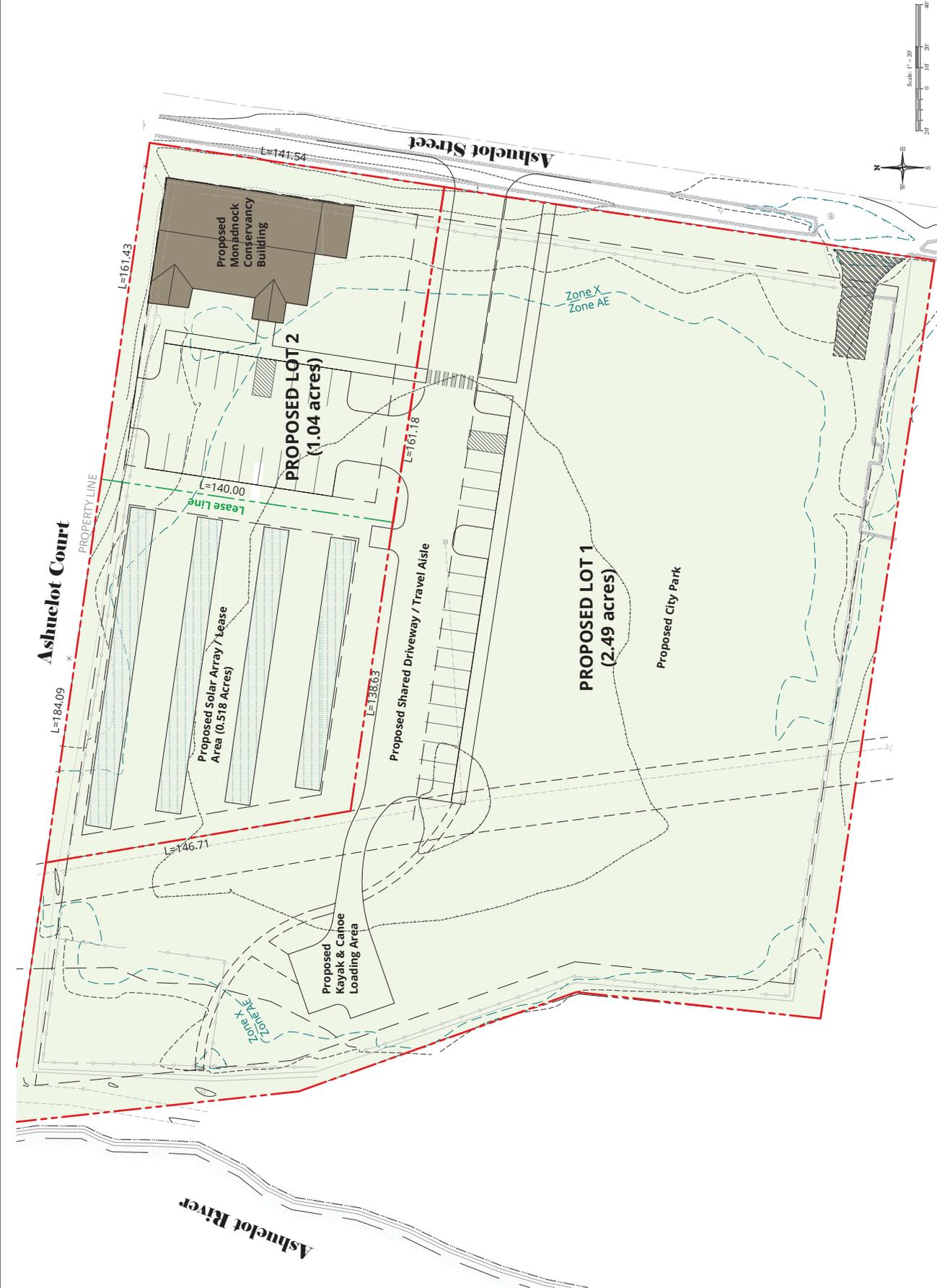
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1	6/29/2022	Updated labeling per Client / Attorney request / RSLA, BMA

REVISION - DATE - DESCRIPTION - DRAWN BY - CHECKED BY

PROJECT & CLIENT
ASHUELOT RIVER GREENSPACE / NATURAL PLAY
KEENE, NH

SHEET TITLE
LAYOUT SKETCH - 0 ASHUELOT STREET

SCALE:	1" = 30'
ISSUE DATE:	2/2022
DESIGN/OWN:	CHECK
PREP/DR:	REL
PROJECT NO.:	08922
SHEET	1 OF 1





CITY OF KEENE NEW HAMPSHIRE

ITEM #C.3.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Keene Housing Kids Collaborative Board Members
Through: Patricia Little, City Clerk
Subject: **Keene Housing Kid's Collaborative - Funding Allocation in Proposed Operating Budget**

Council Action:
In City Council on June 16, 2022.
Accept and file into the record

Recommendation:

Attachments:
1. Communication_Kids Collaborative

Background:
The Keene Housing Kids Collaborative Board of Directors is requesting that their organization be considered for a \$10,000 level funding allocation in the proposed operating budget.



5 Harmony Lane
Keene NH 03431
603.283.5464
www.khkc.org
info@khkc.org

June 7, 2022

Mayor George Hansel
Keene City Council
3 Washington Street
Keene, NH 0431

Mayor Hansel and members of the Keene City Council:

The Keene Housing Kids Collaborative (KHKC) board of directors respectfully requests that **Keene Housing Kids Collaborative (KHKC)** be considered by the Mayor and City Council to receive \$10,000 level-funding in the 2022-23 Outside Agency portion of the expenditure budget.

KHKC is non-profit organization working to help children living in low-income households reach their full potential. Although we work specifically with children residing in housing owned or managed by Keene Housing, including Housing Choice voucher holders, and three Southwestern Community Service properties (CitySide, Keene Highlands and the TownShip of Swanzey) the Kids Collaborative is a standalone, independent 501-c-3, separate from the Keene Housing organization.

Our organization was conceptualized and founded by Keene Housing with initial start-up funds invested by Keene Housing, however as of today we need to raise \$150,000 to meet our budget each year.

We are writing to you on behalf of 460 Keene residents (this accounts for 80% of the children that we serve). They are children between the ages of birth and 17 living in Keene Housing, Housing Choice voucher holders (Keene) and Southwestern Community Services (Keene) households. They live in households with a median annual income of \$23,516. If statistics hold true for these kids, 65% of them will remain in poverty as adults.

We are missing out on the contributions these kids could make if they reach their potential as fully successful adult members of our community: contributions in art, science, business, and civic life. KHKC is working to change the outcomes for these kids by connecting them to the opportunities and experiences in the community that will give them the skills, knowledge, and competencies to succeed at home, at school in the community – which will ultimately allow them to compete and succeed in the workplace.

Nearly 250 of the students attending Keene Schools live in these households. School data for these kids is sobering: they score well below their more affluent peers on standardized tests in math and reading, are absent from school at a much higher rate, and 44% are enrolled in special education – three times the district average of 15%. Positive gains for the students living these households will have a demonstrably positive impact on the school district.

KHKC has a partnership with the Keene School District that supports a longitudinal study that we are conducting with the support of Keene State College to showcase the impact our program has on academic behaviors and progress overtime.

The future of our community depends on the ability of our children to grow into productive, healthy, confident, and engaged members of our community. The Kids Collaborative model is a unique and innovative approach. We want our kids to be part of the community, not apart from the community. We are working within the context of individual families and getting kids into existing community programs. Our primary goal is to remove the barriers to participation faced by kids living in low-income households. To that end, we pay tuition and other participation fees, liaise with families to make them aware of opportunities for their kids, manage applications and other paperwork, and act as a central point of contact and clearinghouse of information.

Although we focus on giving children opportunities in the community, we have found that the Kids Collaborative approach is in many ways a two-generation intervention with multiple impacts. Our model facilitates positive relationships between parents and their children. Parental involvement is a key component of the Kids Collaborative model and empowers these parents to provide their children with the experiences and activities that children from more well-off households take for granted.

By providing kids access to programs that they would otherwise not be able to afford, we are mitigating socio-economic segregation, allowing both adults and children to build social capital with peers from different socio-economic backgrounds.

The Kids Collaborative supports many other businesses and non-profit organizations in Keene and directly contributes to the local economy, paying more than \$100,000 in tuition, fees, and other costs for our kids to participate in activities in the community. This includes \$1,150 in 2021 to the City of Keene Parks & Recreation Department for youth athletics, pool passes and summer camp.

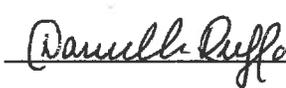
Our long-term vision is to broaden the group of children that we serve, to include those in need that are outside our existing portfolio. Our sustainability and strategic plan will help move us closer to that goal however we also need the financial support of our community for that to become a reality.

Sincerely,

Board Chair
Erika (Riki) Greenwald



Board Vice Chair
Danielle Ruffo



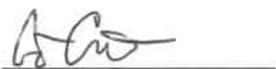
Treasurer
Sarah Dresser



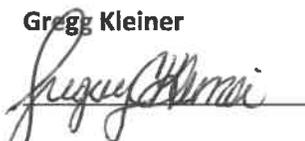
Secretary
Elana Comstock



Board Members
Cristina Carpentier



Gregg Kleiner



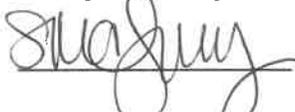
JB Mack



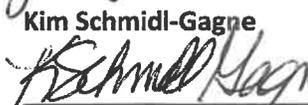
Eliza Murphy



Stacey McGilvery



Kim Schmidl-Gagne



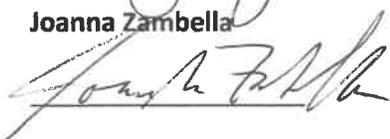
Kristin Targett



Ben White



Joanna Zambella





CITY OF KEENE NEW HAMPSHIRE

ITEM #C.4.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Councilor Andrew Madison
Through: Patricia Little, City Clerk
Subject: **Councilor Andrew Madison - Proposed Adjustments to the Operating Budget**

Council Action:
In City Council on June 16, 2022
Accept and file into the record

Recommendation:

Attachments:

1. Communication_Councilor Madison

Background:

Councilor Madison is proposing two amendments to the proposed operating budget: 1) increase the allocation for the Keene Housing Kids Collaborative from \$5,000 to \$10,000 to better support programming and resources for children residing in Keene Housing properties; and 2) increase the allocation for the Conservation Commission from \$1,500 to \$2,000 to provide funding for educational events including speaker series and guided hikes.

June 11, 2022

To the Mayor and City Council,

I propose the following amendments to the Fiscal Year 2022-2023 City of Keene Operating Budget:

Amendment 1: Account 62187- Keene Housing Kids Collaborative- Increase from \$5,000 to \$10,000 to better support programming and resources for children residing in Keene Housing Properties.

Amendment 2: Account 62179- Conservation Commission- Increase from \$1,500 to \$2,000 to provide funding for educational events including speaker series and guided hikes.

Respectfully,

A handwritten signature in cursive script, appearing to read "Andrew M. Madison".

Andrew M. Madison
City Councilor, Ward 3
178 Elm St



CITY OF KEENE NEW HAMPSHIRE

ITEM #C.5.

Meeting Date: June 16, 2022

To: Mayor and Keene City Council

From: Councilor Kate Bosely
Councilor Robert Williams

Through: Patricia Little, City Clerk

Subject: **Councilors Kate Bosley and Robert Williams - Proposed Amendments to Operating Budget**

Council Action:

**In City Council June 16, 2022.
Accept and file into the record**

Recommendation:

Attachments:

1. Communication_Bosley_Williams

Background:

Councilors Bosley and Williams are proposing two amendments to the proposed operating budget: 1) increase the allocation for the Keene Housing Kids Collaborative from \$5,000 to \$10,000 and 2) increase the allocation for the Good Samaritans from \$4,500 to \$5,000. The funding increase is to ensure that both of these organizations have the resources they need to be effective in their respective missions.

KATE MICHELLE BOSLEY

111 Gunn Rd • Keene, NH 03431 • Phone (603) 493-4586
Email: katebosley603@gmail.com * www.hendersonbosley.com

June 13th, 2022

Dear Mayor and City Council,

We are writing this letter in regard to the requests made by both Keene Housing Kids Collaborative and the Good Samaritans for level funding from the previous year.

We request an increase to the budget for each group. We request an additional \$5000 for the Keene Housing Kids Collaborative and \$500 for the Good Samaritans. This would bring the KHKC funding level up to \$10,000 and Good Samaritans funding up to \$5000.

In regard to the KHKC, we see a lot of value in supporting an organization that benefits kids from families with some of the lowest income levels in our community. We believe that the best investment that can be made for the future of our community is in our children. As parents, we recognize the importance of creating opportunities for our children to explore their world around them and expose them to positive influences so that they have every chance to make good choices for their futures. Many of us have a story where an adult, who wasn't a parent, may have changed our own trajectory. It could have been a coach or a teacher who believed in us or opened a door we didn't even know was there and changed who we became as adults. A \$5000 investment that changes just one child's future is worth it and can benefit the community for years to come.

We also support level funding for the Good Samaritans, which is an organization that is picking up where our community mental health supports are falling short. We have gone through some of the most stressful times during the pandemic years, and for the Council to reduce funding at this time to an organization that helps prevent the tragedy of suicide would be irresponsible.

It is our request that we stand behind both of these groups as a community and level fund them to ensure they have the resources they need to be effective in their missions..

Thank you for your consideration.



Councilor Bosley, At-Large



Councilor Williams, Ward 2



CITY OF KEENE NEW HAMPSHIRE

ITEM #C.6.

Meeting Date: June 16, 2022

To: Mayor and Keene City Council

From: Fabian Friedland/Keene Island Condo Association and Keene Island Holdings

Through: Patricia Little, City Clerk

Subject: **Fabian Friedland/Keene Island Condo Association and Keene Island Holdings - Requesting an Amendment to a Lease of City Property for Parking - Map 577-Lot 34 - Island Street**

Council Action:

In City Council June 16, 2022

Referred to the Finance, Organization and Personnel Committee

Recommendation:

Attachments:

1. Communication_Friedland

Background:

On behalf of Keene Island Condo Association and Keene Island Holdings; Fabian Friedland is requesting an amendment to a lease of City property north of 69 Island Street for parking.

Keene Island Holdings LLC
69 Island St Keene NH 03431

6/13/22

To the Mayor and The City Council Of Keene:

We are the owners of the portion of Island Mill Condominium that contains Corning Specialty Materials as a tenant. The property is at 69 Island St and encompasses around 90,000'.

I have owned this property since 2019, when I purchased it from Ranger Curran.

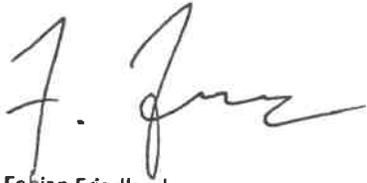
Corning has recently extended their lease again and have recently spent a considerable amount of money upgrading their clean-room facilities. Costs that we contributed towards.

It has come to my attention that a lease existed from the City, that enabled the Condominium to lease City land, for parking for the Corning facility.

I would ask that you please authorize the City Manager to negotiate and sign a lease that is acceptable to the City.

Obviously, I would like to do everything I can in making sure that Corning continues to be a happy tenant.

Many thanks for your help in this matter,



Fabian Friedland

On behalf of Keene Island Condo Association and Keene Island Holdings.



CITY OF KEENE NEW HAMPSHIRE

ITEM #C.7.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Councilor Philip M. Jones
Through: Patricia Little, City Clerk
Subject: **Councilor Philip Jones - Unsafe Sign Placement**

Council Action:

In City Council June 16, 2022.

Referred to Municipal Services, Facilities and Infrastructure Committee

Recommendation:

Attachments:

1. Communication_Councilor Jones

Background:

Councilor Jones is requesting the City prohibit the placement of signs in any city right of way that is not safely accessible without permission of the city.

June 14, 2022

FROM: Councilor Philip M. Jones



TO: The Honorable Mayor and City Council

SUBJECT: Unsafe Sign Placement

Recommendation:

The Keene City Council prohibit placing of signs in any city right of way that is not safely accessible without permission of the city.

BACKGROUND:

- The prohibition of signs for safety reasons would be similar to the already established prohibition of panhandling in those same locations for the same safety reasons.
- The prohibition should include all roundabouts, rotaries, traffic circles, medians, and dividers.
- The purpose of this request is to prohibit the unsafe placing of all signs including political campaign, business promotion, help wanted, event notification, yard sale etc.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.1.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Planning, Licenses and Development Committee, Standing Committee
Through:
Subject: **Pablo Fleischmann – Keene Music Festival – Request for Use of City Property – September 3, 2022 – Pablo Fleischmann**

Council Action:

In City Council on June 16, 2022.

Voted unanimously to carry out the intent of the report.

Recommendation:

On a roll call vote of 5–0, the Planning, Licenses, and Development Committee recommends that The Keene Music Festival be granted a street fair license to use downtown City rights-of-way for purposes of conducting merchant sidewalk sales, as well as use of downtown City property on Central Square, Railroad Square, and designated parking spaces on Main Street to conduct the Keene Music Festival on Saturday, September 3, 2022 from 9:00 AM to 10:30 PM. In addition, the applicant is permitted to close off a portion of Railroad Street, from Main Street to the westerly entrance of the Wells Street Parking Garage, and a portion of Church Street from Main Street to the entrance of the Selman Company parking lot. This permission is granted subject to the following conditions: following conditions: the signing of a revocable license and indemnification agreement; that the petitioner provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; submittal of a signed letter of permission from City Tire for use of their property, and compliance with any recommendations of City staff. In addition, the petitioner is granted use of the requested parking spaces free of charge under the provisions of the Free Parking Policy. Petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 23 Community Events Budget. Said payment shall be made within 30-days of the date of invoicing.

Attachments:

None

Background:

Chair Bosley welcomed comments from the Director of Public Works/Emergency Management, Kurt Blomquist. Mr. Blomquist said this event is scheduled for September 3 from approximately 10:00 AM–10:30 PM, with music ending at 10:00 PM. There will be six stages at various locations around the downtown commons. There have been several protocol meetings with the applicants and two more were scheduled before the event. The event is expected to draw 6,000–8,000 attendees. Staff had sufficient information to recommend that the Committee vote to approve this request.

Chair Bosley noted a request in the application for temporary barriers in case the Police were to instruct them to shut-down part of Railroad Street; she asked if a particular issue led to that requirement this year. Mr. Blomquist replied that in the past Railroad Street has been permanently closed for the event for bands to access the stage. For this year's event, there will be a music further down Railroad Square, and this is precautionary should the crowd spill into Railroad Street. These details would be finalized at the remaining protocol meetings.

Vice Chair Giacomo wondered if a 10:30 PM end time was pushing it a little late. Mr. Blomquist replied that the music would end at 10:00 PM for clean-up to commence.

Councilor Jones recalled that sometimes, the bands start parking two hours prior to the official start time and asked if that was occurring this time. Mr. Blomquist felt everything was covered in the license and the bands will not take-up a lot of parking so he was not overly concerned. The exception is Railroad Street, which will be handled administratively and posted accordingly. This motion gives Staff a little more latitude to make last-minute changes.

Hearing no public questions or comments, Chair Bosley entertained a motion by Vice Chair Giacomo, which was duly seconded by Councilor Jones.

On a roll call vote of 5–0, the Planning, Licenses, and Development Committee recommends that The Keene Music Festival be granted a street fair license to use downtown City rights-of-way for purposes of conducting merchant sidewalk sales, as well as use of downtown City property on Central Square, Railroad Square, and designated parking spaces on Main Street to conduct the Keene Music Festival on Saturday, September 3, 2022 from 9:00 AM to 10:30 PM. In addition, the applicant is permitted to close off a portion of Railroad Street, from Main Street to the westerly entrance of the Wells Street Parking Garage, and a portion of Church Street from Main Street to the entrance of the Vision Financial parking lot. This permission is granted subject to the following conditions: the signing of a revocable license and indemnification agreement; that the petitioner provide a certificate of liability insurance with the City of Keene listed as additional insured in the amount of \$1,000,000; submittal of a signed letter of permission from City Tire for use of their property, and compliance with any recommendations of City staff. In addition, the petitioner is granted use of the requested parking spaces free of charge under the provisions of the Free Parking Policy. Petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 23 Community Events Budget. Said payment shall be made within 30-days of the date of invoicing.

Mr. Fleischmann questioned the provision for written permission from City Tire, which they do annually, but it was never formally required in writing. Mr. Blomquist responded that this written permission has been a condition in past approvals as well.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.2.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Wastewater Treatment Plant Laboratory Renovation - Engineering Change Order 3 - WWTP Operations Manager**

Council Action:

In City Council on June 16, 2022.

Voted unanimously to carry out the intent of the report.

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute Change Order 3 with Underwood Engineers to perform engineering services for the Laboratory Renovation Project for an amount not to exceed \$4,000 for contract 04-21-22.

Attachments:

None

Background:

Asst. Public Works Director/WWTP Operations Manager Aaron Costa addressed the Committee. Mr. Costa stated the City has a project to renovate the existing laboratory and executed a contract with Underwood Engineers for \$20,500 for design, bid services and some minimal construction oversight services. During that design it was discovered the original HVAC system in the laboratory did not meet code. As a result, change orders 1 and 2 were executed with Underwood to correct those deficiencies.

Mr. Costa stated the contractor is mobilized and construction has begun with the new HVAC system and roof penetration for the supply exhaust fan. When the contractor performed demo of the existing HVAC ductwork for the exhaust fan (12 by 12 opening) they discovered there was structural lintel, which is a steel structural support that supports a concrete block in brick masonry. This causes an issue increasing the size of the ductwork, which was required to increase the exhaust ventilation. One of the things the contractor does not want to do is to cut into that structural lintel. Hence, Change Order 3 is to work through a solution.

Mr. Costs noted funds are available for this work in the laboratory renovation project 08106.

Councilor Lake made the following motion, which was seconded by Councilor Madison.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to execute Change Order 3 with Underwood Engineers to perform engineering services for the Laboratory Renovation Project for an amount not to exceed \$4,000 for contract 04-21-22.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.3.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Accept American Rescue Plan Act (ARPA) Funds & Contract Services to Perform Sludge Dryer Feasibility Study - WWTP Operations Manager**

Council Action:

In City Council June 16, 2022

Voted unanimously to carry out the intent of the report

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to accept and execute an American Rescue Plan Act (ARPA) grant from the New Hampshire Department of Environmental Services (NHDES) in the amount up to \$100,000 for the Sludge Dryer Feasibility Study.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the City Manager be authorized to do all things necessary to negotiate and execute a professional services contract with Brown & Caldwell to perform a Sludge Dryer Feasibility Study for an amount not to exceed \$99,400.00. If a contract cannot be negotiated, the City Manager is authorized to negotiate with the next ranked firm.

Attachments:

None

Background:

Mr. Costa addressed the Committee again and stated the wastewater plant has a product which is treated product discharged into the Ashuelot River. There is also a waste product the City needs to dispose of which is the dewatered bio solids, currently hauled and disposed of at Waste Management's Turnkey landfill in Rochester, NH.

Mr. Costa stated there are three ways to dispose of bio solids; land application, incineration, and landfilling. With recent developments regarding PFAS regulations, as well as other factors, including limited landfill capacity and increased bio solids disposal costs, the City is exploring sludge drying technology as an alternative means of bio solids management. This would be an add on process to the current dewatering processes.

The WWTP produces approximately 4,500 wet tons of bio solids per year. With the current equipment, only 30% is turned into solids, the remaining 70% is water. With the sludge drying technology, the City will be able to dry sludge up to about 95% solids, only haul away, and pay for 5% water. This project includes the evaluation of different types of drying technologies, energy requirements, capacity analysis, and construction costs. The study will also develop an overall business case to definitively answer whether a sludge dryer is economically advantageous.

In 2021, the City submitted a pre-application for a Clean Water State Revolving Fund loan. This project was awarded up to \$100,000 in grant funds through the American Rescue Plan Act (ARPA). In 2022, the City advertised a Request for Qualifications and received two responses. A review team consisting of individuals from Public Works reviewed and rated the proposals. Based on this, staff is recommending the Manager to accept and execute an ARPA grant from the New Hampshire Department of Environmental Services in the amount up to \$100,000 for the Feasibility Study. Also, to execute a professional services contract with Brown & Caldwell to perform a Feasibility Study for an amount not to exceed \$99,400.00. If a contract cannot be negotiated, the City Manager be authorized to negotiate with the next ranked firm.

Councilor Remy asked what the output would be of a feasibility study on a sludge dryer. Ms. Costa stated what is going to be studied is whether or not it makes sense to install one. He added it is a very expensive piece of equipment. There are energy, mechanical and electrical requirements. Where is it going to live, how is it going to interact with the existing equipment. There are also regulations that go along with this drying process.

Chair Powers asked about the experience factor for Brown and Caldwell. Mr. Costa stated they are a national firm who has done a lot of work in this area. One of the project managers is a board member of the New England Bio solids Management Association. He added the City is also working with this firm on the wastewater treatment plant roof replacement project and staff is happy with how they have been able to keep on schedule.

Councilor Madison made the following motion, which was seconded by Councilor Remy.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to accept and execute an American Rescue Plan Act (ARPA) grant from the New Hampshire Department of Environmental Services (NHDES) in the amount up to \$100,000 for the Sludge Dryer Feasibility Study.

Councilor Madison made the following motion, which was seconded by Councilor Remy.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the City Manager be authorized to do all things necessary to negotiate and execute a professional services contract with Brown & Caldwell to perform a Sludge Dryer Feasibility Study for an amount not to exceed \$99,400.00. If a contract cannot be negotiated, the City Manager is authorized to negotiate with the next ranked firm.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.4.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Sole Source Approval for Sludge Pump Replacement Project - WWTP Operations Manager**

Council Action:

In City Council June 16, 2022.

Voted unanimously to carry out the intent of the report

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to sole source Seepex for the sludge pump replacement project at the Wastewater Treatment Plant.

Attachments:

None

Background:

Mr. Costa addressed this item and indicated this is a sole source contract approval for a sludge pump replacement project at the wastewater treatment plan. He indicated the wastewater plant approaches 40 years, many original components are at the end of their useful life. This project replaces six original sludge pumps. He indicated these pumps have served the City well and have been scheduled for replacement through the City's capital improvement program.

He went on to say that the City executed a design contract with Underwood Engineers for design and construction related engineering services. However, prior to completing the design, the pumping equipment needs to be selected because each type of pump has its own footprint as well as different electrical and mechanical requirements. As part of the equipment selection process, the City invited three different type of pump manufacturers to the wastewater treatment plant to give an overview and presentation of their equipment. Staff met with representatives from Borger who have a Rotary Lobe style pump, Seepex which is a positive displacement-progressive cavity type pump and Penn Valley which is a positive displacement/double disc.

Based on those presentations, City staff narrowed its choices down to Seepex and Penn Valley. Underwood Engineers scheduled site tours at Hanover, Henniker and Penacook wastewater treatment plants for staff to view some real-life installations of both types of pumps and be able to talk to their operations and maintenance staff. After touring the three wastewater plants, staff and

Underwood are recommending the Seepex's progressive cavity pumps. These recommendations are based on size, footprint and maintenance requirements, as well as hydraulics and cost. Mr. Costa noted Underwood obtained budgetary pricing for both Seepex and Pump Valley, and the prices listed below is for pumps spare parts, shipping and training services. Seepex is about \$90,000. Penn Valley is about \$170,000

Councilor Remy stated he is not usually in favor sole source and felt this item did not sound like a sole source as staff did a lot of research and comparisons and even got budgetary prices for both. Mr. Costa agreed and added technically it is referred to as sole source. Chair Powers clarified six pumps would be the total complement. Mr. Costa agreed it would be for this specific type of sledge pumps but there are other pumps that have been replaced. The Chair felt this was good pricing and asked whether it would not be prudent to have a spare if one goes down. Mr. Costa stated the quotes price builds in redundancy and it does have a redundant pump included in it.

Councilor Remy made the following motion, which was seconded by Councilor Chadbourne.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to sole source Seepex for the sludge pump replacement project at the Wastewater Treatment Plant.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.5.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Utility Reimbursement Agreement with Liberty Utilities - City Engineer**

Council Action:

In City Council June 16, 2022

Voted unanimously to carry out the intent of the report

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to negotiate and execute a project reimbursement agreement with Liberty Utilities related to the Winchester Street Reconstruction Project.

On 5-0 vote, the Finance, Organization & Personnel Committee recommend that the City Manager be authorized to do all things necessary to negotiate and execute a design Change Order with McFarland Johnson in an amount not to exceed \$25,000, subject to the execution of a Project Reimbursement Agreement.

Attachments:

None

Background:

City Engineer Don Lussier stated this request is related to the Winchester Streets Reconstruction Project. At the present time, utility providers are relocating some of their equipment to make room for the changes that are going to be made. In keeping with this, Liberty Utilities has asked that in order to accommodate their eventual replacement of the gas line that runs underneath the Ashuleot River, to include a sleeve that they can later slide their gas pipe into in the bridge. Mr. Lussier stated this is almost identical to what the City is doing with its own water main. He added this will not affect the operation of the bridge or the maintenance on the bridge. This work will have no cost to the City, Liberty Utilities will reimburse the City for 100% of the costs for both the design and construction.

However, this work has to be included within the construction of the DOT project. Hence, the City will have to first pay its contractors for the work (design engineer and construction contractor). Liberty Utilities will then reimburse the City for those costs.

Councilor Chadbourne made the following motion, which was seconded by Councilor Lake.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to negotiate and execute a project reimbursement agreement with Liberty Utilities related to the Winchester Street Reconstruction Project.

Councilor Chadbourne made the following motion, which was seconded by Councilor Lake.

On 5-0 vote, the Finance, Organization & Personnel Committee recommend that the City Manager be authorized to do all things necessary to negotiate and execute a design Change Order with McFarland Johnson in an amount not to exceed \$25,000, subject to the execution of a Project Reimbursement Agreement.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.6.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Construction Change Order - 2022 Sewer Main Lining Contract - City Engineer**

Council Action:

In City Council June 16, 2022

Voted unanimously to carry out the intent of the report

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to negotiate and execute a construction Change Order with Insituform Technologies, Inc. in the amount of \$57,393.00 with funding provided by Project Cost Center 08066.

Attachments:

None

Background:

Mr. Lussier stated this item is related to the sewer lining project the City does each year. He noted the costs are very competitive and staff received four bids on this project. He indicated the project was designed based on the amount of funding available, which is \$401,000 but it has been designed to cost about \$388,000. The actual low bid was \$322,000. He indicated staff's suggestion is rather than leave the money sitting in the bank for a year, they would like to extend the scope of the work and take advantage of the good pricing and add another 536 feet to the contract. This summer the work will be from Kelleher Street across Baker Street through the fields to Route 101. The additional 536 feet will allow the City to continue across Route 101 to Martel Court to get very close to the Pump Station. At the end of this project, the entire Beaver Brook interceptor would be lined. Councilor Remy asked how many feet would be left from Martell Court. Mr. Lussier stated it would be approximately another 500 feet. He added this is a program done every year and it can be concluded next year.

Councilor Lake made the following motion, which was seconded by Councilor Madison.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to authorized to do all things necessary to

negotiate and execute a construction Change Order with Insituform Technologies, Inc. in the amount of \$57,393.00 with funding provided by Project Cost Center 08066.



CITY OF KEENE NEW HAMPSHIRE

ITEM #D.7.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: Clean Water and Drinking Water State Revolving Fund - Authority to Borrow and Accept Grants - City Engineer

Council Action:

In City Council June 16, 2022

Voted unanimously to carry out the intent of the report

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to apply for, accept and execute loan agreements with the New Hampshire Department of Environmental Services (NHDES) Clean Water and Drinking Water State Revolving Funds for the following projects: Main Street Flood Management at \$951,100; Drainage Lining Program at \$920,800; Main Street Sewer Rehabilitation at \$710,500; Sewer Manhole Lining at \$1,083,600; and the Sewer Repair and Lining project at \$1,081,395.

On 5-0 vote, the Finance, Organization & Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept and execute any and all American Rescue Plan Act (ARPA) grants offered by the New Hampshire Department of Environmental Services (NHDES) for City Capital Improvement Program projects.

Attachments:

None

Background:

Mr. Lussier stated this is similar to the project addressed previously by Mr. Costa using ARPA grant funds. This item relates to five other projects that were submitted through the State Revolving Fund. Mr. Lussier stated the City Manager has made it clear that she wants staff to search out and apply for as many grants or principal forgiveness funding as possible; staff continues to do that. In 2021, in addition to Mr. Costa's project, staff applied for a total of five additional projects:

- Sewer and drainage associated with the Main Street Downtown infrastructure project.
- Drainage lining program, which will start in 2024.
- Sewer manhole lining (five to six year program) to line all the brick manholes that are in the City's inventory.
- Sewer repair and lining, which is an annual program. These projects were sent to the State for

funding. The two drainage related projects scored very well and received grant funding under the American Rescue Plan Act (ARPA) grant as well as principal forgiveness.

Mr. Lussier explained the Clean Water State Revolving fund is a loan program designed and intended to help municipalities fund either clean wastewater, storm water or drinking water projects. They offer attractive financing. Currently the rate is 2%. Often DES offers those loans with an added incentive in the form of principal forgiveness. All three sewer, clean water, wastewater projects qualified for the principal forgiveness, but the projects didn't score quite high enough for ARPA funding. Mr. Lussier noted another nice feature of this program is that there is no pre-payment penalty.

Councilor Madison stated he is happy to see the City going after the clean water and drinking water State Revolving Funds.

Councilor Madison made the following motion, which was seconded by Councilor Remy.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends that the City Manager be authorized to do all things necessary to apply for, accept and execute loan agreements with the New Hampshire Department of Environmental Services (NHDES) Clean Water and Drinking Water State Revolving Funds for the following projects: Main Street Flood Management at \$951,100; Drainage Lining Program at \$920,800; Main Street Sewer Rehabilitation at \$710,500; Sewer Manhole Lining at \$1,083,600; and the Sewer Repair and Lining project at \$1,081,395.

Councilor Madison made the following motion, which was seconded by Councilor Remy.

On 5-0 vote, the Finance, Organization & Personnel Committee recommend that the City Manager be authorized to do all things necessary to accept and execute any and all American Rescue Plan Act (ARPA) grants offered by the New Hampshire Department of Environmental Services (NHDES) for City Capital Improvement Program projects.



CITY OF KEENE NEW HAMPSHIRE

ITEM #F.1.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Patricia Little, City Clerk
Through:
Subject: **Warrant for Unlicensed Dogs - City Clerk**

Council Action:

In City Council June 16, 2022

Referred to the Municipal Services, Facilities and Infrastructure Committee

Recommendation:

That the City Council issue a warrant for unlicensed dogs pursuant to NHRSA 466:14, and the Keene Police Department be directed to issue a civil forfeiture to those dog owners who have failed to license their dog by April 30, 2022.

Attachments:

1. Dog Warrant List 2022_ExistingOwners
2. Dog Warrant List 2022_NewOwners

Background:

State Statute provides that the City Council authorize the annual warrant for unlicensed dogs. The civil forfeiture carries a \$25.00 fine that must be paid by the dog owner within 15 days of receiving notice. State statute also provides that failure to license a dog and pay the civil forfeiture could result in a complaint being filed with Keene's Eighth Circuit Court.

This year the City Clerk's Office is presenting two lists for authorization. The first is a list of owners who have not renewed their dog's license for this year. The list of non-renewal dogs contains approximately 442 dog owners, with 565 dogs remaining unlicensed. The second list represents owners for which the City Clerk has received a notification from a local veterinarian that the dog has received a rabies vaccination. Veterinarians are required by statute to notify the City Clerk and we in turn are required to follow up with these dog owners to ensure they obtain a license. This notification entails sending the owner a letter notifying them of the obligation to license their pet. Many of the owners on this list have received multiple notifications. We recently found out that we should be including them in our annual warrant process. The list of new dog owners contains approximately 276 owners, with 321 unlicensed dogs.

The following mechanisms for reminding dog owners of the licensing requirement were followed: 2 official publications appeared in The Keene Sentinel, monthly reminder emails sent to dog owners beginning in February, and reminder postcards sent to owners with no email address in March. We

also utilized an online service to do automated phone calls to all owners remaining on the warrant list. This call was done at the beginning of June. To-date, the City Clerk's Office has issued 2,341 dog licenses for the 2022-2023 license period.

Civil Forfeitures are typically issued on or around July 15th and are due within 15 days of issuance. The City Clerk's Office will continue outreach efforts in an effort to reduce the number of fines that need to be sent.

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

LicenseNo	Dog Name	Breed	Color	Owner Last Name	Owner First Name	Owners Address	Rabies Expires
21-2749	BAXTER	LABRADOR RETR	YELLOW	ABDULLAHU	PERPARIME	48 GRANT ST	9/7/2024
21-2382	MORTON	BOSTON TERRIE	BLACK	ADAMS	BRENDA	17 FINCH ST	12/18/2022
21-1190	PIP	LABRADOODLE	CHOCOLATE	ADAMS	PAUL	40 MATTHEWS RD	11/4/2021
21-1191	DAISY	LABRADOODLE	CHOCOLATE	ADAMS	PAUL	40 MATTHEWS RD	10/31/2021
21-0263	SOPHIA	SHIH TZU/POOD	BLACK	ALBERGATE	KATHY	5 TANNER RD	9/7/2021
21-1360	LAYLA	MINIATURE SCH	BLACK	ALThER JR.	EVERETT	44 GEORGE ST	4/15/2024
21-2060	MAY	SHEPHERD MIX	GOLD	AMATO	CHELSEA	15 SOUTH LINCOLN ST	3/22/2024
21-2196	JACK	POMERANIAN	MULTI-COLOR	ANDERSON	BRYANT	157 KENNEDY DR	12/30/2021
21-0660	MIA	SHIH TZU	GRAY	ANDREWS	PATRICIA	26 WORCESTER ST	2/9/2025
21-2144	NIGEL	GREAT DANE	HARLEQUIN	ANGLIS	JOHN D	85 FRANKLIN ST	3/22/2024
21-2862	RHEA	GERMAN SHEPHE	BLACK/TAN	ANYAN	JASON W	32 WEST SURRY RD	3/1/2025
21-0659	ROKI	CHIHUAHUA MIX	BROWN	ASKEY	ALICE	90 BRADFORD RD	9/19/2024
21-0658	JUNGE	HUSKY MIX	BROWN	ASKEY	ROBERT	90 BRADFORD RD	6/27/2024
21-0018	HUNTER	BEAGLE	MULTI-COLOR	AVERY	LACEY	66 SULLIVAN CENTER RD	5/30/2025
21-2132	RUFUS	SCHIPPERKE	BLACK	AZIF	AVERY	10 WEST ST	3/27/2025
21-2681	TILLY	POINTER	RED	BAKER	BRIAN	83 DARLING ROAD	8/25/2022
21-0628	JAMES	LABRADOR RETR	BLACK	BAKER	PAULA	9 CHICKADEE COURT	4/24/2023
21-2121	WILLOW	AUSTRALIAN SH	MULTI-COLOR	BARKER	SHANNON	464 CHAPMAN RD	8/27/2022
21-0156	ZEYA	SIBERIAN HUSK	SILVER	BARNES	JANICE	238 BASE HILL RD	4/19/2022
21-2481	OSCAR	DACHSHUND MIX	RED	BARRY	ELIZABETH	40 PAGE ST	8/15/2022
21-0146	GUINNESS	GERMAN SHEPHE	BLACK	BARRY-SEGAL	SHEILA	64 CHAPMAN RD	6/24/2023
21-0147	ARIEL	LABRADOR RETR	BLACK	BARRY-SEGAL	SHEILA	64 CHAPMAN RD	10/7/2023
21-0148	HANNAH	LARGE MIXED B	TAN	BARRY-SEGAL	SHEILA	64 CHAPMAN RD	5/26/2023
21-0473	TEDDY	SHEPHERD MIX	MULTI-COLOR	BATES	JOHN	100 COLORADO ST	3/24/2024
21-0474	MURPHY	SHIH TZU MIX	BLACK	BATES	JOHN	100 COLORADO ST	11/23/2023
21-0489	HAZEL	AUSTRALIAN SH	MULTI-COLOR	BAUER	MARY	22 EVANS CIRCLE	12/24/2023
21-2456	LEIA	LABRADOR RETR	BLACK	BEAUDRY	JENNIFER	11 BENT CT	7/25/2024
21-2826	BAXTER	LABRADOR RETR	GOLD	BEAUDRY	JENNIFER	11 BENT CT	7/26/2022
21-0819	BERNADETTE	FRENCH BULLDO	FAWN	BENIK	ERIN	635 WEST STREET	4/7/2025
21-2539	TILLIE	COLLIE MIX	BLACK	BENTLEY	STEVE	29 PARK AVE	9/16/2022
21-0344	DUFFY	SAINT BERNARD	MULTI-COLOR	BERGERON	KIM	139 OLD WALPOLE RD	7/8/2024
21-0285	BAXTER	SHIH TZU MIX	BROWN/WHITE	BERGERON	STEVE	271 OLD WALPOLE RD	2/22/2024
21-2406	MILES	BEAGLE	MULTI-COLOR	BERGMANN	LISA	122 BUTTERNUT DR	3/13/2025

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2407	MOLLY	BEAGLE	MULTI-COLOR	BERGMANN	LISA	122 BUTTERNUT DR	2/22/2022
21-1726	STARK	LABRADOR RETR	CHOCOLATE	BERNARD	NICK	28 VILLAGE DR #8	2/3/2023
21-2762	MAIZEY	LABRADOR RETR	BLACK	BERRIMAN	ED	110 ARCH STREET #15	8/11/2022
21-0392	NIRVANA STAR	GERMAN SHEPHE	BLACK	BEYERSDORFER	AUDREY	73 WOODBURN ST	6/9/2024
21-2225	JACE	LABRADOR RETR	BLACK	BICKFORD	KAREN	4 BATES STREET	4/24/2024
21-2226	DEAKON	MIXED BREED	BLACK/WHITE	BICKFORD	KAREN	4 BATES STREET	4/24/2024
21-0476	TITUS	AMER. STAFFOR	TAN	BILLS	BRANDI	131 LIBERTY LANE	3/16/2023
21-0477	DOZER	BOXER MIX	MULTI-COLOR	BILLS	BRANDI	131 LIBERTY LANE	5/31/2025
21-0478	BENTLEY	AMERICAN STAF	TAN/WHITE	BILLS	BRANDI	131 LIBERTY LANE	5/31/2025
21-2058	GRACE	BERNESE MOUNT	TAN	BIRCH	KATHLEEN	22 PAGE ST	5/14/2024
21-2229	WOLFIE	LABRADOR RETR	BLACK	BLACKMER	CANDY	239 ROXBURY ST APT. 1	6/2/2022
21-2585	NOVA	AMER. STAFFOR	FAWN	BLAKE	AIMEE	17 WEST DIANE DRIVE	7/29/2022
21-1033	MARTY	GOLDENDOODLE	GOLD	BLANCHARD	CHRISTINE	17 A KINGSBURY STREET	7/11/2024
21-1421	JACKSON THUNDER	LABRADOR RETR	BLACK	BLANCHETTE	JOSHUA	193 ISLAND STREET	8/22/2021
21-2189	ARCHIE	GOLDENDOODLE	RED	BLASIK	JACQUELYN	239 DARLING RD	4/19/2023
21-2353	HENRY	LABRADOODLE	GOLD	BLASIK	JACQUELYN	239 DARLING RD	4/27/2025
21-0846	GYPSY	LABRADOR RETR	BLACK	BLEAU	SHAWN	441 PARK AVE	3/2/2024
21-1474	GIZMO	SHIH TZU MIX	MULTI-COLOR	BLOOD	KEVIN	25 IVY DR. 51	10/31/2022
21-2698	MYLES	LABRADOR RETR	YELLOW	BLOOM	KIMBERLY	20 KENNEDY DR	7/9/2024
21-0262	ALBUS	LABRADOR RETR	MULTI-COLOR	BOND	ALEXANDRA	71 TIMBERLAND DRIVE	10/20/2022
21-2216	TOTO	TERRIER MIX	GRAY	BOSQUET	CHLOE	39 NORTH LINCOLN ST #2	6/27/2023
21-2217	COCO	NORWICH TERRI	TAN	BOSQUET	CHLOE	39 NORTH LINCOLN ST #2	6/27/2023
21-2185	ARCHIE	GOLDEN RETRIE	GOLD	BOSTWICK	HOLLIE	37 MORIN AVE	9/29/2023
21-2186	MURPHIE	GOLDEN RETRIE	GOLD	BOSTWICK	HOLLIE	37 MORIN AVE	5/9/2022
21-2098	MEEKO	TERRIER MIX	BLACK	BOULE-MATA	ADA	26 NEWMAN ST	3/5/2022
21-2856	SIR GEORGE GILBERT (BOB)	FRENCH BULLDO	CREAM	BOYD	JANET	695 COURT ST	10/20/2022
21-0230	JACK	LABRADOR RETR	YELLOW	BOYNTON	MARY ANN	183 KENNEDY DR	4/14/2024
21-0231	MARLEY	LABRADOR RETR	BLACK	BOYNTON	MARY ANN	183 KENNEDY DR	4/14/2024
21-1295	SEBASTIAN	SAINT BERNARD	BROWN/WHITE	BREWER	THERESA	23 FOX CIR	2/18/2022
21-0134	ELLIE	CAIRN TERRIER	TAN	BRINSON	SARAH	440 MAIN STREET	4/27/2022
21-2603	JOSIE	AMER. STAFFOR	TAN	BRITTON	EDNA	27 HIGH ST	3/26/2024
21-1872	TICO	DALMATION MIX	BLACK/WHITE	BRNGER	ANNE	16 GUNN RD	2/20/2023
21-2296	SCOOTER	SMALL MIXED B	RED	BROPHY	COLLEEN	152 EASTERN AVE	12/25/2022
21-2655	FREYJA	LABRADOR RETR	TAN	BROWN	HILLARIE	17 WILLOW CT	6/16/2024

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-1102	TRIXIE	BOSTON TERRIE	BLACK	BROWN	KAARON	81 NORTH LINCOLN ST	6/23/2022
21-2852	SAVVY	GERMAN SHEPHE	BLACK	BRUNKE	MARGIE	222 WEST ST #301	10/15/2022
21-2538	TEDDY	LABRADOR RETR	BLACK	BULLOCK	JESSICA	792 COURT ST UNIT D	2/25/2024
21-1127	CHIQUITA	CHIHUAHUA MIX	BLACK	BURBANK	MARISSA	37 RICHARDSON CT	8/21/2022
21-0012	OLIVER	GOLDEN RETRIE	GOLD	BURKE	BECKY	447 PAKO AVE	7/18/2024
21-2293	LOUIE	GOLDEN RETRIE	GOLD	BURKE	BECKY	447 PAKO AVE	4/26/2022
21-2266	LOIS	CHIHUAHUA	TAN/WHITE	BURKE	DIANNE	515 WASHINGTON ST	2/27/2023
21-2626	RILEY	HAVANESE	WHITE	BURNS	JOYCE	109 GEORGE ST	3/27/2025
21-2567	OTIS	LABRADOR RETR	YELLOW	BURROUGHS	THERESA	61 NIMS RD	12/29/2023
21-0338	WINSTON	PUG MIX	BLACK	BUTLER	CURTIS	411 CHESTERFIELD RD	9/10/2023
21-2612	BERNIE	HUSKY MIX	MULTI-COLOR	BUTTS	MAGGIE	812 COURT ST C	6/5/2023
21-1911	NALA	GERMAN SHEPHE	MULTI-COLOR	BYRNE	BILL	182 PEARL ST	9/14/2024
21-1356	ROXIE	LABRADOR RETR	BLACK	CANAVAN	ROBERT	4 BURR AVE	6/5/2022
21-2028	MOLLY	CHIHUAHUA MIX	TAN/WHITE	CANNON	JOHN	15 BILLINGS AVE	12/18/2023
21-2029	EVY	LABRADOR RETR	MULTI-COLOR	CANNON	JOHN	15 BILLINGS AVE	3/29/2025
21-1583	CAPONE	BEAGLE	MULTI-COLOR	CAPONI	ANGELA	48 SPRUCE ST	7/25/2022
21-2731	BAILEY	GOLDEN RETRIE	MULTI-COLOR	CAREY	MATT	338 WEST SURRY RD	4/11/2024
21-2208	FERN	BORDER COLLIE	MULTI-COLOR	CARRERAS	ANGELA	19 SPEAKER ST	3/29/2025
21-2551	JACKSON	BOXER MIX	MULTI-COLOR	CARTER	MEGHAN	138 ROXBURY ST APT 1	3/8/2024
21-2500	ROCKY	COCKER SPANIE	BLACK	CARTER	PAM	416 COURT ST	4/15/2024
21-0665	ISABELLA	LABRADOR RETR	RED	CARVER	CHAD	61 GREENBRIAR RD	5/4/2023
21-2568	LUCY	LABRADOR RETR	BRINDLE	CASEY	IAN	16 PHI LN	1/7/2022
21-1910	BOWZER	LABRADOR RETR	BLACK	CASHMAN	SCOTT	16 E DIANE CIRCLE	9/1/2023
21-0221	COOPER	VIZSLA	RED	CAYER	RENEE	183 WYMAN ROAD	6/16/2023
21-0222	POPPY	WEIMARANER	GRAY	CAYER	RENEE	183 WYMAN ROAD	1/7/2022
21-2699	GALATTA	ITALIAN GREYH	BROWN/TAN	CHANDLER	SHELLY	104 CASTLE ST #1	1/31/2022
21-1951	BAILEY	SHIH TZU	BLACK	CHANDLER	SUSAN	66 RIVER ST	9/29/2022
21-2124	VIRGINIA	PUG	BRINDLE	CHANNELL	CHERYL	378 ELM ST	4/10/2023
21-2363	ZOEY BOULANGER	LHASA APSO	MULTI-COLOR	CHAPMAN	WENDY	24 FOX CIRCLE	5/23/2025
21-0287	NIKA	GERMAN SHEPHE	MULTI-COLOR	CHASE	HANNAH	50 STARLING ST	10/15/2024
21-2739	RANGER	LABRADOR/GOLD	YELLOW	CHICKERING	AMANDA	30 DARTMOUTH ST	9/16/2021
21-0533	RIGGS	AMER. STAFFOR	MULTI-COLOR	CHIRICHELLO	MELISSA	218 GILSUM ST	2/12/2024
21-1400	ABBY	GOLDEN RETRIE	RED	CLARK	PETER	641 MAIN ST	12/21/2021
21-1401	GRACIE	GOLDEN RETRIE	GOLD	CLARK	PETER	641 MAIN ST	12/21/2021

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-1539	DEXTER	BEAGLE	MULTI-COLOR	CLARK	SHANNON	22 COTTAGE ST	2/13/2022
21-2267	DESMARESTIA	LABRADOR RETR	BLACK	CLAUSS	BETHANN	46 EAST DIANE DR	3/18/2024
21-2339	VIOLET	TERRIER MIX	BLACK	CLAY	JESSICA	43 PAGE ST	6/2/2022
21-2660	CHLOE	HOUND MIX	TAN/WHITE	CLAY	JESSICA	43 PAGE ST	8/12/2024
21-0719	AUSTIN	CHIHUAHUA MIX	BLACK	CLIFFORD	ALEXA	62 ROXBURY ST 101	6/25/2023
21-2517	CAMAS	BORDER COLLIE	BLACK/WHITE	CLOUD	REBECCA	31 KELLEHER ST	6/2/2022
21-0801	TRIXIE	LABRADOR RETR	YELLOW	COLL	KEITH	PO BOX 341	10/9/2023
21-2336	MILLER	LABRADOR RETR	BLACK	COOK	ELIZABETH	24 WETMORE ST	8/19/2024
21-0184	BAILEY	JACK RUSSELL	MULTI-COLOR	COOKE	ANDREW	45 GREENWOOD AVE	12/23/2023
21-1900	ICEBURG	AMERICAN STAF	WHITE	COOPER	APRIL	51 MAIN ST 4B	7/30/2021
21-1870	WALTER	GREAT PYRENEE	WHITE	CORMIER	WILLIAM	316 CHESTERFIELD RD	2/6/2023
21-1273	SPARTACUS	GERMAN SHEPHE	BLACK	COSSETTE	ASHLEY	121 PAKO AVE	5/22/2022
21-1037	JACK	LABRADOR RETR	CHOCOLATE	COSTA	CHERYL	16 COLBY ST	2/25/2023
21-1038	CLARABELLE	BULLDOG MIX	BRINDLE	COSTA	CHERYL	16 COLBY ST	4/24/2025
21-0145	COOPER	LABRADOR RETR	BLACK	COTTER	KATHRYN	14 PHIL LN	9/12/2021
21-2472	REX	WELSH CORGI (MULTI-COLOR	CRAM	MATTHEW	16 CLARK CIR	2/14/2023
21-0577	MAEBY	BULLDOG	WHITE	CRONIN	BRENDAN	222 WEST ST UNIT 201	8/18/2022
21-2109	GRACIE	GOLDENDOODLE	GOLD	CROTEAU	RACHEL	284 W. SURRY RD	1/10/2022
21-1301	FORREST	GOLDEN RETRIE	GOLD	CROTEAU	TREVOR	12 COURT STREET	10/30/2021
21-2451	DIVO	AMERICAN STAF	YELLOW	CRUZ	JOSE	262 BASE HILL RD	6/26/2022
21-2087	MOZELLE	FRENCH BULLDO	BLACK/WHITE	CURRAN	KAREN	7 BASE HILL RD	10/21/2021
21-1871	GOOSE	WEIMARANER	GRAY	CURTIS	ANGELA	19 CARROLL ST	7/28/2024
21-2788	MAJOR	LABRADOR RETR	BLACK	CUSHMAN	ASHLEY S	11 COLBY ST	9/30/2021
21-1604	MADDIX	SHELTIE	MULTI-COLOR	CVINAR	ALLISON	33 GATES ST	10/22/2022
21-0543	ZORRO	SCHIPPERKE	BLACK	CYR	FERNAND	315 OLD WALPOLE RD	3/9/2022
21-2038	EDWARD	LABRADOR RETR	BLACK	DANIELS	MADISON	41 EAST DIANE DR	2/12/2024
21-2039	HARPER	AMER. STAFFOR	BLACK/WHITE	DANIELS	MADISON	41 EAST DIANE DR	2/12/2024
21-2040	GEMMA	ROTTWEILER	BLACK/TAN	DANIELS	MADISON	41 EAST DIANE DR	1/15/2024
21-2041	BEAN	POODLE	WHITE	DANIELS	MADISON	41 EAST DIANE DR	1/15/2024
21-2778	ABBY	GERMAN SHEPHE	MULTI-COLOR	DAVIS	SHANA	323 PEARL ST	6/16/2024
21-1948	GEMMY	ANATOLIAN SHE	MULTI-COLOR	DAVIS	STEFFANY	34 DALE DR	1/14/2024
21-0072	JUSTICE	HUSKY	BLACK/WHITE	DAVIS	VALERIE	91 RIVER STREET	1/17/2025
21-2881	KATIE	MINIATURE POO	BLACK	DAY	GERRY	22 LEVERETT ST	9/12/2022
21-1807	WESLEY	DACHSHUND	BROWN	DEGROOT	RON	237 CHAPMAN ROAD	6/20/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-1205	DAPHNE	AMER. STAFFOR	BLACK	DEGROSKY	KIMBERLY	12 MAY AVE	10/3/2022
21-2428	SHINJI	CHIHUAHUA MIX	TAN/WHITE	DIAMOND	JENNIFER	15 AUTUMN HILL RD	6/23/2024
21-2728	SOPHIE	MALTESE	BLACK/WHITE	DIMARTINO	DIANA	57 DUNBAR ST APT 1	8/27/2022
21-1693	CHEYENNE	LABRADOR RETR	BLACK	DIMEZZA	SHANNON	86 PINEHURST AVE	6/12/2022
21-2057	OLLIE	BEAGLE/PUG MI	TAN	DINARDO	PAT	22 OLIVO RD	3/27/2023
21-0330	BELLA	BULL TERRIER	BRINDLE	DODGE	DAN	15 LANGLEY RD	5/13/2023
21-1278	POCO	TERRIER MIX	BROWN/WHITE	DONOVAN	KATHLEEN	40B STONEHOUSE LN	2/19/2024
21-0182	ALLY	AUSTRALIAN CA	MULTI-COLOR	DORSETT	ANN-MARQUIS	37 RICHARDSON CT	1/1/2023
21-1014	MAYA	BOXER MIX	MULTI-COLOR	DOUAI	KEVIN	22 ELLIS CT	5/15/2025
21-0043	CHARLIE	CHIHUAHUA MIX	BLACK/WHITE	DOWN	CARA	383 CHAPMAN RD	3/29/2025
21-0410	RASCAL	DACHSHUND	MULTI-COLOR	DRAGON	MAGGIE	40 FAIRBANKS ST	10/1/2024
21-0411	TINKERBELL	MIXED BREED	BROWN	DRAGON	MAGGIE	40 FAIRBANKS ST	8/5/2024
21-2867	IKE	HOUND MIX	MULTI-COLOR	DREW	MIKE	52 PEARL ST FRONT APT.	10/5/2024
21-0668	SADIE	GERMAN SHEPHE	BLACK/TAN	DRISCOLL	BUDDY	158 PAKO AVE	6/12/2023
21-1544	SAM	STANDARD SCHN	BLACK	DRISCOLL	CAROL	18 EASTERN AVE	2/17/2025
21-2348	HUNTLEY	LABRADOR RETR	YELLOW	DRUMM	BOB	133 SCHOOL ST	6/10/2022
21-1938	NELLIE	BORDER COLLIE	BLACK	DUNNE	AUDREY	15 GARRISON AVE	4/17/2022
21-1661	RONDO	SAMOYED	WHITE	DURLING	JENNIFER L	33 QUEENS ROAD	7/20/2023
21-0321	LUCKY	SHIH TZU	MULTI-COLOR	DUVAL	STACEY	165 BAKER	3/26/2022
21-1099	DAISY	COON HOUND	BLACK	EBRIGHT	LIBERTY	312 JORDAN RD	8/25/2023
21-1100	OLIVE	POINTER	BLACK	EBRIGHT	LIBERTY	312 JORDAN RD	2/7/2022
21-2848	BEAR	GREAT PYRENEE	BRINDLE	ELLIOTT	NANCY	19 NEWMAN STREET	6/1/2024
21-2849	BRUIN	MIXED BREED	BRINDLE	ELLIOTT	NANCY	19 NEWMAN STREET	6/29/2022
21-1678	HONEY	GERMAN SHEPHE	BLACK/TAN	EMERSON	CARLY	9 SPRUCE STREET APT B	12/8/2022
21-0830	GEMMA	BEAGLE MIX	MULTI-COLOR	EMMERICK	EMILY	21 ROXBURY PLAZA APT 3	3/18/2024
21-1574	QUINNY	LABRADOR RETR	BLACK	ERICKSON	DEVONEY	175 DARLING ROAD	4/5/2023
21-1901	ARGYLE	MIXED BREED	BLUE MERLE	ERICKSON	STEPHANIE	71 WOODLAND AVE	6/25/2023
21-1902	AUTUMN	CATAHOULA	MULTI-COLOR	ERICKSON	STEPHANIE	71 WOODLAND AVE	4/5/2022
21-1677	GRACE	BEAGLE	MULTI-COLOR	FAFARD	FAE	82 HOWARD STREET	2/5/2023
21-2068	BRODIE	LABRADOR RETR	CHOCOLATE	FARKAS	SANDRA	82 MEADOW RD	3/20/2022
21-0265	JESSIE	GERMAN SHEPHE	MULTI-COLOR	FAULKNER	ANNIE	42 HURRICAN RD	5/21/2022
21-1912	BERNIE	LABRADOR RETR	YELLOW	FENNELL	JIM	22 FAIRVIEW ST	6/21/2022
21-1913	TROMBLEY	AUSTRALIAN CA	BLACK	FENNELL	JIM	22 FAIRVIEW ST	6/20/2022
21-2000	HONEY	BOXER MIX	TAN	FISH	NINA	139 CARROLL STREET	7/2/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2854	LESTER	LABRADOR RETR	BLACK	FISHER	TARYN	302 COURT ST	10/19/2022
21-2545	MONKEY	CHIHUAHUA	BLUE MERLE	FITZGERALD	JEAN	8 ORIOLE AVE	4/16/2022
21-1853	BIG PAPI	CHIHUAHUA	MULTI-COLOR	FITZPATRICK	AMY	103 PINEHURST AVE	2/8/2024
21-0133	LUCY	RETRIEVER	BLONDE	FLETCHER	MOLLY	273 WASHINGTON ST	10/14/2021
21-2577	TUCKER	LABRADOR RETR	BLACK	FLETCHER	WILMA	6 PHIL LN	5/22/2022
21-1952	CLARA ANN	GREAT PYRENEE	WHITE	FORD	GAIL	201 ELM ST #1	1/11/2022
21-1953	WILMA	GREAT PYRENEE	WHITE	FORD	GAIL	201 ELM ST #1	11/6/2021
21-2446	SADIE	YORKSHIRE TER	BLACK	FOSTER	RANDY	710 MAIN ST #11	2/7/2025
21-2263	BELLA	TERRIER MIX	GRAY	FREDERIKSEN	CARRIE	32 BUTTERNUT DRIVE	4/8/2024
21-2260	ROLAND	YORKIEPOO	BLACK/TAN	FRIEDMAN	NICOLE	208 GILSUM ST	5/27/2022
21-1349	DAISY	GOLDEN RETRIE	BLONDE	FRINK	JULIE	52 SUMMIT RD APT 11	9/19/2023
21-2237	MOLLY	MIXED BREED	MULTI-COLOR	FROST	JASON	61 HILLTOP DR	5/26/2024
21-1960	GRACIE MAY	POMERANIAN	TAN/WHITE	FULLAM	LYNN	26 WALNUT ST	3/31/2022
21-1698	MILLIE	TERRIER MIX	BLONDE	GAGNON	SHANNON	8 RYDER RD	2/14/2025
21-2511	PEZ	SILKY TERRIER	BUFF	GALANES	LYNN	129 GREENWOOD AVE	7/3/2023
21-2512	CHANCE	LABRADOR RETR	BLACK	GALANES	LYNN	129 GREENWOOD AVE	7/22/2022
21-2462	ZEUS	HUSKY MIX	MULTI-COLOR	GALLAGHER	KELLY	32 VICTORIA ST	4/24/2022
21-2737	SIR OLIVER	RAT TERRIER	MULTI-COLOR	GALLAGHER	SHELLY	194 WYMAN ROAD	6/30/2024
21-2738	MISS MYRTLE MAY	BOSTON TERRIE	BLACK/WHITE	GALLAGHER	SHELLY	194 WYMAN ROAD	8/4/2022
21-2146	CORT	MINIATURE DAC	RED	GALLUP	LYNNE	172 ELM ST	6/28/2024
21-1832	LINDY	SHELTIE MIX	MULTI-COLOR	GANOE	JASMINE	250 ELM STREET	5/27/2023
21-2725	JAMESON	MIXED BREED	MULTI-COLOR	GARNER	JENNIFER	41 WINCHESTER COURT	8/28/2024
21-2591	MACY	MASTIFF MIX	BLACK	GARRETT	KATARZYNA	16 CRESTVIEW ST	4/17/2023
21-0020	CAMERON	BASSET HOUND	BRINDLE	GATES	MICHELE	129 BASE HILL RD	3/29/2022
21-1919	GRACIE	YORKSHIRE TER	BLUE MERLE	GERAGHTY	MICHAEL	55 KENDALL RD	5/18/2023
21-2333	LUNA	LABRADOR RETR	BLACK	GIANFERRARI	MICHAEL	58 WILDER ST	6/15/2023
21-2838	LUKE DUKE	POINTER	WHITE	GIGUIRE	SCOTT	90 MAYFLOWER DR	9/25/2022
21-1482	JADE	AMERICAN STAF	BLACK	GILBERT	RICHARD	48 STANHOPE AVE	5/3/2025
21-0620	MOOSE	YORKSHIRE TER	BLACK/TAN	GILLARD	BILL	14 WESTVIEW AVE	2/10/2025
21-2126	ZERO	BOXER	WHITE	GILMAN	BRADLEY	90 CARPENTER ST	9/30/2021
21-0833	SCARLET	AUSTRALIAN CA	BLACK	GIRROIR	CAROLYN	20 LEAHY RD	4/27/2023
21-2291	BRUNO	GERMAN SHEPHE	BLACK	GOODCHILD	DAVID	77 NORTH ST	6/24/2021
21-1751	FRANKLIN	BICHON FRISE	WHITE	GOODELL	SONYA	798 COURT ST D	8/23/2022
21-1752	CATCHER	SHIH TZU	BROWN/WHITE	GOODELL	SONYA	798 COURT ST D	8/23/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-0358	TUCKER	BORDER COLLIE	BLACK/WHITE	GOODHUE	TYLER	37 EASTVIEW RD	5/19/2022
21-2741	LU	BORDER COLLIE	MULTI-COLOR	GOODWIN	BONNIE	29 GROVE STREET	3/27/2022
21-2742	DAISY	CHIHUAHUA	BEIGE	GOODWIN	BONNIE	29 GROVE STREET	5/4/2022
21-2882	BELLA	POMSKY	BLACK/WHITE	GORDON	NICOLE	34 WOODBURN ST APT 10	6/22/2022
21-0434	OREO	TERRIER MIX	BLACK	GORDON	TAMMY	58 ARLINGTON AVE	3/11/2024
21-2468	ALEC	LABRADOR RETR	BLACK	GOSELIN	KIMBERELY	3 SCHULT ST	8/11/2022
21-1304	CHLOE	GERMAN SHEPHE	BLACK	GOTT	ERIC	115 BASE HILL RD	4/24/2023
21-1640	CORA	LABRADOR RETR	CHOCOLATE	GRAVES	DAVID	284 HURRICANE RD	4/25/2024
21-2773	LUNA	LABRADOODLE	MULTI-COLOR	GRAY	MEGAN	528 ELM ST	11/4/2022
21-0058	LOUIE	YORKIEPOO	BLACK	GRAYSON	SAUL	81 TIMBERLANE RD	1/6/2024
21-2285	LOLA	MIXED BREED	BLONDE	GREENLEAF	CHRISTINE	50 WOODBURN ST #30	6/16/2022
21-2286	RINGO	MIXED BREED	BLONDE	GREENLEAF	CHRISTINE	50 WOODBURN ST #30	6/15/2024
21-0947	BELLA	POODLE MIX	BLACK	GROBEY	KATHERINE	222 WEST ST APT. 127	10/5/2021
21-2350	DUKE	ENGLISH BULLD	MULTI-COLOR	GROTTON	MIKE	150 ARMORY STREET	8/2/2022
21-2413	ELLIE	GOLDEN RETRIE	GOLD	GROVER	JOHN	66 QUEENS RD	6/28/2022
21-2103	STELLA	BERNESE MOUNT	MULTI-COLOR	GUERRIERO	ANNE	9 KINGS LANE	8/16/2022
21-1757	COCO	LABRADOR RETR	MULTI-COLOR	GUTKOWSKI	JENNIFER	124 ARCH ST	6/25/2023
21-1776	ZOE	TOY RAT TERRI	MULTI-COLOR	HAGAN	MIKE	296 COURT ST	12/21/2024
21-1777	NYLES	TOY RAT TERRI	MULTI-COLOR	HAGAN	MIKE	296 COURT ST	8/12/2024
21-1468	ONYX	LABRADOR RETR	BLACK	HAGLAND	JESSICA	71 SPARROW ST	4/17/2023
21-1469	NOVA	AUSTRALIAN CA	BLACK	HAGLAND	JESSICA	71 SPARROW ST	3/10/2025
21-2306	JET	BEDLINGTON TE	BLUE MERLE	HALL	ELAINE	11 PARTRIDGEBERRY LN	5/13/2023
21-2307	HARRY	POMERANIAN	BLUE MERLE	HALL	ELAINE	11 PARTRIDGEBERRY LN	4/25/2022
21-2648	BINDY	MIXED BREED	BLACK/BROWN	HAMBLÉN	ROBIN	38 VILLAGE DR	7/21/2023
21-2785	BEATRIX	MIXED BREED	BLACK/WHITE	HAMBURG	KELLIANNE	25 HOWARD ST	9/6/2024
21-0446	TACOMA	BEAGLE	MULTI-COLOR	HAMILTON	KELSEY	428 COURT ST A	7/7/2022
21-2233	WHISPER	AUSTRALIAN SH	BLACK/WHITE	HANSEN	TONYA	440 MAIN ST B	5/20/2022
21-2234	BISCUIT	YORKIE MIX	TAN	HANSEN	TONYA	440 MAIN ST B	5/20/2022
21-2230	LIZ	CHIHUAHUA	TAN	HARBART	LAURA	57 FRANKLIN ST	1/7/2023
21-2140	SADIE	GERMAN SHEPHE	BLACK	HASTINGS	BRENDA	240 WATER ST	4/18/2022
21-1823	LILLY MARIE	LABRADOR RETR	BLACK	HAUPT	DESMOND	102 KENNEDY DR	7/27/2023
21-1824	OSCAR	BOXER/LABRADO	BLACK	HAUPT	DESMOND	102 KENNEDY DR	3/15/2025
21-1996	RANGER	CHIHUAHUA MIX	BLACK/TAN	HEATH	DAISY	33 HOWARD CT	5/24/2025
21-2372	STELLA	LABRADOR RETR	BLACK	HEATH	MICHAEL	228 CONCORD RD	11/2/2021

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-1923	JASPER	CHIHUAHUA	UNKNOWN	HILOW	LISA	8 HARMONY LN APT 6	9/14/2023
21-0564	BABE	DACHSHUND	BRINDLE	HOBITZ	LINDA	2 MOUNTAIN VIEW CT	7/16/2023
21-1204	LUNA	HUSKY MIX	BROWN	HOFF	OWEN	100 EMERALD ST #209	2/28/2022
21-2687	MILLIE	TERRIER MIX	BROWN/TAN	HOLT	STACEY	130 SCHOOL STREET	9/20/2021
21-2506	DIESEL	GREAT DANE	UNKNOWN	HOOPER	CINDY	74 PARK AVE APT 1	7/18/2022
21-2507	TOOTY	BOSTON TERRIE	BLACK	HOOPER	CINDY	74 PARK AVE APT 1	7/16/2022
21-2508	GO	TERRIER MIX	TAN	HOOPER	CINDY	74 PARK AVE APT 1	7/16/2022
21-0926	SADIE	SHIH TZU	MULTI-COLOR	HOPKINS	SHEA	245 PAKO AVE	3/8/2024
21-1630	REMI	ENGLISH SPRIN	RED/WHITE	HOUGHTON	BRIAN	16 FAIRFIELD CT	5/27/2023
21-0119	BROOKS	BERNESE MOUNT	MULTI-COLOR	HOUSTON	JASON	118 HURRICANE RD	1/25/2025
21-1559	DELILAH	HUSKY MIX	BLACK/TAN	HOWARD	JEANNE	13 SESAME ST	2/20/2022
21-1836	SCARLET	BOXER MIX	BLACK	HUDSON	JEN	27 AUTUMN HILL RD	5/6/2024
21-2650	JIMMY	AMERICAN STAF	WHITE	HUMMERS	ANDREW	16 RICHARDSON CT	7/6/2024
21-2154	BEN	LABRADOR RETR	WHITE	HUNTLEY	REBECCA	61 HOWARD STREET APT 1	9/2/2023
21-1163	AIKO	GERMAN SHEPHE	MULTI-COLOR	IRELAND	RACHEL	37 WOODBURN ST	11/8/2023
21-2152	TEDDY	COCKER SPANIE	RED	JACOBSON	LINDA	22 BOSTON PL.	10/11/2019
21-1639	ZELLIE	GERMAN SHEPHE	WHITE	JOHNSON	PEGGYRAE	10 FAIRVIEW ST	4/20/2024
21-2723	CHARLIE	MINIATURE PIN	BLACK	JOHNSTON	TRACI	21 LORRAINE ST	8/24/2024
21-0449	LUCKY	MIXED BREED	BUFF	JONES	OLIVIA	47 MECHANIC ST APT. 2	9/18/2021
21-2404	RILEY	GREAT DANE	BLACK	JOSLIN	BETTY	108 KENDALL RD	1/28/2023
21-1733	HAMIA	GOLDEN RETRIE	GOLD	JULCA	ANITA	330 HURRICANE RD	1/20/2025
21-2709	TUKKA	FRENCH BULLDO	MULTI-COLOR	KAARTO	ANNA	30 EAST DIANE DR	8/10/2024
21-2611	MAGGIE	LABRADOR RETR	BLACK	KAMM	DAVID	21 RED OAK DRIVE	9/14/2023
21-0218	DOBBY	FRENCH BULLDO	BRINDLE	KANE	ASHTON	92 ROYAL AVE	2/29/2024
21-0637	BJORN	GREAT DANE MI	BLACK	KEILMAN	ELIZABETH	500 MARLBORO ST	1/15/2024
21-0141	TWIGGY	TERRIER MIX	RED/WHITE	KENDALL	CAROLE	109 LIBERTY LN	5/11/2024
21-1830	SYDNEY	LABRADOR RETR	BLACK	KENNEDY	PATRICK	21 DALE DRIVE	9/20/2022
21-2616	BELLA	AUSTRALIAN KE	MULTI-COLOR	KENNEDY	VICTORIA	57 MAPLE AVE	6/23/2023
21-2525	AJI	JACK RUSSELL	MULTI-COLOR	KENNEY	ANDREA	160 GILSUM ST	4/18/2022
21-2526	RILEY	BORDER COLLIE	BLACK	KENNEY	ANDREA	160 GILSUM ST	4/17/2022
21-2043	ADON	MIXED BREED	MULTI-COLOR	KENNEY	CARL	23 MINERVA LN	5/7/2022
21-0451	RUDIE	SHIBA INU/COC	TAN	KENYON	LINDA	60 GROVE ST	5/1/2021
21-0452	CJ	SHIBA INU/COC	TAN	KENYON	LINDA	60 GROVE ST	5/1/2021
21-0453	CHANCE	COCKER SPANIE	BROWN	KENYON	LINDA	60 GROVE ST	5/1/2021

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-1723	SULLY	BOXER	WHITE	KEY	ZAK	70 SOUTH LINCOLN ST	9/21/2021
21-0340	BUBBLES	LABRADOR RETR	BROWN/WHITE	KIERNAN	JENNIFER	58 SOUTH LINCOLN ST	7/8/2021
21-2125	TEDDY	COCKER SPANIE	BLACK	KIMBER	STEPHANIE	17 WHELOCK ST	2/22/2022
21-2224	ZIGGY	RAT TERRIER	BLACK	KINGSBURY	GAYLE	86 WEST SURRY ROAD	5/7/2023
21-2784	MONKEY	POMERANIAN	MULTI-COLOR	KOMITSKY	ELYSE	123 PEARL ST UNIT E	11/22/2022
21-0028	ANGUS	MINIATURE SCH	BLACK	KOTASEK	KAREN	19 MEETINGHOUSE RD	11/4/2021
21-2332	MALAKAI	SIBERIAN HUSK	MULTI-COLOR	KRAY	KAITLIN	147 ISLAND ST	8/9/2021
21-1255	RASCAL	SHIH TZU	MULTI-COLOR	LACOILLE	RUTH	55 ORIOLE AVE	4/1/2023
21-2044	MILLIE	SAINT BERNARD	MULTI-COLOR	LACROIX	DAN	710 HURRICANE RD	4/6/2023
21-2088	ENZO	GOLDENDOODLE	BLUE MERLE	LAGORE	JENNICA	30 LYNWOOD AVE	10/28/2023
21-0393	DUKE	GREAT DANE	BLACK/WHITE	LAMBERT	CYNTHIA	15 FINCH ST	7/23/2022
21-2665	BMO (BEEMO)	AUSTRALIAN SH	BROWN/WHITE	LAMONT	NICOLE	173 WYMAN RD	5/27/2022
21-1020	MIA	HUSKY MIX	BROWN/TAN	LAMOUREUX	JAMES	48 WAKEFIELD ST	8/23/2022
21-1021	KIPLING	SHEPHERD MIX	MULTI-COLOR	LAMOUREUX	JAMES	48 WAKEFIELD ST	9/30/2022
21-0534	SADIE	HUSKY/LABRADO	GOLD	LAMOUREUX	TAMMY	178 OLD WALPOLE RD	6/3/2024
21-1981	PENNY	CATAHOULA	APRICOT	LANDIS	DANYA	433 ELM ST	7/28/2024
21-2846	DUKE	PLOTT HOUND	BRINDLE	LAPLANTE	PATRICK	109 WOODBURN ST	10/29/2022
21-2847	DECKER	PLOTT HOUND	BRINDLE	LAPLANTE	PATRICK	109 WOODBURN ST	10/29/2022
21-1973	RUBY	LABRADOR RETR	BLACK	LARIVIERE	PHILIP	52 MATTHEWS RD	6/11/2021
21-1222	CHESTER	AKITA/LABRADO	BLACK	LAVERTUE	TRACIE	21 MARGUERITE ST	2/2/2025
21-2714	REMINGTON	MIXED BREED	TAN	LAWRENCE	BRIANNA	76 WOODBURN ST	6/28/2024
21-2715	TWO SOCKS	SHEPHERD MIX	BROWN/WHITE	LAWRENCE	BRIANNA	76 WOODBURN ST	5/20/2024
21-0705	RANGER	SHIH TZU	BLACK	LAWRENCE	MARY	21 KNIGHT ST	2/12/2023
21-0818	TOBIAS	MASTIFF MIX	GRAY	LEACH	MCKENZIE	281 CHAPMAN ROAD	8/24/2023
21-2330	SADIE	LABRADOODLE	BLACK	LEDOUX	JONATHAN	19 CLARK CIR	2/5/2024
21-2331	ZOEY	PEKINGESE	FAWN	LEDOUX	JONATHAN	19 CLARK CIR	9/17/2023
21-2461	LATKE	PORTUGUESE WA	CHOCOLATE	LEINAU	LISA	21 KINGS LN	3/31/2022
21-2474	JAGER	GERMAN SHORTH	BROWN	LESLIE	RONALD	26 TROWBRIDGE RD	3/2/2025
21-2475	LOTTIE	GERMAN SHEPHE	BLACK	LESLIE	RONALD	26 TROWBRIDGE RD	10/31/2022
21-2417	BALLY	JACK RUSSELL	BROWN	LEVESQUE	LINDSAY	29 BEAVER ST #2	7/6/2024
21-2795	MIA	AUSTRALIAN KE	BROWN/WHITE	LEWIS	CRYSTAL	26 B UNION ST	8/17/2024
21-2327	OLIVIA	BEAGLE MIX	CHOCOLATE	LINDSTROM	MAX	317 PARK AVE	5/12/2024
21-0352	CHUBBY	LABRADOR RETR	BLACK	LINTON	STACY	7 PITCHER ST	2/6/2023
21-0353	PATCHY	LABRADOR RETR	BLACK	LINTON	STACY	7 PITCHER ST	2/6/2023

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-0505	JILL	LABRADOR RETR	BROWN	LITTLE	TODD	606 MARLBORO RD	9/3/2021
21-0506	BAXTER	LABRADOR RETR	YELLOW	LITTLE	TODD	606 MARLBORO RD	9/30/2024
21-1563	GUS	LABRADOR RETR	BLACK	LITTLE	TODD	606 MARLBORO RD	4/5/2022
21-1991	SCOUT	JACK RUSSELL	WHITE	LOCHER	DONNA	35 CROSS ST	5/30/2022
21-2149	SURI	LABRADOR RETR	CHOCOLATE	LOUNDER	AMY	31 EDWARDS ST	12/4/2022
21-2150	MAX	CHIHUAHUA MIX	BLACK	LOUNDER	AMY	31 EDWARDS ST	12/20/2022
21-2151	COCO	MINIATURE DAC	RED	LOUNDER	AMY	31 EDWARDS ST	5/10/2024
21-2379	HUNTER	LABRADOR RETR	YELLOW	LOUNDER	MICHELLE	90 ORIOLE AVE	4/28/2022
21-2380	MAGGIE	SHIH TZU	CHOCOLATE	LOUNDER	MICHELLE	90 ORIOLE AVE	5/5/2022
21-2381	CALLIE	LABRADOR RETR	YELLOW	LOUNDER	MICHELLE	90 ORIOLE AVE	1/12/2022
21-0601	TYRA	GERMAN SHEPHE	BLACK	LOVE	TIA-JADE	62 ROXBURY 213	2/15/2022
21-1754	BELLE	LABRADOR RETR	BLACK	LOWRY	JOHN	63 DARLING RD	6/6/2022
21-1755	SURI	LABRADOR RETR	BLACK	LOWRY	JOHN	63 DARLING RD	2/2/2024
21-2845	LASER	BICHON FRISE	BROWN/WHITE	LUDVIGSEN	JULIE	16 WOODSIDE AVE	8/19/2022
21-1799	TACO	CHIHUAHUA	BEIGE	LUSSIER	ALYSSA	57B MARLBORO ST	9/24/2022
21-2147	WINNIE	DALMATION MIX	BLACK	MACK	LAURA	21 PINE AVE	6/2/2023
21-0484	PLUTO	GOLDEN RETRIE	GOLD	MACKAY	JENNIFER	67 MARTIN ST	7/29/2024
21-0485	LEIA	BORDER COLLIE	BROWN/WHITE	MACKAY	JENNIFER	67 MARTIN ST	4/21/2024
21-1324	GABBY	POODLE MIX	WHITE	MAIETTA	VALERIE	796 COURT ST UNIT E	5/4/2025
21-2377	BANDIT	HOUND MIX	TAN/WHITE	MALESKI	KIM	82 KELLEHER ST	1/30/2023
21-2378	BRADLEY	BEAGLE MIX	BROWN	MALESKI	KIM	82 KELLEHER ST	1/30/2023
21-0791	MARGO	LABRADOR RETR	BLACK	MANN	LEE ANN	180 HURRICANE RD	7/27/2023
21-2338	SASHA	MALTESE MIX	BLACK/BROWN	MARCHANT	JANIS	25 IVY DR #2	5/5/2024
21-2791	LEYA	LABRADOR RETR	TAN/WHITE	MARSDEN-KELLEY	DAPHNE	110 ARCH ST 18	11/12/2021
21-0986	LAYLA	PUG MIX	MULTI-COLOR	MARSHALL	DANIEL	185 LIBERTY LN	10/20/2021
21-0987	ABBIE	PUG MIX	BLACK/TAN	MARSHALL	DANIEL . PATRIC	185 LIBERTY LN	3/7/2022
21-0985	BAILEY COOPER	AUSTRALIAN SH	RED	MARSHALL	PATRICIA	185 LIBERTY LN	11/9/2021
21-2533	OTIS	LABRADOR RETR	BUFF	MARTIN	JUNE	76 TIMBERLANE DR	10/3/2021
21-1245	KALIKA	LABRADOR RETR	BLACK	MAYDWELL	SUE	344 COURT ST	4/7/2023
21-1142	LUNA	TERRIER MIX	MULTI-COLOR	MAYER	MAX	229 MAIN ST MS2201	4/5/2024
21-1143	ECHO	HOUND MIX	MULTI-COLOR	MAYER	MAX	229 MAIN ST MS2201	4/9/2023
21-2743	DIOR	AMER. STAFFOR	SILVER	MCBREAIRTY	HEATHER	57 BRADFORD RD	4/16/2022
21-2744	DIXIE	POMERANIAN	CREAM	MCBREAIRTY	HEATHER	57 BRADFORD RD	6/24/2024
21-2745	DOZER	POMERANIAN	BLACK	MCBREAIRTY	HEATHER	57 BRADFORD RD	6/15/2024

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2401	PORTER	MIXED BREED	BLACK/BROWN	MCCARTY	REILLY	21 SUMMER ST APT 2	8/10/2023
21-2402	NALA	AMER STAFFORD	GRAY/WHITE	MCCARTY	REILLY	21 SUMMER ST APT 2	11/5/2024
21-0441	FINLEY	TERRIER MIX	BLACK	MCCULLA	MEAGHAN	18 WILBER ST	6/8/2021
21-1629	IZZY	FRENCH BULLDO	GRAY	MCDERMOTT	KELLY	45 ALLEN COURT	7/13/2024
21-0997	HANK	POODLE	CREAM	MCGRATH-DEBIT	KELLY	37 HURRICANE ROAD	3/20/2025
21-2309	BENNY	MINIATURE SCH	BLACK/WHITE	MCGUIRK	SANDY	27 ICELAND CIR	2/17/2023
21-2310	LAYLA	MINIATURE SCH	BLACK	MCGUIRK	SANDY	27 ICELAND CIR	8/20/2023
21-0161	TIG	CORGI MIX	YELLOW	MCKANE	SHELBY	141 PAKO AVE	2/5/2022
21-2868	NUKU	ANATOLIAN SHE	BLUE MERLE	MCKENNA	HENRY	153 SPRUCE ST 2	3/31/2024
21-1763	JACK	LABRADOR RETR	BLACK	MCRAE	MICHELLE	471 COURT ST	2/8/2024
21-1731	TOPPER	MIXED BREED	BROWN/TAN	METHE	MICHAEL	252 GILSUM ST	7/25/2022
21-1864	LOUIE LOUIE	WHEATEN TERRI	WHITE	MILLER	BONNIE	42 PARK AVE	3/22/2025
21-1184	POPPY	LABRADOR RETR	BLACK	MILLS	JEANNINE	29 SWEENEY RD	8/7/2022
21-2258	MISSY	SHIH TZU	BROWN/WHITE	MITCHELL	KATHIE	55 KNIGHT ST	2/2/2023
21-1647	NALA	LABRADOR RETR	CHOCOLATE	MOODY	ASHLEY	34 WRIGHT ST	5/4/2023
21-0618	TUCK	ENGLISH BULLD	BROWN/WHITE	MOODY	SHANNON	12 EVERGREEN AVE	10/31/2021
21-1462	BABY	MIXED BREED	BRINDLE	MOONEY	MONYA	8 CHAPMAN RD APT #3	5/15/2022
21-1612	SARA	GOLDEN RETRIE	GOLD	MORELLI	TIM	24 MARHSALL COURT	8/25/2022
21-1713	NIKIA	LABRADOR RETR	FAWN	MORIN	DONNA	36 SESAME ST	3/30/2022
21-1714	BELLA	MALTESE MIX	WHITE	MORIN	DONNA	36 SESAME ST	3/20/2022
21-2240	REGINALD	SATO	BLACK/BROWN	MORSE	DANIELLE	311 PEARL ST	3/1/2022
21-2241	AUGUSTIS	SATO	BLACK/WHITE	MORSE	DANIELLE	311 PEARL ST	3/1/2022
21-2436	KATARA	SIBERIAN HUSK	BLACK/WHITE	MORSE	THOMAS R	32 PARK ST	4/16/2022
21-1523	PENELOPE JANE	LABRADOR RETR	BLACK	MORTON	CYNTHIA	70 DAVIS STREET #1	1/20/2024
21-2736	MARLEE	LABRADOR RETR	BLACK/WHITE	MULLALLY	BAILEE	38 TROWBRIDGE ROAD	5/17/2022
21-2691	MOXI	LARGE MIXED B	BLACK	MULLALLY	BRITTANY	178 OLD WALPOLE RD	4/25/2023
21-2642		AUSTRALIAN CA	BRINDLE	NELSON	GRIFFEN	11 CHICKADEE COURT	7/10/2023
21-2756	CHESNEY	LABRADOR RETR	BLACK	NEWELL	CAITLIN	58 ROBBINS RD	11/23/2023
21-2202	COSMO	BEAGLE MIX	MULTI-COLOR	NEWELL	CARLENE	103 SPARROW ST	8/18/2021
21-2452	ABBY ROSE	GOLDEN RETRIE	GOLD	NEWMAN	MICHAEL	69 ELM ST	4/25/2024
21-0873	RASCAL	SHIH TZU/POOD	MULTI-COLOR	NEWTON	NANCY	14 PINE AVE	4/6/2025
21-0874	ANNIE	LABRADOR RETR	YELLOW	NEWTON	NANCY	14 PINE AVE	2/18/2024
21-2484	WINSTON	SHEPHERD MIX		O'BRYAN	JESSE	95 CROSS ST	4/18/2024
21-2721	PRINCE	TOY POODLE	CREAM	O'CONNOR	PEG	131 BEAVER ST	7/19/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-0033	WREN	LABRADOR RETR	BLACK	O'CONNOR	ROBERT	382 PARK AVE	2/25/2022
21-2220	PHELPS	LABRADOR RETR	MULTI-COLOR	O'DONNELL	MICHAEL	18 RIVER ST	4/29/2024
21-1932	BELLA	ENGLISH BULLD	BROWN/WHITE	OLIVO	MEGAN	82 SULLIVAN CENTER RD	2/26/2024
21-1933	TYLER	AMER. STAFFOR	BRINDLE	OLIVO	MEGAN	82 SULLIVAN CENTER RD	2/26/2024
21-1931	BENTLEY	CHIHUAHUA	TAN	OLIVO	SETH	82 SULLIVAN CENTER RD	1/7/2023
21-2639	BRADY	TERRIER MIX	MULTI-COLOR	OWEN	SONYA	52 SUMMIT RD APT 3	3/3/2022
21-0480	FREYJA	SHIBA INU	RED	PAGE	DOWNEY	1 ANDERSON AVE	9/15/2021
21-0481	TITUS	ENGLISH BULLD	RED/WHITE	PAGE	DOWNEY	1 ANDERSON AVE	1/19/2022
21-2552	PRESLEY MUNCHKIN	SHIH TZU	BROWN/WHITE	PAHL	KRISHNI	84 VALLEY ST	3/11/2025
21-2553	WHITNEY	SHIH TZU MIX	TAN/WHITE	PAHL	KRISHNI	84 VALLEY ST	9/19/2022
21-1508	MARVEL	MIXED BREED	MULTI-COLOR	PAIGE	LORIE	21 OLD CONCORD RD	4/11/2024
21-1509	GRUNT	TERRIER MIX	BLACK	PAIGE	LORIE	21 OLD CONCORD RD	4/11/2024
21-1510	JUMPER	LABRADOR RETR	BLACK	PAIGE	LORIE	21 OLD CONCORD RD	4/11/2024
21-1511	LUNA	ROTTWEILER MI	MULTI-COLOR	PAIGE	LORIE	21 OLD CONCORD RD	4/11/2024
21-2634	NERO	ANATOLIAN SHE	MULTI-COLOR	PAJU	SHENNA	111 JORDAN	5/13/2024
21-2635	GISA	LABRADOR RETR	BLACK	PAJU	SHENNA	111 JORDAN	5/13/2024
21-1627	BANTER	LABRADOR RETR	BLACK	PARAMITHIOTTI	CORRAD	61 DALE DR	10/13/2022
21-0991	DARRYL	BEAGLE/LABRAD	BLACK	PARTRIDGE	JEREMY	30 PORTLAND ST	3/7/2022
21-2732-1	PIPER	AMER. STAFFOR	BLUE MERLE	PATNAUDE	SHARI	PO BOX 887	6/16/2022
21-2732-2	REMINGTON	LARGE MIXED B	MULTI-COLOR	PATNAUDE	SHARI	PO BOX 887	5/25/2022
21-2732-3	BROOKLYN	COCKER SPANIE	BLACK	PATNAUDE	SHARI	PO BOX 887	5/25/2022
21-2732-4	MAYA	CHINESE SHAR	BLUE MERLE	PATNAUDE	SHARI	PO BOX 887	7/5/2023
21-2732-5	BRANDIE	REDBONE COONH	RED	PATNAUDE	SHARI	PO BOX 887	5/25/2022
21-2732-6	OAKLEY	AMERICAN BULL	UNKNOWN	PATNAUDE	SHARI	PO BOX 887	4/23/2022
21-2732-7	SAVANNA	AMERICAN BULL	FAWN	PATNAUDE	SHARI	PO BOX 887	4/23/2022
21-2732-8	IVY	TERRIER	BLACK/WHITE	PATNAUDE	SHARI	PO BOX 887	7/3/2024
21-2717	MAZIKEEN	LABRADOR RETR	BLACK/WHITE	PATNODE	SASHA	10 TROWBRIDGE RD	5/31/2025
21-2718	SAVANNAH	CHESAPEAKE BA	BROWN	PATNODE	SASHA	10 TROWBRIDGE RD	6/3/2024
21-1242	CROSBY	GERMAN SHEPHE	BROWN	PATRIA	ROBERT	9 PENDER CT	10/8/2023
21-1985	ROCCO	AMERICAN STAF	MULTI-COLOR	PAUSE	PHILIP	142 HASTINGS AVE	10/3/2022
21-1986	LEO	BOXER/LABRADO	TAN/WHITE	PAUSE	PHILIP	142 HASTINGS AVE	10/3/2022
21-2559	MYA	BOXER	BRINDLE	PEREZ	VIRGINIA	33 SESAME ST	5/2/2022
21-2560	MISSY	BOXER	FAWN	PEREZ	VIRGINIA	33 SESAME ST	5/2/2022
21-2561	ACE	BOXER	BLACK	PEREZ	VIRGINIA	33 SESAME ST	5/2/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2454	SOPHIE	TERRIER	BLUE MERLE	PERRAULT	KIM	54 COLONIAL DRIVE	5/30/2025
21-2455	DAISY	GOLDENDOODLE	GOLD	PERRAULT	KIM	54 COLONIAL DRIVE	1/6/2022
21-2579	MAXWELL	CORGI MIX	TAN/WHITE	PERRY	SHANNON	398 JORDAN ROAD	6/22/2023
21-0988	CHAMPY	GERMAN SHEPHE	BLACK/TAN	PETERSEN	SARA	94 KENNEDY DRIVE	6/26/2023
21-1467	HYDROX	SHIH TZU	MULTI-COLOR	PICKERING	DEBBIE	16 CHURCH ST APT 4A	8/9/2022
21-2771	BELLA	MIXED BREED	BLACK	POWER	KATE	88 OLD WALPOLE RD	6/25/2022
21-2772	HAROLD	NEWFOUNDLAND	BLACK	POWER	KATE	88 OLD WALPOLE RD	5/31/2024
21-1470	NUTELLA	BLUE HEELER	BLACK/BROWN	PRINCE	DEVIN	238 BASE HILL RD 10	2/24/2024
21-2055	TINA MARIE	POMERANIAN	MULTI-COLOR	PRINCE	KATHLEEN	12 MORT AVE	4/24/2022
21-2001	HUXLEY	BULLDOG MIX	TAN/WHITE	PUNCH	HEATHER	63 EMERALD ST	5/2/2023
21-1494	MEEKO	HUSKY MIX	BROWN/WHITE	RAFFENSBERGER	JOHN	12 HILLTOP DRIVE	1/5/2025
21-1111	LILLY	PUG	BLACK	RAITTO	STACEY	38 SESAME ST	4/25/2022
21-1112	CHASE	POMERANIAN MI	MULTI-COLOR	RAITTO	STACEY	38 SESAME ST	4/25/2022
21-2357	DUKE	ENGLISH BULLD	BLACK	RAITTO	STACEY	38 SESAME ST	6/27/2024
21-0424	LUNA	GERMAN SHEPHE	BLONDE	REGENTINE	SALLY	51 MAIN ST 2A	6/13/2024
21-2018	ADDIE	MIXED BREED	SABLE	RENNICK II	STEVEN	32 MILL RD	1/28/2023
21-0070	WALLY	LABRADOR RETR	WHITE	RICARDI	VALERIE	486 CHAPMAN RD	2/18/2023
21-1861	LOLA	LABRADOR RETR	BROWN	RICHARDS	CARA	67 CROSS ST	7/21/2023
21-1862	NEO	AMER. STAFFOR	BLACK/WHITE	RICHARDS	CARA	67 CROSS ST	2/13/2024
21-2052	REMI	BEAGLE	MULTI-COLOR	RICHARDS	RON	23 GREEN ACRES RD	4/22/2024
21-2388	MURPHY	SHIH TZU	BROWN	RICHARDS	TANA	222 WEST ST #109	3/12/2023
21-2547	MAX	BICHON FRISE	WHITE	RICHTER	BARBARA	22 VALLEY ST	7/18/2024
21-2835	DAISY	LABRADOR RETR	BROWN	RIVERS	CHRISTINE	PO BOX 10402	10/8/2024
21-2798	WOOLEY	AUSTRALIAN SH	MULTI-COLOR	RIVEST	DEBRA	715 HURRICANE RD	8/26/2024
21-2799	LEO	LABRADOR RETR	BLACK	RIVEST	DEBRA	715 HURRICANE RD	8/26/2024
21-1867	MILEY	WEIMARANER	GRAY	ROBARGE	JEREMY	10 SYMONDS PL	4/17/2022
21-0014	ZLOTY	BELGIAN MALIN	BRINDLE	ROBERTS	PHYLICIA	103 ISLAND ST	10/28/2021
21-2797	CHUWBAKA	LHASA APSO	GRAY	ROBERTS	PHYLICIA	103 ISLAND ST	9/28/2024
21-1432	BELLA	CHIHUAHUA MIX	WHITE	ROBERTSON	NICKOLE	287 PEARL ST	11/5/2021
21-1800	MILLIE	POINTER	BROWN	ROBICHEAU	RACHEL	40 GREEN ST APT. 2	8/19/2023
21-1801	MAX	WELSH CORGI (RED	ROBICHEAU	RACHEL	40 GREEN ST APT. 2	6/18/2023
21-2349	GUSSIE	GOLDEN RETRIE	GOLD	ROBINSON	GEORGE	42 BUTTERNUT DR	4/14/2022
21-1690	ZOE	AMER. STAFFOR	BLACK	ROBINSON	KAREN	433 PAKO AVE	3/19/2023
21-1691	CHASE	BEAGLE MIX	APRICOT	ROBINSON	KAREN	433 PAKO AVE	9/14/2021

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2222	CHEROKEE	RHODESIAN RID	BRINDLE	ROBINSON	TYLER	191 KEY RD APT 9	5/20/2022
21-2328	NINA	MIXED BREED	BROWN/TAN	RODRIGUEZ	JEANMARIE	19 STARLING ST	11/30/2023
21-2329	DERBY	SHIH TZU	BLACK	RODRIGUEZ	JEANMARIE	19 STARLING ST	11/30/2023
21-1533	WILLIE	SHIH TZU MIX	WHITE	ROGERS	KATHLEEN	526 ELM ST	11/3/2023
21-2375	SIMON	CHIHUAHUA MIX	BLACK	ROGERS	PAM	38 DALE DR	8/21/2023
21-2685	CALI	MIXED BREED	BROWN/WHITE	ROY	ADRIONNA	306 COURT ST	6/20/2024
21-0050	RUGER	MIXED BREED	BLACK	ROY	JESSICA	42 PINE AVE	7/7/2023
21-1975	PRIMROSE	LABRADOR/GOLD	YELLOW	RUE	MARY KATE	90 LAURA LN	2/11/2024
21-1976	VINNY	LABRADOR RETR	CHOCOLATE	RUE	MARY KATE	90 LAURA LN	9/20/2022
21-2295	MISHKA	MIXED BREED	UNKNOWN	RUS-NEACSU	ABIGAIL	72 MECHANIC ST APT D	5/24/2022
21-2369	GREYCIE	WEIMARANER	MULTI-COLOR	RYLANDER	SCOTT	36 BUTTERNUT DR	2/9/2025
21-2649	HENLEY ROOSEVELT	PUG MIX	FAWN	SAARI	JEANNE	314 OLD WALPOLE RD	7/20/2024
21-2248	BUDDY	MIXED BREED	GOLD	SAGER	JAMES	12 BROOK ST	1/28/2023
21-1959	ROSIE	MIXED BREED	BLACK	SAULT	HANNAH	59 DOVER ST APT 1	3/30/2022
21-2009	LUNA	LABRADOR RETR	BLACK	SAULT	HANNAH	59 DOVER ST APT 1	12/3/2022
21-1369	STELLA	BEAGLE	MULTI-COLOR	SAULT	MICHELLE	41 KNOLL AVE	3/12/2023
21-1370	SOPHIE	BEAGLE	MULTI-COLOR	SAULT	MICHELLE	41 KNOLL AVE	2/28/2025
21-1934	BRODY	GOLDEN RETRIE	GOLD	SAULT	MICHELLE	41 KNOLL AVE	5/2/2024
21-1935	BAILEY	LABRADOR RETR	YELLOW	SAULT	MICHELLE	41 KNOLL AVE	4/28/2024
21-2344	LUNA	COCKAPOO	BLACK/WHITE	SAYAN	REBECA	464 WASHINGTON ST	3/31/2023
21-0729	NANOOK	MASTIFF MIX	MULTI-COLOR	SCHOFIELD	CRYSTAL	125 DAVIS ST #3	5/6/2023
21-0730	TAKAANI	MIXED BREED	MULTI-COLOR	SCHOFIELD	CRYSTAL	125 DAVIS ST #3	4/13/2024
21-1287	SHAKIRA	POODLE	GRAY/WHITE	SCOTT	BRIAN	9 MORGAN LN	4/3/2025
21-1676	OLIVE	LABRADOR RETR	BLACK	SCOVILLE	LISA	22 ACREBROOK RD	10/15/2024
21-2528	APOLLO	GREAT PYRENEE	WHITE	SCOVILLE	LISA	22 ACREBROOK RD	7/19/2022
21-0563	WALLY	AMER. STAFFOR	TAN/WHITE	SEBILIAN	ALEXIS	89 ARLINGTON AVE	10/31/2024
21-2425	PRISCILLA	BOXER MIX	BRINDLE	SEVENE	KATHY	15 HOOPER ST	9/20/2022
21-2120	GRIFFEN	ENGLISH SPRIN	BLACK	SEYMOUR	DANIEL	17 PROSPECT ST #1	8/8/2021
21-0807	DAISY MAE	BLUE TICK HOU	BLUE MERLE	SHACKETT	ANNETTE	131 GEORGE ST	11/24/2021
21-0808	COCO	LABRADOODLE	BROWN	SHACKETT	ANNETTE	131 GEORGE ST	1/3/2022
21-1265	CHARLEE MAE	SAINT BERNARD	MULTI-COLOR	SHERIDAN	KAILA	374 PAKO AVE	11/26/2021
21-0078	MADIGAN	GREAT DANE	BLACK/TAN	SHERRICK	NIKITA	40 SPARROW ST	2/17/2022
21-0079	VARUKA	CORGI MIX	SABLE	SHERRICK	NIKITA	40 SPARROW ST	2/14/2022
21-1314	ASH	AMER STAFFORD	BLACK/WHITE	SHIM	LAURA	15 BASE HILL ROAD	2/14/2025

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2272	BLAZE	DACHSHUND MIX	CREAM	SILVER	EMILY	33 COLORADO ST #2	2/5/2022
21-2096	GEORGIA	CHIHUAHUA	BUFF	SIMONEAU	LORRETTA	40 PINE AVE	12/11/2021
21-0208	SUNNY	BASSET HOUND	GOLD	SIMONEAU	MEGHAN	176 ROXBURY ST APT. 5	2/2/2024
21-1767	BLAZE	GOLDEN RETRIE	YELLOW	SMITH	CLAIRE	18 MORGAN LANE	9/10/2023
21-1768	EMBER	AUSTRALIAN RE	RED	SMITH	CLAIRE	18 MORGAN LANE	7/15/2024
21-2575	ZOEY	GOLDEN RETRIE	GOLD	SMITH	ROBIN	110 ARCH ST APT 5	8/30/2021
21-2753	NOAH	GERMAN SHEPHE	BLACK/TAN	SNOWDEN	JACOB	50 FRANKLIN ST APT 4	2/25/2022
21-2759	CRUZ	TERRIER MIX	GOLD	SOLOMON	KAYLEIGH	123 GILSUM ST	4/8/2023
21-2760	DIESEL	AMER. STAFFOR	BLACK	SOLOMON	KAYLEIGH	123 GILSUM ST	9/22/2022
21-2427	PRICE	MIXED BREED	TAN	SOUTHWELL	AMANDA	96 DANIELS HILL RD	9/21/2023
21-1964	MARZIPAN	LHASA APSO MA	MULTI-COLOR	SPROUL	RYAN	50 BLOSSOM ST	5/21/2023
21-0214	HALEY	PLOTT HOUND	BLACK	ST PETER	JOSH	18 STARLING ST	5/28/2023
21-2181	NOVA	BOXER MIX	BROWN/WHITE	ST PETER	JOSH	18 STARLING ST	5/24/2022
21-0082	TEO	AUSTRALIAN SH	BLACK/WHITE	ST PIERRE	ANDRE	271 MARLBORO ST	7/29/2022
21-0083	LILY	AUSTRALIAN SH	BLACK/WHITE	ST PIERRE	ANDRE	271 MARLBORO ST	7/29/2022
21-2840	FLOYD	GERMAN SHEPHE	BLACK/TAN	STARR	VENESSA	302 PEARL ST #1	8/2/2022
21-1895	MORK	YORKSHIRE TER	BROWN/TAN	STEMPKOWSKI	BILL	39 STANHOPE AVE	2/24/2024
21-1699	AIKO	GERMAN SHEPHE	BLACK/TAN	STETSON	SHAWNA	60 SPARROW ST	7/9/2022
21-2394	MOXIE	BOXER	BRINDLE	STOUT	SARAH	18 COLBY ST	3/6/2023
21-1685	IZZABELLA	AMER. STAFFOR	CHOCOLATE	STROUP	CHRISTOPHER	28 CEDAR ST	4/25/2024
21-1686	LONDON	TERRIER	BLONDE	STROUP	CHRISTOPHER	28 CEDAR ST	4/21/2022
21-2101	GRACIE	AMERICAN STAF	MULTI-COLOR	STUBBS	CARROLL	391 WATER ST	8/25/2023
21-2811	DUSTY	LABRADOR RETR	BLONDE	SULLIVAN	KARI A	622 COURT ST	7/27/2022
21-0868	JULIAS CEASAR	AMERICAN STAF	BLACK	SUPERNOR	KIRA	20 SCHULT ST	3/30/2024
21-0916	LOOMIS	BERNESE MOUNT	MULTI-COLOR	SWANSON	ED	32 PLEASANT STREET APT 1	10/14/2024
21-0917	JAMIE LEE	BERNESE MOUNT	MULTI-COLOR	SWANSON	ED	32 PLEASANT STREET APT 1	1/11/2024
21-2789	HONEY	AMERICAN STAF	BLACK	SWEENEY	MARYBETH	186 NORTH STREET	9/28/2024
21-0822	MEADOW	MIXED BREED	TAN/WHITE	SYMONDS	AMANDA	818 COURT ST E	6/3/2022
21-1842	MIYA	BOXER	BLACK/BROWN	SYMONDS	CAITLLA	69 PAKO AVE	1/7/2024
21-1844	LUNA	SAMOYED	BLACK/WHITE	SYMONDS	CAITLLA	69 PAKO AVE	1/29/2023
21-1843	TALLY	LABRADOR RETR	BLACK	SYMONDS	STEPHEN	69 PAKO AVE	2/4/2023
21-1921	SAFFINA	BEAGLE MIX	BLACK	TAPP	JASON	11 HOMERAVE	7/18/2024
21-1922	MAXWELL	CHIHUAHUA	BLACK	TAPP	JASON	11 HOMERAVE	11/6/2022
21-1316	MASON	LABRADOR RETR	MULTI-COLOR	TEIXEIRA	MOLLY	80 KENNEDY DR	4/7/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-2757	LEO	LABRADOR RETR	YELLOW	TEMPLE	SAMUEL	15 PAGE STREET	5/26/2024
21-0650	IZABELLE	MIXED BREED	BUFF	THIBODEAU	ROBERT	21 JENNISON ST	2/14/2022
21-0189	PENNY	BASSET HOUND	TAN/WHITE	THURLOW	JASON	17 HAMDEN DR	2/4/2022
21-0124	BUMPER	LABRADOR RETR	TAN	TIANI	MAC	105 KENDALL RD	11/10/2021
21-1267	BAILEY	BEAGLE MIX	TAN	TINNIN	LARRY	2 MAGNOLIA WAY	1/22/2023
21-1758	BUDDY	BICHON FRISE	WHITE	TOLAND	JODI	60 MARTIN STREET	8/5/2023
21-1759	CHERIE	BICHON FRISE	WHITE	TOLAND	JODI	60 MARTIN STREET	9/4/2023
21-1810	VINNY	SPRINGER SPAN	UNKNOWN	TOWER	HEATHER	16 COLONY COURT	9/25/2021
21-2670	PRINCESS	AMER. STAFFOR	BRINDLE	TREADWELL	JEREMIAH J	86 ARCH ST	10/25/2024
21-2671	NYLA	AMER. STAFFOR	BRINDLE	TREADWELL	JEREMIAH J	86 ARCH ST	9/5/2023
21-2254	QUINN	MINIATURE POO	BROWN	VALDIVIA	JUDY	99 TERRACE ST	10/17/2022
21-2810	LUNA	LABRADOR RETR	BLACK/WHITE	VAN DYKE	SHERYL L	188 PEARL ST	5/12/2025
21-1863	NALU	COCKAPOO	TAN	VAN SAUN	MELISSA	37 BELLEVUE ST	3/30/2025
21-0080	RUU	CHIHUAHUA MIX	RED	VAN VALZAH	ROBERT A	95 ARLINGTON AVE	2/27/2022
21-0081	KAIA	GREAT DANE	CHOCOLATE	VAN VALZAH	ROBERT A	95 ARLINGTON AVE	2/27/2022
21-2548	FERN	RHODESIAN RID	BROWN	VANCORDT	REBECCA	48 EDGEWOOD AVE	1/23/2023
21-2549	COLETTE	YORKSHIRE TER	MULTI-COLOR	VANCORDT	REBECCA	48 EDGEWOOD AVE	7/12/2024
21-2550	LEO	YORKSHIRE TER	MULTI-COLOR	VANCORDT	REBECCA	48 EDGEWOOD AVE	7/12/2024
21-1786	MILES	GOLDEN RETRIE	MULTI-COLOR	VEZZANI	SARAH	464 ELM ST	4/29/2022
21-1794	STELLA	DACHSHUND MIX	RED	VOUDREN	STEPHANIE	173 KENNEDY DR	2/26/2022
21-2063	GWEN	CORGI MIX	BLACK	VOUDREN	STEPHANIE	173 KENNEDY DR	6/24/2023
21-0025	MAGGIE BELLA	MALTESE	WHITE	WALKER	JOHN	230 SKYLINE DR	6/1/2023
21-0027	NICHOLAS	MALTESE MIX	WHITE	WALKER	JOHN	230 SKYLINE DR	6/24/2022
21-1669	MILO	LABRADOR RETR	CHOCOLATE	WALKER	NATALIE	28 COLONIAL DR APT 1	5/16/2025
21-0089	ARNIE	GERMAN SHEPHE	BLACK	WALSH	SUZANNE	8 WESTLUND AVE	6/5/2021
21-2439	CURRY	LABRADOR RETR	YELLOW	WATERS	SHANNON	7 STEARNS RD	5/2/2023
21-2440	ANGEL	CHIHUAHUA	TAN	WATERS	SHANNON	7 STEARNS RD	3/21/2023
21-0995	LIZZIE	LABRADOR RETR	MULTI-COLOR	WEAVER	PAMELA	129 B PEARL ST	1/21/2023
21-0996	GOMEZ	POMERANIAN MI	MULTI-COLOR	WEAVER	PAMELA	129 B PEARL ST	2/21/2022
21-2314	BUDDY	SCHIPPERKE	BLACK	WEBSTER	SHARON	18 BLUE JAY CT	5/6/2023
21-2315	LADYBUG	GERMAN SHEPHE	BLACK	WEBSTER	SHARON	18 BLUE JAY CT	5/6/2023
21-1429	TAKKO	GOLDEN RETRIE	BRINDLE	WHIPPIE	LAURIE	352 PEARL ST	1/19/2025
21-2400	ZORRA	LABRADOR RETR	BLACK	WHITE	DELENE	22 SHADOW LN	5/23/2024
21-1338	PARKER	CHIHUAHUA MIX	BROWN	WHITTEN	WILLIAM	75 CROSS ST	3/23/2023

DOG WARRANT LIST 2022
UNLICENSED DOGS - RENEWALS

21-0286	MARY	SCHIPPERKE	BLACK	WILCOX	LISA	21 WALNUT ST	3/17/2021
21-2364	NESSA	MALTESE	WHITE	WILDOVE	MARTHA	22 STARLING ST	7/7/2023
21-2148	SHELBY	MIXED BREED	BLUE MERLE	WILKINSON	CASSANDRA	111 CARROLL ST	5/20/2024
21-2573	LYLA	CHIHUAHUA MIX	BRINDLE	WILLARD	EILEEN	153 CHURCH ST APT C	10/17/2022
21-1355	DAG	HUSKY MIX	BLACK	WILMOTT	JESSIE	4 BURR AVE	3/23/2022
21-1620	JAKE	BEAGLE	MULTI-COLOR	WILSON	FRED	21 ROXBURY PLAZA APT 206	4/24/2022
21-1855	CLOVER	AUSTRALIAN CA	BLUE MERLE	WILSON	STACEY	50 ACREBROOK RD	7/18/2024
21-1380	NOVA	MASTIFF MIX	BLACK/WHITE	WILSON	TONI A	616 MARLBORO RD	4/2/2022
21-2023	BELLA	MIXED BREED	BLACK	WOOD	JAMES	11 WOODBURY STREET	10/28/2021
21-2469	OPAL	AUSTRALIAN SH	MULTI-COLOR	WOODS	SUSANNA	31 WALNUT ST	3/3/2025
21-2470	SHIRO	AUSTRALIAN SH	BLUE MERLE	WOODS	SUSANNA	31 WALNUT ST	7/17/2021
21-0777	CHACHEE	POMERANIAN	RED	WOOLSEY	MARK	PO BOX 254	4/8/2022
21-1039	ROCKET	BEAUCERON	BLACK	XUE	STEPHEN	238 BASE HILL RD UNIT 1	5/4/2021
21-1888	BEAR	HUSKY MIX	GOLD	YEATON	KIRSTEN	71 UNION STREET APT C	7/21/2023
21-2194	MATTIS	AMERICAN STAF	BLUE MERLE	ZABKO	JOHNATHAN	8 RULE ST	6/24/2024
21-0925	DRE	MIXED BREED	BLACK	ZATOWSKI	SANDRA	20 SPRING ST	2/4/2023
21-2292	OLIVE	MASTIFF MIX	BLACK	ZINN	ADAM	123 PEARL ST	7/9/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

LicenseNo	Dog Name	Breed	Color	Owner Last Name	Owner First Name	Owners Address	Rabies Expires
VET-36	GUS	LABRADOR RETR		ABBOTT	MATT	20 BEAVER STREET	6/4/2023
VET-1409	MILA	PUGGLE	MULTI-COLOR	ABBOTT	MICHAEL	12 FINCH STREET	4/7/2023
VET-993	PATCHES	JACK RUSSELL	BROWN/WHITE	AGARD	JEANNINE	21 ROXBURY PLAZA #613	7/30/2022
VET-1233	NALA	GREAT DANE MI	BLACK	ALDERFER	SARA	563 WEST ST	1/13/2025
VET-1022	NELLIE NOODLE	BORDER COLLIE	BLACK/WHITE	ALEXANDER	JENNIFER	86 HURRICANE RD	8/29/2024
VET-1024	JULIUS	MIXED BREED	BROWN	ALEXANDER	JENNIFER	86 HURRICANE RD	8/29/2024
VET-816	OLLIE	DACHSHUND	MULTI-COLOR	ANDREWS	LAURA	46 HAMDEN DR	4/24/2022
VET-923	FINLEY	HAVANESE MIX	BROWN/WHITE	ANGER	AMY	97 PAKO AVE	6/14/2024
VET-1263	ZEUS	TERRIER MIX	BLACK/WHITE	ANTUL	CAITLYN	28 GREEN ST APT 5	1/28/2023
VET-1228	QUINN	WELSH CORGI (MULTI-COLOR	AUDET	HANNAH	112 GILSUM ST APT 5	12/2/2022
VET-1229	RITA	CHIHUAHUA	TAN	AUSTIN	SUZI	10 HASTINGS AVE	12/14/2024
VET-1216	SCOUT	BLOODHOUND		AZIF	AVERY	10 WEST ST	3/27/2025
VET-1218	CUPCAKE	BLOODHOUND		AZIF	AVERY	10 WEST ST	7/19/2022
VET-778	LEXI	LABRADOR RETR	BLACK	AZUKAS	JOSEPH	45 ASHUELOT ST	4/4/2024
VET-48	BOOMER	LABRADOR RETR	YELLOW	BALLARO	JODIE	242 CONCORD ROAD	6/17/2022
VET-49	ROXANNE	MIXED BREED	RED	BALLARO	JODIE	242 CONCORD ROAD	7/16/2023
VET-615	LENNY	PUG	FAWN	BALLARO	JODIE	242 CONCORD ROAD	3/27/2025
VET-781	OMALLEY	IRISH SETTER	BRINDLE	BARCELO	MARY-BLAIRE	710 MAIN ST 38	4/20/2024
VET-55	DAISY	WELSH CORGI (BASCALA	ANNA	138 ROXBURY ST #2	5/5/2023
VET-790	OTIS	LABRADOODLE	UNKNOWN	BATIS	MATT	238 BASE HILL RD 67	4/11/2024
VET-59	SARGE	LABRADOR RETR	BRINDLE	BEAUREGARD	CHUCK	542 WASHINGTON STREET APT	7/10/2023
VET-63	MIA	GERMAN SHEPHE	BLACK/BROWN	BELLOT	TROY	154 MARTEL COURT	11/5/2022
VET-64	BENTLEY	ENGLISH BULLD	FAWN	BEMIS	MATT	92 VICTORIA ST	10/22/2022
VET-66	LUCY	STANDARD POOD	BLACK	BENIK	EILEEN	74 FOREST ST	11/18/2024
VET-1363	BISCUIT	BERNESE MOUNT	TAN	BENIK	ERIN	635 WEST STREET	3/10/2023
VET-65	ELLIE	AMERICAN STAF		BENIK	ERIN	29 BENT CT	9/8/2023
VET-1308	TURBO	CHIHUAHUA	TAN	BENOIT	PREIS	109 AHUELOT ST	12/23/2022
VET-1147	ELI	GERMAN SHEPHE	BLACK/TAN	BICKFORD	KAREN	4 BATES STREET	11/8/2022
VET-1423	NATASHA	SHEPHERD MIX	MULTI-COLOR	BICKFORD	PAULA	228 PEARL ST	4/13/2025
VET-74	TATOR	LABRADOR RETR	YELLOW	BLACK	BRANDON	236 W. SURRY ROAD	8/19/2022
VET-73	MAVEN	AMERICAN STAF		BLACK	TANNER	202 BAKER ST	5/16/2024
VET-1324	PEPSI	LABRADOR RETR	MULTI-COLOR	BLUNT	DEREK	47 GATES ST	2/21/2025
VET-80	CHARLIE	AUSTRALIAN SH	MULTI-COLOR	BOOTH	KELLI	57 BEECH ST	2/25/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-870	TAY	AMER. STAFFOR	RED/WHITE	BORDEN	ELIZABETH	26 CASTLE CT	4/17/2022
VET-1196	MICKY	CHIHUAHUA	BLACK/WHITE	BOUFFORD	FREDA	445 ROXBURY ST	11/30/2024
VET-1392	HARRISON	DOBERMAN PINS	RED	BOYD	JANET	695 COURT ST	3/29/2025
VET-1429	ELLA	LABRADOR RETR	YELLOW	BRNGER	ANNE	16 GUNN RD	4/18/2023
VET-1430	LEVI	LABRADOR RETR	BLACK	BRNGER	ANNE	16 GUNN RD	4/18/2023
VET-99	SAM	MIXED BREED		BROWN	HILARY	27 ROWE AVE	9/13/2022
VET-1205	DUNE	GREAT PYRENEE	TAN/WHITE	BROWN	RICHARD	43 SULLIVAN ST	12/27/2022
VET-101	BRIGHTON	AUSTRALIAN CA		BRUCE	KATHLEENE	279 PEARL ST	12/9/2022
VET-102	KODI	CORGI MIX	BLACK	BRUCE	KATHLEENE	279 PEARL ST	7/9/2023
VET-103	LEXIE	BEAGLE		BUFFUM	BRENDA	324 OLD WALPOLE RD	6/27/2022
VET-104	TEGAN			BUFFUM	BRENDA	324 OLD WALPOLE RD	5/20/2023
VET-670	BEIRA	LABRADOR RETR	BLACK/WHITE	BURBANK	ALEX	35 DARTMOUTH ST	1/9/2024
VET-107	RUCKUS	LABRADOR RETR	BLACK	BURBANK	KYLE	35 DARTMOUTH ST	4/27/2023
VET-1254	BEAR	TERRIER MIX	BLACK/WHITE	BUREAU	HANNAH	5 CENTRAL SQ	1/6/2023
VET-1227	EMMA	YORKIE MIX	BUFF	BURKE	DIANNE	515 WASHINGTON ST	8/21/2022
VET-108	MONIQUE	BOSTON TERRIE	BRINDLE	BURKE	KATHLEEN	29 GRANT ST	9/12/2024
VET-1393	DAISY	SHEEPDOG MIX	BLACK	BURROWS	AMY	19 EVANS LN	3/3/2025
VET-114	LADY	TERRIER MIX	BLACK	CALDER	PAT	39 SOUTH ST	3/25/2025
VET-115	OLLIE	RAT TERRIER	BLACK	CALEBRO	INGRID	178 CARROLL STREET	8/29/2023
VET-1188	MAX	LABRADOR RETR	BLACK/WHITE	CALLENDER	SARAH	44 STANHOPE AVE	12/5/2024
VET-1239	CARL	AMERICAN BULL	BROWN/WHITE	CAMPBELL	AMY	499 WASHINGTON ST	11/12/2022
VET-1036	HOLDEN	LABRADOR RETR	GOLD	CAREY	SANDY	244 GILSUM ST	7/14/2024
VET-122	PHOENIX	COLLIE MIX		CARSON	JILL	223 ROXBURY ST	1/24/2022
VET-918	ROCKY	COCKER SPANIE	BLACK/WHITE	CARTER	MICHAEL	416 COURT ST #1	4/15/2024
VET-126	MOOKIE	HOUND MIX	BRINDLE	CASHMAN	SCOTT	16 E DIANE CIRCLE	7/21/2023
VET-127	MAXIMUS	LABRADOR RETR	CHOCOLATE	CEMORELIS	JORDON	18 NELSON ST	2/3/2025
VET-1485	CONAN	HOUND MIX	UNKNOWN	CERIELLO	REBECCA	87 COLORADO ST	5/2/2023
VET-1445	BEAN	AMER STAFFORD	BROWN/WHITE	CHAMBERLIN	CAMERON	49 BUTTERNUT DR	4/12/2023
VET-1109	MYRA	PUG	FAWN	CHOATE	CINDY	10 AVALON PLACE	10/25/2024
VET-1110	MOOSE	CHIHUAHUA	TAN	CHOATE	CINDY	10 AVALON PLACE	10/25/2024
VET-138	GRIFFIN	LABRADOR RETR	YELLOW	CLARK	JON	469 WASHINGTON ST	7/2/2023
VET-1420	RANGER	LABRADOR RETR	BLACK	CLARK	JON	469 WASHINGTON ST	
VET-142	SAATCHI	LABRADOR RETR	BLACK	COHEN	PAUL	42 PORTLAND STREET	6/5/2023
VET-1005	LOLA	AMERICAN STAF	GRAY	COLE	SARAH	100 EMERALD ST APT204	8/12/2024

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-1438	PAIGE	PUG	FAWN	COLLINS	TRACY	62 ROXBURY ST APT 418	4/13/2025
VET-1255	WINNIE	LABRADOR RETR	CHOCOLATE	CONBOY	JJ	100 KENDALL RD	1/14/2023
VET-654	LUNA	LABRADOR RETR	BLONDE	CONNELL	STEPHANIE	54 DICKINSON RD	2/10/2024
VET-158	MUD	MIXED BREED		COTE	JOSEPH	229 MAIN STREET	11/6/2023
VET-1323	ARNIE	MIXED BREED	BLACK	COTTER	ZACHARY	224 PAKO AVE	1/31/2025
VET-917	WINSTON	GERMAN SHEPHE	BROWN/TAN	CRAFT	MORGAN	95 CROSS ST	4/18/2024
VET-161	DUKE	LABRADOR RETR	WHITE	CROCHET	WIL	19 MECHANIC STREET	7/7/2023
VET-164	ROWNEN	SHEPHERD		CROTEAU	KATHY	22 HIGH ST	5/16/2022
VET-1278	BRAVO	LABRADOR RETR	BLACK	CULLEN	ANDREW	63 EMERALD ST PMB 19	2/10/2025
VET-165	GRIFFEY	AUSTRALIAN SH	MULTI-COLOR	CURTIS	JACK	11 HURRICANE RD	12/15/2024
VET-166	MAIZY	GOLDEN RETRIE		CURTIS	SCOTT	44 WILDER ST	10/17/2022
VET-167	ROSEY	GERMAN SHEPHE		CUSHING	LINDSEY	7 EDGEWOOD AVE	6/18/2022
VET-895	BENTLEY	SHEEPDOG MIX	MULTI-COLOR	CYR	BRIAN	238 BASE HILL RD 20	6/1/2024
VET-1020	COPLEY	LABRADOR RETR	BLACK	CYR	CASSIE	21 MORIN AVE	8/9/2024
VET-170		DACHSHUND MIX	BLACK	DANELS	SARAH	222 WEST ST A301	10/29/2023
VET-173	BISCUIT	GOLDEN RETRIE	GOLD	DECATUR	JENNIFER	44 HILL TOP DRIVE	10/25/2024
VET-741	SHAYLEE	POMERANIAN	BROWN/WHITE	DEER	TANYA	827 COURT ST 12	3/2/2022
VET-1230	WOOF	SHEPHERD MIX	BROWN	DEPEAU	DEANNA	100 HOWARD ST	12/10/2024
VET-1321	ROO	AUSTRALIAN SH	BLACK/WHITE	DEPEAU	DEANNA	100 HOWARD ST	2/2/2023
VET-178	BAXTER	BICHON FRISE	WHITE	DESROSIERS	JOANNE	179 GILSUM STREET	2/17/2023
VET-179	MILLIE	LABRADOR RETR	BLACK	DIBENEDETTO	DOMINIC	710 MAIN ST #7	6/7/2024
VET-949	COLTON	COON HOUND	WHITE	DIMEGLIO	MIA	69 LEVERETT ST	5/6/2022
VET-1088	AASRIJA	GOLDEN RETRIE	GOLD	DIMEZZO	ARIA	659 MARLBORO RD	9/15/2022
VET-190	REMINGTON	MIXED BREED	MULTI-COLOR	DUNSHEE	KYLE	23 E. DIANE CIR	12/25/2022
VET-191	BANJO	BULL TERRIER	MULTI-COLOR	DUNTON	SARAH	135 KENNEDY DR	4/8/2023
VET-610	LACIE	MASTIFF	BRINDLE	DUNTON	SARAH	135 KENNEDY DR	1/8/2022
VET-1411	MORTON	ENGLISH BULLD	MULTI-COLOR	EARL	AMANDA	187 PARK AVE	4/6/2025
VET-198	OSCAR	GOLDEN RETRIE		ECK	THERESA	166 PAKO AVE	3/9/2023
VET-199	CALI	GOLDEN RETRIE	MULTI-COLOR	ECK	THERESA	166 PAKO AVE	1/22/2023
VET-822	SHY	MASTIFF MIX	BRINDLE	EDDY	DESIREE	157 GILSUM ST APT 2	4/24/2022
VET-823	PUGGY	PUG	FAWN	EDDY	DESIREE	157 GILSUM ST APT 2	4/24/2022
VET-200	BANJO	DOBERMAN PINS	RED	EDGINGTON	PAT	63 EMERALD STREET #506	8/24/2023
VET-203	TINK	MALTESE	WHITE	ELBOURN	PEGGY	29 CASTLE ST	8/29/2022
VET-205	BO	LABRADOR RETR	BLACK	ELEFThERIOU	NATASHA	56 BIRCH ST	2/8/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-1396	MAX	BEAGLE MIX	MULTI-COLOR	ENGLISH	SHIRLEY	37 SESAME ST	3/30/2025
VET-1309	NABBY	MINI AUSTRALI		ERB	DIANE	97 SPARROW ST	11/29/2022
VET-216	CASIUS	BOXER MIX	FAWN	ETZWEILLER	BRIAN	74 ROBBINS ROAD	12/25/2022
VET-219	BRUCE	AMER. STAFFOR	TAN/WHITE	EVANS	JONATHAN	174 EMERALD ST	5/5/2024
VET-1270	LAILA	LABRADOR RETR	GOLD	FARINA	GIA	74 GREENWOOD AVE	1/25/2025
VET-1273	COOPER	CHIHUAHUA	APRICOT	FARINA	GIA	74 GREENWOOD AVE	1/31/2025
VET-757	AELA	GERMAN SHEPHE	BLACK/TAN	FISH	SANDI	178 ELM ST 1	3/21/2024
VET-1212	STELLA	YORKSHIRE TER	BLACK/TAN	FLETCHER	BAYLEIGH	62 ROXBURY ST 127	1/4/2023
VET-226	HOOPER	FRENCH BULLDO	BRINDLE	FLETCHER	DONN	14 RUSSELL STREET	1/14/2023
VET-227	HARLEY	FRENCH BULLDO	BRINDLE	FLETCHER	DONN	14 RUSSELL STREET	11/2/2023
VET-228	SABER	SHEPHERD MIX		FOOTE	HEATHER	309 WATER STREET APT 1	9/14/2023
VET-1030	GIBBY	CHIHUAHUA MIX	TAN	FOSTER	ERIN	135 EASTERN AVE	9/14/2022
VET-903	TOBY	CHIHUAHUA MIX	BROWN	FRANCIS	JAIME	1 SHADY LN	6/14/2022
VET-236	AURE	TERRIER MIX		FRENCH	TIFFANY	38 BASE HILL ROAD UNIT 18	8/31/2023
VET-238	CAT		BRINDLE	FRIENDS	FAITHFUL	434 WINCHESTER STREET	5/22/2022
VET-239	ODIN	MIXED BREED		FULLMER	TRAVIS	64 LEVERETT STREET	7/29/2023
VET-241	OLIVER	CATAHOULA		GAGE	ALISSA	204 ELM ST	12/12/2024
VET-242	LUCY	CATAHOULA	BLACK/WHITE	GAGE	ALISSA	204 ELM ST	11/21/2024
VET-243				GAGNON	LEA	158 ISLAND STREET APT 6	5/22/2023
VET-805	LOTTIE	GOLDEN RETRIE	GOLD	GALVIN	RILEY	404 WATER ST	5/13/2022
VET-250	COOPER	BEAGLE		GARTMAN	MELISSA	435 ROXBURY ST	8/25/2022
VET-1112	BEEF	AMER. STAFFOR	TAN/WHITE	GAUVIN	MATT	11 COTTAGE ST	10/18/2022
VET-1146	CHARLEY	GOLDEN RETRIE	TAN	GEHRUNG	NANCY	146 GEORGE ST	9/16/2022
VET-1208	LUNA	MIXED BREED	BRINDLE	GONSALVES	SIERRA	174 CHURCH ST APT 1	12/16/2024
VET-853	CALVIN	LABRADOR RETR	YELLOW	GORDON	ANDREW	16 FOREST ST	5/24/2024
VET-260	LIMA	LABRADOR RETR	CHOCOLATE	GORGULU	LOGAN	17 UNION STREET #1	4/13/2024
VET-875	MEZZALUNA	LABRADOR RETR	CHOCOLATE	GRAVES	ASHLEY	288 HURRICANE RD	5/20/2024
VET-776	CORA	LABRADOR RETR	CHOCOLATE	GRAVES	JUDITH	288 HURRICANE RD	4/25/2024
VET-1175	PEPPER	HOUND MIX	MULTI-COLOR	GRIESMER	JAYMISON	35 FOSTER ST	11/3/2022
VET-876	MERLIN	GREAT DANE	BLACK	GUASTELLA	SPENCER	7 SOUTH VIEW DR	5/10/2024
VET-269	BELLA	BOSTON TERRIE	BLACK	GUEST	MARK	37 ANDOVER ST	12/15/2022
VET-1463	LUCI	BOXER	FAWN	GUYETTE	KRISTINN	14 LAURA LANE	4/28/2023
VET-1240	PETUNIA	YORKSHIRE TER	BLACK/TAN	GYR	VICKI	58 COLORADO ST UNIT 1	1/17/2025
VET-1080	EMMA	MIXED BREED	BLACK	HAINES	ALISHA	26 BELMONT AVE	9/14/2024

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-274	ANNIE	ABYSSINIAN	BLACK	HAINES	ALISHA	26 BELMONT AVE	10/31/2022
VET-283	GEORGE			HARSHBARGER	JEAN	334 PARK STREET	7/23/2022
VET-284	BELLA	SHIH TZU		HARSHBARGER	JEAN	334 PARK STREET	11/24/2022
VET-994	LUCY	TERRIER MIX	WHITE	HASTINGS	JAMES	110 ARCH ST #44	7/27/2024
VET-287	PEANUT	TERRIER MIX		HAWK	MARY	63 EMERALD ST	4/28/2023
VET-290	DAISY	TERRIER MIX	BLACK/TAN	HENDERSON	BARBARA	51 RAILROAD ST	11/14/2024
VET-695	RAFA	CHIHUAHUA/PUG	FAWN	HENDERSON	BARBARA	51 RAILROAD ST	3/10/2024
VET-291	REMI	AMERICAN STAF	UNKNOWN	HENDERSON	DIANA	PO BOX 462	5/14/2024
VET-904	BERNICE	BOXER MIX	BLACK/TAN	HENDERSON	DIANA	PO BOX 462	6/11/2022
VET-1436	JOSIE	LABRADOR RETR	BLACK	HETHERMAN-CROTEAU	MOIRA	170 PEARL ST	4/18/2025
VET-1471	ZEPHYR	BORDER COLLIE	UNKNOWN	HICKS	MALLORY	29 EASTVIEW RD	12/28/2022
VET-294	KYLEE	MINIATURE PIN		HIGGINS	SUSAN	11 CHARLES STREET	8/26/2023
VET-1241	MIA	CHIHUAHUA	BROWN	HILOW	LISA	8 HARMONY LN APT 6	12/16/2022
VET-296	VERA	HUSKY MIX		HOF	JESSICA	21 HANCOCK STREET	6/9/2022
VET-1155	BELLA	BOSTON TERRIE	BLACK/WHITE	HOLLAND	CHRISTINE	41 LEVERETT ST	10/7/2024
VET-794	MOLLY	BOSTON TERRIE	BLACK/WHITE	HOLLAND	CHRISTINE	41 LEVERETT ST	5/2/2024
VET-795	PENNY	BOSTON TERRIE	BRINDLE	HOLLAND	CHRISTINE	41 LEVERETT ST	5/2/2024
VET-1315	ZARI	TERRIER MIX	TAN/WHITE	HOURD	CHAN	829 COURT ST APT 23	2/3/2025
VET-1376	MILLIE	LABRADOR RETR	MULTI-COLOR	HOWE	DUSTIN	31 GREENWOOD AVE	3/27/2025
VET-950	LOKI	AMER. STAFFOR	BLACK/WHITE	HRABOVSKY	ALEX	21 FRANKLIN ST	6/9/2022
VET-302	OSCAR			HURLEY	JOAN	206 ROXBURY ST	6/28/2022
VET-309	CHARLIE	YORKIE MIX	BLACK	JEFFREYS	LINDA	67 WOODBURN ST	10/5/2023
VET-311	OTIS	GREAT PYRENEE	BLACK/WHITE	JEWELL	DYLAN	30 HART PLACE	9/19/2024
VET-312	WINNIE	POMERANIAN		JEWELL	DYLAN	30 HART PLACE	8/19/2022
VET-317	LOLA	AMERICAN BULL	BLACK/WHITE	JOHNSON	ASHLEY	37 SHADY LN	11/11/2024
VET-701	SADIE	GOLDEN RETRIE	GOLD	JOHNSON	RYAN	112 GEORGE ST	3/20/2022
VET-1180	ROCKY	LABRADOR RETR	BLACK/WHITE	JORDAN	BRIAN	5 CENTRAL SQ	11/9/2022
VET-877	RAVEN	ENGLISH SPRIN	BRINDLE	KARANKO	KATHY	26 STARLING ST	5/26/2024
VET-321	LILAH	ROTTWEILER	BLACK/TAN	KARVOSKY	TARA	12 FOX AVENUE	11/18/2021
VET-323	BANDIT	CHIHUAHUA	BLACK/WHITE	KEATING	EMMA	49 FRANKLIN ST	8/10/2024
VET-1153	LEIA	LABRADOODLE	BROWN/WHITE	KELLEY	DAPHNE	110 ARCH ST	11/3/2024
VET-1425	RIPLEY	AUSTRALIAN SH	MULTI-COLOR	KELLY	MATTHEW	6 SCHUYLER WAY	4/6/2023
VET-1095	ELSA	MINI AUSTRALI	BROWN/WHITE	KELLY	MEGAN	6 MONADNOCK CT	9/27/2024
VET-831	DENALI ROSE	LABRADOR RETR	YELLOW	KENDRICK	LEXI	127 MEADOW RD APT 7	4/24/2022

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-327	COLBY			KENYON	TAMMY	342 CHESTERFIELD ROAD	8/25/2023
VET-1081	PENNY	POODLE	APRICOT	KERBER	TRISTA	7 RIVERTON ST	10/3/2024
VET-332	KEVIN	FRENCH BULLDO		KIRITSY	TESS	17 KINGSBURY ST APT B	11/14/2022
VET-336	ZELDA	AUSTRALIAN SH		KLECZKA	SARA	59 HOOPER ST	4/27/2023
VET-337	BRANDY	MIXED BREED		KLOPCHIN	MIKE	17 MORGAN LANE	2/27/2023
VET-1404	LAYLA	CORGI	TAN	KNIGHT	HOLLI	47 BAKER ST	4/3/2025
VET-1274	PEYTON	PAPILLON	MULTI-COLOR	KOST	ROBIN	79 RIDGEWOOD AVE	4/11/2025
VET-1470	RUBY	BERNADOODLE	MULTI-COLOR	KYSER	SAMANTHA	19 EVERGREEN AVE	5/4/2023
VET-341	PIPER	LABRADOR RETR	BLACK	KYSER	SAMANTHA	19 EVERGREEN AVE	10/31/2022
VET-342	HANNAH	SHETLAND SHEE	TAN	LACLAIR	JOEY	16 COBB STREET	12/10/2024
VET-343	RE-RUN	SHELTIE	TAN/WHITE	LACLAIR	JOEY	16 COBB STREET	3/17/2024
VET-878	BELLA	BORDER COLLIE	MULTI-COLOR	LAFAYE	INGA	175 MARLBORO ST	5/12/2022
VET-1290	WINNIE	GOLDENDOODLE	APRICOT	LAGORE	JENNICA	30 LYNWOOD AVE	2/11/2023
VET-1398	TORI	LABRADOR RETR	BLACK	LAMBERT	LAWYER	324 OLD WALPOLE RD	3/1/2023
VET-1283	ALFRED	CHIHUAHUA MIX	BROWN/TAN	LANDIS	DANYA	433 ELM ST	9/9/2022
VET-350	MILO	DACHSHUND	BROWN	LANGLEY	JOSHUA	176 ROXBURY STREET	6/16/2022
VET-661	TEWKS	GOLDENDOODLE	APRICOT	LANGSTRAAT	CASEY	15 STARLIGHT DR	2/24/2025
VET-1260	BENTLEY	BASSET HOUND	BROWN/WHITE	LAPLANTE	PATRICK	109 WOODBURN ST	1/5/2023
VET-887	WREN ZANDER	HOUND MIX	TAN	LASHER	ANDREW	111 ADAMS ST	5/6/2024
VET-970	THEO	SAINT BERNARD	MULTI-COLOR	LAURIE	FIONA	74 SOUTH LINCOLN ST	6/15/2024
VET-787	CHARLOTTE	HAVANESE	BLACK/TAN	LAWRENCE	GILLIAN	28 GREEN ST 5	4/5/2022
VET-1432	ROXY	AMER STAFFORD	BLACK	LECUYER	MICHELLE	119 MEADOW RD	4/17/2025
VET-1482	FREYA	MASTIFF	FAWN	LECUYER	MICHELLE	119 MEADOW RD	5/12/2023
VET-1390	DIAMOND	SHEEPDOG MIX	MULTI-COLOR	LEGAULT	EMMA	810 COURT ST J	3/7/2023
VET-1074	GEORGE	PUG	FAWN	LENT	KYLAH	76 VALLEY ST	9/27/2022
VET-1408	MARGO	GOLDEN RETRIE	CREAM	LESSER	JONATHAN	61 FELT ROAD	4/8/2023
VET-910	SHABBA	BULLDOG	BROWN/WHITE	LOMBARDI	AUTUMN	48 SUMMIT ST APT 6	4/14/2024
VET-364	LOUISA	AUSTRALIAN SH		LUNDIN	BRIDGET	23 WOODRIDGE ROAD	8/22/2022
VET-959	CHANCE	GOLDEN RETRIE	GOLD	LUOPA	TANNER	45 DALE DR	7/8/2022
VET-1152	OLLIE	GOLDENDOODLE	BROWN	LYONS	ROBYN	67 MAYFLOWER DR	10/26/2022
VET-1473	PATTI	YORKSHIRE TER	MULTI-COLOR	MAGUIRE	AMANDA	PO BOX 105	12/15/2024
VET-369	MOXIE	POMERANIAN MI		MAGUIRE	VICKY	14 WORCESTER ST	9/4/2023
VET-370	PANDA	POMERANIAN		MAGUIRE	VICKY	14 WORCESTER ST	11/26/2022
VET-372	CAM		MULTI-COLOR	MAINOLFI	EMILY	16 GUNN ROAD	5/30/2023

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-373	MIA	MIXED BREED	TAN/WHITE	MAINOLFI	EMILY	16 GUNN ROAD	5/30/2023
VET-377	MAGGIE	SHIH TZU		MASTERS	STACEY	40 EVANS CIRCLE	8/16/2022
VET-378	SAM	WEST HIGHLAND	WHITE	MASTERS	STACEY	40 EVANS CIRCLE	8/16/2022
VET-1050	LOUIE	SILKY TERRIER	BLACK/BROWN	MATTE	ERIC	7 BARRETT AVE	8/5/2022
VET-1397	PEPPER	AUSTRALIAN SH	BROWN/WHITE	MAYNARD	JONAS	247 WEST SURRY RD	4/1/2023
VET-383	HANK	AMER. STAFFOR	BROWN	MAZZOLA	LAURA	43 TROWBRIDGE RD	1/8/2022
VET-1235	LINCOLN	SHIH TZU	TAN/WHITE	MCBREAIRTY	JENNIFER	147 GUNN RD	12/17/2022
VET-390	ARCHER	VIZSLA	RED	MCGONNELL	HEATHER	22 UPPER KNIGHT ST	4/10/2025
VET-1475	AILEY	COLLIE MIX	BLACK/WHITE	MEIKLEJOHN	THOMAS	19 EVANS C IR	4/15/2025
VET-1476	MAGGIE	CORGI MIX	BLACK/WHITE	MEIKLEJOHN	THOMAS	19 EVANS C IR	4/15/2025
VET-393	PIZZA	CORGI MIX		MELANSON	NICOLE	50 CASTLE STREET	10/14/2022
VET-1116	GRYFFIE	RETRIEVER MIX	BROWN	MOORE	MACKENZIE	10 EVANS CIRCLE	10/21/2024
VET-398	OLIVE		MULTI-COLOR	MORAN	MARYANN	21 SPARROW STREET	6/2/2023
VET-1164	HANK	GOLDDOODLE	GOLD	MORRISON	RACHAEL	7 PINEHURST AVE	11/8/2024
VET-1450	BELLA	PUGGLE	FAWN	MORTON	PIERRE	95 UNION ST	4/18/2025
VET-401	COURDEROY	MIXED BREED	BROWN	MOSLEY	ALANA	26 WILDER ST	8/13/2024
VET-403	MENDOCINA	AMER. STAFFOR		MOSLEY	BRIGIDA	26 WILDER ST	12/25/2022
VET-404	DINGO	HUSKY MIX		MOUSSIAUX	JOHN	35 WOODBURY ST	2/14/2022
VET-405	ARCHIE	BEAGLE MIX		MOYLAN	DANIELLE	46 EVANS LANE	7/21/2023
VET-406	OTTO	LABRADOR RETR	YELLOW	MUCHA	MATT	45 DICKINSON ROAD	10/5/2024
VET-1421	CHLOE	SHIH TZU	BLACK	MURPHY	AMY	114 LIBERTY LN	4/15/2023
VET-1372	RICO	TERRIER MIX	MULTI-COLOR	MURRAY	SUE	38 PAKO AVE	3/22/2023
VET-411	SOPHIE	AMERICAN STAF	BLACK/WHITE	NASS	RYAN	32 PARK AVE	3/22/2025
VET-412	OZZY	CHIHUAHUA MIX	GOLD	NEGRON	LOUIS	21 ELLIOT STREET	10/26/2022
VET-420	SOPHIE	DACHSHUND MIX		NORMAND	STEPHANIE	11 PAGE COURT	4/15/2023
VET-421	NIKO	SHEPHERD MIX		NUZZO	DIANE	329 PARK AVE	7/23/2023
VET-424	CALVIN	BICHON FRISE	BLACK	O'DONNELL	AINSLEY	64 WEST SURRY RD	12/21/2023
VET-1118	ATHENA	RAT TERRIER	HAIRLESS	PADGETT	KRISTINA	50 SUMMIT RD APT 10	10/24/2024
VET-1003	MILANI	SHAR PEI	TAN/WHITE	PAQUETTE	ASHLI	44 SCHULT ST	7/21/2022
VET-1295	FORREST	GOLDEN RETRIE	GOLD	PAQUETTE	THOMAS	19 FOWLER ST	2/10/2023
VET-731	LOKEN	SIBERIAN HUSK	GRAY/WHITE	PAQUIN	TODD	111 NORTH ST	3/25/2022
VET-1266	ZUMI	MIXED BREED	MULTI-COLOR	PASEK	LEE WHAY	30 HIGH ST APT 2	12/13/2024
VET-431	RYDER	GOLDEN RETRIE		PEFFER	STEPHANIE	98 BAKER STREET	7/25/2022
VET-433	MAX	BEAGLE		PENDERGRAPH	MARK	22 WILFORD ST APT 1	4/16/2023

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-1301	DILLON	STANDARD POOD	BLACK	PENNEY	WILLIAM	247 CHAPMAN RD	12/13/2024
VET-732	CODY	POODLE	BLACK/WHITE	PENNEY	WILLIAM	247 CHAPMAN RD	3/24/2022
VET-1486	NUGGET	PUG	FAWN	PETERSON	RIN	20 GREENWOOD AVE	5/4/2023
VET-1442	FIG	LABRADOR RETR	CHOCOLATE	PIERCE	LAUREN	10 PINE AVE	4/27/2023
VET-1071	OLIVER	SHIH TZU	TAN/WHITE	PODNIESINSKI	REBECCA	178 WEST SURRY RD	9/24/2022
VET-1166	LEELOU	BOSTON TERRIE	MULTI-COLOR	PODNIESINSKI	REBECCA	178 WEST SURRY RD	11/12/2022
VET-444	AIDEN	RHODESIAN RID		PORTER	JUSTIN	101 BRADFORD RD	7/23/2024
VET-857	HERMES	COCKER SPANIE		RAMAURO	MICHELLE	37 GRANT ST	5/21/2022
VET-1462	ARIA	LABRADOODLE	CREAM	RAMOS	SAMUEL	140 ROXBURY ST	4/8/2023
VET-1293	KELLY	LABRADOR RETR	YELLOW	REEVES	JESSICA	92 ASHUELOT ST	12/16/2024
VET-460			BRINDLE	RICHARDS	ALAINA	19 TAYLOR STREET	7/2/2023
VET-461	TEELA	MALTESE	WHITE	RICHWINE	DORA	70 VALLEY STREET	6/2/2023
VET-462	KRYPTO	MALTESE	WHITE	RICHWINE	DORA	70 VALLEY STREET	6/2/2023
VET-464	OAKLEY	BERNESE MOUNT		RITTER	KEVIN	19 WILBUR STREET	7/8/2023
VET-466	STIFFLER			ROGERS	LINDSEY	99 ISLAND STREET FL1	7/1/2023
VET-1008	NELLA	COLLIE MIX	BLACK/WHITE	ROKES	ALYSE	68 HOWARD ST	8/8/2024
VET-983	TUPPER	IRISH SETTER	GOLD	ROKES	ALYSE	68 HOWARD ST	7/14/2022
VET-467	CHASE	BOXER MIX	BLACK/WHITE	ROKES	KYLE	25 PINE STREET APT 2	5/9/2024
VET-1300	PENNY LANE	BOXER MIX	BRINDLE	ROMANIELLO	LAURA	87 BEAVER ST	1/20/2025
VET-1189	LILY	BEAGLE	MULTI-COLOR	RUFFLE	SAM	172 WEST ST APT G	12/9/2024
VET-1367	WREN	POODLE MIX	TAN	SALEMA	CONNOR	37 CHURCH ST 5	3/23/2023
VET-471	TUCKER	GOLDEN RETRIE	GOLD	SANDERSON	AMBER	PO BOX 831	2/15/2025
VET-472	IZZY	TERRIER MIX	WHITE	SANDERSON	AMBER	PO BOX 831	4/7/2023
VET-600	ROSIE	LABRADOR RETR	SABLE	SAVARD	MELINDA	109 ISLAND ST 2ND FL	2/5/2024
VET-478	OLLIE	BEAGLE MIX	BLACK/TAN	SEIFER	HILARY	20 BEECH ST	9/12/2024
VET-963	LUNA	MIXED BREED	BLACK/WHITE	SEIFER	HILARY	20 BEECH ST	7/2/2022
VET-483	JADE	CAVALIER KING		SHEPARD	DEREK	66 BEECH ST	9/28/2024
VET-489	ROCKET	CARIN TERRIER		SIMONDS	LORET	79 WOODBURN STREET	7/20/2023
VET-865	ROWAN	SHIH TZU	MULTI-COLOR	SINCLAIR	LIBERTA	24 LYNNWOOD RD	11/3/2023
VET-492	BOOTS	PAPILLON		SMITH	CRAIG	33 PINE AVENUE	10/20/2022
VET-1185	COLBY LYNN	GERMAN SHEPHE	BLACK/TAN	SMITH	DANNY	399 HURRICANE RD	11/16/2022
VET-1306	QUENTIN	ANATOLIAN SHE	WHITE	SMITH	SARAH	30 SOUTH ST	12/16/2024
VET-1349	SKYY	GREAT PYRENEE	BROWN	SMITH	SHAWN	19 WILFORD ST	3/10/2025
VET-498	ZEUS	PUGGLE	FAWN	SOMERS	GAIL	5 ORCHARD STREET	8/17/2023

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-499	BAILEY	BOSTON TERRIE		SOMERS	GAIL	5 ORCHARD STREET	8/17/2023
VET-1043	ROCKO	TERRIER	MULTI-COLOR	SOUTHER	DAVID	82 MEADOW RD 127	7/27/2022
VET-502	REBEL	MIXED BREED	WHITE	SPENCER	STACEY	2 WALKER STREET	7/24/2023
VET-508	ROXY	POMERANIAN MI	BLACK/WHITE	STEINBURG	WARREN	36 CONCORD HILL DRIVE	5/13/2024
VET-1093	AOIFE	TERRIER	BLACK/WHITE	STEPHENS	CHERI	18 ACREBROOK ROAD	9/10/2022
VET-509	STORY	MALTESE	WHITE	STEPHENS	CHERI	18 ACREBROOK ROAD	9/9/2023
VET-511	ROWDY	LABRADOR RETR		STEVENS	MATT	44 SCHULT ST	9/11/2023
VET-761	FENWAY	LABRADOR RETR	YELLOW	STEWART	CHRISTOPHER	PO BOX 1792	3/31/2024
VET-1275	BEAU	BOXER	MULTI-COLOR	STOUT	SARAH	18 COLBY ST	2/4/2023
VET-758	ZEKE	LABRADOR RETR	BLACK	SWIFT	PATRICIA	199 BAKER ST	4/7/2022
VET-523	ZIGGY	HUSKY MIX		TALLMAN	MATHEW	307 ELM STREET	7/29/2022
VET-524	SABER	HUSKY MIX		TARBOX	KYLE	84 SPARROW ST	2/22/2024
VET-526	JACK	COCKER SPANIE		TASOULAS	ROE-ANN	36 SOUTH LINCOLN ST	12/17/2022
VET-1457	DANTE	TERRIER MIX	BLACK/WHITE	TAYLOR	THAINA	22 CRESCENT ST	4/20/2023
VET-528	FERGUS	BULLMASTIFF	BRINDLE	THEVENIN	MIKE	PO BOX 200	3/18/2021
VET-529	JACK	IRISH TERRIER	RED	THEVENIN	MIKE	PO BOX 200	7/1/2024
VET-530	CHAMP	ROTTWEILER		THEVENIN	MIKE	PO BOX 200	4/21/2022
VET-531	LANI	BOSTON TERRIE	BRINDLE	THEVENIN	MIKE	PO BOX 200	11/10/2022
VET-533	KONA	COCKER SPANIE		THEVENIN	MIKE	PO BOX 200	10/1/2022
VET-535	ROCK	MASTIFF MIX	BROWN	THOMPSON	MICHAEL	412 WASHINGTON ST	10/19/2023
VET-536	MAX	AMERICAN STAF		THOMPSON	MICHAEL	412 WASHINGTON ST	11/11/2021
VET-534	ULAH	MIXED BREED		THOMPSON	SARAH	2 IMPERIAL DRIVE	8/12/2022
VET-827	STRUTTER	LABRADOR RETR	MULTI-COLOR	THORNTON	MYRIAH	12 SULLIVAN ST	5/18/2024
VET-541	LOUIE	AMER. STAFFOR	MULTI-COLOR	TOUSLEY	ARLON	546 WASHINGTON ST	5/17/2024
VET-543	CHANEL	TERRIER MIX		TOWNE	STEPHANIE	117 WASHINGTON ST	8/1/2022
VET-545	QUESTIN	LABRADOR RETR	CHOCOLATE	TUPPER	MORGAN	121 WINCHESTER ST APT B	12/10/2022
VET-647	FRANK	LABRADOR RETR	YELLOW	TUTTLE	DANIELLE	379 WEST ST	1/18/2022
VET-546	KING	AMERICAN STAF		TUTTLE	DUSTIN	379 WEST STREET	12/4/2023
VET-1387	PEPE	SPRINGER SPAN	BLACK/WHITE	VAIVODA	ALLISON	100 EMERALD ST APT 30	3/28/2025
VET-547	DILLY	TERRIER MIX		VIGNEAU	JAMIE	77 SPRING ST	2/20/2023
VET-1487	DELILAH	KING CHARLES	TAN/WHITE	WADE	DEBORAH	16 GRANT ST	5/9/2025
VET-549	LOUIS	DACHSHUND MIX	BROWN	WALDLICH	MICHAEL	711 HURRICANE ROAD	4/30/2022
VET-958	JESSIE	LABRADOR RETR	BROWN	WALDVOGEL	JACKIE	37 EAST DIANE DR	7/7/2024
VET-1491	MILO	LABRADOR RETR	CHOCOLATE	WALKER	NATALIE	28 COLONIAL DR APT 1	5/16/2025

DOG WARRANT LIST 2022
UNLICENSED DOGS - NEW

VET-557	BRANDY			WARD	KIM	63 EMERALD STREET	7/11/2023
VET-1407	THEO	GOLDEN RETRIE	GOLD	WEAVER	MEGAN	532 MARLBORO ST	3/4/2023
VET-1370	REGGIE	LABRADOR RETR	RED	WEBB	IAN	400 MAIN ST	3/16/2023
VET-1344	CALLIE	HOUND MIX	MULTI-COLOR	WEBER	ELLA	27 WEST DIANE DR	3/10/2025
VET-563	PRINCE	BOXER		WELCH	HANNA	17 PINE AVENUE	2/3/2023
VET-568	JADE	AMER. STAFFOR	APRICOT	WESTLAND	JONATHAN	PO BOX 288	4/1/2023
VET-1458	SLICK	CANE CORSO	BLACK	WHITE	JESSICA	153 EASTERN AVE	4/4/2025
VET-1480	DARWIN	CHIHUAHUA MIX	BLACK/TAN	WILKS	MELISSA	27 MINERVA LN	5/4/2023
VET-579	JUBILEE	AMERICAN STAF		WILLEY	AMY	42 TROWBRIDGE RD	10/13/2022
VET-1253	LILY	TERRIER	WHITE	WILLS	ANNE	100 BAKER ST	1/4/2025
VET-584	LEXI	CATAHOULA	BLACK	WOOD	ELIZABETH	15 TROWBRIDGE RD	5/20/2023
VET-1359	MAIZEY	GOLDEN RETRIE	YELLOW	WOODARD	KAILA	62 ROXBURY ST APT 30	3/21/2023
VET-1202	BAM BAM	GOLDEN RETRIE	CREAM	YUSISHEN	RYAN	59 WOODBURY ST	12/15/2022
VET-590	PEBBLES	MALTESE	WHITE	YUSISHEN	RYAN	59 WOODBURY ST	4/14/2022
VET-591	ABBEY	POODLE MIX	BROWN	ZECHA	DARCEY	28 SALISBURY ROAD	9/22/2022



CITY OF KEENE NEW HAMPSHIRE

ITEM #J.1.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Planning, Licenses and Development Committee, Standing Committee
Through:
Subject: **Zone Change – 19 Whitcomb's Mill Road – Rural to Low Density-1 Ordinance O-2022-02**

Council Action:

**In City Council June 16, 2022. File the report.
Voted unanimously to adopt Ordinance O-2022-02.**

Recommendation:

On a vote of 5–0, the Planning, Licenses, and Development Committee recommends adoption of Ordinance O-2022-02.

Attachments:

1. Ordinance O-2022-02_adopted

Background:

The City Attorney, Tom Mullins, recalled that the public hearing for this matter has occurred and thus he anticipated a conversation between the Committee and Staff at this point on the Ordinance.

Chair Bosley welcomed Senior Planner, Mari Brunner, who briefly recalled this proposed zoning change, which was detailed at a public hearing on May 5, after the Joint Planning Board–Planning, Licenses, & Development Committee public workshop in January. That Committee did discuss availability of water to the site, potential traffic impacts, and the condition of the one-lane bridge over White Brook. Ordinance O-2022-02 proposes to amend the official zoning map by changing the zoning of one specific parcel of land located at 19 Whitcomb’s Mill Road from Rural (11.8 acres) and Agricultural (0.45-acre) to Low Density-1. This land’s historic zone line was once adjusted to have both uses adjacent on the property. The total land area impacted is 12.2 acres owned by the Sandra R. Henry Trust, through its representative Jim Phippard. Ms. Brunner recalled that the Joint Committee did question whether this would be “spot zoning.” Their consensus was that this would not be “spot zoning” because the parcel does meet the intention of Low Density-1. Ms. Brunner noted there were no comments in opposition at the public hearing. Ms. Brunner welcomed questions.

Councilor Jones wanted to reiterate his position in opposition to the Surface Water Protection Ordinance and what was called “surface water.” He said there were different barriers in different zones and at the time he said, “Is this all it takes for someone to change the zone and barrier changes?” He said that was what was happening here. He said it really has nothing to do with the

zoning change, but how easy it is to change that buffer.

The City Attorney said that since the public hearing occurred already, it was not appropriate to take public comment at this meeting. Staff had provided a recommended motion.

Councilor Jones said this was good for the City during a housing crisis and he thanked Staff for going through the process and Mr. Phippard for applying.

Hearing no further comments or questions, Chair Bosley entertained a motion by Councilor Johnsen, which was duly seconded by Councilor Jones.

On a vote of 5–0, the Planning, Licenses, and Development Committee recommends adoption of Ordinance O-2022-02.



CITY OF KEENE

Ordinance O-2022-02

Twenty-two

In the Year of Our Lord Two Thousand and
Relating to Amending the Zoning Map to Change the Zoning Designation at 19
AN ORDINANCE Whitcomb's Mill Road from Rural and Agricultural to Low Density-1

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, are hereby further amended, by changing the Zoning designation at 19 Whitcomb's Mill Road, TMP 237-018-000 (Map 237 lot 018) from Rural and Agricultural to Low Density-1A certain tract of land on the west side of Whitcomb's Mill Road in City of Keene, County of Cheshire and State of New Hampshire, bounded and described as follows:

Rural Zone

Beginning at a point which marks the intersection of the westerly line of Whitcomb's Mill Road (referred to in former deeds as Daniel Hill Road) and the northerly line of land of the State of New Hampshire:

Thence South 72°39'45" West 116.61 feet, more or less, along land of the State of New Hampshire to a point;

Thence a curve to the right with a radius of 1859.86 feet and a length of 568.58 feet, more or less, along land of the State of New Hampshire to a point at the agricultural zone below;

Thence North 09°55'01" West 194.54 feet, more or less, along the agricultural zone below to an iron pin at land of Mark and Alona Florenz;

Thence North 09°55'01" West 408.53 feet, more or less, along a stone wall and land of Mark and Alona Florenz to an iron pin;

Thence North 68°33'19" East 772.57 feet, more or less, along land of Weston Griswold Trust to an iron pin on the westerly line of Whitcomb's Mill Road;

Thence southerly 764 feet, more or less, along the westerly line of Whitcomb's Mill Road to the place of beginning (the "closure line" of the last course is South 04°14'19" East 759.35 feet).

Containing 11.84 acres, more or less.

Agricultural Zone

Beginning at a point on the northerly line of land of the State of New Hampshire at the southwest corner of the rural zone above;

Thence a curve to the right with a radius of 1859.86 feet and a length of 197.55 feet, more or less, along the land of the State of New Hampshire to an iron pin at land of Mark and Alona Florenz;

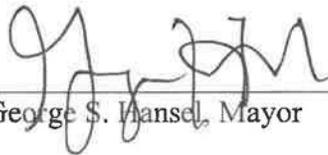
Thence North 40°07'49" East 154.44 feet, more or less, along a stone wall and land of Mark and Alona Florenz to a point;

Thence North 45°44'44" East 89.49 feet, more or less, along a stone wall and land of Mark and Alona Florenz to an iron pin at the rural zone above;

Thence South 09°55'01" East 194.54 feet, more or less, along the rural zone above to the place of beginning.

Containing 0.45 acres, more or less.

Containing 12.29 acres, more or less, on a survey map entitled "Preliminary Subdivision Plan of land, Sandra R. Henry Trust, Tax Map 237 Lot 18, 19 Whitcomb's Mill Road, Keene, New Hampshire"; dated May 29, 2021; prepared by Paton Land Surveying.


George S. Hansel, Mayor

In City Council January 20, 2022.
Referred to the Joint Planning Board
and Planning, Licenses and Development
Committee.


City Clerk

A true copy; 
Attest:
City Clerk

PASSED June 16, 2022



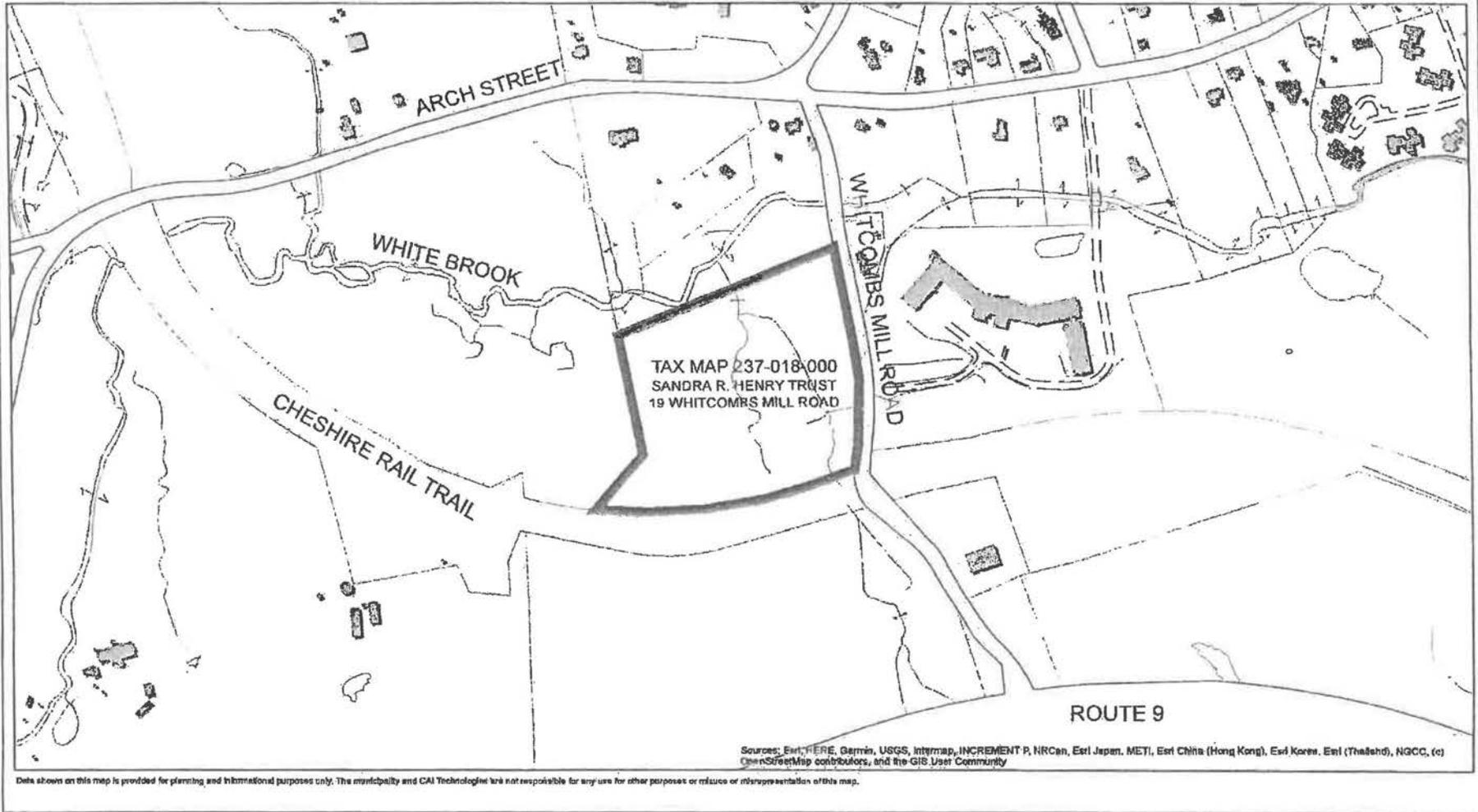
January 12, 2022

Keene, NH

1 inch = 300 Feet



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Page 80 of 129



CITY OF KEENE NEW HAMPSHIRE

ITEM #J.2.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Relating to Class Allocations & Salary Schedules
Ordinance O-2022-05**

Council Action:

**In City Council June 16, 2022. File the report.
Voted unanimously to adopt Ordinance O-2022-06**

**In City Council June 2, 2022.
Tabled until the next regular meeting.**

Recommendation:

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2022-05.

Attachments:

1. Ordinance O-2022-05_adopted

Background:

Asst. City Manager/HR Director Beth Fox stated she was before the Committee this evening with updates to the class allocation and salary schedules to go along with some of the adjustments and changes that have been seen in the budget process.

The ordinance related to the salary and wage schedules is for non-union employees which includes an across the board increase of 2%, which is comparable to the adjustments that are in the negotiated bargaining agreements. Ms. Fox stated it also has some schedule adjustments.

City Code Section 166, which relates to probationary public works employees, reflects COLA adjustment and it also reflects an elimination of a step in the schedule, allowing the City to increase the entry level wage for these positions, to be a little more competitive in the market, but it still fits into the overall compensation plan for this particular workforce.

Sections 191 and 192, which relate to probationary firefighters and police officers - reflect the COLA increase and include the adjustment that was made in January, adding the paramedic only position.

Section 62194 – there are several positions that are being reclassified:

- Purchasing Specialist
- Police Dispatch Supervisor
- Fleet Services Operation Manager position is being discontinued and the Fleet Services Manager position is being added
- Assistant IT Director position is being discontinued and the individual in that position will be advanced
- Communications and Marketing Director position is being added
- Deputy City Manager title is being added

In answer to a question from a Committee member, Ms. Fox noted that the Purchasing Specialist position will replace the existing administrative support position in the Purchasing Department. She added that this department is being restructured – it is going from two and half people to two; this person is taking on additional responsibilities and the new software that is going to be implemented will require some redundancy which will put some additional responsibilities on to that position.

Councilor Chadbourne made the following motion, which was seconded by Councilor Lake.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2022-05.



CITY OF KEENE

O-2022-05

Twenty-two

In the Year of Our Lord Two Thousand and

Relating to Class Allocations and Salary Schedules

AN ORDINANCE

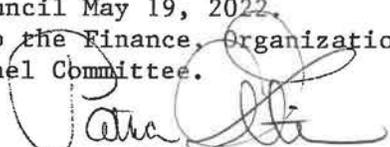
Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, hereby are further amended by deleting Section 2-231, "City Council Appointments' Salary Schedules" of Chapter 2, entitled "Administration;" as well as Section 62-141 "Call Firefighter Hourly Wage Schedule;"; Section 62-166, "Hourly Wage Schedule for Probationary Public Works;"; Section 62-191, "Probationary Firefighter;"; Section 62-192, "Probationary Police Officer;"; and Section 62-194, "Administrative and Clerical – Annual Salary Schedule", of Chapter 62 entitled, "Personnel," and by substituting in lieu thereof the following attached new sections: Section 2-231, "City Council Appointments' Salary Schedule;" Section 62-141 "Call Firefighter Hourly Wage Schedule;" Section 62-166, "Probationary Public Works Hourly Wage Schedule;" Section 62-191, "Probationary Firefighter;" Section 62-192 "Probationary Police Officer;" and Section 62-194, "Administrative, Office, Technical and Management – Annual Salary Schedule," effective July 1, 2022.



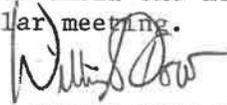
George S. Hansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.

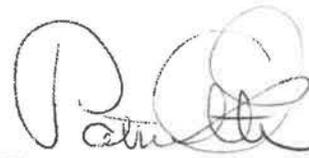


City Clerk

In City Council June 2, 2022.
Tabled until the next
regular meeting.



Deputy City Clerk



A true copy;
Attest:
City Clerk

PASSED June 16, 2022

City Code Section 2-231

**COUNCIL APPOINTMENTS
ANNUAL SALARY SCHEDULE**

(effective July 1, 2022)

<u>SALARY</u>	<u>City Clerk</u>	<u>City Attorney</u>	<u>City Manager</u>
<u>L</u>	93,878	116,211	139,504
<u>E</u>	98,103	121,440	145,782
<u>V</u>	102,518	126,905	152,342
<u>E</u>	107,131	132,616	159,197
<u>L</u>	111,952	138,584	166,361
	116,990	144,820	173,847

City Code Section 62-141

**CALL FIREFIGHTER
HOURLY WAGE SCALE**

Non-bargaining unit
(effective July 1, 2022)

<u>Grade</u>		<u>Step 1</u>
CF1	Non-certified Probationary Firefighter	\$ 10.92
CF2	Probationary Firefighter (Level 1)	\$ 14.20
CF3	Probationary Firefighter (Level 2)	\$ 15.81
CF4	Firefighter (Level 1)	\$ 16.39
CF5	Firefighter (Level 2)	\$ 19.67
CF6	Special services (Chaplain, Photographer & Aide)	\$ 15.29

City Code Section 62-166

The hourly wage schedule for probationary public works employees is as follows:

**PROBATIONARY PUBLIC WORKS
HOURLY WAGE SCHEDULE**

Non-bargaining unit
(effective July 1, 2022)

<u>GRADE</u>	<u>1</u>	<u>2</u>	<u>3</u>
PPW 2	15.70	16.41	17.15
PPW 4	17.15	17.92	18.73
PPW 5	17.92	18.73	19.57
PPW 7	19.19	20.05	20.95
PPW 8	20.45	21.37	22.33
PPW 9	21.37	22.33	23.33
PPW 10	22.33	23.33	24.38
PPW 11	23.33	24.38	25.48
PPW 12	24.39	25.49	26.64

GRADE

PPW 2	Maintenance Aide I; Recycler I; Recycler I/Attendant
PPW 4	Water & Sewer Service Aide I
PPW 5	Maintenance Aide II; Motor Equipment Operator I; Recycler II; Water & Sewer Service Aide II
PPW 7	Mechanic I
PPW 8	Motor Equipment Operator II
PPW 9	Mechanic II; Sign Maker; Maintenance Mechanic; Utility Operator
PPW 10	Highway Foreman; Solid Waste Foreman; Maintenance Technician I; Lead Mechanic
PPW 11	Water Meter Technician; Maintenance Electrician
PPW 12	Water & Sewer Foreman; Maintenance Technician II; Shop Manager; Solid Waste Operations Foreman

City Code Section 62-191

**PROBATIONARY FIREFIGHTER
HOURLY WAGE SCHEDULE
Non-bargaining unit
(effective July 1, 2022)**

<u>GRADE</u>		<u>STEP 1</u>
F 1	Firefighter/EMT B	\$21.05
F 2	Firefighter/A-EMT	\$22.31
F 3	Firefighter/Medic	\$23.74
F 4	Paramedic Only	\$22.31

City Code Section 62-192

**PROBATIONARY POLICE OFFICER
HOURLY WAGE SCHEDULE
Non-bargaining unit
(effective July 1, 2022)**

<u>GRADE</u>		<u>STEP</u>
PP 1		\$25.43
PP 2		\$26.57

City Code Section 62-194 Administrative, Office, Technical and Management Personnel

The annual salary schedule for administrative, office, technical and management personnel is as follows:

**ADMINISTRATIVE, OFFICE, TECHNICAL AND MANAGEMENT
ANNUAL SALARY SCHEDULE**

Non-bargaining unit
(effective July 1, 2022)

<u>GRADE</u>	<u>STEPS</u>					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
S 4	37,254	38,930	40,682	42,513	44,426	46,425
S 5	38,930	40,682	42,513	44,426	46,425	48,514
S 6	40,682	42,513	44,426	46,425	48,514	50,697
S 7	42,513	44,426	46,425	48,514	50,697	52,978
S 8	44,426	46,425	48,514	50,697	52,978	55,362
S 9	46,425	48,514	50,697	52,978	55,362	57,853
S 10	48,514	50,697	52,978	55,362	57,853	60,456
S 11	50,697	52,978	55,362	57,853	60,456	63,177
S 12	52,978	55,362	57,853	60,456	63,177	66,020
S 13	55,362	57,853	60,456	63,177	66,020	68,991
S 14	57,853	60,456	63,177	66,020	68,991	72,096
S 15	60,456	63,177	66,020	68,991	72,096	75,340
S 16	63,177	66,020	68,991	72,096	75,340	78,730
S 17	66,020	68,991	72,096	75,340	78,730	82,273
S 18	68,991	72,096	75,340	78,730	82,273	85,975
S 19	72,096	75,340	78,730	82,273	85,975	89,844
S 20	75,340	78,730	82,273	85,975	89,844	93,887
S 21	78,730	82,273	85,975	89,844	93,887	98,112
S 22	82,273	85,975	89,844	93,887	98,112	102,527
S 23	85,975	89,844	93,887	98,112	102,527	107,141
S 24	89,844	93,887	98,112	102,527	107,141	111,962
S 25	93,887	98,112	102,527	107,141	111,962	117,000
S 26	98,112	102,527	107,141	111,962	117,000	122,265
S 27	102,527	107,141	111,962	117,000	122,265	127,767
S 28	107,141	111,962	117,000	122,265	127,767	133,517
S 29	111,962	117,000	122,265	127,767	133,517	139,525
S 30	117,000	122,265	127,767	133,517	139,525	145,804

City Code Section 62-194

ADMINISTRATIVE, OFFICE, TECHNICAL AND MANAGEMENT
(effective July 1, 2022)

<u>GRADE</u>	<u>CLASS ALLOCATION</u>
S 4	Library Aide
S 5	Minute Taker
S 6	Administrative Assistant; Records Clerk
S 7	Administrative Assistant I
S 8	NO POSITIONS ASSIGNED
S 9	NO POSITIONS ASSIGNED
S 10	Audio Video Production Specialist
S 11	Office Manager; Parking Services Technician
S 12	Librarian I; Planning Technician; Executive Secretary; Staff Accountant; Police Dispatch Supervisor ; Fire Department Administrator; Purchasing Specialist
S 13	NO POSITIONS ASSIGNED
S 14	NO POSITIONS ASSIGNED
S 15	Executive Assistant; Librarian II; Payroll Administrator; Human Resources Assistant; Youth Services Manager; Mapping Technician; Engineering Technician; Assistant City Clerk; Parking Operations Manager; Senior Paralegal; Police Dispatch Supervisor
S 16	Planner; Laboratory Supervisor
S 17	Appraiser; Recreation Programmer; Librarian III; Parks & Cemetery Maintenance Superintendent; Fleet Services Operations Manager ; Senior Staff Accountant; Airport Maintenance & Operations Manager; IT Systems Specialist
S 18	Water/Sewer Operations Manager; Purchasing Agent; Civil Engineer; Solid Waste Manager; Maintenance Manager; Revenue Collector; Records Manager/Deputy City Clerk; Laboratory Manager; Human Services Manager; Treatment Plant Manager
S 19	Transportation/Stormwater Operations Manager; Utilities Treatment Operations/Plant Manager; Senior Planner; Recreation Manager; Fleet Services Manager
S 20	Systems Administrator; Purchasing & Contract Services Manager; Assistant City Attorney
S 21	NO POSITIONS ASSIGNED
S 22	NO POSITIONS ASSIGNED
S 23	NO POSITIONS ASSIGNED
S 24	City Engineer; Assistant Public Works Director/Division Head; Assistant IT Director ; Database Administrator; Airport Director; Building/Health Official
S 25	Human Resources Director; Library Director; Assistant Finance Director/Assistant Treasurer; Police Captain; Deputy Fire Chief
S 26	Community Development Director; City Assessor; Parks, Recreation & Facilities Director
S 27	Finance Director/Treasurer; IT Director; Communications & Marketing Director
S 28	Police Chief; Fire Chief; Public Works Director
S 29	NO POSITIONS ASSIGNED
S 30	Deputy City Manager



CITY OF KEENE NEW HAMPSHIRE

ITEM #J.3.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Relating to Personnel Systems and Procedures
Ordinance O-2022-06**

Council Action:

**In City Council June 16, 2022. File the report.
Voted unanimously to adopt Ordinance O-2022-06.**

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2022-06.

Attachments:

1. Ordinance O-2022-06_adopted

Background:

Asst. City Manager/HR Director Beth Fox was the next to address the Committee. She stated the first item is a follow up to the update to the salary Ordinance. The Manager had referred to providing compensation to the Asst. Emergency Management Director, recognizing the increasing importance of continued operations and sharing responsibility with that role. The first section of the Ordinance amends Section 62-196. It provides an annual additional sum for the staff member designated Assistant Emergency Management Director. It also takes the sums that are related to the compensation for these positions and instead of paying them annually upfront in advance of them having performed the work, it will be paid out on a weekly basis while they hold those duties.

The second item on the Code adjustment proposed is to Section 62-396, which applies primarily to non-union employees who are holding positions and salary schedule under 62-194 (Administrative Office, Technical Management, Personnel). This is a small adjustment with two impetuses. The first impetus is to provide employees with a little more flexibility as they onboard to the organization. The City's current practice does not provide them with vacation leave until they reach a six-month anniversary. Ms. Fox felt not only will this provide for flexibility, but will also help the City recruit in a more competitive market.

The Code change also recognizes to the extent vacation determinations are made for Council appointments, it is not the City Manager's responsibility, but that of the Council.

Chair Powers referred to the following text within the Ordinance “except on employment termination “and felt it was not the most appropriate terminology. Ms. Fox stated perhaps “separation of service” might seem more appropriate. She added what the language is intending to say is that an employees will not be paid for unused vacation unless they were leaving the organization. The Committee felt comfortable with the language as it was currently written.

Councilor Remy made the following motion, which was seconded by Councilor Chadbourne.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Ordinance O-2022-06.



CITY OF KEENE

O-2022-06

In the Year of Our Lord Two Thousand and Twenty-two

AN ORDINANCE Relating to Personnel Systems and Procedures

Be it ordained by the City Council of the City of Keene, as follows:

That the Ordinances of the City of Keene, as amended, are hereby further amended by removing the stricken text and inserting the bold text in Article IV, "Classification and Pay Schedules", Division 2, "Schedules", Subdivision 5, "Annual Salary Schedules for Administrative and Clerical Personnel" and Article V, "Policies, Procedures and Conditions of Employment", Division 3 "Leaves", Subdivision II "Vacation" of Chapter 62 entitled "Personnel" as follows:

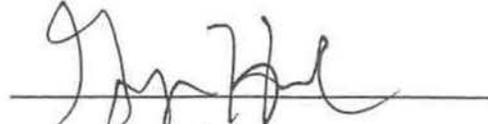
Sec. 62-196. Emergency management director **and Assistant emergency management director.**

Effective July 1, 20**19**22, the employee designated as emergency management director, shall ~~annually~~ be paid the sum of \$4,000.00 **on an annualized basis in July of each year** as compensation for the additional duties and responsibilities taken on with that designation. **The employee designated assistant emergency management director, shall be paid the sum of \$2,000.00 on an annualized basis for the additional duties and responsibilities taken on with that designation. The annualized payments shall be made as part of the applicable payroll period.**

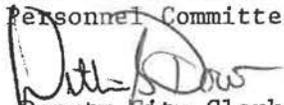
Subdivision II. Vacation
Sec. 62-396. Authorized.

- (a) ~~After successful completion of 12 months of continuous employment for firefighters and police officers or six months of continuous employment for all other regular employees, Commencing with the first month of employment~~ a regular full-time employee **holding a position recognized in Chapter 2, section 231 (City Council appointments) or Chapter 62, section 194 (administrative, office, technical and management) will begin to accrue vacation leave be entitled to seven days' paid vacation leave. If the employee's status is regular full-time, he will accrue paid vacation leave, beginning with the first anniversary date, at a rate of five-sixths regular working days or working shifts per month of continued employment. On the seventh anniversary date, the accrual rate for the basic workweek will increase to 1¼ days per month. On the fifteenth anniversary date, the rate will increase to 1½ days per month. Vacation leave may be accrued, based on the employee's average normal workweek, to a maximum of 30 workdays. With the exception of City Council appointments under Chapter 2 section 231, w**where the city manager determines it to be in the city's interest to do so, he may authorize other specific vacation leave provisions for a regular full-time employee at the time of employment of such employee. Any such other specific vacation leave provisions authorized by the city manager shall be in writing and will not exceed 1½ days per month accrual. ~~for a department head; or 1¼ days per month accrual for any other employee.~~

- (b) Vacation schedules shall be determined by department heads in accordance with department requirements. In no case may payment be made in lieu of taking vacation leave, except on employment termination.


George S. Hansel, Mayor

In City Council June 2, 2022.
Referred to the Finance, Organization
and Personnel Committee.


Deputy City Clerk

PASSED June 16, 2022

A true copy; 
Attest:
City Clerk



CITY OF KEENE NEW HAMPSHIRE

ITEM #J.4.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Planning, Licenses and Development Committee, Standing Committee
Through:
Subject: **Relating to Licenses and Permits – Parklets
Ordinance O-2022-07-A**

Council Action:

In City Council June 16, 2022. File the report.

Voted unanimously to adopt Ordinance O-2022-07-A with an effective date of July 1, 2022

Recommendation:

On a roll call vote of 5–0, the Planning, Licenses, and Development Committee recommends the adoption of Ordinance O-2022-07-A.

Attachments:

1. Ordinance O-2022-07-A_adopted
2. Ordinance O-2022_07-A_redlined

Background:

Chair Bosley heard introductory comments from the City Attorney, Tom Mullins. The City Attorney recalled the City Council requesting that his office and City Staff prepare a draft ordinance to allow for the installation of parklets in the City's rights-of-way and specific locations. Staff had fulfilled that request and he reviewed the draft Ordinance briefly. He said this draft was much like the first draft that was submitted to the Council, from which there were some requests for changes, and the Ordinance was referred back to this Committee. The City Attorney reviewed the proposed amendments to the original draft Ordinance, which were all up for Committee discussion. In Section 46-1, the Attorney identified a Scrivener's Error, RSA 176:24 should read RSA 178:24. The City Attorney continued that the definition of a parklet is limited to entities/restaurants that consume food or beverages as provided by a license under the NH Liquor Commission. The Attorney continued that this position is in alignment with the recent amendment to RSA 178:24 regarding authority within the liquor licensing process. The City followed the legislature's intent to limit this to entities licensed to sell alcohol.

In Section 46-9.57 (c.2) where the Ordinance says, "The parklet is placed in a maximum of" the phrase "of three adjacent parallel parking spaces" was added. He said this change was made based upon a request by a member of the Committee about adjacent parallel parking spaces. The Attorney noted that City Staff had concerns about this that would be discussed later in the meeting.

The Attorney continued in the prior version, there was a restriction that the speed limit on the street in question must be 25mph or less, but Staff removed that restriction from this draft because they felt it excluded potential sites, which the Director of Public Works would explain.

And finally, in Section 46-959 – an amendment was made to Exhibit B, which is in the Code for licenses and fees. Included was a \$100 fee through the City Clerk just to go through the licensing process. There is also a fee of \$950 “per parking space” used as a parklet per license period.

Chair Bosley welcomed the Director of Public Works, Kürt Blomquist, who agreed that this has been a Staff driven process involving himself, the City Attorney, the Assistant City Attorney, the Economic Development/Special Projects Director, Code Enforcement, the Fire Chief, and Parking Services. Referring to a map, Mr. Blomquist continued that this Ordinance would be limited to the Downtown Core Zone—from Vernon Street to Emerald Street, Emerald Street from Eagle Court and Cyprus Street, 93rd Street to the east, and Gilbo Avenue to the west toward the St. James area—in which the goal is to encourage activities and people visiting the area. Staff took the restrictions identified under Section C of the Ordinance, which stipulates at least eight feet of space is required for sidewalk cafés for mobility and passing pedestrians. This draft of the Ordinance identifies areas in the City that do not meet the eight-foot minimum because of various obstructions, like planters and ADA ramps. Staff walked the potential parklet areas with sidewalks less than eight feet and found that they fit the criteria. There would be additional guidelines to help establish how parklets would be configured, for example they cannot be placed in front of connections for fire suppression systems in buildings. This draft includes the general physical criteria areas and the stipulation that parklets are only available to businesses with a NH Liquor License. Specific businesses/parking spaces are not identified in the Ordinance because while a business now might not have a Liquor License, a future business at that location might and would then be eligible.

Mr. Blomquist continued saying that Staff was in the process of developing additional guidelines, such as how parklets are configured based on the various parking space sizes, to not obstruct adjacent parked and passing cars, and where barriers would be needed for safety. He shared examples of how there could be safety issues with passing vehicles that would be remedied by appropriate barriers, with most impacts from vehicles on the short ends, versus veering into the center. He shared some recent examples of cars going over curbs onto sidewalks. Other restrictions include lighting, which cannot impede passing vehicles, so for example, there could be no flashing lights. Parklets would be open and not covered so they are visible for police security and putting an actual structure in these spaces gets into Building Permit issues. Staff wanted to keep this as simple as possible. There has also been discussion of heater use in the parklets, but no requirements had been reached.

Mr. Blomquist explained a concern from his perspective as well as the Fire Chief was the idea of licensing up to three individual spaces to a single entity with all three are connected, with two short ends and one long end (with passing traffic). He said that typically one space has the activity and he asked whether this Ordinance should allow three spaces to be connected for activities up to 54 feet in length. In such an instance, Mr. Blomquist questioned how someone exits from the surrounding buildings quickly and safely during an emergency; where would they go?

Mr. Blomquist concluded discussing the removal of the 25mph stipulation in this draft. Most cities allow parklets where the speed is posted as 25mph or less. When reviewing the City Code, he said that Main and Roxbury Streets are posted as 25mph, and Winchester and West Streets are 30mph. So, if the 25mph rule were retained it could eliminate potential areas. He said that part of the guidance Staff had would be for them to review those situations—particularly those where a vehicle could not reach that speed—and develop guidelines administratively.

Chair Bosley recognized the Director of Economic Development/Special Projects, Med Kopczynski, who agreed that there had been a lot of Staff background conversation on this issue and what they think the City Council's intent is. Mr. Kopczynski said that from a safety standpoint, three parking spaces was a bit much. He said it would also impact the availability of the parking system. Along Main Street, parking availability depends on the time of day; businesses that would seek parklets have the highest patron parking use 10:00 AM–10:00 PM, and there are residents or workers who need parking, creating competition. He said there are spaces occupied most days, especially at the head of Central Square that approach 80–85% use, which is considered maxed out. Mr. Kopczynski said that to make parklets work from an economic development perspective, three parking spaces is a bit too much, though facilitating business is a great thing.

Staff offered to answer any questions.

Councilor Jones recalled asking the City Attorney whether there could be a notification process for residents and businesses within 200 feet, to which the City Attorney replied that the City cannot be responsible in case they miss someone. The City Attorney said that was exactly right. The City Attorney noted that there is a Supreme Court case that says essentially if notice is not required and notice is provided, then it must be ensured that everyone is notified. It was not something he encouraged the Council to do, and Councilor Jones agreed. Councilor Jones asked Mr. Kopczynski, from an economic development perspective, whether there is a possible notification process that should not be a part of the Ordinance, so that there are not complaints about lack of parking afterward. Mr. Kopczynski replied that all parking on Main Street is public and not designated to any business. Regarding notifications, Mr. Kopczynski was unsure who to notify.

Vice Chair Giacomo recalled a report to Council quantifying the parking capacity for various locations downtown where parklets were deemed possible, which he recalled as being in the 60% range. He said that Staff looked at possible locations downtown, and none were at the head of the square or down Main Street; Mr. Kopczynski agreed. The Vice Chair said that all suggested that parklets are not problematic from a parking capacity question. Furthermore, he said that looking at the estimated rate and calculating it comes out to approximately 50% estimated parking; he asked if that was correct. Mr. Kopczynski said no. He continued that it would be for 80% of the day rate, and 80% of an equivalent where spaces are rented quarterly (not a metered rate). Taking those spaces out would impact the system. Vice Chair Giacomo said they were assuming that these spots are actually being utilized at a higher rate than currently. He said that the City would be compensated for those spots. Mr. Kopczynski said he thought the compensation was fair, but the utilization depends on where and when. He said there is not a constant data feed of parking use, which would be helpful to regularly check rates versus the current occasional surveys. The Vice Chair recalled those surveys occurring in the 4:00 PM–5:00 PM range, when many restaurants would be opening and the spots most utilized. Mr. Kopczynski said the side streets are not used as much as the main streets.

Vice Chair Giacomo continued on the issue of three spots versus two, stating that he was one of the Councilors who proposed three spots. He provided background. He said he did a quick financial analysis of the different parklet designs that exist—he provided information to the Council on those cities—including the issue of buffer space around the barriers, which take-up approximately four feet around the edge of the parklet. He said that with the space for tables, two parking spaces would accommodate 2–3 four person tables and if each table made \$4,500 per season, the restaurant would profit \$9,000, but would have paid \$2,100 for that season's license, so they would be losing 23% of the profit immediately due to rental fees. He said that allowing a third spot doubles the margin because they could fit four more tables and only pay \$1,000 more. Vice Chair Giacomo said it was less about math and more about trying to help restaurants to be profitable.

Vice Chair Giacomo questioned more about the safety concerns for people egressing from the

buildings. Fire Chief Farquhar said that as the parklets get larger, they have a sphere of influence throughout the whole block. We need to understand the size of the space, type of walls, and a way to contain loose chairs, for example, which could be hazardous to someone egressing during an emergency. The larger spaces have a larger sphere of influence on the areas they are in front of as well as the emergency services. It speaks to proper design at the onset as the key to all of this; every space is different and must be evaluated individually. It is important that the parklet is contained so that there are not loose chairs as a hazard in the area, for example. There would need to be some level of governance to keep that space contained over time as things are added like side tables and heaters. There is no hard rule as to the number of spaces, but as they get larger the challenges increase. However, Chief Farquhar said that all of that could be managed through proper design at the onset.

Chair Bosley said she was envisioning the tipping point as potentially if a restaurant were on fire and the upstairs apartments were evacuating onto the street with 54 feet of parklet solid barriers and tables as an impediment, people could not exit and cross the street safely or quickly. She understood that three spaces were logical from an economic perspective, but with the recent fires in town, three spaces were problematic from an evacuation standpoint. The Chair wanted the Committee to consider this issue.

Mr. Blomquist said that is a concern for the design guides, with parklets across the country typically limited to 1–2 continuous spaces; he has not found one beyond that. If the Council chooses to allow three spaces, Mr. Blomquist said Staff sought design guidance. He said it would not be a continuous platform across the three spaces (54 feet), but there would be a break between the spaces. He is also working with the Building & Health Official/Zoning Administrator, John Rogers, about when a building permit would be required for continuous platforms. Ultimately, Mr. Blomquist said that Staff wanted to keep this as simple and safe as possible. The parklets would not be year-round like much of the rest of the country, rather they would have to be removed in October. Mr. Blomquist said two continuous spaces did not concern him, but three did in terms of how it spans the length of the street. He could not imagine 54 feet of barrier down the front of a building, with no permission was required from the surrounding businesses.

Councilor Ormerod sought clarification. He heard a lot of talk about the 54 feet (18 feet x 3 spaces) but he heard Vice Chair Giacomo mention four foot buffers on each side, which takes away from the retail space. Thus, he asked if it was really 54 feet or minus four feet on each side. Mr. Blomquist said that the buffer must be 2–4 feet between the parklet and adjacent parking space. He said 54 feet is the gross, with two buffers taking it down up to 46 feet in length; it is still a very large view when thinking about potentially spanning the frontage of two to three businesses. Mr. Blomquist said the goal is for parklets to fit into the surrounding area, but the barriers might not be the most attractive. He was most concerned with safety issues when a building clears, forcing people to go out in either direction instead of straight across the street, in an area where the sidewalks are less than eight feet wide.

Chair Bosley heard that in the Ordinance there is a reference to the parklet having to be contiguous with the business. Chair Bosley provided an example on Gilbo Avenue, Mr. Blomquist said they are considering the potential for change over in occupancy. The Chair's concern was that several times it was mentioned that a 54-foot length could extend in front of other businesses; she wanted to potentially restrict this like café licenses and require permission of those adjacent businesses to extend.

The City Attorney said that requirement exists in the draft in Section 46-956, "a parklet is defined as a continuous extension of his business in an area equal or less than the width of the business." Thus, the City Attorney said that to some extent that already sets up a potential conflict because even a

two-space parklet, whether contiguous within the business, could be an open question. Mr. Blomquist said there are also situations where one space is in front of two business, so Staff discussed there needing to be some connection, but not necessarily a whole space. Theoretically, neither business could get a parklet because it goes in front of the other. The City Attorney countered that the intention is to remind people that it needs to be in front of the business area they are using, but under the language it is unless they have received permission and a formal license from the City Clerk. He saw this as both a limiting and wavering factor, because if someone wants a parklet in front of another business, the City understands and has the ability to issue that license with permission. He said this part of the Ordinance was intended to avoid, for example, a business at one end of Main Street putting their parklet in front of businesses at the other end of Main Street.

Chair Bosley said that helped to clarify some of what Mr. Blomquist was discussing. She thought that the Committee really needed to start dialing in on some of the design and licensing requirements. She suggested that the parklet be contiguous with the business or having an agreement with neighboring businesses to extend in front of them. Mr. Blomquist said that was a part of the conversation because the City Attorney was correct that the getting permission from the abutting businesses is not required because of other issues; the language allowed the Chair's example of someone using the one-half space in front of their business and then extending a parklet 54 feet in front of other businesses. Mr. Blomquist said this was good feedback.

Chair Bosley asked what the requirements are when someone gets a license for a sidewalk café that extends in front of other businesses. Mr. Blomquist replied that in that case under the current Ordinance, there is a requirement for permission. However, he said this is different because it is a public street right-of-way. The City's position regarding the public street is that because the City has such responsibility and control over that, they are hesitant to suggest to the City Council that any private entity has the right to tell the City what it can/cannot do in its public street. The City tries to be more accommodating on sidewalks, but the street is a fundamentally different matter.

Vice Chair Giacomo recalled the examples of cities he brought forward, saying most of them had all of this built into their codes. He cited the City of San Francisco, which dedicated to such extreme details. He said there are ways this is done. Mr. Blomquist said it was important to keep in mind that the NH road laws are unique in that they are older and have different restrictions and processes that allow greater latitude when designing parklets. He said the details matter and the issue of who owns what can be complicated. The City took the liberty of having additional requirements on sidewalk cafés because of business exits and more; beyond that, there cannot be a private property owner stating what someone else can do in the public street in front of their business. Vice Chair Giacomo said perhaps not requiring permission, but to notify those abutting businesses of the impending parklet might be appropriate. He said that other than the fact that they might block the street view of a window display, they were talking about one or two parking spaces, which he did think would be a less of parking issue for an abutter and more about the aesthetics in front of their shop changing their business.

Chair Bosley felt that the humanistic quality of these concerns does not matter because there will always be abutting businesses concerned about the impacts and aesthetics, and people looking for parking; it is all still relevant. She thought the language of the Ordinance needed to be tuned-up so it really identifies that the spaces must be contiguous and primarily in front of the business requesting the parklet. She thought the way it was drafted a business could have a 50' store frontage with half a parking space in front of someone else's business who could then run a parklet in front of the abutting business and not their own.

Councilor Jones liked what the Chair requested, but wondered if that went against what they heard earlier about it being a City street and the City could put whatever they want there. The Chair replied

that could and should are two different words. Councilor Jones replied that he heard two different things.

Councilor Ormerod asked the City Attorney, in talking about tuning-up the language, for clarity on what the intent of the parklet is; what if the City does not approve what the owner wanted and the owner decides not to move forward with the parklet. He wanted to balance the economic benefit with the safety issue. The City Attorney replied to the first part of the question, remembering that these are generally available areas but once on site, if it has utility or fire connections into the building and then someone wants three spaces, but at such a location they are only allowed two. The City Attorney said that certainly a business could choose not to move forward with a City-approved design for two spaces. That process issue is answered to some degree in the design guidelines that would inform the administrative decision. Under the current Ordinance, if three spaces are allowed, they can span in front of abutting businesses. In response to the Chair's question about the contiguousness of the space to the business itself and whether language can be drafted for that, the City Attorney thought the answer was yes. It could say a maximum of two spaces and each must be contiguous with the business frontage, and in the absence of that, only one space.

Councilor Johnsen asked whether the City was in any way holding-up businesses through this conversation or were they already doing parklets. She also asked whether they had answered what Councilor Greenwald was concerned with. The Chair replied that the businesses in the City of Keene have to await until a parklet Ordinance is adopted in order for them to establish a parklet, so they are being held-up. The Chair read Councilor Mitch Greenwald's letter into the record:

Parklets, if approved, should be responsible for the cost of all City services involved, Department of Public Works costs for barriers, etc., administrative costs, Clerk, Code Enforcement, lost parking revenue funds, and fees. Approval consent from abutting businesses and second floor residents must be obtained because they are giving up the ability for their clients to use this parking. I agree that parklets are a good concept, but without the inclusion of the above, I will not support the enabling Ordinance.

Chair Bosley thought that the Committee had spoken at length about the parking not belonging to any business on the first or second floor and that it is the public's parking, which the City can manipulate it as it sees fit. She thought the administrative costs were addressed inside the Ordinance and the barrier costs would be borne by the restaurants. Businesses would be responsible for moving and storing the parklets. She said it comes down to the neighboring businesses' consent, which she thought the City Attorney had spoken to and that she did not think was a favorable idea.

Councilor Jones asked Mr. Blomquist whether the City would have specifications for traffic resistance of barriers, like the State has specifications for guard rail resistance. He knew that some wanted planters as barriers for example. He wondered whether the City would mandate some level of barrier resistance. Mr. Blomquist replied that typically most design guidelines specify weight of the barrier because in general these things will move if a car hits them, including Jersey barriers. He said most of the idea is to minimize the penetration that occurs, while keeping in mind that whatever the object is can also become what is pushed into the parklet. Part of the challenge is that a lot of the guidelines he is looking toward say 600lbs which is the general weight of a half size jersey barrier (4-foot), those are used temporarily for City work. Applicants could get nice stone planters that are that heavy, for example. It is more about weight versus meeting a highway standard. Councilor Jones asked whether Staff would be approving that administratively. Mr. Blomquist said yes, the Ordinance allows the Public Works Director to make additional guidelines, and he is trying to stay within criteria. The barriers will need to be approved administratively. This will be outlined in the design guidelines portion of the Ordinance.

Chair Bosley opened the floor to public comment.

Dori Maston of Swanzey owns real estate here in Keene. She has owned three successful restaurants in Keene and at one point owned 100 apartments mostly on Central Square, where she said parking was a huge issue. She is totally opposed to the concept of parklets and designating certain spots for certain businesses because she does not want to give up any spots, especially three spots. She provided some examples on the map of spaces in front of businesses being used by patrons of other businesses. Her emergency exit abuts three parking spots in front of a restaurant, and if there was a parklet there, the tenants would have to walk a long way to be safe and emergency services would be limited. She hoped, if anything, that it would be limited to two spots and that safety would be taken seriously. Ms. Maston concluded on economics, stating that adding three outdoor tables would please most of the restaurants as they make more money.

Chair Bosley thought it was valuable to have the Chief Farquhar's perspective and this is why so many Department heads were present to bring their own concerns to this matter. The Chair wanted to reach some consensus on the number of parking spots. Vice Chair Giacomo asked, if the Ordinance were changed, did it have to go back to full Council again. The City Attorney said that if it changing substantively then the Committee would recommend an amended version to the Council. The minor changes would not require that. Changing the number of spots is a substantive amendment, but it does not require two more readings before the Council.

On the number of spaces, the Chair heard opinions. Vice Chair Giacomo said that there was a lot of common sense things that can be handled administratively in the application. There are some areas where three spots would be an issue and there are other locations where it would not. He thought that if it could be three spots, it only helps the businesses. He did not think three was appropriate in all cases and there must be a check point in the permit review to ensure three spaces are appropriate versus making it unavailable to everyone.

Councilor Jones agreed with the Vice Chair that the number of spaces could be determined administratively during the design review process, which Chief Farquhar confirmed. Councilor Jones also suggested an amendment about abutting business permission. Chair Bosley said these Ordinances can be revisited in the future. She was erring on the side of caution and wanted this limited to two spots with each spot contiguous to the business in some way; perhaps not the whole spot must be in front of the business, but to have some connection to the business. Councilor Ormerod agreed that the spaces should be contiguous in front of the business and the language needed to be clarified. He added that because there will be administrative review and Fire Chief Farquhar's approval, Councilor Ormerod was comfortable with up to three spaces where it makes sense.

The Assistant City Manager, Rebecca Landry, asked if there were any locations in the downtown where there are three contiguous spaces in front of a business that meet the other parklet guidelines. She observed that if half a space overlaps an adjacent business that proof of no objection in writing should be needed versus permission, because they have no control of the street right-of-way, but they do have the opportunity for notice and objections.

Chair Bosley clarified that Councilors Jones, Ormerod, and Giacomo were in favor of up to three contiguous spaces. The City Attorney provided suggested language for an amendment.

Mr. Blomquist said there was still a question that could be left to Staff's discretion, but in talking about contiguousness, what if the third space is only half in front of the business; does the Committee think that is ok, or would they want all three spaces fully in front of the establishment? The Chair thought that a portion of each space must be contiguous, versus all three spaces fully contiguous in front of

the business. The City Attorney asked if there are three parking spaces and the center space is contiguous fully with the business, but the two end spaces are only partially contiguous, would that be allowed? The Chair replied in the affirmative.

Councilor Ormerod said it occurred to him that those spaces that half overlap another business might need greater buffer to not block the egress of the adjacent building; he said it should be a safety determination. He said he liked the Assistant City Manager's recommendation of seeking no objection from the abutters.

The City Attorney suggested new language for an amendment to incorporate these suggestions. The Public Works Department drew an example of this scenario to clarify, and the Chair said that drawing was her interpretation.

Inaudible discussion ensued between the Chair, City Attorney, and Assistant City Manager/HR Director.

Chair Bosley recognized Ms. Maston again, who wanted to understand the drawing. The Chair confirmed that all three spaces must be at least partially contiguous with the business frontage. Ms. Maston asked if in essence most parklets would not be in front of other businesses. The Chair and City Attorney agreed.

The City Attorney addressed an earlier question about a no objection provision. Ms. Landry understood that the City Attorney and Public Works Director said the potential neighbors of the petitioner may have no authority about allowing the petitioner access to the right-of-way in front of their business. In the absence of authority, could there be a requirement to notify those neighbors and provide an opportunity to object? The City Attorney said the problem is what happens once there is an objection. The Chair said that opens this opportunity to anyone on the second floor too and she thought they should stand behind their Ordinance, which she thought was amended well.

Hearing no further public or Committee comments, Chair Bosley entertained a motion by Councilor Johnsen, which was duly seconded by Councilor Ormerod.

On a roll call vote of 5–0, the Planning, Licenses, and Development Committee recommends an amendment to Section 46-9.57, paragraph C, subparagraph 2 of Ordinance O-2022-07, to read as follows, with the added language italicized: "the parklet is placed in a maximum three adjacent parallel parking spaces, each portion of which is contiguous to the licensed premises." Thus, the Ordinance was amended as O-2022-07-A.

The following motion by Councilor Jones was duly seconded by Vice Chair Giacomo.

On a roll call vote of 5–0, the Planning, Licenses, and Development Committee recommends the adoption of Ordinance O-2022-07-A.

Councilor Jones said that anytime there is something new like this there is reluctance, but he thought this needed to move forward because it is seasonal, revocable, amendable, and things could change in the future. Councilor Johnsen thanked the Staff for educating the Committee on these issues.



CITY OF KEENE

O-2022-07-A

In the Year of Our Lord Two Thousand and Twenty-Two.....

AN ORDINANCE Relating to Parklets.....

Be it ordained by the City Council of the City of Keene, as follows:

That the City Code of the City of Keene, New Hampshire, as amended, is hereby further amended by deleting the stricken text and adding the bolded text in the following sections of Article XVII entitled "Sidewalk Obstructions" of Chapter 46 entitled "Licenses and Permits: Section 46-1 "Definitions", Section 46-63 "Designated Licensing Officials", Section 46-956 "Required", Section 46-957 "Parklets", Section 46-958 "Application; Agreement; Issuance", and Section 46-959 in Appendix B "Fee Schedule" as follows:

Section 46-1. *Definitions Related to Licenses and Permits.*

Parklet means an outdoor dining area placed and/or constructed on parking spaces(s) determined to be public ways, as defined by this section and authorized by RSA 178:24 (2021), in which patrons may consume food and/or beverages provided by a licensed restaurant holding a valid license to sell alcohol issued by the New Hampshire Liquor Commission.

Section 46-63. *Designated licensing officials.*

Type of License/Permit	Licensing Official
Parklets	City Clerk

Article XVII. *Sidewalk and Right-of-Way Obstructions.*

Section 46-956. *Required.*

No person who owns or operates a business in ~~the central business district~~ **the downtown core district** shall put or place or cause to be put or placed as a contiguous extension of his business, in an area equal to or less than the width of his business, any display, merchandise, goods, tables, chairs, vending machines, sandwich board sign as defined below, **parklet as defined in Section 46-1 and described below**, or any other obstruction ("obstruction") on any sidewalk or right-of-way maintained by the city, whether publicly or privately owned, unless he shall have received written permission in the form of a license from the city clerk. **With the exception of parklets,** Aall licenses issued under this division shall expire on March 1 next following their date of

PASSED

issuance. There shall be no pro-rated license fees to reflect use of the sidewalk for a portion of the year.

Section 46-957. *Reserved. Parklets.*

- (a) A “parklet,” as defined in Section 46-1 and authorized by RSA 178:24 (2021), is permitted in the downtown core district after written permission in the form of a license issued by the city clerk is received. Said license may be suspended with reasonable notice, if there are public safety concerns as determined by the public works director, emergency management director, the police chief, or fire chief including but not limited to during those times when the downtown core district is licensed for a street fair or other community event as provided for in Article XVIII of this chapter pertaining to street fairs or community events. Said licenses are not transferable or assignable.
- (b) The Public Works Director is authorized to develop and issue parklet design guidelines used in implementing an issued license for a parklet. Such guidelines will be known as City of Keene Parklet Guidelines, and shall include guidelines on construction, placement, aesthetics, etc.
- (c) A parklet may be established as an extension of a restaurant onto a public parking space where:
 - (1) Any of the following three conditions exists:
 - a. The distance from the face of a building to the curb is eight (8) feet or less;
 - b. The distance from the face of a building to the curb is impeded by steps, planted areas, parking meters, or other permanent objects such that the distance from the face of the building to the curb line is eight (8) feet or less; or
 - c. The distance from the face of a building to the curb is impeded by a crosswalk, or other surface feature intended to comply with the Americans with Disabilities Act, such that the distance from the face of the building to the curb line is eight (8) feet or less;
 - (2) The parklet is placed in a maximum of three adjacent parallel parking spaces each portion of which is contiguous to the licensed premises, including wheel stop, buffer areas, and other structures or objects as required by the City of Keene Parklet Guidelines, but excluding designated loading zones and accessible parking spaces; and
 - (3) The parklet otherwise complies with the City of Keene Parklet Guidelines as determined by the Public Works Director.
- (d) Parklets shall not be placed within 15 feet of fire hydrants or utility accesses. Parklets must be placed at least one parking space’s length away from intersections or street corners.
- (e) Parklets shall not block drainage or stormwater flow.

- (f) **A parklet must comply with all applicable city ordinances, design requirements, and state laws, applicable to restaurants licensed to sell alcohol. Failure to ensure compliance may result in suspension or termination of the license.**
- (g) **Parklets may be licensed between April 1 and October 15 of the calendar year, and this period shall be referred to as the license period for parklets. Licenses shall be issued on a first come first served basis. Licensee's may operate a parklet beginning on any date within the license period. The license fee and administrative fee associated with a parklet in Appendix B shall apply and shall not be prorated regardless of when the license was granted or when the licensee began operating the parklet. Any such fees are non-refundable.**
- (h) **Except for the administrative fee, fees collected for parklet licensing shall be deposited into the Parking Fund.**
- (i) **A Licensee's failure to remove all parklet materials from the parking spaces by the end of the license period will be subject to removal by the city and will subject the licensee to the cost for removal and storage of any such material.**
- (j) **The City disclaims any liability for any costs or expense, or damages, relating to or arising from the placement or use of a parklet in the public way.**
- (k) **Notwithstanding any provision of the City Code of Ordinances to the contrary, the licensing, installation and use of a parklet in public parking spaces shall be governed by this Article.**

Section 46-958. *Application; agreement; issuance.*

- (a) ~~Completed application forms for the license required under this division along with a scaled drawing of the portion of the sidewalk or public right-of-way showing the location of the obstruction shall be reviewed by the code enforcement superintendent to insure unimpeded public use of the sidewalk, and:~~
 - (i) **Applications for a license to obstruct a sidewalk shall be reviewed by the code enforcement superintendent to ensure unimpeded public use of the sidewalk.**
 - (ii) **Applications for a license to obstruct a right-of-way for the use of a parklet shall be reviewed by the public works director to ensure compliance with Section 46-957 and compliance with City of Keene Parklet Guidelines.**
- (b) **If the license is approved, a revocable license and indemnification agreement shall be required in addition to liability insurance listing this city as an additional insured in an amount specified by the city clerk.**
- (c) **Licenses to obstruct a sidewalk such license shall be issued in accordance with guidelines established by the city clerk.**
- (d) **In addition to the requirements stated in Section 46-957, an application for a parklet will only be issued after review and approval by the following, or their designee:**
 - (i) **Public Works Director, to review for compliance with Section 46-957;**
 - (ii) **City Clerk, to ensure compliance with Chapter 46;**
 - (iii) **Parking Operations Manager to review for compliance with Chapter 94;**

- (iv) **Community Development Director to review compliance with public health requirements; and**
- (v) **Fire Chief, to ensure compliance with any applicable requirements of the state Liquor Commission and local and state fire codes.**

Appendix B

Chapter 46. Licenses and Permits.

...

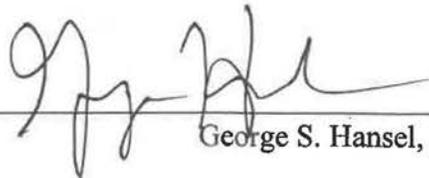
§ 46-959. License fees for sidewalk **and right-of-way** obstructions:

Per storefront area, per year100.00

Additional administrative fee for merchant requesting use of **areas sidewalks** beyond the immediate area in front of his establishment, **or for a parklet license**100.00

Business other than on ground floor, per storefront100.00

Per parking space for a parklet, per license period\$950.00


George S. Hansel, Mayor

PASSED June 16, 2022
EFFECTIVE July 1, 2022


A true copy;
Attest:
City Clerk

Twenty-Two

Relating to Parklets

That the City Code of the City of Keene, New Hampshire, as amended, is hereby further amended by deleting the stricken text and adding the bolded text in the following sections of Article XVII entitled "Sidewalk Obstructions" of Chapter 46 entitled "Licenses and Permits: Section 46-1 "Definitions", Section 46-63 "Designated Licensing Officials", Section 46-956 "Required", Section 46-957 "Parklets", Section 46-958 "Application; Agreement; Issuance", and Section 46-959 in Appendix B "Fee Schedule" as follows:

Section 46-1. *Definitions Related to Licenses and Permits.*

Parklet means an outdoor dining area placed and/or constructed on parking spaces(s) determined to be public ways, as defined by this section and authorized by RSA 178:24 (2021), in which patrons may consume food and/or beverages provided by a licensed restaurant holding a valid license to sell alcohol issued by the New Hampshire Liquor Commission.

Section 46-63. *Designated licensing officials.*

Type of License/Permit	Licensing Official
Parklets	City Clerk

Article XVII. *Sidewalk and Right-of-Way Obstructions.*

Section 46-956. *Required.*

No person who owns or operates a business in ~~the central business district~~ **the downtown core district** shall put or place or cause to be put or placed as a contiguous extension of his business, in an area equal to or less than the width of his business, any display, merchandise, goods, tables, chairs, vending machines, sandwich board sign as defined below, **parklet as defined in Section 46-1 and described below**, or any other obstruction ("obstruction") on any sidewalk or right-of-way maintained by the city, whether publicly or privately owned, unless he shall have received written permission in the form of a license from the city clerk. **With the exception of parklets,** Aall licenses issued under this division shall expire on March 1 next following their date of

issuance. There shall be no pro-rated license fees to reflect use of the sidewalk for a portion of the year.

Section 46-957. *Reserved. Parklets.*

- (a) A “parklet,” as defined in Section 46-1 and authorized by RSA 178:24 (2021), is permitted in the downtown core district after written permission in the form of a license issued by the city clerk is received. Said license may be suspended with reasonable notice, if there are public safety concerns as determined by the public works director, emergency management director, the police chief, or fire chief including but not limited to during those times when the downtown core district is licensed for a street fair or other community event as provided for in Article XVIII of this chapter pertaining to street fairs or community events. Said licenses are not transferable or assignable.
- (b) The Public Works Director is authorized to develop and issue parklet design guidelines used in implementing an issued license for a parklet. Such guidelines will be known as City of Keene Parklet Guidelines, and shall include guidelines on construction, placement, aesthetics, etc.
- (c) A parklet may be established as an extension of a restaurant onto a public parking space where:
 - (1) Any of the following three conditions exists:
 - a. The distance from the face of a building to the curb is eight (8) feet or less;
 - b. The distance from the face of a building to the curb is impeded by steps, planted areas, parking meters, or other permanent objects such that the distance from the face of the building to the curb line is eight (8) feet or less; or
 - c. The distance from the face of a building to the curb is impeded by a crosswalk, or other surface feature intended to comply with the Americans with Disabilities Act, such that the distance from the face of the building to the curb line is eight (8) feet or less;
 - (2) The parklet is placed in a maximum of three adjacent parallel parking spaces each portion of which is contiguous to the licensed premises, including wheel stop, buffer areas, and other structures or objects as required by the City of Keene Parklet Guidelines, but excluding designated loading zones and accessible parking spaces; and
 - (3) The parklet otherwise complies with the City of Keene Parklet Guidelines as determined by the Public Works Director.
- (d) Parklets shall not be placed within 15 feet of fire hydrants or utility accesses. Parklets must be placed at least one parking space’s length away from intersections or street corners.
- (e) Parklets shall not block drainage or stormwater flow.

- (f) **A parklet must comply with all applicable city ordinances, design requirements, and state laws, applicable to restaurants licensed to sell alcohol. Failure to ensure compliance may result in suspension or termination of the license.**
- (g) **Parklets may be licensed between April 1 and October 15 of the calendar year, and this period shall be referred to as the license period for parklets. Licenses shall be issued on a first come first served basis. Licensee's may operate a parklet beginning on any date within the license period. The license fee and administrative fee associated with a parklet in Appendix B shall apply and shall not be prorated regardless of when the license was granted or when the licensee began operating the parklet. Any such fees are non-refundable.**
- (h) **Except for the administrative fee, fees collected for parklet licensing shall be deposited into the Parking Fund.**
- (i) **A Licensee's failure to remove all parklet materials from the parking spaces by the end of the license period will be subject to removal by the city and will subject the licensee to the cost for removal and storage of any such material.**
- (j) **The City disclaims any liability for any costs or expense, or damages, relating to or arising from the placement or use of a parklet in the public way.**
- (k) **Notwithstanding any provision of the City Code of Ordinances to the contrary, the licensing, installation and use of a parklet in public parking spaces shall be governed by this Article.**

Section 46-958. *Application; agreement; issuance.*

- (a) **Completed application forms for the license required under this division along with a scaled drawing of the portion of the sidewalk or public right-of-way showing the location of the obstruction shall be reviewed by the code enforcement superintendent to insure unimpeded public use of the sidewalk, and:**
 - (i) **Applications for a license to obstruct a sidewalk shall be reviewed by the code enforcement superintendent to ensure unimpeded public use of the sidewalk.**
 - (ii) **Applications for a license to obstruct a right-of-way for the use of a parklet shall be reviewed by the public works director to ensure compliance with Section 46-957 and compliance with City of Keene Parklet Guidelines.**
- (b) **If the license is approved, a revocable license and indemnification agreement shall be required in addition to liability insurance listing this city as an additional insured in an amount specified by the city clerk.**
- (c) **Licenses to obstruct a sidewalk such license shall be issued in accordance with guidelines established by the city clerk.**
- (d) **In addition to the requirements stated in Section 46-957, an application for a parklet will only be issued after review and approval by the following, or their designee:**
 - (i) **Public Works Director, to review for compliance with Section 46-957;**
 - (ii) **City Clerk, to ensure compliance with Chapter 46;**
 - (iii) **Parking Operations Manager to review for compliance with Chapter 94;**

(iv) Community Development Director to review compliance with public health requirements; and

(v) Fire Chief, to ensure compliance with any applicable requirements of the state Liquor Commission and local and state fire codes.

Appendix B

Chapter 46. Licenses and Permits.

...

§ 46-959. License fees for sidewalk **and right-of-way** obstructions:

Per storefront area, per year100.00

Additional administrative fee for merchant requesting use of **areas sidewalks** beyond the immediate area in front of his establishment, **or for a parklet license**100.00

Business other than on ground floor, per storefront100.00

Per parking space for a parklet, per license period\$950.00

George S. Hansel, Mayor



CITY OF KEENE NEW HAMPSHIRE

ITEM #K.1.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: Relating to the 2022/2023 Fiscal Year Budget
Resolution R-2022-09-A

Council Action:

In City Council June 16, 2022. File the report.
Voted unanimously to adopt Resolution R-2022-09-B

In City Council June 2, 2022.
Tabled until the next regular meeting.

Recommendation:

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-09, as amended to include an additional \$5,000 to the Senior Citizens Center to reflect a level funded allocation of \$15,000 and to include an allocation of \$10,000 to the Monadnock Diversity Equity Inclusion and Belonging Coalition, with the disbursement of funds contingent upon further approval by the City Council of the Coalition's plans for operation once finalized.

Attachments:

1. Resolution R-2022-09-B_adopted

Background:

The Manager suggested if the Council is in favor of contributing funds to the effort raised by Councilor Remy, that there could be some strings attached. She indicated the reason she says that is because this is still a work in progress. They are not a separate nonprofit; they are working with the YMCA as a fiscal sponsor. The YMCA would be hiring an executive director, which is the reason for the request for funding. She stated if the Council is interested in matching the \$10,000 it could be a pledge until the group is able to bring forward the rest of the funding and finalize what the structure would look like.

Councilor Chadbourne stated the other concern she has is, in most years when someone comes after the deadline and requests funding it is not something the Council considers and felt this would be setting a bad precedence to start the process of letting this entity through. She stated she would not be supportive of the request this year.

Councilor Lake asked whether the City in prior years has allowed people that have come in late to

receive funding. Councilor Chadbourne clarified not in the time she has served. Chair Powers stated if he recalls correctly, they need to be established as an organization before the Council would even consider them for funding.

The Manager stated she would like to look at the structure, how funds would be brought into the organization, and perhaps request the City Attorney review same. Hence, the reason she suggested a pledge versus funding at this time.

Councilor Madison made the following motion, which was seconded by Councilor Remy. That the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-09 the fiscal year 2022-2023 budget.

Councilor Lake made the following motion, which was seconded by Councilor Chadbourne.

To amend Budget Line 62113, Senior Citizen Center to be \$15,000.

The amendment carried on a unanimous vote.

Councilor Remy made the following motion, which was seconded by Councilor Madison.

To amend the budget to add a line to the Outside Agency funding for \$10,000 for Monadnock Diversity Equity Inclusion and Belonging Coalition contingent upon further approval by the City Council of their plans for operation once finalized.

Councilor Chadbourne asked the City Manager when she referred to a pledge, would that be contingent for this year or for next year. Ms. Dragon stated her suggestion was to increase the budget by \$10,000 but with some strings attached. Many of the outside agencies automatically receive their checks but this would allow for further review before that were to happen.

Councilor Lake clarified if the \$10,000 is allocated in the budget it could be moved somewhere else at the end of the year, if there was that need. Councilor Chadbourne felt it was not fair to the other organizations who make a lot of effort to get their application in on time. She felt this sets a bad precedence. The Chair stated he would tend to agree with the Councilor, however, given the time and the effort by so many in the community; Savings Bank of Walpole and others – felt the full Council should be given the opportunity to weigh in on this item.

Councilor Chadbourne stated whether this item is approved or not the full Council still gets to weigh in on it.

Councilor Madison stated he tends to agree with the Chair - this is worth bringing before the full Council. He added it is certainly not without precedent but given the times we are in now, the hate we are seeing in the nation and even in our community, it is worth bringing before the Council.

The motion made by Councilor Remy to amend the budget to add \$10,000 for Monadnock Diversity Equity Inclusion and Belonging Coalition carried on a unanimous vote.

Councilor Madison made the following motion, which was seconded by Councilor Chadbourne.

On a 5-0 vote, Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-09 the fiscal year 2022-2023 budget as amended.

Chair Powers thanked everyone who put a lot of time and effort into this budget.



CITY OF KEENE

R-2022-09-B

Twenty-one

In the Year of Our Lord Two Thousand and

Relating to the 2022/2023 fiscal year budget

A RESOLUTION

Resolved by the City Council of the City of Keene, as follows:

That the sum of \$26,778,681 be raised by taxation during the current year which together with \$38,227,487 for estimated operating revenues aggregating \$65,006,168 is hereby appropriated for the use of the several departments of the City Government, and further that the sum of \$6,959,868 be appropriated for capital expenditures and capital reserve appropriations in the City proprietary funds, funded by the use of capital reserves, fund balance and current revenues, for the fiscal year beginning July 1, 2022, as attached hereto and made a part thereof.


George S. Hansel, Mayor

A true copy: 
Attest:
City Clerk

PASSED June 16, 2022

2022/2023 Annual Operating Budget

R-2022-09-B

General Fund Revenue & Other Financing Sources:	<i>Adopted</i>	General Fund Appropriations:	<i>Adopted</i>
Property Tax Revenue	\$26,778,681	Elected & Appointed Officials	\$3,254,994
Use of Surplus	1,725,000	Capital Projects	4,401,977
Other Taxes	1,152,565	Administrative Services	5,065,171
Tax Increment Financing	1,171,750	Community Services	21,688,996
Licenses, Permits & Fees	3,973,867	Municipal Development Services	7,265,530
Intergovernmental	3,168,323	Debt Service	3,919,092
Charges for Services	2,197,792		
Fines & Forfeits	56,517		
Miscellaneous	1,401,996		
Other Financing Sources	3,969,269		
NET GENERAL FUND OPERATING REVENUES	\$45,595,760	NET GENERAL FUND OPERATING APPROPRIATIONS	\$45,595,760
TOTAL PARKING FUND REVENUES	\$1,040,446	TOTAL PARKING FUND APPROPRIATIONS	\$1,040,446
TOTAL PC REPLACEMENT FUND REVENUES	\$93,160	TOTAL PC REPLACEMENT FUND APPROPRIATIONS	\$93,160
TOTAL SOLID WASTE FUND REVENUES	\$5,304,423	TOTAL SOLID WASTE FUND APPROPRIATIONS	\$5,304,423
TOTAL SEWER FUND REVENUES	\$6,134,188	TOTAL SEWER FUND APPROPRIATIONS	\$6,134,188
TOTAL WATER FUND REVENUES	\$4,152,007	TOTAL WATER FUND APPROPRIATIONS	\$4,152,007
TOTAL EQUIPMENT FUND REVENUES	\$2,686,184	TOTAL EQUIPMENT FUND APPROPRIATIONS	\$2,686,184
TOTAL OPERATING REVENUES - ALL FUNDS	\$65,006,168	TOTAL OPERATING APPROPRIATIONS - ALL FUNDS	\$65,006,168
CAPITAL:			
PARKING FUND CAPITAL FUNDING	\$954,800	PARKING FUND CAPITAL APPROPRIATIONS	\$954,800
SOLID WASTE FUND CAPITAL FUNDING	\$375,000	SOLID WASTE FUND CAPITAL APPROPRIATIONS	\$375,000
SEWER FUND CAPITAL FUNDING	\$2,618,893	SEWER FUND CAPITAL APPROPRIATIONS	\$2,618,893
WATER FUND CAPITAL FUNDING	\$1,599,251	WATER FUND CAPITAL APPROPRIATIONS	\$1,599,251
EQUIPMENT FUND CAPITAL FUNDING	\$1,411,924	EQUIPMENT FUND CAPITAL APPROPRIATIONS	\$1,411,924
TOTAL CAPITAL FUNDING - OTHER FUNDS	\$6,959,868	TOTAL CAPITAL APPROPRIATIONS - OTHER FUNDS	\$6,959,868



CITY OF KEENE NEW HAMPSHIRE

ITEM #K.2.

Meeting Date: June 16, 2022

To: Mayor and Keene City Council

From: Finance, Organization and Personnel Committee, Standing Committee

Through:

Subject: Relating to the Appropriation of Funds for Municipal Building Roofs; Relating to the Appropriation of Funds for Road Rehabilitation; Relating to the Appropriation of Funds for the Salt Shed Replacement; Relating to the Appropriation of Funds for the Wells Street Parking Structure Maintenance; and Relating to the Appropriation of Funds for the 3MG Water Tank Repair
Resolution R-2022-10
Resolution R-2022-11
Resolution R-2022-12
Resolution R-2022-14
Resolution R-2022-15

Council Action:

In City Council June 16, 2022. File the report.
Voted unanimously to adopt Resolution R-2022-10
Voted unanimously to adopt Resolution R-2022-11
Voted unanimously to adopt Resolution R-2022-12
Voted unanimously to adopt Resolution R-2022-14
Voted unanimously to adopt Resolution R-2022-15

In City Council on June 2, 2022.
Tabled until the next regular meeting.

Recommendation:

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-10.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-11.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-12.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of

Resolution R-2022-14.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-15.

Attachments:

1. Resolution R-2022-10_adopted
2. Resolution R-2022-11_adopted
3. Resolution R-2022-12_adopted
4. Resolution R-2022-14_adopted
5. Resolution R-2022-15_adopted

Background:

Finance Director Merri Howe was the next speaker. She indicated the five bond Resolutions before the Committee pertain to bond funding for projects that were advanced through the CIP process back in March of 2022 and included in the FY 23 proposed budget. If approved, the City will be going out to bond in the fall 2022 and will hopefully get some decent rates.

Resolution R-2022-10 relates to the appropriation of funds for municipal building roofs. Resolution R-2022-11 relates to the appropriation of funds for road rehabilitation. Resolution R-2022-12 relates to the appropriation of funds for a salt shed replacement. Resolution R-2022-14 relates to the appropriation of funds for the Wells Street parking structure maintenance. Resolution R-2022-15 relates to the appropriation of funds for the 3 million gallon water tank repair.

Councilor Remy made the following motion, which was seconded by Councilor Madison.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-10.

Councilor Remy made the following motion, which was seconded by Councilor Lake.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-11.

Councilor Remy made the following motion, which was seconded by Councilor Chadbourne.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-12.

Councilor Remy made the following motion, which was seconded by Councilor Madison.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-14.

Councilor Remy made the following motion, which was seconded by Councilor Lake.

On a 5-0 vote, the Finance, Organization and Personnel Committee recommends adoption of Resolution R-2022-15.



CITY OF KEENE

R-2022-10

Twenty-Two

In the Year of Our Lord Two Thousand and

Relating to the Appropriation of Funds for Municipal Building Roofs

A RESOLUTION

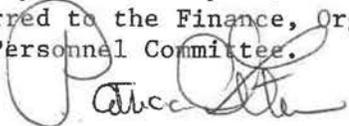
Resolved by the City Council of the City of Keene, as follows:

That the sum of five hundred forty-one thousand dollars (\$541,000.00) is hereby appropriated for Municipal Building Roofs, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to five hundred forty-one thousand dollars (\$541,000.00) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

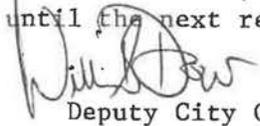
This authorization shall lapse if not fulfilled within five (5) years from the date of approval.


George S. Hansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.


City Clerk

In City Council June 2, 2022.
Tabled until the next regular meeting.


Deputy City Clerk

A true copy;
Attest:

City Clerk

PASSED June 16, 2022



CITY OF KEENE

R-2022-11

Twenty-Two

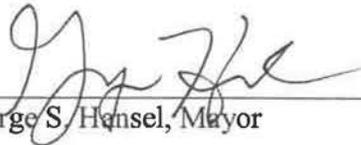
In the Year of Our Lord Two Thousand and

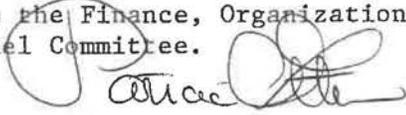
A RESOLUTION
Relating to the Appropriation of Funds for Road Rehabilitation

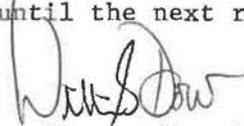
Resolved by the City Council of the City of Keene, as follows:

That the sum of two hundred ninety-eight thousand dollars (\$298,000.00) is hereby appropriated for Road Rehabilitation, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to two hundred ninety-eight thousand dollars (\$298,000.00) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.


George S. Hansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.

City Clerk

In City Council June 2, 2022.
Tabled until the next regular meeting.

Deputy City Clerk

A true copy,
Attest:

City Clerk

PASSED June 16, 2022



CITY OF KEENE

R-2022-12

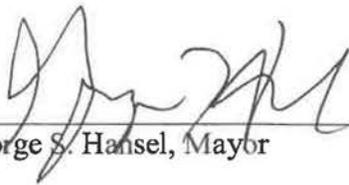
In the Year of Our Lord Two Thousand and Twenty-Two

A RESOLUTION Relating to the Appropriation of Funds for the Salt Shed Replacement

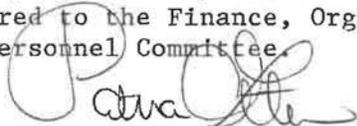
Resolved by the City Council of the City of Keene, as follows:

That the sum of four hundred thirty-nine thousand dollars (\$439,000.00) is hereby appropriated for the Salt Shed Replacement, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to four hundred thirty-nine thousand dollars (\$439,000.00) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

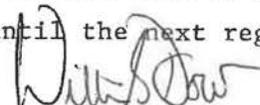
This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

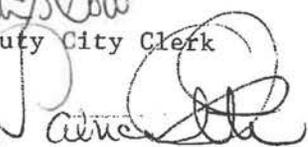

George S. Hansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.


Patricia
City Clerk

In City Council June 2, 2022.
Tabled until the next regular meeting.


William Dow
Deputy City Clerk

A true copy; 
Attest:
City Clerk

PASSED June 16, 2022



CITY OF KEENE

R-2022-14

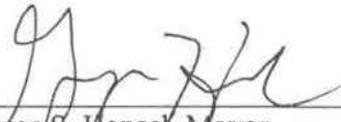
In the Year of Our Lord Two Thousand and Twenty-Two

A RESOLUTION Relating to the Appropriation of Funds for the Wells Street Parking
..... Structure Maintenance

Resolved by the City Council of the City of Keene, as follows:

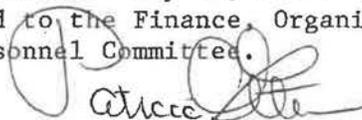
That the sum of five hundred twenty-three thousand dollars (\$523,000.00) is hereby appropriated for the Wells Street Parking Structure Maintenance, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to five hundred twenty-three thousand dollars (\$523,000.00) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.



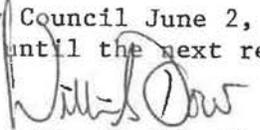
George S. Mansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.



Patricia
City Clerk

In City Council June 2, 2022.
Tabled until the next regular meeting.



William Dow
Deputy City Clerk



A true copy;
Attest:
City Clerk

PASSED June 16, 2022



CITY OF KEENE

R-2022-15

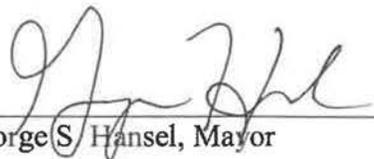
In the Year of Our Lord Two Thousand and Twenty-Two

A RESOLUTION Relating to the Appropriation of Funds for the 3MG Water Tank Repair

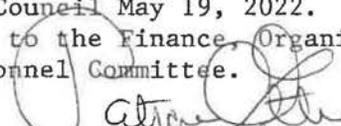
Resolved by the City Council of the City of Keene, as follows:

That the sum of two million four hundred thirty-three thousand dollars (\$2,433,000.00) is hereby appropriated for the 3MG Water Tank Repair, and to fund said appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow up to two million four hundred thirty-three thousand (\$2,433,000.00) under the provisions of the Municipal Finance Act and to issue bonds or notes thereof.

This authorization shall lapse if not fulfilled within five (5) years from the date of approval.

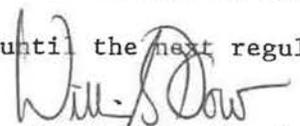

George S. Hansel, Mayor

In City Council May 19, 2022.
Referred to the Finance, Organization
and Personnel Committee.


City Clerk

In City Council June 2, 2022.

Tabled until the next regular meeting.


Deputy City Clerk

A true copy;
Attest: 
City Clerk

PASSED June 16, 2022



CITY OF KEENE NEW HAMPSHIRE

ITEM #K.3.

Meeting Date: June 16, 2022
To: Mayor and Keene City Council
From: Finance, Organization and Personnel Committee, Standing Committee
Through:
Subject: **Relating to State Revolving Fund Loans
Resolution R-2022-22-A**

Council Action:

**In City Council June 16, 2022. File the report.
Voted unanimously to rescind Resolution R-2009-08
and adopt Resolution R-2022-22-A.**

Recommendation:

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the rescission of Resolution R-2009-08 and adoption of Resolution R-2022-22-A relating to Delegation of Authorities to State Revolving Fund Loans.

Attachments:

1. Resolution R-2009-08
2. Resolution R-2022-22-A_adopted
3. Resolution R-2022-22-A_Redlined

Background:

The City Engineer addressed the Committee again. He indicated this item relates to Item 6. He explained the City has been operating under a Resolution the Council passed in 2009 which designated the City Manager as the Council's authorized representative to sign loan documents and disbursement agreements. He indicated DES is asking for an update to that Resolution.

Mr. Lussier called the Committee's attention to the existing 2009 Resolution and the proposed 2022 Resolution. He indicated the language is very similar. He added the Committee also has before it a revised version of the Resolution they will like to introduce as an A version and this was by the request of the City Attorney. To help alleviate this problem in the future, the Attorney added a paragraph to the end that says that this delegation of authority to the City Manager shall be in effect until rescinded by Council

Mr. Lussier added next week at the Council staff will be requesting Council suspend the rules and act on this Resolution without a first and second reading. The reason for this is, DES made this request just last week but applications for the 2021 applications for the projects discussed earlier are due by the end of June. This delegation of authority has to accompany those applications.

Councilor Chadbourne clarified the language should say unless rescinded by City Council not the City Manager. Mr. Lussier agreed.

Councilor Remy made the following motion, which was seconded by Councilor Chadbourne.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends Resolution R-2022-22 be amended to add language as recommended by the City Attorney.

Councilor Chadbourne made the following motion, which was seconded by Councilor Chadbourne.

On 5-0 vote, the Finance, Organization and Personnel Committee recommends the rescission of Resolution R-2009-08 and adoption of Resolution R-2022-22-A relating to Delegation of Authorities to State Revolving Fund Loans.



CITY OF KEENE

R-2009-08

Nine

In the Year of Our Lord Two Thousand and
Relating to authorization to apply for federal and state grants and loans for water
A RESOLUTIONand wastewater projects and designation of authorized representative.....

Resolved by the City Council of the City of Keene, as follows:

WHEREAS, The City of Keene after thorough consideration of the nature of its drinking water system needs, hereby determines that the construction of certain works is desirable and in the public interest, and to that end it is necessary to apply for assistance from the State Revolving Fund (SRF); and

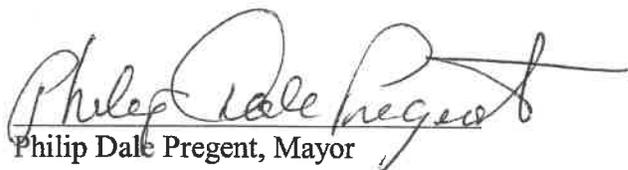
WHEREAS, the Applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules Chapter Env-Dw 1100, which relate to loans from the State Revolving Fund and deems it to be in the public interest to file a loan application and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY The Keene City Council, the governing body of said Applicant, as follows:

1. That the City Manager is hereby authorized on behalf of the Applicant to file an application for a loan to be made in accordance with New Hampshire Code of Administrative Rules Chapter Env-Dw 100;
2. That if such loan be made, the Applicant agrees to repay the loan as stipulated in the loan agreement;
3. That the said City Manager is hereby authorized to furnish such information and to take such other action as may be necessary to enable the Applicant to qualify for the loan;
4. That the said City Manager is hereby designated as the authorized representative of the Applicant for the purpose of furnishing such information, data, and documents pertaining to the applicant for a loan as may be required; and otherwise to act as the authorized representative of the Applicant in connection with this application;
5. That certified copies of this resolution be included as part of the application to be submitted for a loan;
6. That if such loan be made, the applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.

In City Council May 7, 2009
Referred to the Finance, Organization and
Personnel Committee.

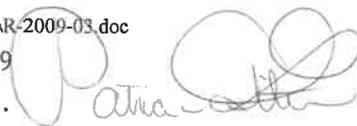
City Clerk


Philip Dale Pregent, Mayor

L:\Resolutions\2009\R-2009-03.doc

PASSED : May 21, 2009

Attest.



City Clerk



CITY OF KEENE

R-2022-22-A

In the Year of Our Lord Two Thousand and Twenty-two

Relating to Delegation of Authorities for State Revolving Fund Loans.

A RESOLUTION

Resolved by the City Council of the City of Keene, as follows:

WHEREAS, The City of Keene, after careful consideration of the needs of its infrastructure systems, has determined that certain capital projects are desirable and in the public interest; and,

WHEREAS, The Keene City Council adopts bi-annually a Capital Improvement Plan that describes the particular capital projects to be completed; and,

WHEREAS, to advance such projects it may be necessary or desirable to apply for assistance from the State Revolving Fund (SRF); and,

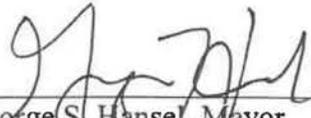
WHEREAS, the applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules, Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file loan applications and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY The Keene City Council, the governing body of said Applicant, as follows:

1. That the Person holding the position of City Manager is hereby designated as the Authorized Representative of the Applicant for the purpose of filing applications for loans in accordance with the New Hampshire Code of Administrative Rules, Chapter Env-Wq 500, furnishing such information, data, and documents pertaining to Applicant for such loans as may be required;
2. That if such loans are made, the Persons holding the positions of City Manager or Finance Director are the Authorized Representatives of the Applicant for the purpose of signing any documents pertaining to the disbursement of funds to the loan recipient.
3. That if such loans are made, the Applicant agrees to repay the loan as stipulated in the loan agreements.
4. That a certified copy of this resolution be included as part of the applications to be submitted for such loans.

PASSED

5. That the Persons holding the positions of City Manager at the time of loan execution is authorized to sign the loan agreement binding the Applicant to the terms and conditions of the loans.
6. That if such loans are made, the Applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.
7. That this Resolution shall remain in full force and effect and be valid for the purposes stated until rescinded by the City Council.


George S. Hanse, Mayor


A true copy,
Attest:
City Clerk

PASSED June 16, 2022

Twenty-two

Relating to Delegation of Authorities for State Revolving Fund Loans.

WHEREAS, The City of Keene, after careful consideration of the needs of its infrastructure systems, has determined that certain capital projects are desirable and in the public interest; and,

WHEREAS, The Keene City Council adopts bi-annually a Capital Improvement Plan that describes the particular capital projects to be completed; and,

WHEREAS, to advance such projects it may be necessary or desirable to apply for assistance from the State Revolving Fund (SRF); and,

WHEREAS, the applicant has examined and duly considered the provisions of RSA 486:14 and the New Hampshire Code of Administrative Rules, Chapter Env-Wq 500, which relate to loans from the Clean Water State Revolving Fund, and deems it to be in the public interest to file loan applications and to authorize other actions in connection therewith;

NOW, THEREFORE, BE IT RESOLVED BY The Keene City Council, the governing body of said Applicant, as follows:

1. That the Person holding the position of City Manager is hereby designated as the Authorized Representative of the Applicant for the purpose of filing applications for loans in accordance with the New Hampshire Code of Administrative Rules, Chapter Env-Wq 500, furnishing such information, data, and documents pertaining to Applicant for such loans as may be required;
2. That if such loans are made, the Persons holding the positions of City Manager or Finance Director are the Authorized Representatives of the Applicant for the purpose of signing any documents pertaining to the disbursement of funds to the loan recipient.
3. That if such loans are made, the Applicant agrees to repay the loan as stipulated in the loan agreements.
4. That a certified copy of this resolution be included as part of the applications to be submitted for such loans.

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5. That the Persons holding the positions of City Manager at the time of loan execution is authorized to sign the loan agreement binding the Applicant to the terms and conditions of the loans.

6. That if such loans are made, the Applicant agrees to make provisions for assuming proper and efficient operation and maintenance of the facilities after completion of the construction thereof.

~~6.7.~~ That this Resolution shall remain in full force and effect and be valid for the purposes stated until rescinded by the City Council.

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George S. Hansel, Mayor