



**Trustees of Trust Funds
AGENDA**

City Hall 2nd Floor Conference Room
July 20, 2022
9:30 AM

Martha Curtis
Michael Forrest
Marilyn Gemmell, Vice Chairman
Jennie Newcombe, Chairman
Susan Silver

-
1. Approval of the June 2022 minutes
 2. Periodic Review of Trusts and Capital Reserves – Cambridge Trust
 3. Approval and authorization of on-line submission of the MS9 and MS10 for the year ending June 30, 2022
 4. Common Trust Fund
 - a. #529 Ashuelot River Park
 - i. 2022 Budget Adjustment = \$1,500.00
 - ii. \$10,500 Budget approved February 16, 2022
 - b. Approval of Receipts
 - i. #Cemetery Lot Sales through June 30, 2022
 - #565 Cemetery Trust Fund A – Perpetual Care of Cemeteries = \$9,532.50
 - #568 Cemetery Trust Fund B – Cemetery Capital Reserve = \$9,532.50
 - c. Approval of Disbursements
 - i. #581 Frank Wright Scholarship = \$20,000.00
 - Owen Pratt – year 3.5
 - Fall/Spring tuition – Vassar College
 - ii. #581 Frank Wright Scholarship = \$20,000.00
 - Kelcie Marshall – year 1.0
 - Fall/Spring tuition – Bentley College
 - iii. #582 Maurice Alger Scholarship = \$5,000.00
 - Sara Perrin
 - Fall tuition – Wellesley College
 5. Capital Reserve Portfolio
 - a. Approval of Receipts
 - i. #620 Transportation Improvement
 - Receipts through June 30, 2022 = \$7,660.00
 - b. Approval of Disbursements = \$405,075.37
 - i. #607 Martell Court = \$1,758.30
 - ii. #608 Wastewater Treatment Plant = \$8,037.93
 - iii. #609 Water Treatment Plant = \$4,580.19
 - iv. #612 Fleet Equipment = \$181,137.90
 - v. #613 Sewer Infrastructure = \$25,983.94
 - vi. #614 Water Infrastructure = \$1,391.00
 - vii. #617 Bridges = \$158,317.66
 - viii. #623 Reappraisal = \$11,870.00
 - ix. #624 IT Systems & Infrastructure = \$11,998.45
 6. Distribution of MS9's for period ending June 30, 2022
 - a. Common Trust Funds
 - b. Capital Reserve Funds

Trustees of Trust Funds

July 20, 2022

Page 2 of 2

7. Periodic Review of Trust Funds

- a. #584 Ingersoll Collection Trust

8. Updates/Future Items

- a. Next scheduled meeting is September 21, 2022
 - i. No meeting in August
- b. Review of Trust Fund Overview (last updated 4/18/18)
- c. October 19, 2022 – Cambridge Trust quarterly review of trusts & capital reserves (in-person)

City of Keene
NEW HAMPSHIRE

TRUSTEES OF TRUST FUNDS
MEETING MINUTES

Wednesday, June 15, 2022 9:30 AM City Hall-2nd Floor Conference Room

Members Present:

Martha Curtis
Michael Forrest
Marilyn Gemmell, Vice Chair
Sue Silver

Staff Present:

Karen Gray, Senior Staff Accountant

Absent:

Jennie Newcombe, Chairman

Other:

Vice Chair Gemmell called the meeting to order at 9:30 AM with Trustees Curtis, Forrest, Gemmell and Silver present. Trustee Newcombe was absent.

APPROVAL OF MINUTES

Trustee Forrest made a motion to approve the minutes of the March 2022 meeting as presented, Trustee Silver seconded. Motion carried unanimously.

COMMON TRUST FUNDS

RECEIPTS

#566 Flower Fund

Vic Chair Gemmell presented a \$2,500.00 check from the City of Keene for the return of the partial 2021 income that was transferred from the Flower Fund to the City in October 2021. Ms. Gray explained that the City was still trying to determine a workable process for the Memorial Day flower requirements. This service had been provided by Anderson The Florist until their closure in November 2019. The City is using the same process used last year and Allen Blad has agreed to do it again in 2022 for \$2,500.00. A request for a \$2,500.00 payment to Mr. Blad directly from the Flower Fund will be presented under the disbursements for Trustees approval. The total 2021 income transfer was \$2,545.19 and the balance of \$45.19 from the 2021 income will be used to partially offset the cost for the purchase of other miscellaneous supplies such as the flowers, soil, and vases. In addition, in order to make sure that the City and Mr. Blad have appropriate insurance coverage (workers compensation and liability), Andy Bohannon, Director of Parks, Recreation and Facilities has agreed to assume the costs for regular payroll wages paid to Mr. Blad for this purpose. Discussion followed.

Trustee Silver made a motion to approve the receipt as presented, Trustee Forrest seconded. Motion carried unanimously.

DISBURSEMENTS

#547 Clara B. Abbott Library Trust

Vice Chair Gemmell presented a disbursement in the amount of \$470.00 to reimburse the City for expenses paid to the Park Street Foundation for the 2022 renewal of the Ancestry Library. These total expenses of \$600.00 exceeded the income available in the Trust so reimbursement is being requested for only \$470.00. The City will assume the cost for the balance of \$130.00. The expenses were pre-approved by Marti Fiske, Library Director. Supporting documents were included for the Trustees review.

Trustee Silver made a motion to approve as presented, Trustee Curtis seconded. Motion carried unanimously.

#566 Flower Fund

Vice Chair Gemmell presented a disbursement in the amount of \$2,500.00 for payment directly to Allen Blad for his labor services in meeting the planting and flower requirements of the Flower Fund this Memorial Day. Supporting documents were included for the Trustees review.

Trustee Silver made a motion to approve the disbursements as presented, Trustee Forrest seconded. Motion carried unanimously.

#584 Ingersoll Collection Trust

Vice Chair Gemmell presented a disbursement in the amount of \$59.85 to reimburse the City for expenses paid to U-Haul Storage for expenses related to storage of paintings in the Ingersoll Collection. The expense were pre-approved by Patty Little, City Clerk. Supporting documents were included for the Trustees review.

Trustee Curtis made a motion to approve the disbursements as presented, Trustee Silver seconded. Motion carried unanimously.

CAPITAL RESERVES

ESTABLISHMENT OF NEW CAPITAL RESERVE

Vice Chair Gemmell presented R-2022-18 Relating to the establishment of a Parks and Facilities Infrastructure Capital Reserve. Ms. Gray explained that during the 2023 budget process the City Council authorized the establishment of a new Capital Reserve. Discussion followed. Ms. Gray explained that there was no funding at this time and that would be a part of the annual CIP funding in the fall of 2023. Ms. Gray will let Cambridge Trust know of the new Capital Reserve.

No motion required.

RECEIPTS

#620 Transportation Improvement Fund

Vic Chair Gemmell presented Transportation Improvement receipts of \$43,838.00 for the period ending May 31, 2022. Mrs. Gray reminded the Trustees that this is from the \$5.00 surcharge on vehicle registrations.

Trustee Curtis made a motion to approve the receipts as presented, Trustee Forrest seconded. Motion carried unanimously.

DISBURSEMENTS

Vice Chair Gemmell presented disbursements totaling \$419,483.35 noting that the funds are reimbursing the City of Keene. Supporting documentation was presented for the Trustees review.

- #607 Martell Court = \$4,946.28
- #608 Wastewater Treatment Plant = \$11,423.38
- #609 Water Treatment Plant = \$1,993.54
- #612 Fleet Equipment = \$232,537.68
- #613 Sewer Infrastructure = \$44,000.00
- #614 Water Infrastructure = \$44,557.24
- #616 Wells Street Parking Facility = \$3,608.23
- #620 Transportation Improvement = \$76,417.00

Trustee Curtis made a motion to approve the disbursements as presented, Trustee Silver seconded. Motion carried unanimously.

Distribution of MS9s

Vice Chair Gemmell asked if there were any questions on the MS9 reports for the Common Trust and Capital Reserves for the periods ending April 30, 2022 and May 31, 2022. No questions were asked.

Review of Trust Fund Overview

#566 Flower Fund

The Trustees reviewed the terms of the Flower Fund (last reviewed 4/19/17) and found the past practice of transferring the income earned to the City for use in purchasing flowers for Memorial Day and other occasions was different the last 2 years. The process in 2021 and 2022 was that \$2,500 was paid directly to an individual for the labor associated with the planting service and the balance of income earned was transferred to the City to offset the costs of the flowers and other supplies. Discussion followed. Upon information provided by Ms. Gray that this process is probably going to be altered again next year – 2023- the Trustees agreed that the process used in 2021 and 2022 was consistent with the terms of the Trust and requested that a review take place again next year when a new City process has been decided.

Distribution of Cambridge Trust March 31, 2022 Portfolio Investment Review

Vice Chair Gemmell asked if there were any questions regarding the March 31, 2022 Cambridge Trust Portfolio Investment presentation. No questions were asked about the presentation but discussion ensued about future in-person or on-line Cambridge Trust quarterly presentations.

The Trustees decided:

- July 20, 2022 – Cambridge quarterly presentation through June 30, 2022 attendance via Zoom
- October 19, 2022 – Cambridge quarterly presentation through September 30, 2022 in-person attendance

Updates/Future Items

Review of Trust Fund Overview (last updated 4/18/18)

The Trustees requested that Ms. Gray include the Ingersoll Collection Trust on the June agenda for review.

The meeting adjourned at 10:45 AM.

Respectfully submitted,
Karen P. Gray

City of Keene
New Hampshire

DATE: July 15, 2022
TO: Trustees of Trust Funds
THROUGH: Karen Gray, Senior Staff Accountant
FROM: Andy Bohannon, Parks, Recreation & Facilities Director
SUBJECT: Ashuelot River Park Budget Adjustment

AB

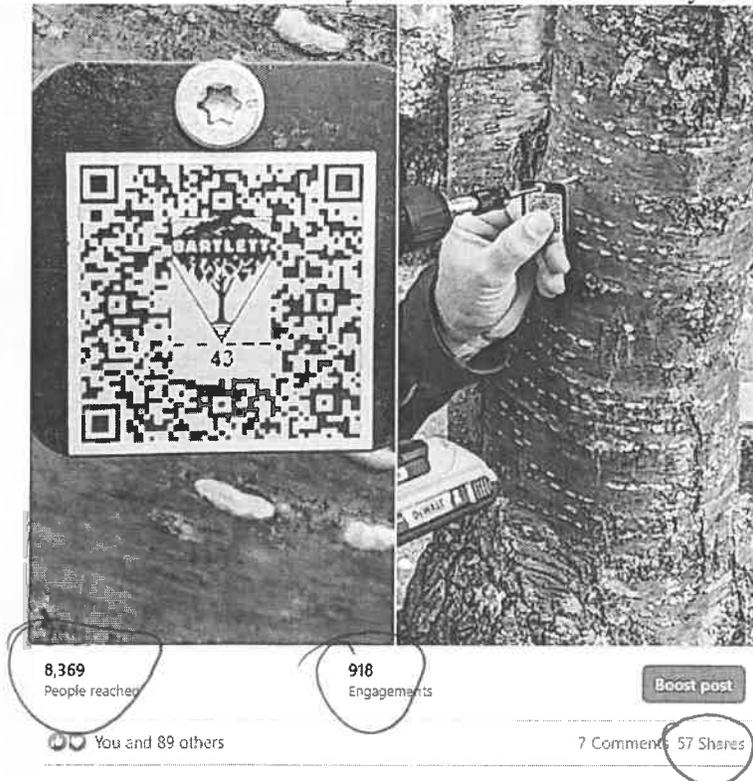
Recommendation:

Move that the Trustees of Trust Funds authorize the adjustment in the approved budget to reflect an increase in expenditure for Bartlett Tree's Arborscope software to \$1,500.00 from the Ashuelot River Park Advisory Board for services in 2022.

Background:

When creating the budget in 2022, the Advisory Board was not aware of the end of a three year agreement for the Arborscope services from Bartlett Tree for \$1500.00. This is a three year limited license that allows multiple users access to the database. The software is a mapping data base that provides information on every tree within the park.

In 2020, on the Parks and Recreation Facebook page highlighted the QR tags found on each of the trees. The Arborscope software is where the tag is directed back to. This allows the public to learn about the tree and see what it looks like during the four season. It was also used for the Climate Resiliency Master Plan with Conway School.



This would increase the request budget for 2022 from \$10,500 to \$12,000.

**City of Keene, New Hampshire Trust Funds
Deposit to Common Trust Funds - TO PRINCIPAL**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Deposit to Principal

Trust #	Title of Trust	Purpose	Amount
565	Monadnock View Cemetery A	1/2 Cemetery Lot Sales (January 2022 - June 2022)	9,532.50
568	Monadnock View Cemetery B	1/2 Cemetery Lot Sales (January 2022 - June 2022)	9,532.50
Total Deposit Request			19,065.00

Amount of Deposit: \$19,065.00

Account to be Credited: City of Keene - Common Fund

Payable To: Trustees of Trust Funds
c/o Cambridge Trust Company

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

VENDOR NUMBER	VENDOR NAME	CHECK NUMBER	CHECK DATE	CHECK AMOUNT
18700	TRUSTEES OF TRUST FUNDS	10074	07/14/2022	\$19,065.00

INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
06/29/2022	6-29-22	cemetery lot sales	\$19,065.00

ORIGINAL CHECK HAS MULTIPLE SECURITY FEATURES - SEE BACK FOR DETAILS



CITY OF KEENE
KEENE, NEW HAMPSHIRE

MASCOMA
Savings Bank
64-7621/2117

Vendor Number	Check Number	Check Date
18700	10074	07/14/2022

CHECK VOIDS 60 DAYS FROM DATE OF ISSUE

*** Nineteen Thousand And Sixty-Five Dollars And Zero Cents ***

\$19,065.00

Pay To
The
Order Of

TRUSTEES OF TRUST FUNDS



Merrill Off House
TREASURER

MP

00010074 2117702130931158596

CITY OF KEENE
NEW HAMPSHIRE
Check Request

F422

Date: 6/29/22

Check Payable to: Trustees of Trust Funds

Amount: \$19,065.00

Account to charge: 00000010 213010

Explanation: Cemetery lot sales for the period January 1, 2022 – June 30, 2022

Requested By: Carrie Gray 6/29/22

Authorized Approval: [Signature]

City of Keene Trustees of Trust Funds (TTF)								
Approved Trustee Trust Fund Expenditures (as of July 20, 2022)								
		Status	Trustee Approved Date	Approved Amount	Actual Expense	Trustee Reimb Date	Unused Funds	Balance Remaining
527	Keene Downtown Memorial Tree Fund							
90320-20	Emeral Ash Borer (MSFI 6/10/20; CC 6/18/20)	Complete		9,143.82	(9,143.82)		0.00	0.00
568	Cemetery Trust Fund B - Capital Reserve							
	Cemetery Management Software	Cancelled - 2/16/22	12/20/2017	0.00				0.00
90270-C	Woodland Cemetery Culvert (CC approve 7/5/18)	Complete	6/20/2018	86,675.00	(59,612.01)	03/18/20	27,062.99	0.00
90357-22	Cemetery Management Software	In Process	2/16/2022	8,000.00				
	Annual Maintenance Fee	In Process	2/16/2022	3,000.00				
	Annual Maintenance Fee	In Process	2/16/2022	3,000.00				
	Annual Maintenance Fee	In Process	2/16/2022	3,000.00			14,000.00	14,000.00
529	Ashuelot River Park							
	Budget for 2013	Complete		9,530.00	(9,276.95)	N/A	253.05	0.00
90272-14	Budget for 2014	Complete	2/19/2014	7,900.00	(6,160.00)	N/A	1,740.00	0.00
90272-15	Budget for 2015	Complete	1/1/2015	1,650.00	(257.60)	N/A	1,392.40	0.00
	Reallocate Budget for Park Trail expansion	Complete	10/21/2015	1,250.00	(393.23)	N/A	856.77	0.00
	M Johnson	Complete		5,000.00	(5,000.00)	N/A	0.00	0.00
90272-16	Budget for 2016	Complete	1/20/2016	7,900.00	(7,285.58)	3/16 - 2/17	614.42	0.00
90272-17	Budget for 2017	Complete	3/15/2017	13,175.00	(12,285.00)	6/17 - 12/17	890.00	0.00
90272-18	Budget for 2018	Complete	2/21/2018; 4/18/2018	16,670.00	(11,670.00)	6/18 - 1/19	5,000.00	0.00
90272-19	Budget for 2019	Complete	2/20/2019	12,295.00	(11,295.00)	5/19 - 12/19	1,000.00	0.00
90272-20	Budget for 2020 (regular)	Complete	2/19/2020	10,500.00	(15,092.69)	4/20 - 12/20		
90272-20	Budget for 2020 (Conway School)	Complete	2/19/2020	12,500.00	(4,886.10)	4/20 - 12/20	3,020.80	0.00
90272-21	Budget for 2021	Complete	4/21/2021	9,685.00	(7,272.23)		2,412.77	0.00
90272-22	Budget for 2022	In Process	2/16/2022	10,500.00				
567	Colony Lot Trust- Repairs to lot							
	11/10/16 ABohannon - work never completed	Complete	7/16/2014	688.00	0.00	N/A	0.00	0.00
	Memorial repairs - new footings	Complete	11/16/2016	1,174.85	(1,174.85)	12/21/16	0.00	
570	Campo Santo Trust-Repairs							
		Complete	2/18/2015	2,390.00	(1,083.97)	N/A	1,306.03	0.00
CambTr	Keene Monument Company (17 markers)	Complete	11/20/2019	3,825.00	(3,825.00)	11/20/19	0.00	0.00
585	Ingersoll Collection Trust							
	Ingersoll cabinet LED lighting	Complete	12/20/2017	1,700.00	(300.00)	06/20/18	1,400.00	0.00
510	Police Benevolent Fund							
90255-B	Police Gym Maint	Complete	6/15/2016	4,300.00	(4,295.67)	10/18/17	4.33	0.00
	Treadmill Replacement	Complete	8/16/2017	2,800.00	(2,738.99)	10/18/17	61.01	0.00
Library Trust Funds								
541	John Symonds Library Trust	Complete	1/20/2021	735.00				
	The Park Street Foundation- Keene Sentinel Digitization				(735.00)	04/21/21		0.00
547	Clara B. Abbott Library Trust	Complete	1/20/2021	3,725.00				
	The Park Street Foundation- Keene Sentinel Digitization				(3,725.00)	04/21/21		0.00

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
581	Frank Wright Trust	2019 Scholarship (year 3.5)	20,000.00
		- Fall 2022 / Spring 2023	
		Owen Fauth	
Total Withdrawal Request			20,000.00

**Amount of
Withdrawal:** \$20,000.00

**Account to be
Charged:** City of Keene - Common Fund

Payable To: Vassar College
 Box 8 - Financial Services
 124 Raymond Ave
 Poughkeepsie, NY 12604
Note: Please mail check to : City of Keene, Attn: Karen Gray

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
581	Frank Wright Trust	2022 Scholarship (year 1.0) - Fall 2022 / Spring 2023 Kelcie Marshall	20,000.00
Total Withdrawal Request			20,000.00

**Amount of
Withdrawal:** \$20,000.00

**Account to be
Charged:** City of Keene - Common Fund

Payable To: Bentley University
 175 Forest Street, Rauch 123
 Rauch 123
 Waltham, MA 02452
Note: Please mail check to : City of Keene, Attn: Karen Gray

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____



City of Keene

New Hampshire

June 27, 2022

Kelcie Marshall

Dear Ms. Marshall,

Congratulations on being named the recipient of the Frank A. Wright Scholarship for the year 2022!

As soon as you receive a bill (screen shot from your account is OK if it includes your student id/account number) from Bentley University, please submit a copy to my attention at City Hall, 3 Washington Street, Keene, NH 03431 or by email to kgray@keenenh.gov.

I would like to have the Trustees will approve the payment at their July 20, 2022 meeting so if you can get it to me no later than Wednesday, July 13, 2022 it would be helpful. The Trustees are not meeting again until September 21, 2022 and I would like to have the \$20,000.00 check mailed to Bentley University on your behalf earlier than the September meeting. If you have any questions, please feel free to contact myself at 603-757-1820 or email kgray@keenenh.gov.

This scholarship will be paid each of the 3 subsequent years and we will be using the same process.

Again – congratulations!

Sincerely,

Karen P. Gray
Senior Staff Accountant
kgray@keenenh.gov
603-757-1820



KEENE HIGH SCHOOL

43 ARCH STREET

KEENE, NEW HAMPSHIRE 03431-2298

603/352-0640

June 20, 2022

Mrs. Karen Gray
Finance Department
City of Keene
3 Washington Street
Keene, NH 03431

RE: City of Keene, 2022 Frank A. Wright Scholarship

Dear Karen:

On June 8, 2022 at the Keene High School Scholarship Awards Program, we awarded Kelcie Marshall the City of Keene's Frank A. Wright Scholarship in the amount of \$20,000.00, renewable for up to \$20,000 for three years. We instructed Kelcie to contact you for specifics on the scholarship.

Kelcie will enter Bentley University to study accounting in the fall. She is ranked 41st in her graduating class of 327. I have enclosed a copy of a letter of recommendation from Kelcie's school counselor, as well as a copy of her transcript. K [REDACTED]
[REDACTED]

If you have any questions, please contact me at 352-0640 extension 3764. We appreciate the City of Keene offering this scholarship to a deserving KHS graduating senior.

Sincerely,

Virginia Somma
Executive Assistant to the Principal

Enclosures

**City of Keene, New Hampshire Trust Funds
Disbursement Request - FROM INCOME**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Disbursement Request from Income

Trust #	Title of Trust	Purpose	Amount
582	Maurice Alger Fund	2022 Scholarship	5,000.00
		Sara (Noelle) Perrin	
Total Withdrawal Request			5,000.00

**Amount of
Withdrawal:** \$5,000.00

**Account to be
Charged:** City of Keene - Common Fund

Payable To: Wellesley College
 Attn: Student Financial Services
 106 Central Street
 Wellesley, MA 02481
Note: Please mail check to : City of Keene, Attn: Karen Gray

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

July 11, 2022

Dear Selection Committee,

I want to thank you for choosing me from a pool of incredibly qualified applicants.

It means so much to me that I was chosen for this prestigious award, as I know that Keene High School is full of wonderful students. Because of this award, supporting myself through college will be less of a financial burden, leaving me with more head space to focus on my studies. I am so incredibly grateful for this prestigious, generous award.

Sincerely,


Noelle Perrin



City of Keene

New Hampshire

June 27, 2022

Sara Perrin



Dear Ms. Perrin,

Congratulations on being named the recipient of the Maurice Alger Scholarship for the year 2022!

As soon as you receive a bill (screen shot from your account is OK if it includes your student id/account number) from Wellesley College, please submit a copy to my attention at City Hall, 3 Washington Street, Keene, NH 03431 or by email to kgray@keenenh.gov.

I would like to have the Trustees will approve the payment at their July 20, 2022 meeting so if you can get it to me no later than Wednesday, July 13, 2022 it would be helpful. The Trustees are not meeting again until September 21, 2022 and I would like to have the \$5,000.00 check mailed to the Wellesley College on your behalf earlier than the September meeting. If you have any questions, please feel free to contact myself at 603-757-1820 or email kgray@keenenh.gov.

Again – congratulations!

Sincerely,

Karen P. Gray
Senior Staff Accountant
kgray@keenenh.gov
603-757-1820



KEENE HIGH SCHOOL

43 ARCH STREET

KEENE, NEW HAMPSHIRE 03431-2298

603/352-0640

June 20, 2022

Mrs. Karen Gray
Finance Department
City of Keene
3 Washington Street
Keene, NH 03431

RE: City of Keene, 2022 Maurice Alger Scholarship

Dear Karen:

On June 8, 2022 at the Keene High School Scholarship Awards Program, we awarded Sara Noelle Perrin the City of Keene's Maurice Alger Scholarship in the amount of \$5,000.00. We instructed Sara to contact you for specifics on the scholarship.

Sara will enter Wellesley College to study biochemistry in the fall. She is ranked 12th in her graduating class of 327. I have enclosed a copy of a letter of recommendation from Sara's school counselor as well a copy of her transcript. Sara's address is 3 [REDACTED]

If you have any questions, please contact me at 352-0640 extension 3764. We appreciate the City of Keene offering this scholarship to a deserving KHS graduating senior.

Sincerely,

Virginia Somma
Executive Assistant to the Principal

Enclosures

**City of Keene, New Hampshire Trust Funds
Deposit to Capital Reserves**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Capital Reserve Appropriation

Capital Reserve	Purpose of Deposit	Amount
#620 Transportation Improvement		
	6/1/22 - 6/30/22	7,660.00
Total Deposit Request		7,660.00

Amount of Deposit: \$7,660.00

Account to be Credited: City of Keene - Capital Reserve Fund

Wire Funds To: Cambridge Trust Company

Approved By Trustees:

X _____
 X _____
 X _____
 X _____
 X _____

PENTAMATION ENTERPRISES
 DATE: 07/16/2022
 TIME: 12:44:01

CITY OF KEENE, NEW HAMPSHIRE
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTAIL

SELECTION CRITERIA: revledgr.key_orgn='00603' and revledgr.account='42218'
 ACCOUNTING PERIOD: 13/22

SORTED BY: *FUND*, *FUNCTION*, *DEPARTMENT*
 TOTALLED ON: *FUND*, *FUNCTION*, *DEPARTMENT*
 PAGE BREAKS ON: *FUND*

FUND-01 GENERAL FUND
 FUNCTION-01 GENERAL GOVERNMENT

*DEPARTM-	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
30	FINANCE	100,000.00	.00	.00	98,570.00	1,430.00	98.57
	TOTAL FINANCE	100,000.00	.00	.00	98,570.00	1,430.00	98.57
	TOTAL GENERAL GOVERNMENT	100,000.00	.00	.00	98,570.00	1,430.00	98.57
	TOTAL GENERAL FUND	100,000.00	.00	.00	98,570.00	1,430.00	98.57
	TOTAL REPORT	100,000.00	.00	.00	98,570.00	1,430.00	98.57

24,012 > 9/30/21
 23,060 > 12/31/21
 43,838 > 5/31/22
 7,660 thru 6/30/22



CITY OF KEENE

R-2014-34-A

6A1

Fourteen

In the Year of Our Lord Two Thousand and
Relating to the creation of a municipal transportation improvement fund

A RESOLUTION

Resolved by the City Council of the City of Keene, as follows:

Whereas the City of Keene transportation infrastructure is essential to the economic development and vibrancy of City promoting opportunities for prosperity of our community,

Whereas the roads, bridges, sidewalks, bicycle and pedestrian facilities envisioned by the Comprehensive Master Plan require additional resources, and

Whereas the City's adopted fiscal policies state that the City will strive to diversify its revenues,

Now therefore be it resolved that the City of Keene establishes a municipal transportation improvement fund as authorized by RSA 261:153, VI to allow the City to fund, wholly or in part, improvements in the transportation system including roads, bridges, bicycle and pedestrian facilities, parking, and intermodal facilities, except for parking, in accordance with RSA 261:153, VI to be funded by a surcharge of \$5 on motor vehicle registrations.

Upon the prior approval of the City Council for any expenditure, the funds may be used for engineering, right of way acquisition, and construction costs of transportation facilities. It may also be used as a source for matching funds for state or federal funds allocated for transportation improvements.

The Trustees of Trust Funds for the City of Keene shall make payment to the City of Keene, on a reimbursement basis, based on reports provided by the City Manager or his/her designee.

This resolution and the authority granted by it shall remain in effect until rescinded.

In City Council January 15, 2015.
Public Hearing set for February 5, 2015
at 7:00 PM.

City Clerk

Kendall W. Lane, Mayor

In City Council February 19, 2015.
Tabled to the next regular meeting to comply
with statutory requirements.

City Clerk

PASSED March 5, 2015

A true copy;

Attest:

City Clerk

**City of Keene, New Hampshire Trust Funds
Withdrawal from Capital Reserves**

Date: 7/20/2022
To: Trustees of Trust Funds
From: Karen Gray, Senior Staff Accountant
RE: Capital Reserve Withdrawals

Capital Reserve	Purpose of Withdrawal		Amount
#607 Martell Court			1,758.30
08098-17	Force Main Emergency Plan	1,758.30	
#608 Wastewater Treatment Plant			8,037.93
08082-ZZ	Sludge Pump Replacement	8,037.93	
#609 Water Treatment Plant			4,580.19
05059-20	WTF Filter Media & Underdrain	4,580.19	
#612 Fleet Equipment			181,137.90
11003-A	FY22 Fleet Equipment	181,137.90	
#613 Sewer Infrastructure			25,983.94
08055-20	FY20 Sewer Main (Blossom/Winch)	25,841.94	
08101-19	State Bypass Utilities (Winch Isl to Round)	142.00	
#614 Water Infrastructure			1,391.00
05093-20	Well Field Evaluation	1,391.00	
#617 Bridges			158,317.66
90186-A	Roxbury Over Beaver Brook	158,317.66	
#623 Reappraisal			11,870.00
90098-21	FY21 Assessing Revaluation	11,870.00	
#624 IT System & Infrastructure)			11,998.45
90182-21/22	FY21 & FY22 Server Replacement	11,998.45	
Total Withdrawal Request			405,075.37

**Amount of
Withdrawal:** \$405,075.37

**Account to be
Charged:** City of Keene - Capital Reserve Fund

ACH Funds To: Mascoma Savings Bank
FBO: City of Keene

Approved By Trustees:

X _____
X _____
X _____
X _____
X _____

