

10/20/2022

A regular meeting of the Keene City Council was held on Thursday, October 20, 2022. The Honorable Mayor George S. Hansel called the meeting to order at 7:00 PM. Roll called: Bryan J. Lake, Michael J. Remy, Gladys Johnsen, Randy L. Filiault, Robert C. Williams, Philip M. Jones, Kris E. Roberts, Raleigh C. Ormerod, Bettina A. Chadbourne, Catherine I. Workman, Mitchell H. Greenwald, Kate M. Bosley, and Thomas F. Powers were present. Michael Giacomo, Andrew M. Madison, and Michael J. Remy were absent. Having declared a quorum physically present, Mayor Hansel noted that Councilor Giacomo requested the Council's permission to participate remotely for this meeting. His request did not provide the 24-hour notice that is required under the Rules of Order. Thus, it was necessary that the Council Suspend Section 4 of the Rules of Order to allow Councilor Giacomo to participate remotely. Councilor Roberts asked for the reason for remote participation and Mayor Hansel responded illness. A motion by Councilor Powers to suspend Section 4 of the Rules of Order was duly seconded by Councilor Bosley. The motion carried on a unanimous roll call vote with 12 Councilors present and voting in favor. Councilor Giacomo was welcomed to the meeting, stated that he was participating remotely due to health reasons, and that there was no one in the room with him at his location. Councilor Jones led the Pledge of Allegiance.

ANNOUNCEMENTS

Mayor Hansel wished Happy Birthdays to Councilor Ormerod (October 8), Councilor Bosley (October 11), and Councilor Johnsen (October 15). The Mayor also announced that the City Clerk's Office is looking for volunteers to assist as greeters at the November 8 State General Election in Ward 1.

MINUTES FROM THE PRECEDING MEETING

A motion by Councilor Powers to adopt the October 6, 2022 meeting minutes as printed was duly seconded by Councilor Bosley. The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Madison and Remy were absent.

PROCLAMATION – TRICK OR TREAT

Mayor Hansel read a proclamation declaring 2022 Trick or Treat on Monday, October 31, from 5:30–7:30 PM, and asked that parents or other responsible adults accompany young children. Mayor Hansel requested further that householders indicate their willingness to welcome trick or treaters by lighting a porch or exterior light, and that the youngsters call only on homes that are lighted. Finally, he encouraged the cooperation of citizens, young and old, to make this a happy and safe occasion for all Keene children. Mayor Hansel presented the Proclamation to Director of Parks, Recreation, and Facilities, Andy Bohannon. Trick or Treat!

PRESENTATION OF RETIREMENT RESOLUTION – STEVE RUSSO

Mayor Hansel read aloud a Retirement Resolution, honoring and thanking former Police Chief Steve Russo for his 23 years of service upon his retirement. On a personal note, Mayor Hansel said that over the last few years with Covid-19, policing issue, and a lot of community activity, he had worked with Mr. Russo more than most Mayors traditionally collaborate with Police Chiefs. Mayor Hansel said it had been a pleasure and that everything in the Resolution was true. He said Mr. Russo had been one of the shining stars of the City and the City was lucky to have such a great professional.

PRESENTATION – FIRE PROTECTION PROGRAM

Mayor Hansel asked for opening comments from the City Manager, Elizabeth Dragon, who introduced the Fire Chief, Don Farquhar to provide an update on the Fire Inspections Program and to introduce the new Fire Prevention Officers: Steven Dumont and Meghan Manke.

Chief Farquhar introduced Captain Dumont, who served as the Assistant State Fire Marshall for the State of Vermont. The Captain had earned many professional certifications during his years of service, including Fire Inspector 2, Certified Plans Examiner, Fire Arson Investigator, Fire and Explosion Investigator, and Juvenile Fire Center Intervention Specialist. He held co-lateral duties with the Vermont Hazmat Response Team and the Vermont Urban Structure and Rescue Team. The Captain brings decades of invaluable experience in the application of NFPA and IBC codes in plan review, and inspections and enforcement. Captain Dumont has a long record of success in working with members of the public to bring buildings into proper compliance, which was a common theme throughout his entire interview process. His experience, his ability to interact with the citizens in a positive manner and help them achieve Fire Code compliance, his experience in education, and his skill sets are welcomed.

Next, Chief Farquhar introduced Lieutenant Meghan Manke, who served in Newington, CT, as the Director of Emergency Management and as a Captain at the Fire Prevention Bureau. Lieutenant Manke holds a Bachelor of Arts in psychology from the University of San Joseph with concentrations in criminal justice and mental health; she holds a Master of Science in psychology from Sacred Heart University. Like the Captain, the Lieutenant held many certifications including, Fire Inspector II, Fire Investigator II, Plans Review II, Fire and Life Safety Educator II and Youth Firesetter Intervention Specialist II. She has put her formal education in fire prevention skills to great use. In her previous job, she spearheaded a Statewide effort to understand and respond to hoarding. She assisted State agencies in outlining policies, resources, and duties regarding enforcement, mitigation, and response to court cases. Additionally, she led the effort to develop a comprehensive case management program to address and resolve hoarding related violations and hazards. Chief Farquhar said that Lieutenant Manke's education, endless energy, and ability to manage complex issues would be of great value to the Department.

The Chief said it had been professionally joyful to watch Captain Dumont and Lieutenant Manke collaborate, adding that the office had been full of laughter and great work, for which the Department is grateful. The Chief thanked the Mayor, City Manager, City Council, and the Firefighters Union local support in realigning the Department structure to achieve two needed fire inspection positions.

Chief Farquhar continued providing a brief overview of the Fire Code. The purpose of a Fire Code is to provide reasonable protection of life and property from the hazards of fire. The Fire Code applies to all persons constructing, reconstructing, modifying, maintaining, or operating any structure. All owners or occupants of existing and new construction structures must comply with the requirements set forth in the State Fire Code, as adopted and amended by the State of NH. Importantly, pre-existing, occupied buildings are not exempted from adopted Fire Code.

The Chief continued explaining that within the Fire Department, the duties related to Fire Code enforcement is a functional area that involves complex and detailed activities that demand close ties with other local government agencies. This is especially true for the relationship between building and fire officials. Code enforcement begins with Code application during the review of plans and specifications to assure compliance with fire safety features of the building and fire prevention codes. Once the occupancy is formally established, Fire Code continues to apply to all future additions, alterations, remodeling, or the change of use of the existing structure. Chief Farquhar noted that per State Statute the Fire Department is required to inspect all assemblies and schools on an annual basis. Additionally, RSA-154 authorizes the Fire Department to inspect all buildings and structures upon observation or complaint of Fire Code violations.

The Chief said that some months ago, the Fire Department undertook a comprehensive review of our fire prevention program processes. The goal was to identify weaknesses and find meaningful, cost-effective solutions to improve how the program operates. The assessment found several areas of weakness. The legacy Fire Code management software was functionally obsolete and did not allow for an accurate understanding of active Fire Code violations. The Fire Code violation letter did not clearly explain the cited code violations and did not properly describe the established legal processes for appeals. He said our permitting process was ineffective, confusing, and beyond cumbersome for our customers. Most importantly, the Fire Department was functionally disconnected from the Community Development Department. This lack of synergy between Fire and Community Development led to poor customer service for Fire Department customers, lack of coordination of inspection services, and in some cases incomplete inspections.

In response to the identified problems, the Chief said the following actions occurred. Legal reviewed and amended our Fire Code violation letter and associated processes, including proper notice of the local appeals and state variance processes. Legal also provided both the Fire and the Health Departments with a clear legal interpretation of their authority to order a building vacated due to imminent danger of the occupants. Our Fire Code violation letter was also enhanced to

include color pictures of the violations and clearly articulated corrective actions needed. Additionally, the Chief said they meet in person with the violation letter recipient and review each violation with them. This interaction also allows Fire to advocate for the building owner. In several cases, the owner had paid for a service such as a hood cleaning or sprinkler system maintenance and the vendor did not complete the work properly. Fire was able to work with the vendor to complete the work correctly. In other cases, where appropriate, the Fire Department assisted the building owners with applying for a Fire Code variance with State.

Next, Chief Farquhar explained that for both inspections and permitting, the Fire Department is nearly fully integrated with the iWorQ software program that Community Development has been using for several years. Using a unified software platform will serve to enhance interdepartmental service coordination and greatly improve customer service. Importantly, the program gives Staff the ability to achieve a composite picture of all activities on any given parcel address and allows them to accurately track and achieve real time situational awareness of Code violations, permit statuses, and other pending actions. They have partially implemented the software integration process and continue to refine workflow rules prior to full implementation. They hope to be fully functional within the next few weeks.

Regarding the Fire Code violations within the City, Chief Farquhar said they had identified common issues and have been implementing corrective actions to address those issues. He stressed that the Fire Department's operational doctrine is to achieve voluntary compliance with reported and discovered code violations. Furthermore, they recognize that education is the key to reaching this goal. In almost all instances, property owners have been energetically compliant with correcting Fire Code violations. In the few instances that voluntary compliance cannot be achieved, the Fire Department is well positioned to implement the legal processes necessary to compel compliance.

Before concluding, the Chief added the following comments. With winter approaching and historically high energy prices, the Fire Department is greatly concerned with the safety of our citizens during this heating season. The most recent National Civil Fire Death Data supports this concern:

- 76% of all civilian fire deaths occur in single or multifamily homes
- Of those civilian fire deaths, 75 % of those homes lacked proper smoke detection
- Today's homes burn faster and hotter than they used to, In a typical home fire, you may have as little as two minutes to get out from the time the smoke alarms sounds.

The Chief continued that in order to survive, occupants need early notification and proper egress to escape. On a daily basis, the Department observes multifamily houses that lack proper detection, have impeded egresses, and other serious violations. These violations are potentiated by the presence of alternate heating methods such as space heaters and cooking stoves. In such instances, the Department provides temporary detection, removes debris, or otherwise clears egress corridors. They then contact the building owner and work with them to achieve Fire Code compliance in a timely manner. Chief Farquhar was aware that some of these building owners

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have complained to various members of the Council and have appeared on local media outlets with similar complaints. He assured everyone that our Fire Code violation process is fair, consistently applied without prejudice, and most importantly, very much needed.

Mayor Hansel thanked the Chief, noting that the Department is staffed better, there is new software, and better coordination with some of the other City Departments, and likely more interaction with building owners. He said this was important for the Council because building owners and business owners would have new interactions with new Staff and would likely reach out to Councilors with questions. Mayor Hansel said this was an important initiative and the City's responsibility is to enforce these Fire Codes, which is ultimately about ensuring everyone in the community stays safe.

NOMINATION – CONGREGATE LIVING AND SOCIAL SERVICES LICENSING BOARD

Mayor Hansel nominated Jennifer Seher to serve on the Congregate Living and Social Services Licensing Board, with a term to expire December 31, 2023. The Mayor tabled the nomination until the next regular meeting.

COMMUNICATION – AARON A. LIPSKY – REQUESTING TREE REMOVAL – 64 HASTINGS AVENUE

A communication was received from Aaron A. Lipsky, requesting that the City remove a hazardous tree from the City property located at 64 Hastings Avenue. Mayor Hansel referred the communication to the Municipal Services, Facilities, and Infrastructure Committee.

PLD REPORT - KEENE KIWANIS CLUB – REQUEST TO USE CITY PROPERTY – TREE LIGHTING CEREMONY

A Planning, Licenses, and Development Committee report read, recommending that the Keene Kiwanis Club be granted permission to use downtown City rights-of-way on Friday, November 25, 2022 for the Tree Lighting Festival from 5:00 PM to 8:00 PM conditional upon the signing of a revocable license and indemnification agreement, submittal of a certificate of liability insurance in the amount of \$1,000,000 listing the City of Keene and an additional insured, and that the Petitioner complies with any recommendations of City staff. In addition, the Petitioner is granted permission to erect a holiday tree on the Main/Marlborough/Winchester Street roundabout. The Petitioner agrees to absorb the cost of any City services over and above any amount of City funding allocated in the FY 23 Community Events Budget. Said payment shall be made within 30-days of the date of invoicing. A motion by Councilor Bosley to carry out the intent of the Committee report was duly seconded by Councilor Jones. The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

PLD REPORT – RON ROBBINS/KEENE SNORIDERS – REQUESTING PERMISSION TO RUN SNOWMOBILES IN THE RIGHT-OF-WAY ALONG KRIF ROAD FROM THE ASHUELOT RAIL TRAIL TO WINCHESTER STREET

A Planning, Licenses, and Development Committee report read, recommending that the Keene SnoRiders be granted permission to use the following locations on City property for a snowmobile trail: the right-of-way along the north side of Krif Road from Krif Court to Winchester Street; City property identified by tax map numbers 116/040/000/000/000, 214/003/000/000/000 and 118/001/000/000/000; the crossing of Winchester Street at Krif Road; and, The crossing of Production Avenue approximately 200 +/- feet south of NH Route 9. As well as access to the Class VI Portion of the Old Gilsum Road starting approximately one mile from the Gilsum Town Line and going north, (“Premises”) for the following purpose: for a snowmobile trail, and under the following conditions: Said use shall commence on December 15, 2022, and expire on March 30, 2023, and is subject to the following conditions: the signing of a revocable license and indemnification agreement; and the submittal of a certificate of liability insurance in the amount of \$1,000,000, naming the City of Keene as an additional insured. In addition, the Keene SnoRiders, Inc. will be responsible (including cost) for the installation and maintenance of all signage/markings, which will be in accordance with Snowmobile Trail Standards published by NH Department of Business and Economic Affairs; that all signage/markings installed shall be removed from the City right-of-way and City property when there is no longer any snow cover, no structures, including buildings, shelters, lights, displays, walls, etc. shall be permitted with the City right-of-way or on City property; no parking of motor vehicles or trailers and no catering servicing activities of any kind shall be permitted within the City right-of-way or on City property; grooming shall not extend outside the right-of-way of Krif Road, snow windows shall be groomed to provide adequate sight distances and a gentle sloping approach at all road and driveway intersections; no part of the City Street (paved surfaces) may be used by off-highway recreational vehicles (OHRV) or their operators for any purpose, other than direct crossing; and that Keene SnoRiders, Inc. shall be responsible for the repair of any damage (including costs) and the City right of-way and property shall only be used when there is snow cover. A motion by Councilor Bosley to carry out the intent of the Committee report was duly seconded by Councilor Jones. The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

PLD REPORT – MEMORANDUM OF UNDERSTANDING – RETAINING WALL – WOODBURY AND WASHINGTON STREET – CITY MANAGER

A Planning, Licenses, and Development Committee report read, recommending authorizing the City Manager to do all things necessary to execute a Memorandum of Understanding between the City and the Community College System of New Hampshire with respect to the retaining wall abutting the property owned by the Community College and adjacent to Woodbury Street; and further to authorize the City Manager to do all things necessary to negotiate and to execute permanent cross easements for the construction, and future maintenance of the wall by the

Community College, and for improvements to Woodbury Street by the City. A motion by Councilor Bosley to carry out the intent of the Committee report was duly seconded by Councilor Jones. Councilor Jones said it was confirmed at Committee that this property is for sale and the Memorandum of Understanding would carry over to future owners.

Councilor Greenwald spoke, and the City Manager replied that we are not repairing the wall. She said in her conversations, they did attempt to get us to agree to take ownership of the wall, and we did not take on the wall in our conversation, so there was nothing from the taxpayers. That guard rail will likely no longer be on the wall, it will be next to the wall. The Engineering Department will look at the proper placement for the guard rail, and the sidewalk is ours. The issue was, the wall and guardrail had been combined all these years, and the location of it goes back and forth between City right-of-way, and private property. So, she said we need to have the cross easements so that we can do the work on the guard rail and on the sidewalk, and they need cross easements so they can do the work on the wall.

The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

CITY MANAGER COMMENTS

The City Manager began with several updates related to Human services. She said that this year we updated our Memorandum of Understanding (MOU) with Southwestern Community Services and for the first time entered into the same MOU with Hundred nights. The changes in the MOU create a stronger connection between the City and the shelters, ensuring that when any Keene resident receives shelter from one of these organizations, that they also connect with the City's Human Services Department. During Covid, the shelters were given funding from State and Federal programs to place to people in local hotels. It was not until much of those funds began to run out that the City became involved. It is important to begin case management right away. These MOUs help to ensure the City is in the loop early. The other big change has to be determining residency. Shelters are to make a reasonable effort to determine the current or former residency of individuals being served. Residency does not impact services received, but it does allow us to go back to the community the individual is from and engage them in providing the support needed for the individual. The City included a definition of residency and included the document recently put out by the welfare administrator's association defining residency and responsibilities of communities. This was a big step in the right direction.

The City Manager said the other Human Services update was related to staffing in the office. In March, as part of the public discussion around homelessness in the community, the need for outreach was discussed. Southwestern community services have an outreach worker but in an effort to be a bigger part of the solution for street homelessness, the City Manager had amended the job description for an open part-time position in the Human Services office to include outreach responsibilities. This will be advertised by next week. If we are successful, she will be looking to hard coat the new title and associated job duties into the salary Ordinance. Staff are

also in the process of joining the State's NH Homeless Information System (HMIS). We will be the first municipality in the State to begin utilizing the system. It will help us better track assessments and referrals, eliminating duplicate intakes, reducing that amount of time clients spend answering questions, reducing the amount of times the client has to tell their story, providing faster access to the coordinated system, and multiple services can be coordinated.

The City Manager continued with other related updates. She had a meeting today with the Superintendent of jails to discuss what happens when they release people who have nowhere to go or no one to pick them up. They release them on Gilbo Avenue in front of the bus station regardless of what community they come from. We brainstormed some potential ways to address this. She had a bigger meeting being scheduled in the next few weeks.

Lastly related to this topic, the City Manager was asked to participate in a panel presentation on Oct 24 in Concord. The NH Coalition to End Homelessness' Council on Housing Stability and CDFR are hosting a Housing Stability Solutions Summit. To engage with stakeholders from across the State to learn about NH communities with unique responses to homelessness trends. They wanted the City Manager to talk about the service mapping initiative we recently completed and some of the changes that have come about as a result (for instance joint case conferencing for unhoused individuals not willing to enter a shelter).

Next, the City Manager discussed the Keene State College (KSC) crosswalk on lower Main Street. In 2018, the City and KSC created an agreement to share (50/50) the cost of upgrading a lower Main Street crosswalk. This was in response to a safety concern. Funds for the improvements were in our capital plan but several years out and in effort to make the improvements sooner, the City was able to negotiate a 50/50 cost sharing agreement. The improvement included curbing, bump outs, and solar pedestrian activated flash signals. Staff recently met with Melinda Treadwell, KSC President, to discuss another crosswalk concerns on lower Main Street. Several months ago, a pedestrian was hit on the crosswalk just beyond the roundabout (not the one closest to the roundabout). Public Works reviewed the crosswalk and discussed their recommended improvements, which include removing that crosswalk and adding the same pedestrian signalized lights at the crosswalk closest to roundabout. The college has again agreed to share these upgrade costs with the City. Public works is working on a quote, which will be coming through the Council process requesting authority to execute another agreement with the College to share these costs.

In conclusion, the City Manager said the Lower Winchester Street Project Steering Committee will host the second of two planned "Listening Sessions" on Tuesday, October 25. The meeting will begin at 6:00 PM at Keene Public Library (Cohen Hall). The first such meeting was held earlier this week (Oct. 18) in the town of Swanzey. More than 30 individuals attended and provided their insights to the project engineering team. The City Engineer has stated that it would be a source of great personal shame if Keene doesn't turn out at least twice that number. Rumor has it that he will be springing for Cider and cookies.

Mayor Hansel recognized the City Manager for her work over the last few years personally doing more than any other City Manager in the State on homelessness. She has worked to coordinate these social services agencies, largely at her own initiative. He told the City Manager she was doing a good job.

CITY OFFICER REPORT – FY 2022 HOMELAND SECURITY GRANT AWARD FOR THE WIDE AREA AIR MONITORING SYSTEM – FIRE CHIEF

CITY OFFICER REPORT – 2020 HOMELAND SECURITY GRANT PROGRAM TO PURCHASE CRITICAL INFRASTRUCTURE WATER RELATED CATASTROPHE EQUIPMENT – FIRE CHIEF

CITY OFFICER REPORT – 2022 HOMELAND SECURITY GRANT PROGRAM AWARD – HAZMAT – FIRE CHIEF

A motion by Councilor Powers to suspend section 26 of the Rules of Order to allow action on the next three time-sensitive grants, show as items F1, F2, and F3 on the agenda, was duly seconded by Councilor Bosley. The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

Regarding the first memorandum from Fire Chief Donald Farquhar it recommended the City the City Manager be authorized to do all things necessary to accept and expend \$131,571.00 awarded under the FY 2022 Homeland Security Grant for the Wide Area Air Monitoring System. A motion by Councilor Powers to accept the FY 2022 Homeland Security Grant Award for the Wide Area Air Monitoring System was duly seconded by Councilor Bosley. The motion carried on a unanimous roll call vote with 12 Councilors present and voting in favor. Councilors Remy and Madison were absent.

Regarding the second memorandum Fire Chief Donald Farquhar, Fire Chief, it recommended the City Manager be authorized to do all things necessary to accept and expend \$12,500.00 awarded under the 2020 Homeland Security Grant Program to purchase critical infrastructure/water-related catastrophe equipment. A motion by Councilor Powers to accept the 2020 Homeland Security Grant Program to Purchase Critical Infrastructure Water Related Catastrophe Equipment was duly seconded by Councilor Bosley. Councilor Jones asked what water related catastrophe equipment is? Chief Farquhar said that was another grant designated toward swift water rescues.

Chief Farquhar provided some other comments. He said they get grants for equipment, but years later, they become difficult to maintain and they must be replaced. So, he said this is a positive sign that we are getting some equipment. He stated that on top of Keene having swift water responsibilities for this portion of the State for the two hazards material teams. He thought that without this grant funding, there they could not add another team members. The Department uses another grant that they are going through right now with a complete overview, and his team is

very careful about the \$75,000, which is the third grant for new equipment. He said they had also be very successful at replacing some equipment and focusing on software and maintenance to take the pressure off the normal operating budget. They were grateful for this money and are very careful with how they spend it, always thinking about the long-term effects on the operational budget and the Capital Improvement Program. The motion carried on a roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

A third memorandum from Fire Chief Donald Farquhar, recommending that the City Manager be authorized to do all things necessary to accept and expend \$75,000.00 awarded under the State Homeland Security Program portion of the 2022 Homeland Security Grant Program for the purchase of eligible equipment. A motion by Councilor Powers to accept the 2022 Homeland Security Grant Program Award – Hazmat, was duly seconded by Councilor Bosley. The motion carried on a roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

RESIGNATION – KATIE SUTHERLAND FROM THE BUILDING AND HOUSING BOARDS OF APPEAL

A memorandum read from Administrative Assistant, Corinne Marcou, communicating that Katie Sutherland had submitted her resignation as a member of the Building and Housing Boards of Appeal as she has moved from Keene. A motion by Councilor Powers to accept the resignation with regret and appreciation of services was duly seconded by Councilor Bosley. The motion carried on a unanimous roll call vote with 13 Councilors present and voting in favor. Councilors Remy and Madison were absent.

PB-PLD REPORT – RELATING TO AMENDMENTS TO THE CITY OF KEENE LAND DEVELOPMENT CODE – ORDINANCE O-2022-09-B

A Planning Board report read with Mayor Hansel moving to find that ordinance O-2022-09-B is consistent with the Comprehensive Master Plan; David Orgaz seconded the motion, which passed unanimously. A Planning, Licenses, and Development Committee report read with Chair Bosley moving to ask the Mayor to set a public hearing date on the ordinance. Councilor Johnsen seconded the motion, which passed with three in favor and one opposed, with Councilor Jones voting in opposition. Mayor Hansel set a public hearing for November 3 at 7:05 PM.

MORE TIME – COMMUNICATIONS RELATIVE TO PUBLIC HEALTH CONCERNS OF SMALL CELL WIRELESS FACILITIES, AND POSSIBLE REVISIONS TO ORDINANCE O-2019-18-A

A Planning, Licenses, and Development Committee report read on a vote of 4–1, recommending placing the communications from Terry Clark and Councilor Filiault on more time to allow the City Manager to make further recommendations to the Committee based on the comments made to the Committee by the Petitioners’ and by the public. Mayor Hansel granted more time.

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MEMORANDUM – NOTICE REQUIREMENTS FOR SMALL CELL WIRELESS FACILITY DEPLOYMENTS ORDINANCE O-2022-16 – CITY MANAGER

A memorandum read from the City Manager, Elizabeth Dragon, recommending that the City Council refer Ordinance O-2022-16 to the Planning, Licenses and Development Committee for their review and recommendation. Mayor Hansel referred Ordinance O-2022-16 to the Planning, Licenses, and Development Committee.

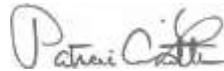
MEMORANDUM - RELATING TO FY23 FISCAL POLICIES RESOLUTION R-2022-33 – FINANCE DIRECTOR

A memorandum read from the Finance Director recommending that Resolution R-2022-33 relating to FY23 Fiscal Policies have a first reading and that it be referred to the Finance, Organization and Personnel Committee for its consideration. Mayor Hansel referred Resolution R-2022-33 to the Finance, Organization, and Personnel Committee.

ADJOURNMENT

There being no further business, Mayor Hansel adjourned the meeting at 7:57 PM.

A true record, attest:



City Clerk