



MINOR PROJECT REVIEW COMMITTEE
Council Chambers, Keene City Hall
JANUARY 26, 2023
10:00 AM

BOARD ACTIONS

I. **Election of Chair & Vice Chair**

Board Action: *Voted unanimously to make Jesse Rounds the Minor Project Review Committee Chair and Medard Kopczynski the Vice Chair.*

II. **Minutes of Previous Meeting** – December 8, 2022

Board Action: *Voted unanimously to approve the minutes as presented.*

III. **Public Hearing**

- a. **SPR-204, Modification #3 – Site Plan – 216 Marlboro St** – Applicant Randall Walter, on behalf of owner, 216 Marlboro St LLC, proposes to replace the existing vinyl siding with new vertical metal siding and install rooftop equipment on the building at 216 Marlboro St (TMP #589-016-000). The site is 0.97 acres and is located in the Neighborhood Business District.

Board Action on Site Plan Application: *Voted unanimously to approve SPR-204, Modification #3 for changes to architecture and visual appearance, as shown on the site plan identified as “Permit Set, 216 Marlboro Street, Keene, New Hampshire 03431, Parcel ID: 589-016-000-000” prepared by Randall Walter at a scale of 1 inch = 40 feet on January 4, 2023, and on the elevations identified as “Existing Conditions, 216 Marlboro Street, Keene, New Hampshire 03431, Parcel ID: 589-016-000-000” prepared by Randall Walter at a scale of 1/8 inch = 1 foot on August 8, 2022, with the following conditions precedent, prior to signature by the Minor Project Review Committee Chair:*

- 1. Property owner’s signature appears on the site plan.*
- 2. Submittal of five full-sized paper copies and one digital copy of the site plan and color elevations.*
- 3. Submittal of a revised site plan that displays the correct zoning district, the location of the access aisle for the accessible parking space, and the location of the five rooftop condensers on the building.*

4. *Submittal of documentation to demonstrate that the proposed rooftop condensers are either permitted under the sign code or screened in accordance with Section 20.6 of the Land Development Code.*

IV. **Adoption of Amended 2023 Meeting Schedule**

Board Action: *Voted unanimously to adopt the amended 2023 meeting schedule as presented.*