

Historic District Commission

AGENDA

Wednesday, July 19, 2023

4:30 PM City Hall, 2nd Floor Council Chambers

- 1. Call to Order and Roll Call
- 2. Minutes of April 19, 2023
- 3. Public Hearing
 - a) <u>COA-2023-03 18 Summer St Addition</u> Applicants and owners Michael & Jennifer Zoll, propose to construct an ~220 sf addition to the existing ~2,272 sf house on the property at 18 Summer St (TMP #568-024-000). A waiver is requested from Section 21.6.3.C.1 of the Land Development Code regarding the requirement that historic rooflines shall not be altered. The property is 0.18 ac and is ranked as a Contributing Resource in the Downtown Transition District.
- 4. Staff Updates
- 5. New Business
- 6. Upcoming Dates of Interest:
 - a) Next HDC Meeting: August 16, 2023 4:30 pm, TBD
 - b) HDC Site Visit: August 16, 2023 3:30 pm (To be confirmed)
- 7. Adjourn

1 2 3	<u>City of Keene</u> New Hampshire <u>HISTORIC DISTRICT COMMISSION</u> <u>MEETING MINUTES</u>			
4 5 6 7				
,	Wednesday, April 19, 2023	4:30 PM	Council Chambers, City Hall	
	<u>Members Present:</u> Russ Fleming, Chair Sophia Cunha-Vasconcelos, Vice Ch Councilor Catherine Workman Anthony Ferrantello, Alternate (Voti		-	
	<u>Members Not Present:</u> Hope Benik Gregg Kleiner David Bergeron, Alternate Peter Poanessa, Alternate			
8	1) Call to Order and Roll Call			
9 10 11 12 13	Chair Fleming called the meeting to o Fleming asked Mr. Ferrantello, alterna Ferrantello accepted.			
14	2) Minutes of January 18, 2023			
15 16 17 18	Councilor Workman made a motion to Vice Chair Cunha-Vasconcelos secon	11		
19	3) Adoption of 2023 Meeting Sch	<u>edule</u>		
20 21 22 23	Chair Fleming confirmed the 2023 me PM on the third Wednesday of each m	e	Commission to meet at 4:30	
24 25 26	Vice Chair Cunha-Vasconcelos made Councilor Workman seconded the mo	1	e 1	
27 28 29 30	4) <u>Advice & Comment</u> A) Apartments – 104 Em	nerald Street		

- Mr. Clements advised that the applicant was not present. In response to a question from Chair 31 Fleming, Mr. Clements stated that the application provided information about proposed changes 32 33 to the interior of the building but little information on proposed changes to the exterior of the building. At Mr. Clements' recommendation, Chair Fleming declined to have the Commission 34 discuss the application without the applicant present to provide more information. He did, 35 however, ask Mr. Clements for clarification about whether the existing building is a two-story or 36 three-story building. Mr. Clements speculated the roof would have to be raised to make the third 37 floor usable as apartments. 38 39 40 5) **Public Hearing** 41 A) COA-2016-01, Modification #2 – 85 Emerald Street – Exterior Renovations: 42 43 Applicant and owner 85 Emerald Street LLC, proposes exterior renovations to the building at 85 Emerald St (TMP #584-072-000), including residing the building, renovating the 44 existing entrances, and replacing the existing windows with new larger windows. The 45 property is ranked as a Non-Contributing Resource and is located in the Downtown 46 **Growth District.** 47 48 Chair Fleming read the above summary into the record and asked Mr. Clements if the application 49 50 was complete. Mr. Clements responded that the applicant requested an exemption from submitting a proposed conditions plan. Staff concluded that exempting the plan has no bearing 51 on the merits of the application and recommended the Commission grant the exemption and 52 53 accept the application as complete. 54
- 55 Ms. Cunha-Vasconcelos made a motion to grant the exemption and accept the application as 56 complete. Mr. Ferrantello seconded the motion. The motion passed unanimously.
- 57
- Chair Fleming commenced the public hearing and invited the applicant to introduce herself anddiscuss the project. Debra Rivest stated that she has owned the building for about six years.
- 60
- 61 It was originally used for coal storage, and before or during the 1950s, the building was
- 62 expanded using cinder block construction. Over the years, upgrades have been made. It has been
- 63 used for office space, including for doctors, lawyers, a plumbing and heating business, and a
- 64 drug testing business. The building still has single pane windows from the 1970s. Not much has
- been done to the building since then, although she has replaced the roof and installed solar panels
- and a new heating system. The building needs more natural light, so she would like to replace the
- 67 small windows with larger ones, especially on the southern and western sides of the building.
- This will help reduce electricity costs. She wants to replace the siding on the building. She wants
- 69 to pave the hard pack parking lot to reduce ongoing maintenance costs. She wants to renovate the
- 70 exterior so she can lease out units to different businesses.
- 71
- 72 Chair Fleming asked about the second floor with small windows. Ms. Rivest responded that it is
- office space. She has already replaced the fluorescent lights with LED lights to reduce energy

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- vuse. Chair Fleming noted how fortunate it is that the building has ample parking. He asked about
- the proposed garage door on the west side of the building. She responded that it is an existing
- garage door, noting there is not a lot of ceiling height, and she wants to keep a wide doorway as a
- selling point to potential tenants needing a wide doorway, like contractors, appliance stores, orfurniture stores.
- 79

80 There being no questions for Ms. Rivest from the Commission, at Chair Fleming's invitation, Mr. Clements provided a staff report on the application. He noted that the building is currently 81 utilized as a mixed-use tenant space. The applicant is proposing to upgrade the existing façade 82 with cement clapboard, replace the windows with energy efficient options, and enlarge the 83 window openings to allow more light into the spaces. The existing parking lot will be repaved in 84 the same configuration. There are existing mechanical units located at the northwest corner of 85 86 the building. The mechanicals will be moved to the eastern side of the building and screened from view using the same materials as the proposed facade. 87

88

89 Mr. Clements noted the building is a noncontributing resource, so the regulations are not as

90 strict. He stated HDC Regulation 21.6.2.A, which provides, "Materials used for siding shall be

91 those that are common in the district. Acceptable materials include brick, stone, terra cotta,

92 wood, metal and cement clapboard," is relevant. Ms. Rivest is proposing to use cement clapboard

93 siding and metal awnings. Mr. Clements concluded that it appears the project meets the standard.

94

95 He further reported that HDC Regulation 21.6.2.D, which provides, "Alterations shall not further

96 disrupt or detract from the established historic architectural character of the surrounding area, nor

97 to the relationship of any existing historical resources, including site features, on the site," is

relevant. He noted the surrounding buildings include commercial strip malls and residential

99 mixed-use buildings and use a variety of materials, including cinder block and brick

100 construction. He noted the building across the street at 80 Emerald Street is currently an

101 unranked brick construction apartment building with a notable façade with many large windows.

- He asked the Commission to deliberate and determine whether the proposed façade meets thestandard.
- 104

105 Mr. Clements indicated it might be appropriate to condition approval on Ms. Rivest providing 106 more information on the lighting fixtures she proposes to use. She responded that she could

return when she is able to obtain the cut sheets for them but before she starts work on the project.

He told her including the condition would mean she would not have to do so; she would just

have to provide the cut sheets to him to make sure they meet the City's Site Development

110 Standards. Ms. Rivest also noted that the metal beam across the second floor of the building has

111 to stay for structural purposes, so she decided to include large windows above and below the

112 beam.

113

114 Chair Fleming sought questions from the public. There were no questions. He therefore closed

- the public hearing, so the Commission could deliberate.
- 116

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- 117 Mr. Ferrantello expressed his opinion that the proposed project does not fit into the
- neighborhood but that the regulations allow the use of cement clapboards and large windows
- 119 because the building is noncontributing resource. He does not believe it detracts from the area,
- 120 though. Chair Fleming commented on the wood brackets Ms. Rivest is proposing to add to the
- 121 exterior of the building, which seem to correspond with the large wooden silos nearby.
- 122

123 Ms. Cunha-Vasconcelos made a motion to approve COA-2016-01, Mod. 2, exterior renovations including residing the building, renovating the existing entrances, and replacing the existing 124 windows with new larger windows on the property located at 85 Emerald Street, as presented in 125 the plan set titled "Exterior Renovations for 85 Emerald St" prepared by kcs Architects, with a 126 scale of $\frac{1}{4}$ " = 1', and application and supporting materials received February 10, 2023 with the 127 following condition subsequent: Prior to the issuance of a building permit, a cutsheet of the 128 129 proposed lighting fixture, that meets the City's lighting site development standards, shall be submitted to the Community Development Department for review and approval. Councilor 130

131 Workman seconded the motion. The motion passed unanimously.

132

Ms. Rivest thanked the Commission. She said she hopes to complete the project by fall, but the
dearth of available contractors could delay completion. In response to Chair Fleming's inquiry,
Mr. Clements stated the approval is good for at least one year and can be easily extended, if
necessary. He advised Ms. Rivest that he would send her more information with the Certificate
of Appropriateness.

138

A) COA-2009-24, Modification #2 – 24 Vernon Street – Monadnock Peer
Support – Exterior Renovations: Applicant and owner Monadnock Area Peer Support
Agency, proposes exterior renovations to the building at 24 Vernon St (TMP #568-058000), including changes to the exterior siding, the creation of a new primary entrance, the
replacement of all existing windows, the installation of a rooftop solar array, and a rooftop
garden space. The property is 0.28 ac and is ranked as a Primary Resource in the
Downtown Core District.

146

147 Chair Fleming read the above summary into the record and asked Mr. Clements if the application
148 was complete. Mr. Clements responded that the applicant requested an exemption from
149 submitting product specification sheets. Staff concluded that exempting such sheets have no
150 bearing on the merits of the application and recommended the Commission grant the exemption
151 and accept the application as complete.

- 152
- 153 Councilor Workman made a motion to accept the application as complete with the requested
- 154 exemption. Mr. Ferrantello seconded the motion. The motion passed unanimously.
- 155
- 156 Chair Fleming opened the public hearing and invited the applicant representatives to introduce
- 157 themselves and discuss the project. Christine Allen, executive director of Monadnock Peer
- 158 Support Agency ("the Agency"), and Timothy Samson, Samson Architects, introduced
- themselves. They distributed some handouts to the Commission.

160

- 161 Ms. Allen explained that the Agency's 13,000-square-foot building includes a peer support
- agency and crisis center. The Agency received a \$750,000 Community Development Block
- 163 Grant (CDBG) to make improvements to the building to comply with the Americans with
- 164 Disabilities Act (ADA). The Agency was invited to apply for a \$1,000,000 Community
- 165 Development Finance Authority (CDFA) grant, as well. It plans to submit a CDFA grant
- application the next day. Ms. Allen is confident the Agency will receive the grant.
- 167
- Ms. Allen stated the building is a historic building. In meeting with Commission about three
 months prior, there was a recommendation for the Agency to bring the façade of the building
 back to its original appearance. The Agency was unable to find any photographs of the original
 building, though. The building is across from the Keene Fire Department. White vinyl clapboard
 covers the brick underneath. Keene Housing and 911 dispatch are adjacent to the building. The
- Agency wants to match those buildings' brick façades, so the three buildings look like one
- 174 building again, as it was in the past.
- 175

Mr. Samson stated the Agency initially planned to cover the building with a new brick façade 176 and install new windows. The Agency submitted a sample brick that is a close match to the brick 177 on the other buildings. At that time, the Agency did not know there was brick under the 178 clapboards. He noted that the grey area below the clapboards appears to be constructed of 8-inch-179 by 16-inch concrete masonry units (CMUs). Per Ms. Allen, the Agency received a quote from 180 Bergeron Construction to reface the entire building with brick, but doing so may not be 181 necessary. She noted that the Agency plans to replace the door with a door similar to that of 182 Keene Housing, so the three adjacent buildings look uniform. Mr. Sampson noted the Agency is 183 hoping the original lintels and sill blocks are salvageable. In response to Chair Fleming's inquiry, 184 Ms. Allen responded that the Agency wants to save as much brick as possible. She is not certain 185 about the condition of the bricks underneath the clapboard, although they appear the same as the 186 brick on the adjacent buildings and in good condition overall. She noted, however, that there 187 might be damage from wood being nailed into some of the bricks. The Agency plans to preserve 188 189 as much original brick as possible and make sure the building looks continuous with the adjacent buildings. 190

191

192 Chair Fleming asked if there were any questions for the Agency representatives. Mr. Ferrantello 193 opined that the brick might be in decent condition, since it has been covered with clapboards, but 194 noted it would take some discovery to determine the condition of the 100-year-old bricks. Ms.

- Allen noted that the quote the Agency received assumed that all the brick would be replaced, but
- the Agency now plans to keep as much of the original brick as possible and match any new brickto the old brick.
- 198

199 Chair Fleming asked about the CDBG the Agency received. Ms. Allen responded that the project

- 200 is shovel ready. The Agency did a lot of work for the CDBG application, including an
- 201 environmental assessment, energy audit, and traffic study. This will help with getting the CDFA

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- grant. Indeed, the Agency is using the CDBG grant as the match for the CDFA grant. Ms. Allen 202 expressed great confidence about the Agency receiving the CDFA grant. 203
- 204

205 Mr. Clements gave a staff report on the project. The Agency proposes to remove the vinyl siding and either repair the existing brick or veneer it with new brick, if necessary. It proposes to install 206 a 3-foot-6-inch parapet wall with a grey concrete façade on the roof. The Agency proposes to 207 remove and fill in the second-floor entrance on Vernon Street. It proposes to install a window in 208 place of the door. It proposes to replace existing windows with energy-efficient windows that 209 match the existing window style. The Agency proposes to build an elevator bulkhead and stair 210 tower on the roof with a brick façade. It proposes to install a garden area and solar panels on the 211 roof, which will be screened from view by the parapet wall. 212

- 213
- Mr. Clements continued that HDC Regulation 21.6.3.A.3, which provides, "All architectural 214
- changes shall be appropriate either to the original style or appearance of the building or structure 215
- (if it has not been significantly altered) or to its altered style or appearance (if it has been altered 216
- within the Period of Significance and those alterations have attained significance)," is applicable. 217
- He stated that it appears the project meets the standard, as it would bring the building's façade in 218
- line with the appearance of adjacent buildings. 219
- 220
- 221 Mr. Clements stated that HDC Regulation 21.6.2.A.4, which provides, "Alterations shall not
- disrupt or detract from the established historic architectural character of the surrounding area, nor 222
- to the relationship of any existing historical resources, including site features, on the site," 223
- applies. He noted that it appears the project's exterior changes would be consistent with 224
- surrounding buildings and that the proposed rooftop mechanicals and solar panels would be 225
- screened from view. He asked the Commission to deliberate and determine whether the project 226
- meets this standard. 227
- 228
- He further stated that HDC Regulation 21.6.3.E.1, which provides, "Historic doors, entrances 229
- and porches, including their associated features, shall be retained or replaced in kind. If repair is 230
- necessary, only the deteriorated element shall be repaired, through patching, splicing, 231
- consolidating, or otherwise reinforcing the deteriorated section. If replacement is necessary, the 232
- new feature shall match the original in size, design, texture, color, and, where possible, materials. 233
- 234 The new feature shall maintain the same visual appearance as the historic feature," applies. He
- noted that the main entryway and door the Agency proposes to remove is a covered stairwell 235
- with a vinyl-clad covering and faux Greek columns that does not match the surrounding 236
- 237 buildings. He asked the Commission to deliberate and determine whether the entrance is historic
- 238 in nature, provides value to the district, and is worth preserving.
- 239
- 240 Mr. Clements stated he does not believe any conditions need to be placed on approval. He had some concerns about the brick, but he is satisfied that the intent is to bring the façade back to its
- 241
- 242 original character, consistent with the adjacent buildings.
- 243

- Chair Fleming sought questions for staff and then from the public. There were none. He 244
- therefore closed the public hearing, so the Commission could deliberate. 245
- 246
- 247 Ms. Cunha-Vasconcelos stated that the door and window changes appear consistent with the
- character of the surrounding neighborhood. Mr. Ferrantello expressed that he likes the efforts to 248
- make the building's facade match the adjacent buildings' brick facades, so they look consistent. 249
- He commended the proposed parapet wall to hide the roof from view. He stated he believes the 250
- project meets the HDC Regulation 21.6.3.A.3 standard. Chair Fleming noted the current building 251 sticks out like a sore thumb.
- 252
- 253
- Mr. Ferrantello asked dubiously whether there is any historicity to the main entry area and stairs, 254 as he thinks it is high time to remove them. Ms. Allen responded that the building's entrances are 255 256 not currently ADA compliant, although the back entrance is handicap accessible. She noted there
- is an external Limited Use/Limited Application (LULA) elevator/wheelchair lift, but accessing it 257
- is not user friendly. She noted the Agency has quadrupled its volume of visitors since it moved 258
- 259 from Beaver Street, and it could serve more of the community if the building were more
- accessible. Ms. Allen indicated the internal elevator and stairs would be more accessible with the 260 change. 261
- 262
- 263 Chair Fleming asked about the parking situation. Ms. Allen responded that it is not good. She
- noted, however, that most of the Agency's members do not have cars, but most of their staff do. 264
- Councilor Workman noted that eliminating the stairs could open up more parking. Ms. Allen 265
- noted the Agency had an accessibility audit performed, which recommended installing a not-too-266 steep 15-foot ramp matching the pavement. 267
- 268
- Ms. Cunha-Vasconcelos made a motion to approve COA-2009-24, Mod. 2, exterior renovations 269 including changes to the exterior siding, the creation of a new primary entrance, the replacement 270
- of all existing windows, the installation of a rooftop solar array, and a rooftop garden space on 271
- the property located at 24 Vernon Street, as presented in the plan set titled "Facility 272
- 273 Improvements" prepared by Sampson Architects, with a scale of $\frac{1}{4}$ " = 1', dated February 27,
- 2023 and application and supporting materials received February 27, 2023 with no conditions. 274
- Councilor Workman seconded the motion. The Commission briefly discussed whether to 275
- 276 condition approval on the Agency providing brick samples and noted the Agency had already done so. The motion passed unanimously. 277
- 278
- 279 Responding to Ms. Allen's inquiry, Mr. Clements stated he would try to get her written 280 confirmation of the approval the next day for purposes of the Agency's CDFA grant application.
- 281
- 282 6) **Staff Updates**
- 283 284 Mr. Clements reported that budget season is underway.
- 285

He further reported that the grant application for the Gilbo Avenue Inventory project is due in
June. He has submitted a letter of intent for the grant. He has met with the New Hampshire
Division of Historic Resources. He is working on getting bids for the project.

- 289 7) 290 **New Business** 291 292 There was no new business. 293 8) 294 **Upcoming Dates of Interest** 295 A) Next HDC Meeting: May 17, 2023 – 4:30 PM, TBD 296 297 298 Mr. Clements stated that he received no applications for the meeting, so it most likely will not take place. If it does, it will be at the Recreation Center, as the Budget Committee will be using 299 Council Chambers then. 300 301 HDC Site Visit: May 17, 2023 – 3:30 PM (To be confirmed) 302 B) 303 9) Adjournment 304 305 There being no further business, Chair Fleming adjourned the meeting at 5:33 PM. 306 307 Respectfully submitted by, 308 Wendy Chen, Minute Taker 309 310 311 Reviewed and edited by,
- 312 Evan J. Clements, AICP Planner

COA-2023-03 - 18 Summer Street - Bathroom/Closet Addition

Request:

Applicants and owners Michael & Jennifer Zoll, propose to construct an ~220 sf addition to the existing ~2,272 sf house on the property at 18 Summer St (TMP #568-024-000). A waiver is requested from Section 21.6.3.C.1 of the Land Development Code regarding the requirement that historic rooflines shall not be altered. The property is 0.18 ac and is ranked as a Contributing Resource in the Downtown Transition District.

Background:

The 18 Summer St. property is located on the south side of Summer St. between the Court St. and Middle St. intersections. The house is a gable-front style Greek Revival built in 1865 and is known as the Taft House. The architect and builder of the house was Henry Chapman and features a front gable roof, clapboard siding, and brick chimney. James S. Taft owned the home from 1865 to 1872. Taft is best known for pottery that he made with his uncle out of an old clothespin factory on Main St. The J.S. Taft & Co. produced Hampshire Pottery, now highly prized by collectors.

The request is to add an ensuite bathroom and closet to a converted bedroom located to the rear of the house to create a master bedroom. The proposed ~220 sf addition will create a "bump out" on the second floor of the house. There is an existing addition on the first floor that the proposed addition will sit on top of and fill in the architectural gap that was left by the older addition. The project also includes adding a pitch to the existing flat roof above the entry way.



Fig. 1: Aerial view of 18 Summer St. outlined in yellow

The applicant has submitted a waiver request from Section 21.6.3.C.1 of the Land Development Code regarding the requirement that historic rooflines shall not be altered.

Per Sections 21.4.2 this work is classified as a "Major Project" for review by the HDC.

Completeness:

The applicant requests an exemption from submitting a site plan and product specification sheets. After reviewing each request, staff has determined that exempting the applicant from submitting this information would have no bearing on the merits of the application and recommends that the Historic District Commission grant these exemptions and accept the application as "complete."

Application Analysis:

criteria:

Included below is an analysis of the relevant standards of the HDC Regulations.

21.6.3 Specific Standards for Primary and Contributing Resources – C. Roof and Roof Structures

1. The original or historic roofline shall not be altered. Raising or lowering the existing roofline shall only be allowed for the purpose of restoring the roof to its original profile. - The applicant states in their waiver request that the flat roof area is only a small portion of the entire roof and has contributed to maintenance issues such as ice dams and water leaks. The applicant also noted that they looked at various roofs within their neighborhood and only found one other house that had a flat roof. Other houses in the district with additions similar to their entry way all have pitched roofs. A recent home energy audit was completed for the home and there was significant loss of heating through the flat roof. When reviewing the waiver request, the Board should consider the following waiver



Fig. 2: Existing flat roof and area where addition is to be constructed – chimney no longer existing

- 1. Strict application of these regulations would result in a particular and exceptional difficulty or undue hardship upon the owner of the affected property; and
- 2. An alternative design or materials meets the design objectives stated in the Historic District Regulations of this LDC equally well or better than would strict compliance with these regulations; and
- 3. The waiver may be granted without substantial detriment to the intent of the Historic District Regulations and the public good.

21.8 Construction of New Additions – 21.8.1 Primary and Contributing Resources

A. Additions shall not radically change, obscure, damage, or destroy character-defining features. – The applicant states in their narrative that the new addition will blend with the existing ground floor addition. This will fill in the gap and allow the structure to appear more complete. The Board will need to determine if this standard has been met.



Fig. 3: Proposed addition highlighted in red circle

- B. Additions shall be designed to be compatible with, rather than imitative of the design of the historic building, so that they are clearly identified as new construction. The applicant states in their narrative that the proposed addition will be compatible with the historic design of the home by keeping with the same form and materials as the existing house but will also add a sense of completeness by smoothing and filling out the nonfunctional and "odd" gap that the entry way addition has left. The Board will need to determine if this standard has been met.
- **C.** Additions shall be compatible in size and scale with the main building. The applicant has stated in their narrative that the size and scale of the proposed addition will fit in with the form of the existing house and is compatible with the historic style of the building. It appears that this standard has been met.
- E. Whenever possible, additions shall be located at the rear or on an inconspicuous side of the building. – The proposed addition is located on the rear and side of the existing house. It appears that this standard has been met.
- F. Additions shall take into account the historic relationships of existing buildings and site features on the site. The applicant states in their narrative that the proposed addition is historically consistent with the house and site features. The building footprint is not being expanded by the addition. It appears that this standard has been met.

- G. Materials used for siding on additions shall be compatible with existing materials on the building and shall be those that are common in the Historic District. Acceptable materials include brick, stone, terra cotta, wood, metal and cement clapboard. The applicant states in their narrative that the existing house has cedar wood siding and that the addition will be sided and painted to match. It appears that this standard has been met.
- Additions shall reflect the context of surrounding historic buildings or structures and not detract from the overall character of the Historic District. – The applicant states in their narrative that the proposed addition "...contemplates and echoes the historic nature of proximate historic houses and seeks to be compatible with their design." The Board will need to determine if this standard has been met.

Waiver:

If the Board is inclined to approve the waiver request, the following motion is recommended:

"Approve the wavier request from Section 21.6.3.C.1 of the Land Development Code to allow for the alteration of an existing flat roof to be pitched where the requirement that historic rooflines shall not be altered is normally required."

Recommendation:

If the Board is inclined to approve this request, the following motion is recommended:

"Approve COA-2023-03 to allow for the construction of a ~220 sf addition and alteration of an existing flat roof to a pitched roof on the property located at 18 Summer St., as presented in the plan set titled "Master Bedroom Remodel & New Master Bathroom Addition" prepared by Larkin Designs & Consulting LLC, dated 5/31/23, at a scale of 1/4" = 1' and in the application and supporting materials dated 6/16/23 and 6/30/23 with no conditions."



City of Keene, NH Historic District Commission (HDC) Major Project Application

If you have questions about how to complete this form, please call: (603) 352-5440 or email: communitydevelopment@keenenh.gov

SECTION 1: PROJECT INFORMATION				
PROJECT NAME: Bathroom/Closet Addition				
PROJECT ADDRESS(ES): 18 Summer Street, Keene, NH 03431				
SECTION 2: CONTACT INFORMATION				
PROPERTY OWNER	APPLICANT			
Michael/Jennifer Zoll	Michael Zoll			
MAILING ADDRESS: 18 Summer St.	MAILING ADDRESS: 18 Summer St.			
PHONE: 603-852-6942	рноле: 603-852-6942			
michaeljzoll23@gmail.com	michaeljzoll23@gmail.com			
SIGNATURE: Michael Bold	SIGNATURE: Michael Bold			
PRINTED NAME: Michael & Jennifer Zoll	PRINTED NAME: Michael Zoll			
AUTHORIZED AGENT (if different than Owner/Applicant)	FOR OFFICE USE ONLY:			
	FOR OFFICE USE UNLT.			
NAME/COMPANY:	TAX MAP PARCEL #(s): 508.034.000.000.000			
	TAX MAP PARCEL #(s):			
NAME/COMPANY:	TAX MAP PARCEL #(s):			
NAME/COMPANY: MAILING ADDRESS:	TAX MAP PARCEL #(s): 508.034.000.000.000 PARCEL SIZE: 0.7800 DATE STAMP: ZQNING DISTRICT:			
NAME/COMPANY: MAILING ADDRESS: PHONE:	TAX MAP PARCEL #(s): 508.034.000.000.000 PARCEL SIZE: 0.7800 DATE STAMP:			
NAME/COMPANY: MAILING ADDRESS: PHONE: EMAIL:	TAX MAP PARCEL #(s): DUB.001.00000.000 PARCEL SIZE: O.BOQC DATE STAMP: ZONING DISTRICT: DOUTOWN TWO RESOURCE RANKING:			



NARRATIVE

It is a pleasure to submit this application to the Historic District Commission of Keene for consideration. We will weave in requested responses to the statements found in section 21.8.1 of the Land Development Code (noted below in bold italics).

We purchased this 1873 home because of our love for the history it provides as well as our commitment to ensuring it's future through careful upgrades and repairs allowing it to survive long into the future. After years of neglect, we have made it our mission to restore this home to it's grandeur and still allow it to be functional for us as residents. We take our residency in the Historic District seriously and consider it a responsibility to the community to maintain and improve upon what is already there. We are committed to making the home and its grounds extraordinary and an example of loving stewardship of the history of the property.

This application is to add an ensuite bathroom and closet to a converted back bedroom, therefore creating a Master. The current entrance to the bedroom is through a "mini-door" (narrower and shorter than normal; in fact you have to duck to get through it!) and the current closet is a make-shift afterthought and quite small. Additionally, the sole bathroom upstairs currently serves all three upstairs bedrooms; it is small and lacks a bathtub. Our goal is to create an ensuite bathroom/closet that relieves the existing upstairs bathroom capacity challenges.

The proposed addition of an ensuite bathroom and closet will serve to enhance the exterior appearance of the house (as well as interior functionality, as discussed) and will: *a) not radically change, obscure, damage, or destroy character-defining features; b) be designed to be compatible with, rather than imitative of the design of the historic building, so that they are clearly identified as new construction; and c) be compatible in size and scale with the main building.* The second-story bathroom/closet addition will organically "sit on top of" and nicely meld into a first floor "bump-out" section of the house that is clearly a post-construction add-on. As such, the proposed addition will serve to "fill-in" and complete an odd and isolated nook area that is currently home to the remnants of a long-retired chimney stack and is in the rear of the house--largely tucked out of way from the street site line. Not only is the proposed addition compatible with the historic design of the home, but it also serves to add a sense of completion to the historic design by smoothing and filling out this not functional and somewhat ugly empty space. As such, the size and scale of the addition fulfills and is wonderfully compatible with the design of the house.

Since the addition is in the rear of the house and does not increase its height, section d) is not relevant to this project. d) Additions that alter the front of the building, or that substantially increase the building's height above adjacent or nearby rooflines, shall not be allowed, unless it can be documented that the addition is historically appropriate for the building. If it is necessary to design additions that are taller than the main building, the addition should be set back from the primary or character-defining facades.

The project directly complies with section e) and f), as the location of the addition is in an inconspicuous, somewhat hidden area at the rear of the house and is historically consistent with site features. e) Whenever possible, additions shall be located at the rear or on an inconspicuous side of the building; f) Additions shall consider the historic relationships of existing buildings and site features on the site. The type of siding used on the addition will directly match that of the house. The house has recently been re-sided with wood (cedar) siding and the barn will soon also receive the same replacement wood (cedar) siding. *g) Materials used for siding on additions shall be compatible with existing materials on the building and shall be those that are common in the Historic District. Acceptable materials include brick, stone, terra cotta, wood, metal, and cement clapboard. h) Materials commonly referred to as "vinyl siding" are prohibited for use on additions except when the addition is to a building where the predominant existing siding type is vinyl. If the proposed addition is larger than the existing building, only materials that are appropriate to the Historic District shall be used.*

In summary, this project's design contemplates and echoes the historic nature of proximate historic houses and seeks to be compatible with their design. *i) Additions shall reflect the context of surrounding historic buildings or structures and not detract from the overall character of the Historic District.*

Request for Waiver Section 21.6.3, Subsection C.1



Section 21.6.3 (Specific Standards for Primary & Contributing Resources), Subsection C.1 reads:

"The original or historic roofline shall not be altered. Raising or lowering the existing roofline shall only be allowed for the purpose of restoring the roof to its original profile."

We are requesting a waiver of this standard. We would like to add a slight pitch to the existing section(s) of our house's flat roof—as illustrated and described in the project plan.

We are requesting that you consider and grant this waiver for the following reasons:

1. "Strict application of these regulations would result in a particular and exceptional difficulty or undue hardship upon the owner of the affected property."

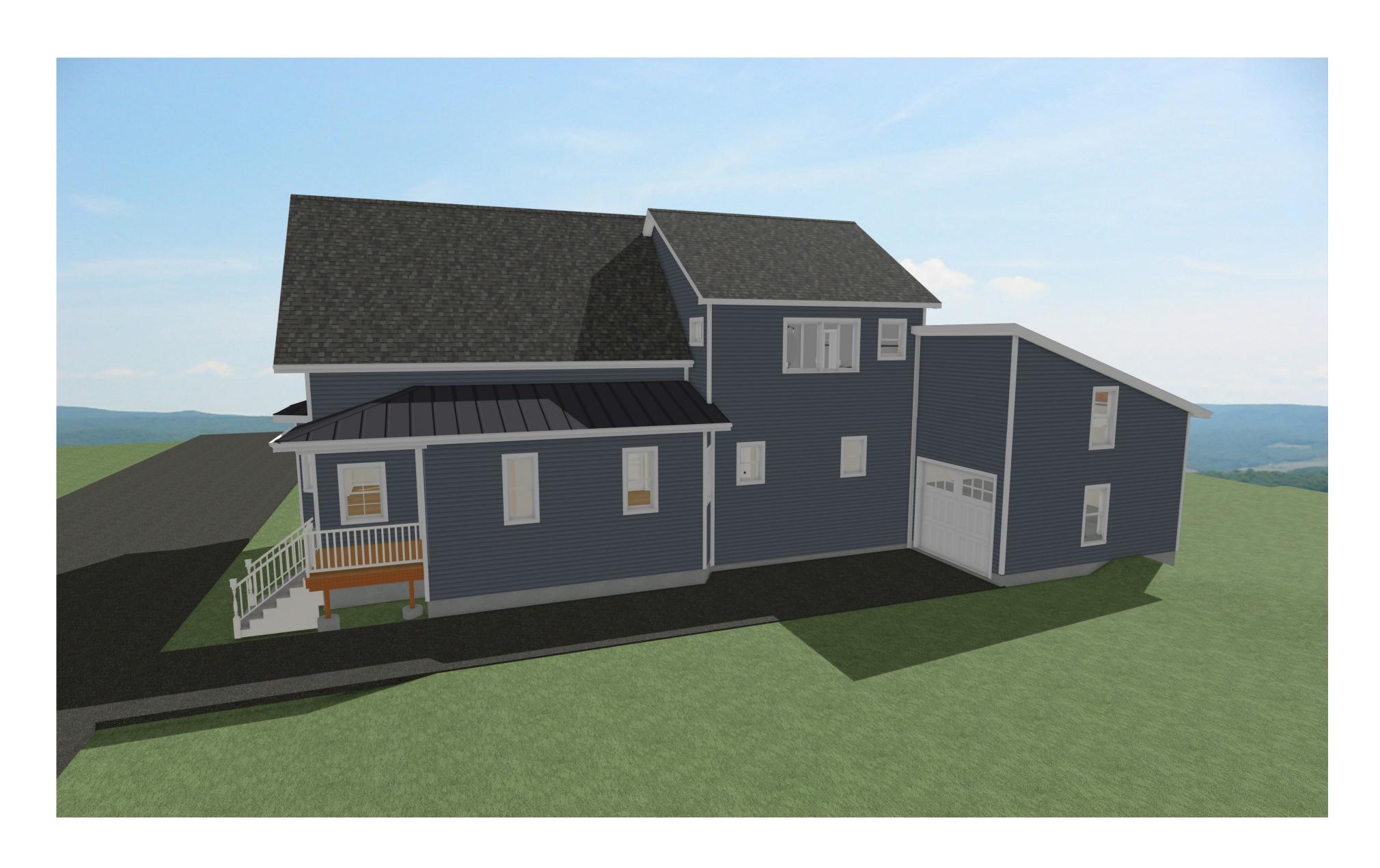
- The existing flat roof section(s) of our home--which constitutes a minority area of our total roofing area--is subject to significant buildup up of snow because:
 - the roof is flat and without pitch, so snow does not naturally slide off upon warmer temperatures or direct sunlight; and
 - the flat-roof sections face east, west, and north, respectively, and are totally or mostly blocked from the direct melting effect of the sun's southern exposure.
- As a result, we have experienced water leaks into our interior walls/ceilings as the result of the formation of ice dams—exacerbated by the freeze/thaw process common in the spring. This serves to pond and pool water on the flat roof, eventually forcing the water through seals and joints. Much as we've tried to prevent this from occurring, the pooling and ponding of water is winning the battle no matter how hard we persist!
- Additionally, the build-up of snow—often heightened by the formation of snow drifts on the western-facing flat roof and lack of direct sunlight—has caused significant rotting to occur on the wooden facia, dental molding, and siding of the house.
- We recently completed a home energy audit and discovered a significant loss of heat emanating from the areas of the house covered by the flat roof. We were told that the insulation value for the flat roof area was likely between R-5 and 10 (while the recommended R-value for a roof/attic in Keene's climate is between R-49 and 60). A pitched roof will facilitate the installation of R-49-60 insulation and, as a result, provide significant heating and cooling efficiency and energy conservation.
- We request your consideration of replacing the flat roof sections of our home with a pitched roof--which would mitigate these issues that have been exceptionally difficult for us and caused an undue hardship.

- 2. "An alternative design or materials meets the design objectives stated in the Historic District Regulations of this LDC equally well or better than would strict compliance with these regulations."
 - We are committed to completing our proposed project of adding a bath and closet—as well as the tertiary task of adding a pitched roof to currently flat-roofed areas—with the highest quality design and materials that are consistent with the HDC regulations.

3. The waiver may be granted without substantial detriment to the intent of the Historic District Regulations and the public good.

- In studying the roofs of historic homes in our neighborhood (within the historic district), we were struck by the number of pitched roofs versus flat roofs covering similar "bump out" additions and/or bay windows. In fact, we could find just one other house with a flat roof like ours. We have shared the best pictorial example of a pitched roof on a "bump-out addition" (see next page; this house is located on School Street).
- Indeed, our own attached barn was constructed with a pitched roof! Notably, we've had
 no problems of the sort we've experienced with the flat-roofed sections detailed above.
- Because of the critical mass of pitched roofs on bump-out additions and bay windows already on homes in the historic district, we see no substantial detriment to either the HDC regulations or the public good by virtue of our request for waiver of the standard.

In summary, thank you for your consideration of this waiver request to add a pitched roof to our existing flat roof sections. We belief that your support of this waiver will enhance our home's visual appeal consistent with other homes in the historic district, enhance energy efficiency consistent with recommended values, and result in resistance to the interior and exterior water damage we've experienced.



MASTER BEDROOM REMODEL & NEW MASTER BATHROOM ADDITION

PROJECT NOTES:

1. Existing master bedroom roof to be reframed & extended to encompise the new master bathroom 11'x20' addition (refer to plans for details) total new square feet of 220.

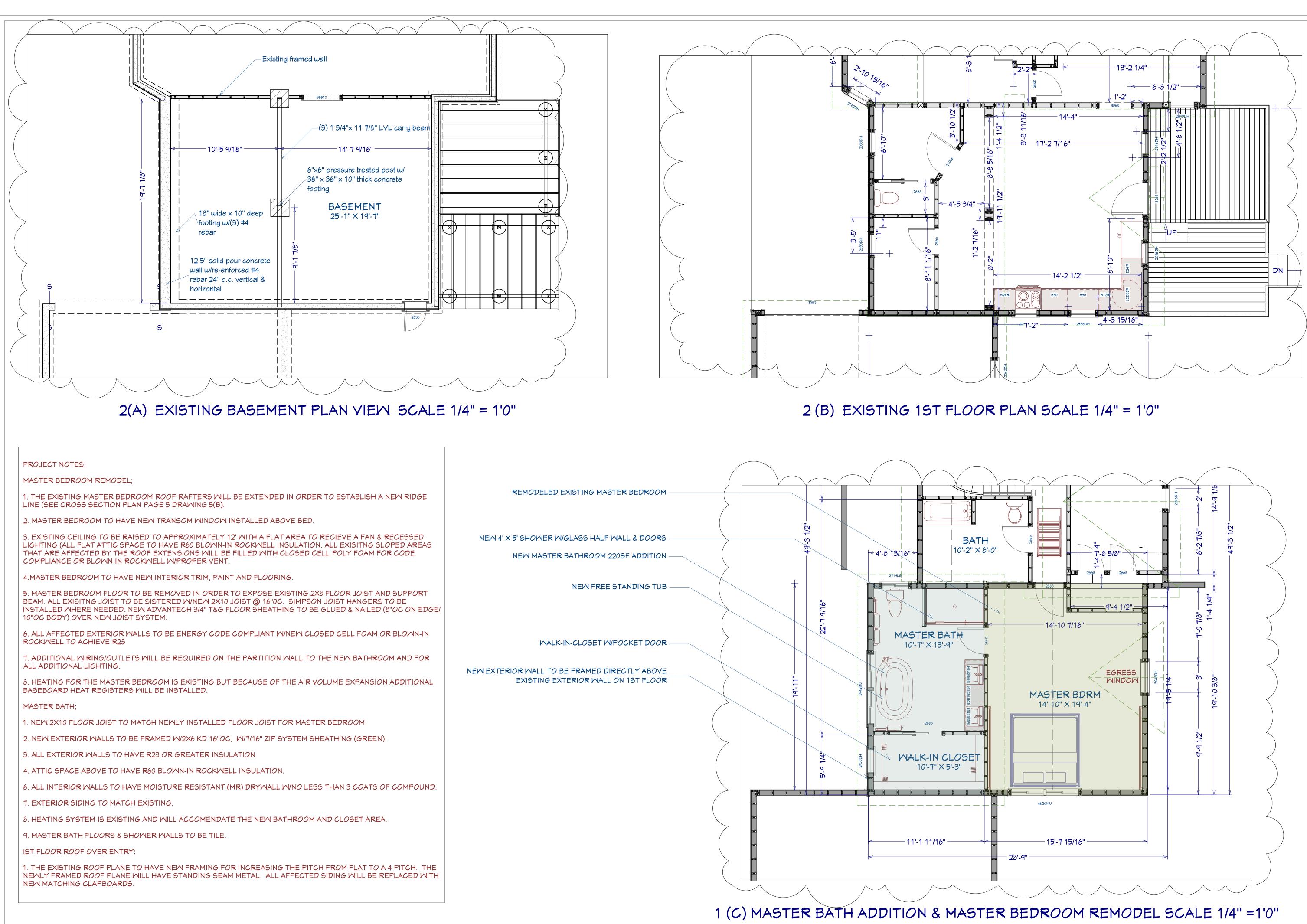
plans for details).

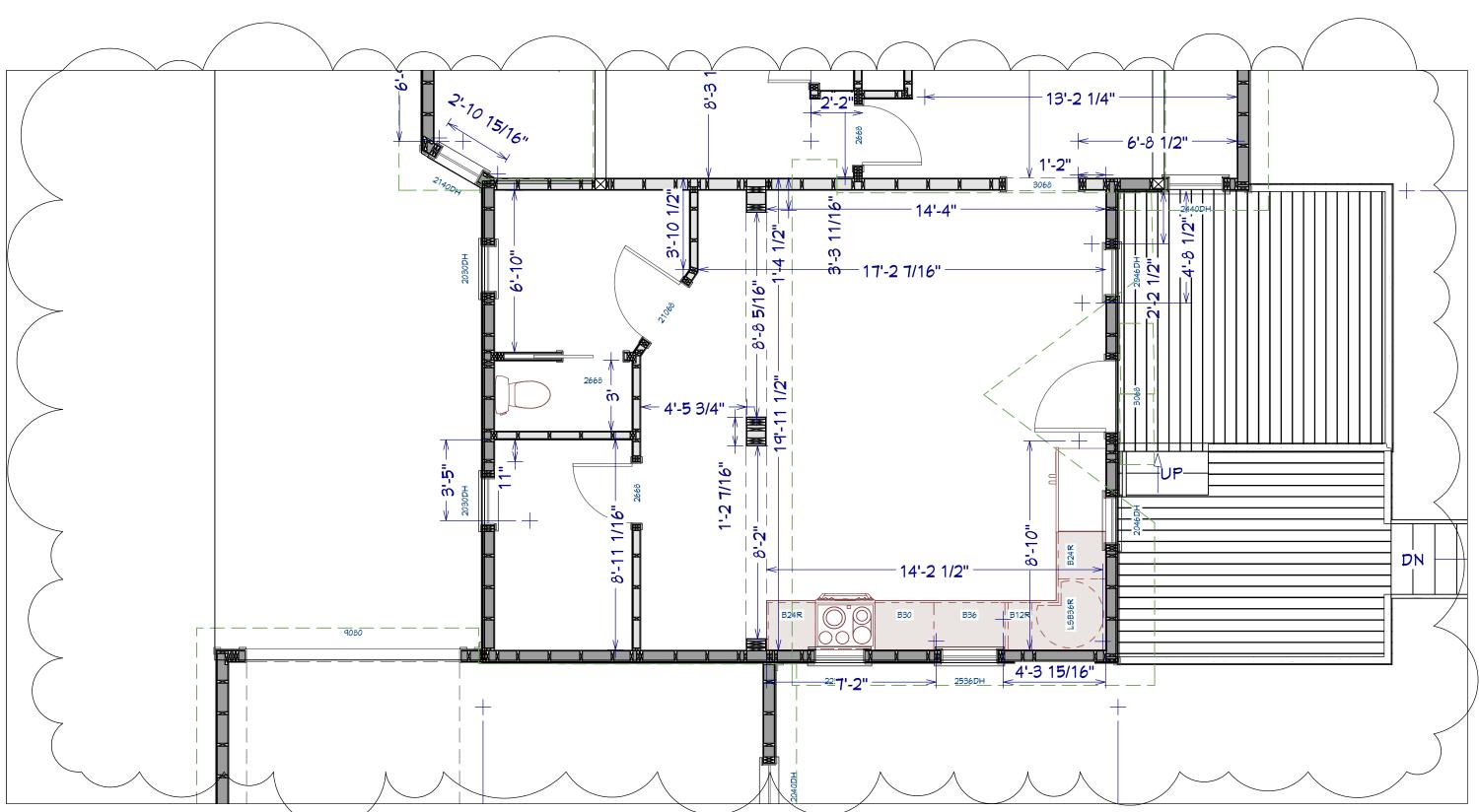
3. extend exisiting 1st floor roof over entry & pantry area from a flat to no less than a 4 pitch

2. Remodel the existing master bedroom withj new flooring, wall trim, new transom window and cathedral ceiling (refer to

- P1. COVER SHEET
- P2. FLOOR PLAN
- P3. ELEVATION PLAN
- P4. FRAMING PLAN
- P5. CROSS SECTION PLAN
- P6. ELECTRICAL/MECHANICAL PLAN
- P7. GENERAL INFORMATION PLAN & (FLAT ROOF PITCH CHANGE INFO.

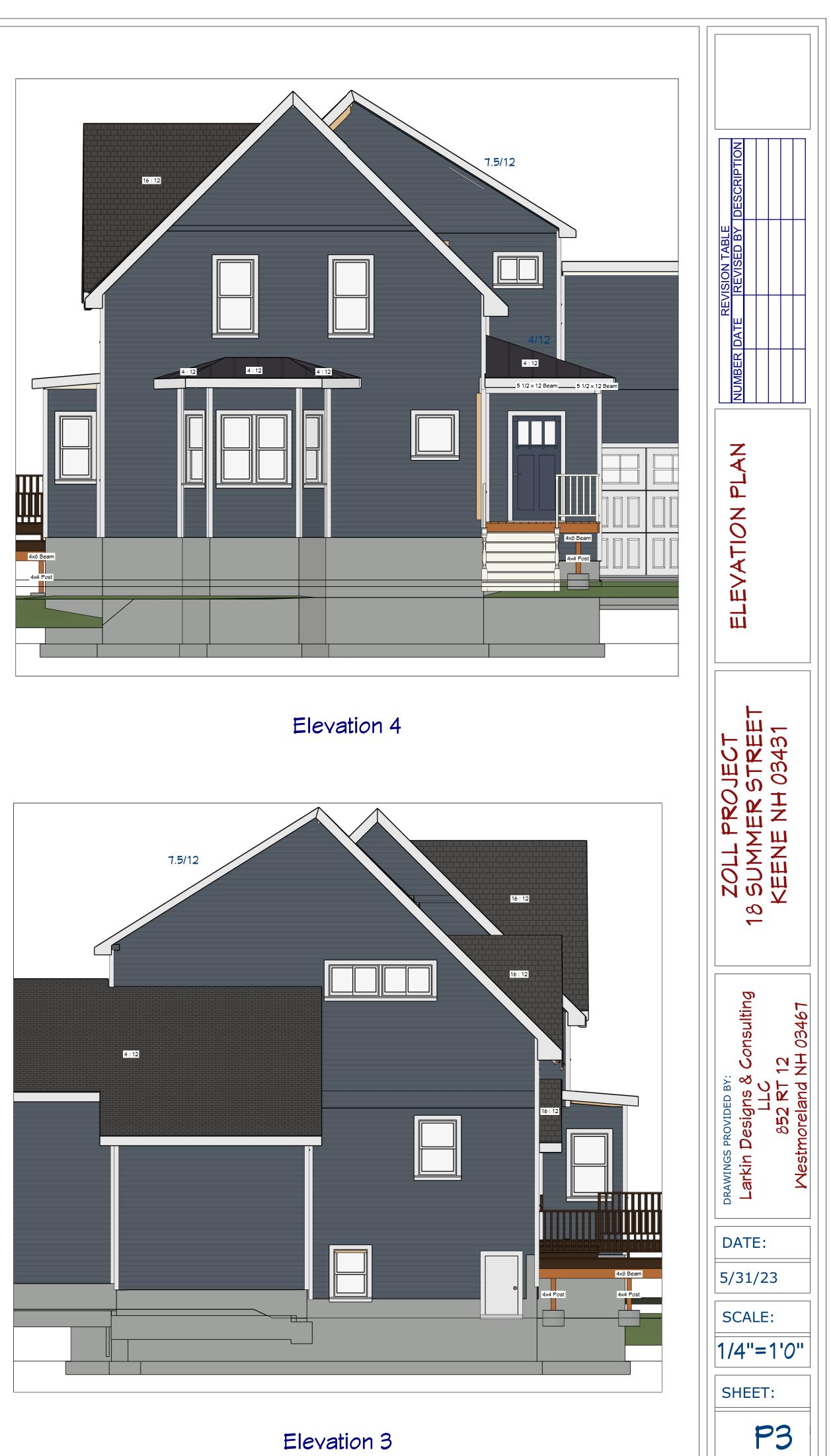
REVISION TABLE NUMBER REVISION TABLE NUMBER DESCRIPTION Image: Second Se
3D VIEW / COVER SHEET
ZOLL PROJECT 18 SUMMER STREET KEENE NH 03431
DRAWINGS PROVIDED BY: Larkin Designs & Consulting LLC 852 RT 12 Mestmoreland NH 03467
DATE: 5/31/23 SCALE:
SHEET: P-1

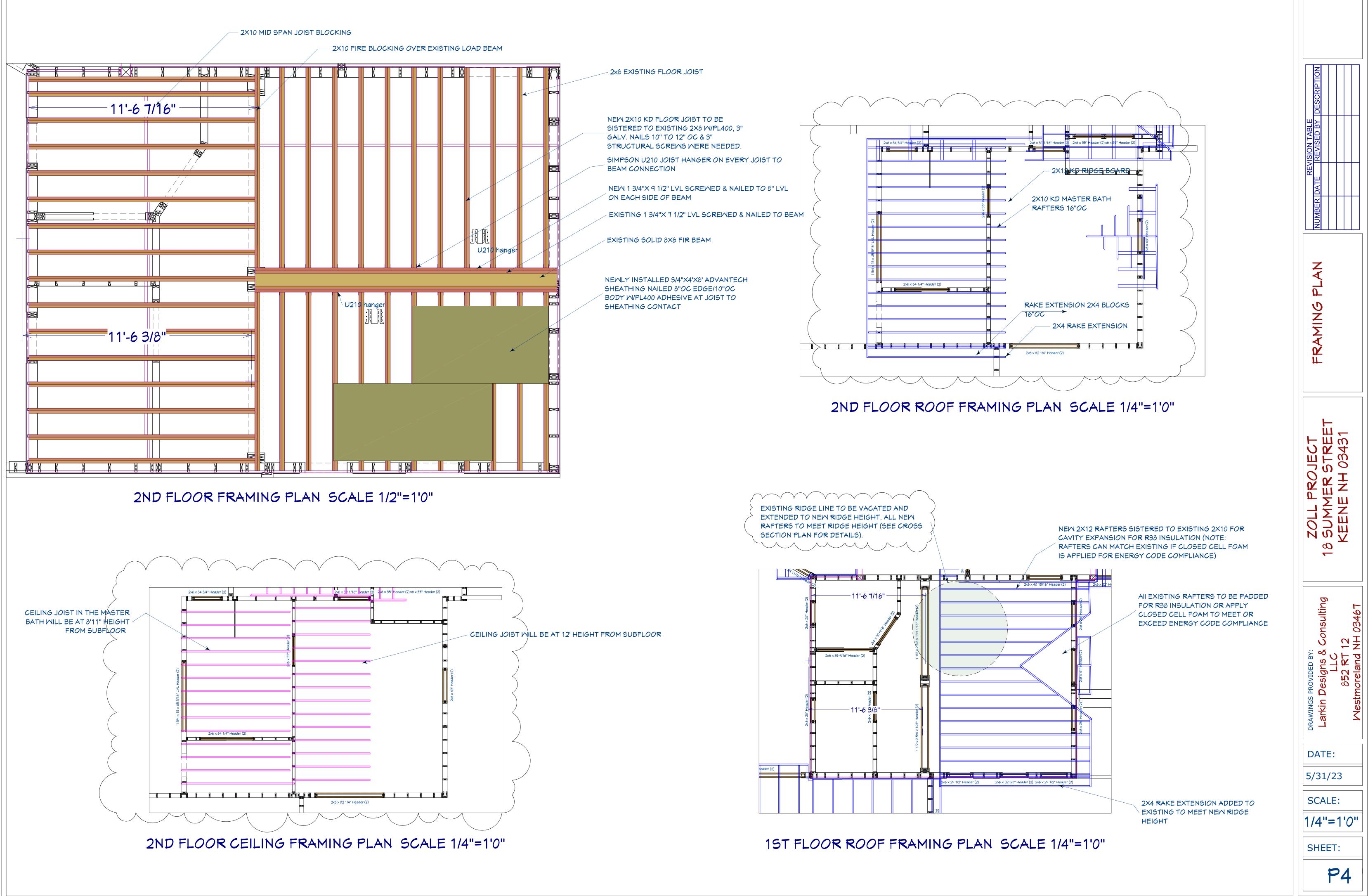


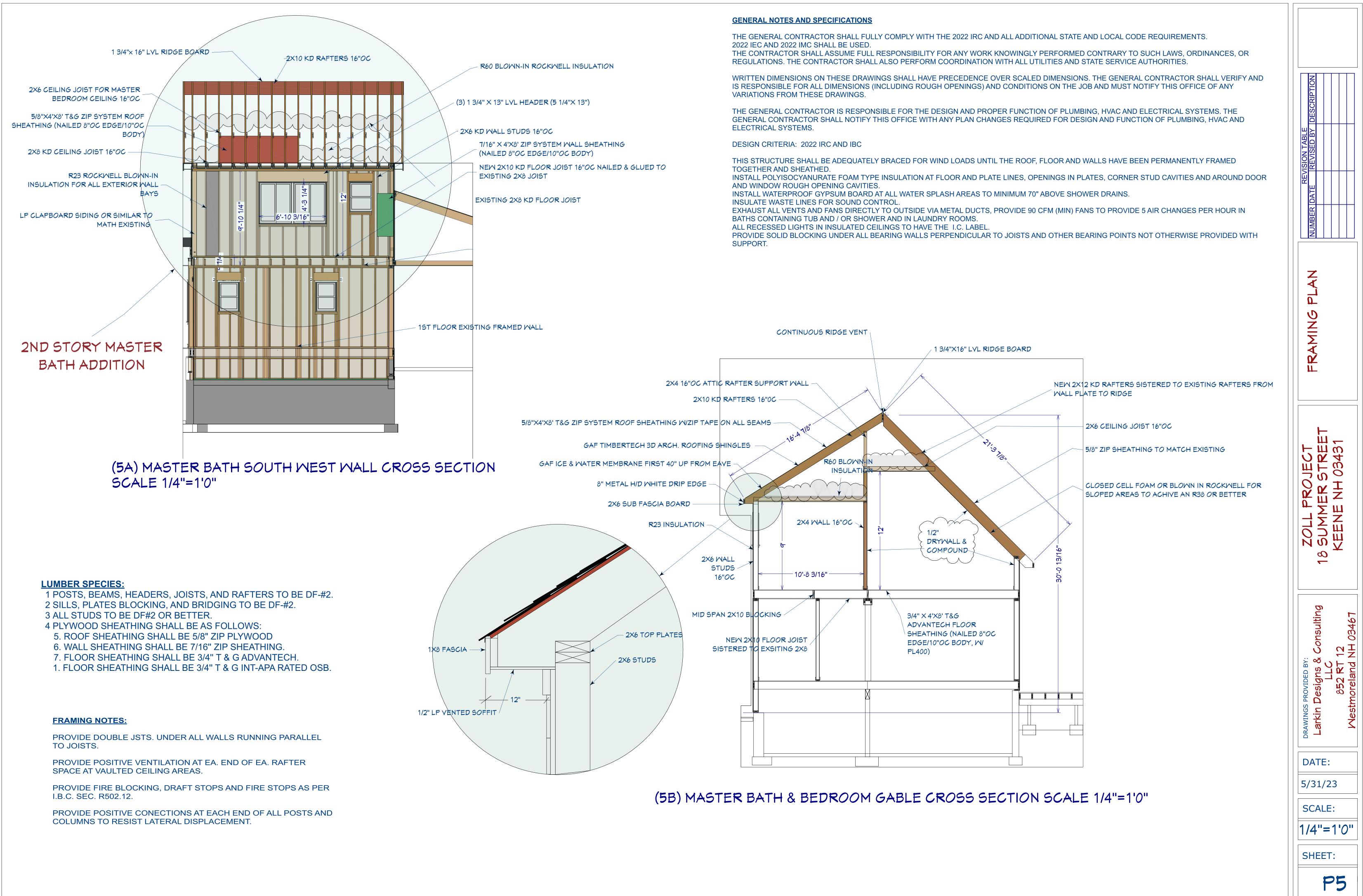


BEVISION TABLE	NUMBER DATE REVISED BY DESCRIPTION
	FLOOR PLAN
	18 SUMMER STREET KEENE NH 03431
	Larkin Designs & Consulting LLC 852 RT 12 Westmoreland NH 03467
5	DATE: 5/31/23 SCALE: 74"=1'0" SHEET: P2









	7/16" X 4'X8' ZIP SYSTEM WALL SHEATHING (NAILED 8"OC EDGE/10"OC BODY)
	NEW 2X10 KD FLOOR JOIST 16"OC NAILED & GLUED TO EXISTING 2X8 JOIST
_	EXISTING 2X8 KD FLOOR JOIST

ELECTRICAL, DATA, & AUDIO NOTES:

HOME OWNER SHALL DO A WALK-THRU WITH RELEVANT INSTALLERS TO VERIFY THE EXACT LOCATION FOR OUTLETS, LIGHTS, SWITCHES, CABLE, DATA, PHONE, AUDIO, ETC.

ELECTRICAL NOTES:

- 1. ELECTRICAL RECEPTACLES IN BATHROOMS, KITCHENS AND GARAGES SHALL BE G.F.I. ORG.F.I.C. PER NATIONAL ELECTRICAL CODE REQUIREMENTS.
- 2. PROVIDE ONE SMOKE DETECTOR IN EACH ROOM AND ONE IN EACH CORRIDOR ACCESSING BEDROOMS. CONNECT SMOKE DETECTORS TO HOUSE POWER AND INTER-CONNECT SMOKE DETECTORS SO THAT, WHEN ANY ONE IS TRIPPED, THEY ALL WILL SOUND. PROVIDE BATTERY BACKUP FOR ALL UNITS.
- 3. CIRCUITS SHALL BE VERIFIED WITH HOME OWNER PRIOR TO WIRE INSTALLATION.
- 4. FINAL SWITCHES FOR TIMERS AND DIMMERS SHALL BE VERIFIED WITH HOME OWNER.
- 5. FIXTURES TO BE SELECTED BY HOME OWNER.

AUDIO:

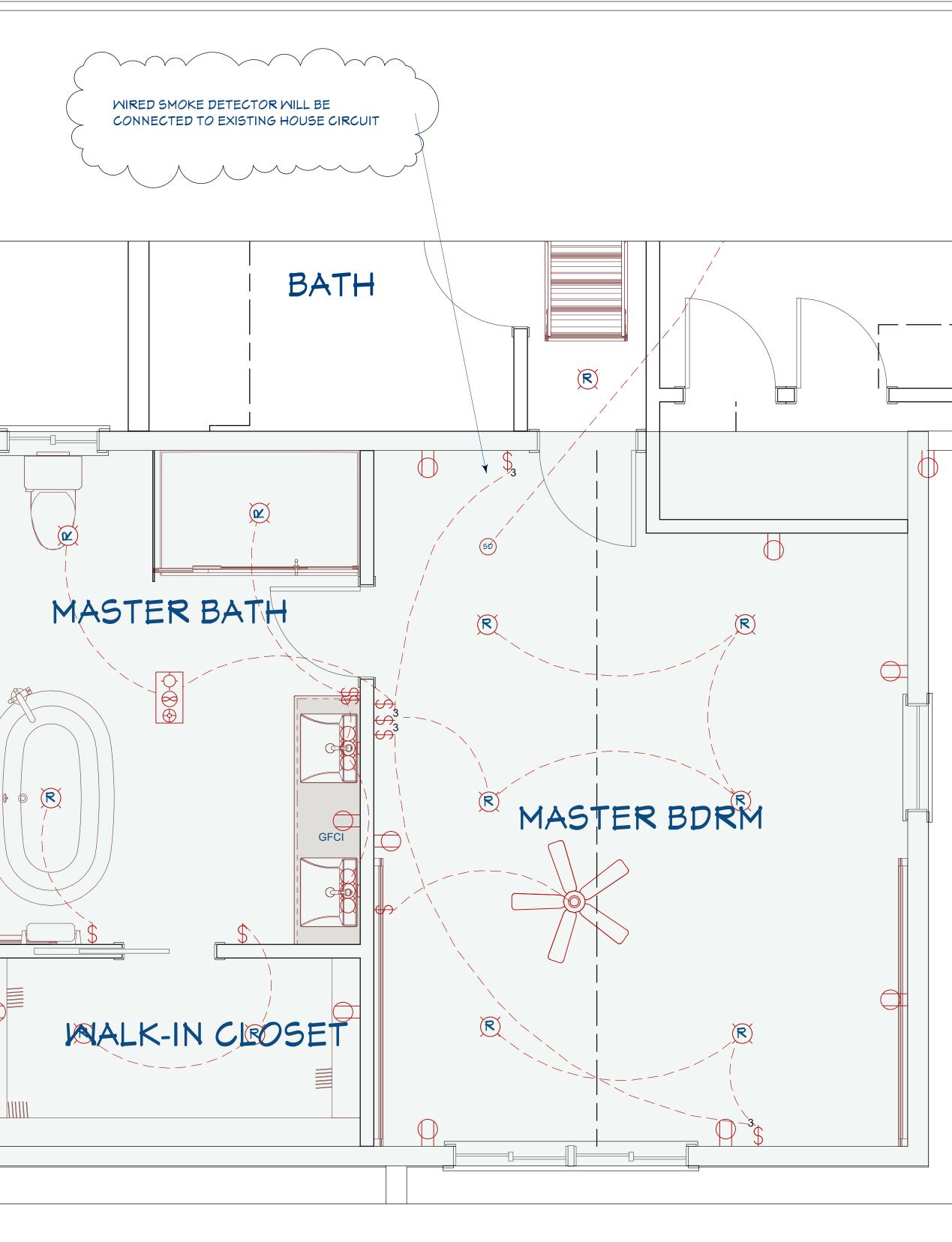
- 1. LOCATE SPEAKERS AND AUDIO CONTROLS AS INDICATED IN THE PLAN; RUN CIRCUIT OF SPEAKER WIRING TO AUDIO HOME PANEL SPECIFIED BY FLOOR;
- 2. AUDIO SPEAKERS TO BE APPROVED BY HOME OWNER;
- 3. LOCATE JACKS AS INDICATED IN THE PLAN; INSTALL DATA / CABLE PANEL SIMILAR TO "ON Q". SYSTEM TO BE APPROVED BY HOME OWNER.

DATA / CABLE:

LOCATE SECURITY PANELS AS INDICATED IN THE PLAN; SYSTEM TO BE APPROVED BY HOME OWNER.

GENERAL PLUMBING & HVAC NOTES:

- 1. HVAC SHALL HAVE THREE ZONES, ONE FOR EACH FLOOR.
- 2. THE FURNACE AND WATER HEATER IN THE BASEMENT WILL SUPPLY HEAT FOR THE PROPOPSED ADDITION.
- 3. TUBS/SHOWERS SHALL BE PROVIDED WITH INDIVIDUAL CONTROL VALVES OF THE PRESSURE BALANCE OR THE THERMOSTATIC MIXING TYPE. THE WATER TEMPERATURE SHALL BE AT A MAXIMUM OF 120*F.
- 4. WATER SOFTENER UNIT SHALL CONDITION WATER BEFORE ENTERING THE WATER HEATERS AND THE COLD WATER SOURCE.
- 5. HEAT DUCTING SHALL BE SECURED, SEALED AND INSULATED AS APPROPRIATE.
- 6. INSTALL WATERPROOF GYPSUM BOARD AT ALL WATER SPLASH AREAS TO MINIMUM 70" ABOVE SHOWER DRAINS.
- 7. INSULATE WASTE LINES FOR SOUND CONTROL.
- 8. ALL NEW WATER LINES TO BE PLASTIC PEX SYSTEM WITH CONTROL VALVES. THE NEW LINES WILL BE EITHER CONNECTED TO THE EXISTING ADJACENT BATHROOM OR FED TO THE BASEMENT AS A HOME RUN LINE TO THE HOT & COLD WATER SUPPLY.
- 9. ALL WASTE LINES WILL BE FED TO THE BASEMENT AND CONNECTED TO THE EXISTING WASTE LINE SYSTEM BY A LICENSED PLUMBER.



Electrical Plan View

ELECTRICAL - DATA - AUDIO LEGEND		
SYMBOL	MBOL DESCRIPTION	
	Ceiling Fan	
	Ventilation Fans: Ceiling Mounted, Wall Mounted	
$\bigcirc \mathbb{R} \oplus \oslash$	Ceiling Mounted Light Fixtures: Surface/Pendant, Recessed, Heat Lamp, Low Voltage	
¢ Ŭ	Wall Mounted Light Fixtures: Flush Mounted, Wall Sconce	
	Chandelier Light Fixture	
	Fluorescent Light Fixture	
\bigcirc	240V Receptacle	
	110V Receptacles: Duplex, Weather Proof, GFCI	
\$ WP 3 4 \$ \$ \$ \$	Switches: Single Pole, Weather Proof, 3-Way, 4-Way	
DМ т \$\$	Switches: Dimmer, Timer	
AV Control A	Audio Video: Control Panel, Switch	
SP SP	Speakers: Ceiling Mounted, Wall Mounted	
	Wall Jacks: CAT5, CAT5 + TV, TV/Cable	
\square	Telephone Jack	
Z	Intercom	
Ţ	Thermostat	
	Door Chime, Door Bell Button	
(SD) SD	Smoke Detectors: Ceiling Mounted, Wall Mounted	
EP	Electrical Breaker Panel	



GENERAL NAILING NOTES: (PER IRC TABLE R602.3(1))

JOIST TO SILL OR GIRDER TOE NAIL (3)-8d BRIDGING TO JOIST TOE NAIL EA. END (2)-8d SILL PLATE TO JOIST FACE NAIL 16d @ 16"OC STUD TO SHOE PLATE TOE NAIL (2) 16d TOP PLATE TO STUD END NAIL (2)-16d DOUBLE STUDS FACE NAIL 16d @ 24" OC DOUBLE TOP PLATES FACE NAIL 16d @ 16" OC CONTINUOUS HEADER, TWO PIECES 16d @ 16" OC ALONG EA. EDGE BUILT-UP HEADER, TWO PIECES W/ 1/2" SPACER 16d @ 16" OC ALONG EA. EDGE TOP PLATES, LAPS AND INTERSECTIONS FACE NAIL (2)-16d CEILING JOISTS TO PLATE TOE NAIL (3)-8d CONTINUOUS HEADER TO STUD TOE NAIL (4)-8d CEILING JOISTS, LAPS OVER PARTITIONS FACE NAIL (3)-10d CEILING JOISTS TO PARALLEL RAFTERS FACE NAIL (3)-10d RAFTER TO PLATE TOE NAIL (2)-16d 1" BRACE TO EACH STUD AND PLATE FACE NAIL (2)-8d BUILT-UP CORNER STUDS 16d @ 24" OC 2" PLANKS (2)-16d @ EA.BRG. 1/2" PLYWOOD ROOF AND WALL EDGES 8d @ 8" OC SHEATHING INTERMEDIATE 8d @ 10" OC 3/4" PLYWOOD SUBFLOOR W/PL400 ADHESIVE EDGES 8d @ 8" OC INTERMEDIATE 8d @10"OC 2x MULTIPLE JOISTS - STAGGER @ 15" OC W/(2) @ EA.

DOOR AND WINDOW NOTES:

MASTER BEDROOM SHALL HAVE AN EGRESS WINDOW WITH FINISH SILL HEIGHT NOT GREATER THAN 44" ABOVE THE FINISH FLOOR HEIGHT AND SHALL HAVE A MINIMUM OPENABLE AREA OF 5.7 SQ. FT. EGRESS WINDOWS SHALL NOT HAVE AN OPENABLE AREA LESS THAN 20" WIDE OR 24" HIGH. THE EXISTING MASTER BEDROOM WINDOW ON THE GABLE SOUTHEAST WALL WILL BE REPLACED WITH A CODE COMPLIANT EGRESS DOUBLE HUNG UNIT THAT WILL MEET OR EXCEED THE REQUIRED 5.7SF.

ALL WALK-THRU DOORS SHALL BE SOLID CORE

INTERIOR DOORS SHALL BE PAINTED.

A NEW OPERATING TRANSOM WINDOW WILL BE INSTALLED OVER THE BED AREA IN THE MASTER BEDROOM.

A NEW DOUBLE WINDOW WILL BE INSTALLED IN THE NEW MASTER BATH

VENTILATION NOTES:

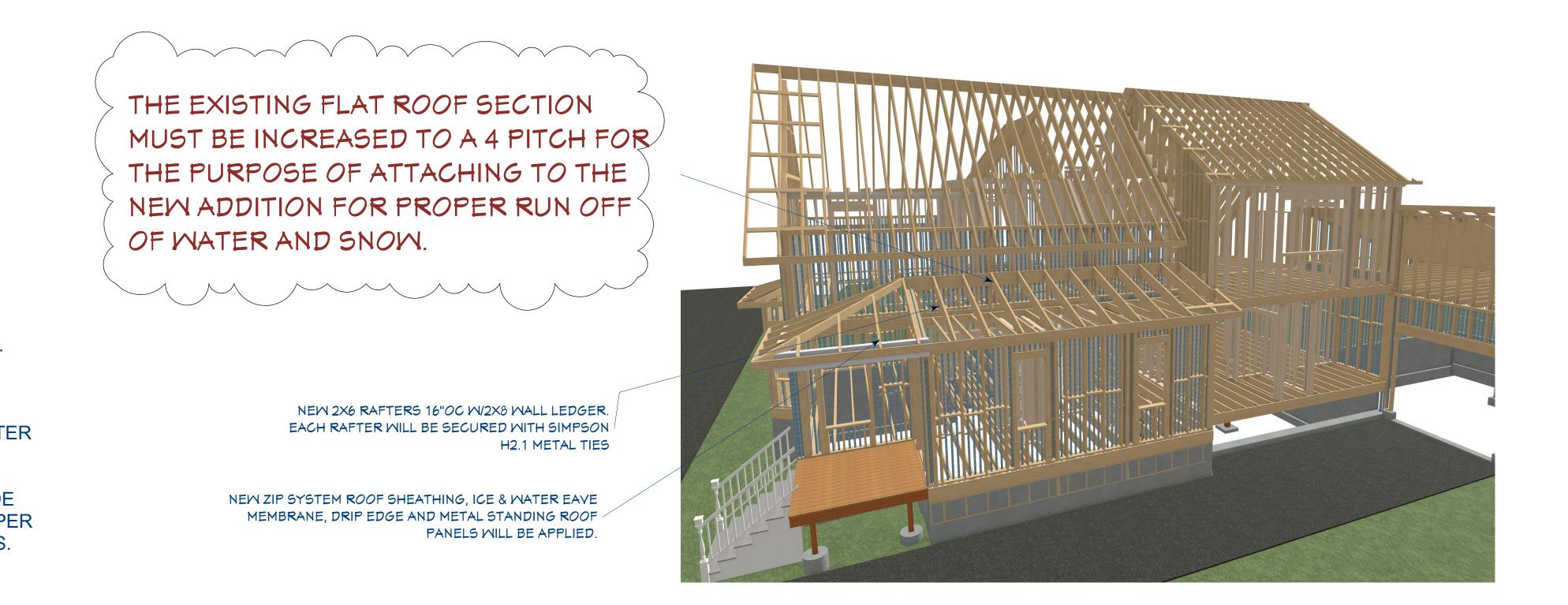
ALL COMBUSTION APPLIANCES WILL BE VENTED DIRECTLY TO THE EXTERIOR. FURNACE FIREBOX AND TANKLESS WATER HEATER SHALL HAVE OUTSIDE COMBUSTION AIR SUPPLY PURSUANT TO REGIONAL AND LOCAL CODES.

ATTIC SHALL HAVE VENTILATION RIDGE VENT THAT WILL EQUAL OR BE GREATER THAN 1 SQ. FOOT PER 150 SQ. FEET OF ATTIC SPACE.

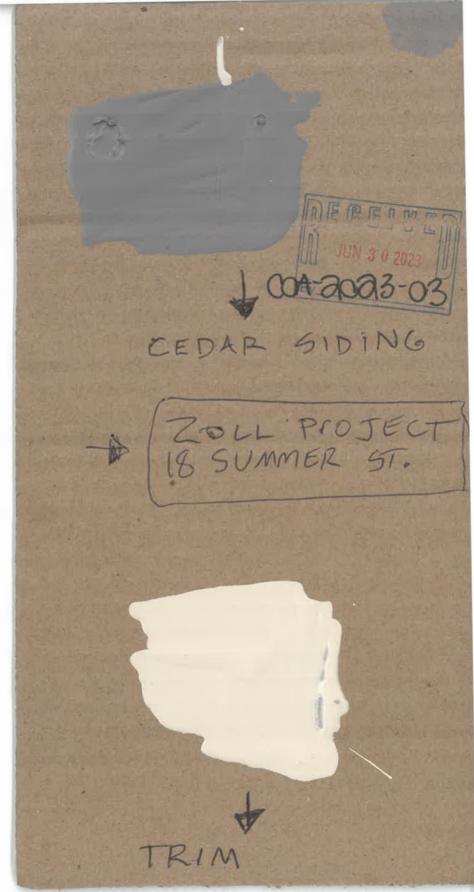
BATHROOM EXHAUST VENTS AND FANS SHALL NE DIRECTLY VENTED OUTSIDE VIA METAL DUCTS, PROVIDE 90 CFM (MIN) FANS TO PROVIDE 5 AIR CHANGES PER HOUR IN BATHS CONTAINING TUB AND / OR SHOWER AND IN LAUNDRY ROOMS.

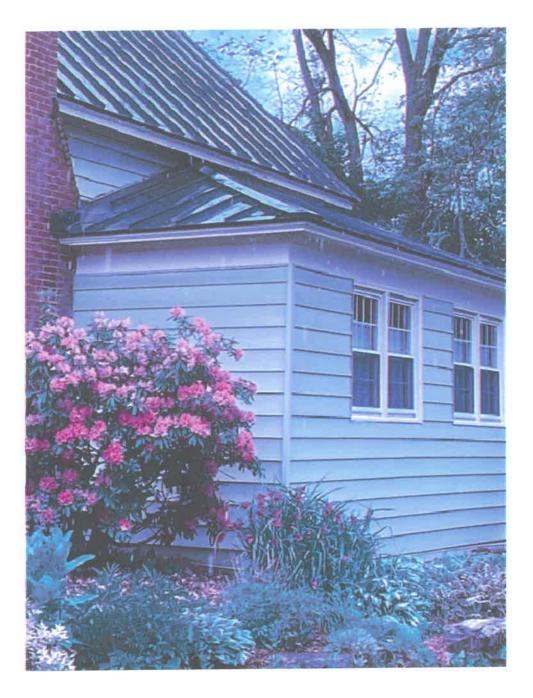


3D OVERVIEW OF THE NEW MASTER BATH AND RENOVATED MASTER BEDROOM









School Street

