

City of Keene Minor Project Review Committee

Pre-submission Meeting

AGENDA

Thursday, March 7, 2024 9:00 AM City Hall, 2nd Floor Conference Room

- I. Call to Order Roll Call
- II. Scheduled Pre-submission Inquiries
 - a. <u>Conceptual Site Plan Application</u> The 53-ac parcel at 183 Arch St (TMP #107-001-000) is owned by the Florenz Family Revocable Trust and is located in the Agricultural District.
 - b. <u>Conceptual Projects</u> Chad Branon from Fieldstone Land Consultants will be present to discuss a few different conceptual projects with City Staff.

III. Walk-in Pre-submission Inquiries

IV. <u>Upcoming Meeting Dates</u>

- Pre-submission Meeting April 4, 2024 at 9:00 am
- 1st Monthly MPRC Meeting April 4, 2024 at 10:00 am
- 2nd Monthly MPRC Meeting April 18, 2024 at 10:00 am (If needed)

Don Scott LA Design

Landscape Architect

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PERMIT PLAN NARRATIVE FEB. 29, 2024

Mark + Alona Florenz -ARCHWAY FARM

183 Arch Street Keene, NH 03431

Phone: 603-352-3198 <u>mark.florenz@gmail.com</u>

Re: Site Development Plan- MAP 107, LOT 001, 52.71 AC

- 1. Relocate the second driveway to line up with the drive leading to the back of the lot, to be 24 ft wide.
- 2. Add 8 parking spaces to the left of the new drive, starting at the 50 ft setback line, includes removing one apple tree.
- 3. Grade the area behind the new parking spaces to be a vegetated treatment swale leading down to a new culvert, 15" Pipe, under the new drive, and then create a bio-infiltration basin before the existing 15" pipe leading under Arch St.
- 4. Project is to build a new addition to the front of the existing Kitchen/Store building, to be 16' x 32', 512 SF, behind the 50 ft setback line.
- 5. Add two more parking spaces behind the existing Kitchen/Store building for staff.
- 6. Add a new driveway in front of the new addition with 3 new parking spaces, with two to be handi-cap dedicated spaces.
- 7. Add shrubs to the south and west sides of the new building and add one crab apple tree in front of the west parking area.
- 8. Restore the areas of the removed driveway spaces to lawn.

Sincerely, Don Scott, LA Design; RLA

















