

Minutes of the Keene Public Library Trustees' Annual Meeting
Tuesday, August 23, 2023 5:00 pm The Miller-Vincent Room

Present: Bill Stroup, Paul Henkel, Kathleen Packard, Ritu jBudakoti, Yves Gakunde,. Jane Pitts, Judy Putnam, Trustees; Marti Fiske, Library Director; Bobby Williams, City Council Liaison.

President Bill Stroup welcomed everyone to the Annual Meeting.

It was moved (Yves G) and seconded that the minutes of the August, 2022 Annual Meeting be approved. The motion passed unanimously.

Bill invited the person responsible for each section of the Annual Report to make any comments.

On the Treasurer's reports, Judy noted that the current value column of the Portfolio Changes, page 11 had been left off the report, and said that Sean had resent the page and corrected the report.

Buildings and Grounds: on a question from Yves, Marti noted that the installation of a fan in the equipment closet in Heberton Hall has helped to cool the equipment somewhat, but it should be cooler yet. Cohen hall has air conditioning, and did not have a fan installed in the AV room. The situation is complicated: air conditioning in the room helps, but when the room is not in use, everything is turned off. The temperature in both closets is monitored, and the situation is under review.

Policy: Kathleen noted that numerous policies were created, reviewed, or rewritten and accepted this year.

Fine Arts: Judy showed the Trustees one of the three watercolors by Dorinda Jarrest that Trevor Price's daughter, Sharon Price Aadelen, has donated to the Library. It is a sketch of the 1980 addition viewed from Winter Street. The painting was commissioned as a gift to Mr. Price who was the President of the Trustees at that time and oversaw the building project.

Outreach: Ritu said that with staff changes coming up, the work of this committee may see significant change. Staff and committee members are very involved in outreach events, an impressive list of which is included in the Annual Report.

The question was raised of whether committees may have non-trustee members. Some already do. Kathleen suggested it would be appropriate to review policy and by-laws, and if this is not mentioned, it should be made clear that it's OK to do so, and should outline any guidelines that may be appropriate.

Long Range Planning: Marti noted that the long-range planning was a successful project with the combined forces of Staff, Trustees and citizen volunteers on the committee. Non-library

volunteers, Susan Mathews and Leatrice Oram, brought expertise to the committee and were very important participants.

Nominating Committee: Since we don't yet have a nominee for secretary, it was moved by Judy, and seconded by Yves, that we nominate Bill Stroup, President; Kathleen Packard, Vice President; and Jane Pitts, Treasurer. The motion passed unanimously.

In the absence of a "full time" secretary, Kathleen suggested that we assign Trustees to act as secretary for the next four Trustee meetings. The following was agreed: August and September, Judy Putnam, October, Paul Henkel; November, Yves Gakunde, and December, Ritu Budakoti.

Director's Report: Marti made special note of her appreciation of the support the Friends give to the Library, and mentioned that the combined support of the Trustees and the Friends means that 5% of the Library budget is funded outside of the City budget, by non-tax payer dollars.

Bill noted that there are five pages of statistics at the end of the annual report.

Paul Henkel moved, and Jane Pitts seconded, that we accept the 2022-2023 Annual Report. The motion passed unanimously.

Respectfully submitted,

Judy Putnam
Acting Secretary