

A regular meeting of the Keene City Council was held on Thursday, May 2, 2024. The Honorable Mayor Jay V. Kahn called the meeting to order at 7:00 PM. Roll called: Kate M. Bosley, Laura E. Tobin, Michael J. Remy, Randy L. Filiault, Robert C. Williams, Edward J. Haas, Philip M. Jones, Andrew M. Madison, Kris E. Roberts, Bryan J. Lake, Catherine I. Workman, Bettina A. Chadbourne, Thomas F. Powers, & Mitchell H. Greenwald were present. Ward One Council seat vacant. Councilor Roberts led the Pledge of Allegiance.

MINUTES OF THE PRECEDING MEETING

A motion by Councilor Greenwald to adopt April 18, 2024, minutes, as presented, was duly seconded by Councilor Bosley. The motion carried unanimously with 14 Councilors present and voting in favor. Ward One Council seat vacant.

ANNOUNCEMENTS

Mayor Kahn announced that there would be a special Municipal Services, Facilities, and Infrastructure Committee meeting on Wednesday, May 8 at 5:30 PM to continue their review of the downtown project. The Planning, Licenses, and Development Committee will adjust their start time to 7:00 PM that evening. Looking forward to other meetings on the downtown project, the Mayor announced that the MSFI Committee would hold its regular meeting on May 22. This will be followed by a full Council Workshop on June 11 at 6:00 PM in Council Chambers, after which a regular MSFI meeting will be held on June 26. The final Council action on the downtown project is anticipated for the July 18 regular meeting.

Next, the Mayor announced that the Operating Budget review by the Finance, Organization, and Personnel Committee would start with their first meeting on Thursday, May 9 at 5:30 PM. Additional meetings were scheduled for Tuesday, May 14 at 5:30 PM, and Tuesday, May 21 at 5:30PM. A light meal will be provided in advance of these meeting times.

Lastly, Mayor Kahn noted that on this meeting's agenda, several landmark organizations in Keene were recognizing milestones in their history. On May 5, 2024, the City of Keene will have been incorporated for 150 years.

COMMUNITY RECOGNITION – ANNE HENDERSON/ANNE HENDERSON INTERIORS – 2024 WINNER OF EXCELLENCE IN INTERIOR DESIGN: LIVING SPACE

Mayor Kahn welcomed Anne Henderson to honor her recognition as the 2024 winner of Excellence in Interior Design from Living Space magazine. The Mayor shared that for 33 of Ms. Henderson's 37 years in Keene, she had established an interior design business, initially operated out of her home on Grant Street, serving clients throughout New England. In 2009, she opened a showroom at 16 West Street. Currently, Anne Henderson Interiors employs several other full-time staff, Keene State College students, and a few part-time workers. Ms. Henderson graduated with a degree in art history and studio arts, with special interest studies in architecture and the

decorative arts from Hollins University in Roanoke, VA. After working briefly for National Geographic magazine, she continued her interior design studies at Mount Vernon College in Washington, DC. Ms. Henderson had received awards from New Hampshire Home magazine and New England Home magazine. She had also been published multiple times in these magazines, as well as in Down East magazine, Yankee magazine, House Beautiful, and recently in the Keene Sentinel.

Mayor Kahn continued, sharing that Ms. Henderson was recognized in the May/June 2024 New Hampshire Home magazine, with a 2024 Home Design award for her design at Monadnock Shadows in Dublin, NH. The article was titled 2024 Interior Design Living Space Winner, Let There Be Light. Mayor Kahn concluded, noting that Ms. Henderson had served on many boards promoting the arts and downtown through the Keene Downtown Group, the Chamber of Commerce, Friends of the Colonial, Monadnock Arts Council, MoCo Arts, Monadnock Food Co-Op, Friends of the Thorn, Cheshire County Recovery Court, St. James Church, Keene Elm City Rotary. He quoted Ms. Henderson as having said, *“We have a treasure here, one that I say a prayer of gratitude for each day, and I mean even the short, frigid winter ones.”* On behalf of the City, Mayor Kahn congratulated Ms. Henderson, and presented her with a pin of the key to the City.

Ms. Henderson said she was humbled to receive the award from Living Space magazine, but said it was very moving and meaningful for her to be recognized by the community she respects and loves so much. She thanked the Council for its service, and said she hopes that the City Council will continue calling on her for her services and contributions. She said this was a celebration of the local businesses and the dreams behind each door on Main Street. Without Keene, she did not think she would have received this award.

PROCLAMATION – MAY 2024 BIKE MONTH

Mayor Kahn welcomed Sam Jackson, Chair of the Bicycle/Pedestrian Path Advisory Committee. The Mayor read a Proclamation declaring May 2024 as Bike Month in the City of Keene and encouraged all citizens to celebrate the City as a walkable and bikeable community by walking and cycling to work, to school, to the store, to parks, and around neighborhoods.

ELECTION – WARD ONE COUNCIL VACANCY

Mayor Kahn began by saying that the City Council was fortunate to have the opportunity to select the next Ward One Councilor from four Keene residents with such different backgrounds. The field of candidates for the Ward One Council vacancy included: Bradford Hutchison, Jacob Favolise, Janice Manwaring, Valarie Bradley-Walsh.

Mayor Kahn reviewed the election process. Each candidate would be given five minutes to address their candidacy, with the Clerk serving as the timekeeper. The Council would not be permitted to ask questions of the candidates during their remarks. Because there were four

candidates, there would be a Primary roll call vote to narrow the field of candidates down to two. The two candidates receiving the highest number of those votes would be declared the finalists. The final vote would also be by roll call; when the Clerk called each Councilor's name, the Councilor would indicate their choice of candidate. If a Councilor wished to not vote for either of the two candidates, they shall vote "NO." If no candidate received the required eight votes, a second round of voting would occur. If no candidate received eight votes in this second round of voting, an additional filing period would be set for candidates to file a notice of their intent to seek election to the Ward One Council seat. Mayor Kahn noted that if a tie vote were to occur, the language of Section 8 of the City Charter does *not* allow the Mayor to break the tie. The candidate receiving eight votes of the elected City Council would be declared the prevailing candidate and take the oath of office and be immediately seated.

The Mayor called forward each candidate for their five-minute remarks.

Mr. Hutchinson was not in attendance.

Mr. Favolise discussed his candidacy, thanking Mayor Kahn and members of the City Council for the opportunity to address them. He said that while he did not bring an extensive background in municipal policymaking or governance, he did bring a breadth and depth of leadership and civic experience, and a willingness to learn, ask tough questions, have tough conversations, and—above all else—work collaboratively with everybody to move our community forward. That was the approach he had taken at Keene State College (KSC), where he was studying political science. In April 2024, he was reelected to a fourth term on KSC Student Assembly, where he was a fierce advocate for his constituents, conducting extensive oversight of campus leadership. Most recently, he spearheaded efforts to revise the KSC Constitution and Bylaws to increase the transparency, responsiveness, and efficacy of the organization. Mr. Favolise said he was also privileged to be entering his third term on the Keene State College Senate, the institution's legislative body for matters concerning academic quality of life. There, he quickly earned a reputation among faculty, staff, and student colleagues as a highly engaged, prepared, and effective Senator with a strong grasp of the academic affairs and broader campus landscapes, a robust knowledge of parliamentary procedure and process, and a deep commitment to the mission, vision, and values of the institution. Last April, after serving a single term, he was the first student ever nominated to the Senate Executive Committee, and the week before this meeting, he became the first student ever elected. Also this year, a motion he authored establishing a President's List to recognize outstanding academic performance among KSC students passed the body on a unanimous voice vote. Mr. Favolise said he looked forward to applying this background and experience to tackling the issues that matter to our community, from housing to infrastructure to the cost of living. As one example, he looked forward to continuing to explore ways to better align Keene's Zoning and Land Use Codes—with the pressing demand for more affordable housing—and balance the need to develop sustainably and consistently with our City's character with the need to attract and retain the work force of today and tomorrow. He said that people want to live in Keene and developers want to build the housing for them to live in. He was encouraged by the City Council's recent actions loosening

restrictions on accessory dwelling units, and he was very excited about the possibilities related to the Cottage Court Overlay proposal that was working its way through the Council approval process. He said the City has work ahead of it related to providing the diverse housing stock needed to meet the demands of current and future residents. By continuing to engage all stakeholders and thinking with equal parts common sense and creativity, he was confident that the City would get there together, as a community. Mr. Favolise also emphasized his philosophy that the City of Keene has no money. He said the City's money is, in fact, the taxpayers' money. He said it is the City Council's responsibility, and would be his responsibility if elected, to continue to hold the line on property tax rates and ensure that we are not pricing folks out of the City. Overall, he was eager to bring a fresh perspective to the Council and leverage that specific perspective and skills to represent his entire Ward and to make decisions that benefit the entire community. His goal was to be the most effective and accessible Councilor he could be. To that end, Mr. Favolise said he looked forward to learning all the best ways to engage with residents, community leaders, small business owners, and other key stakeholders from other City Councilors. He thanked the Council for the opportunity to address them. Regardless of the results of this vote, he knew that he was better for having gone through this small part of the democratic process.

Ms. Manwaring discussed her candidacy, describing her work since she last served as a City Councilor. She was on the Bicycle/Pedestrian Path Advisory Committee (BPPAC), which had been very involved with the downtown project from the beginning. BPPAC focuses on the safety of pedestrians as well as cyclists, in addition to working hard to advise the City Council. Ms. Manwaring continued, explaining that she feels very strongly about housing. She was glad that the accessory dwelling units passed and was pleased with some of the things that happened in the Rural District as well. She congratulated the Planning, Licenses, and Development Committee for shepherding that. Ms. Manwaring also felt that some houses in the City were "going to Earth." She mentioned one home that had been empty for the three years since she moved into her home; during the last big windstorm, a tree came down and smashed the chimney. In that case, Ms. Manwaring and her neighbor called the Water Department twice to get the water turned off because there was visible flooding in the cellar. She felt there were other homes in the City "going to Earth" similarly. She hoped to work with people to bring these houses up to Code. Lastly, Ms. Manwaring said she was very excited about the Master Plan update and looked forward to the project's public meetings. She was involved with the 2010 Master Plan update, which was interesting, and she said the City staff involvement was wonderful. As a result of the 2010 process, Ms. Manwaring was inspired to run for City Council for the first time. With this new Master Plan process, she hoped more residents would be inspired to run for City Council or join other City committees. Ms. Manwaring stated that she was really excited about where Keene is going in the future. She thanked the Council for their consideration.

Ms. Bradley-Walsh discussed her candidacy and gratitude for this opportunity to address the Council. Ms. Bradley-Walsh said she is a member of the community and has children that attended the Keene school system, with a daughter about to graduate from Keene High School. She said she is very involved with the community, volunteering as much as possible with

different organizations; she wants to take the opportunity to help. She continued, highlighting the benefits she could bring to the City Council. Ms. Bradley-Walsh explained her experience as a Chamber of Commerce ambassador, helping to highlight our area, bring in talent, retain talent, and highlight that Keene is a wonderful place to have a family and really thrive in the community. She appreciated this opportunity as a sort of stepping stone to further committees or other ways she could potentially get involved. She said that with her current work, she knew how important housing was. She explained that recently, there was a dental office in town that closed because they could not find talent to stay within that business, which impacted both the business and a lot of patients as well (i.e., having to find other care or have their current treatment stopped in the middle). Ms. Bradley-Walsh also stressed the importance of finding affordable housing or finding resources available for people to come to Keene and really become a part of the community. She concluded, saying that she looked forward to helping to provide any kind of insight from her experiences. She thanked the Council for the opportunity.

For the purpose of narrowing the candidates to two, the Clerk requested each Councilors' choice. Councilor Workman voted for Jacob Favolise. Councilors Bosley, Jones, Lake, Chadbourne, Powers, & Greenwald voted for Jan Manwaring. Councilors Tobin, Remy, Filiault, Williams, Haas, Madison, & Roberts voted for Valie Bradley-Walsh. The primary results were 1 vote for Jacob Favolise, 6 votes for Janis Manwaring, 7 votes for Valerie Bradley-Walsh. Janis Manwaring and Valerie Bradley-Walsh were declared the finalists.

On a roll call vote of 7–7, the City Council failed to elect a candidate. On a second roll call vote of 7–7, the City Council failed to elect a candidate. Councilors Bosley, Jones, Lake, Workman, Chadbourne, Powers, and Greenwald voted for Ms. Manwaring. Councilors Tobin, Remy, Filiault, Williams, Haas, Madison, and Roberts voted for Ms. Bradley-Walsh.

Per the City Council's Rules of Order, Mayor Kahn called for a suspension of the Rules of Order so a third vote could ensue. A motion by Councilor Greenwald to suspend the Rules of Order for an additional round of voting was duly seconded by Councilor Filiault.

Councilor Roberts said he would not support suspending the Rules of Order because it was clear from the previous two votes that there was a deadlock, and he felt that suspending the Rules for another vote would be akin to forcing someone to change their vote to "get it over with." He did not feel that should be how the election should occur. Mayor Kahn clarified that if the Council remained deadlocked, he would reopen the filing period so the current candidates could refile, and other interested individuals could file.

On a roll call vote of 6–8, the motion to suspend the Rule of Order failed. Councilors Remy, Filiault, Haas, Madison, Powers, and Greenwald voted in the minority.

Having failed to elect a candidate, Mayor Kahn set an additional 14-day filing period to start on Friday, May 10, and to conclude at 4:00 PM on Friday, May 24. The election will occur during the June 6 regular Council meeting. Any candidates still wishing to run would need to re-file.

CONFIRMATIONS – ENERGY AND CLIMATE COMMITTEE, PLANNING BOARD

Mayor Kahn nominated Councilor Bryan Lake to serve as a regular member of the Energy and Climate Committee, with a term to expire December 31, 2025. The Mayor also nominated Stephon Mehu to serve as an alternate member of the Planning Board, with a term to expire December 31, 2026.

A motion by Councilor Greenwald to confirm the nominations was duly seconded by Councilor Bosley. The motion carried unanimously on a roll call vote with 14 Councilors present and voting in favor. Ward One Council seat vacant.

NOMINATIONS – ASHUELOT RIVER PARK ADVISORY BOARD, HUMAN RIGHTS COMMITTEE

Mayor Kahn nominated Kelly Cook to serve as an alternate member of the Ashuelot River Park Advisory Board, with a term to expire December 31, 2026. The Mayor also nominated Emma Charles to serve as an alternate member of the Human Rights Committee, with a term to expire December 31, 2026. Mayor Kahn tabled the nominations until the next regular meeting.

COMMUNICATION – PAM RUSSELL SLACK – RESIGNATION FROM THE MASTER PLAN COMMITTEE

A communication was received from Pam Russel Slack, resigning from the Master Plan Steering Committee. A motion by Councilor Greenwald to accept the resignation with regret and appreciation was duly seconded by Councilor Bosley. The motion carried unanimously with 14 Councilors present and voting in favor. Ward One Council seat vacant.

COMMUNICATION – CHARLES SMITH – REQUESTING AN OPPORTUNITY TO SPEAK BEFORE THE CITY COUNCIL ABOUT TOURISM AND HOMELESSNESS AS WELL AS POLICE BODY CAMERAS

A communication was received from Charles Smith, seeking an opportunity to speak before the City Council on several issues including homelessness, tourism, and Police body cameras. Mayor Kahn referred the issues of tourism and homelessness to the Municipal Services, Facilities, and Infrastructure Committee. The Mayor noted that he was not referring that portion of the communication regarding Police body cameras because Mr. Smith had submitted a right-to-know request for access to certain camera footage, which was denied. The City Council had no authority to consider any appeal of this denial.

COMMUNICATION – TOBY TOUSLEY – REQUESTING AN INVESTIGATION INTO THE DETAILS SURROUNDING THE SUDDEN RESIGNATION OF THE FIRE CHIEF

05/02/2024

A communication was received from Toby Tousley, requesting an investigation regarding the recent resignation of the Fire Chief. Mayor Kahn accepted the communication as informational.

COMMUNICATION – THE KEENE SENTINEL – REQUEST TO USE CITY PROPERTY/FIREWORKS DISCHARGE – 225TH ANNIVERSARY CELEBRATION – SEPTEMBER 7, 2024

A communication was received from Sean Burke, President and COO of the Keene Sentinel, requesting permission to hold an event on Downtown City property on September 7, 2024, in celebration of their 225th Anniversary. In addition, they are requesting permission for the discharge of fireworks the same evening on Alumni Field. Mayor Kahn referred the communication to the Planning, Licenses, and Development Committee.

COMMUNICATION – THE COLONIAL THEATRE – REQUEST TO USE CITY PROPERTY – 100TH ANNIVERSARY CELEBRATION – AUGUST 18, 2024

A communication was received from Vicki Pittman, Director of Education and Community Engagement for the Colonial Theater, requesting the use of parking spaces in front of the Colonial Theater and the closure of Commercial Street for their 100th-anniversary event scheduled for Sunday, August 18, 2024. Mayor Kahn referred the communication to the Planning, Licenses, and Development Committee.

MSFI REPORT – REQUEST FOR A LICENSE TO USE CITY RIGHT-OF-WAY: HURRICANE ROAD

A Municipal Services, Facilities, & Infrastructure Committee report read, unanimously recommending that the City Manager be authorized to do all things necessary to negotiate and execute a revocable license to install, maintain, and operate an irrigation water supply system across Hurricane Road in the vicinity of 140 and 149 Hurricane Rd. A motion by Councilor Greenwald to carry out the intent of the Committee report was duly seconded by Councilor Filiault. The City Attorney confirmed that the applicant satisfied all of the City's concerns and conditions, so the project was ready. Councilor Williams noted that he heard great praise in the community for the City Engineer, Don Lussier, for making this happen. The motion to carry out the intent of the Committee report was carried unanimously, with 14 Councilors present and voting in favor. Ward One Council seat vacant.

CITY MANAGER COMMENTS – FY 2025 OPERATING BUDGET

The City Manager provided comments to introduce the proposed Fiscal Year (FY) 2025 Operating Budget, which is available on the City website for public access. First, the City Manager recognized all of the departments for putting forth budgets with minimal operational increases, making her job easier. She also acknowledged the work of the Finance Department; in addition to regular budget processes, they had the difficult task of setting up a new budget format

utilizing a report writing system tied to our new financial system. The City Manager also recognized Deputy City Manager, Rebecca Landry, for her great work on the cover of the budget book and everyone else who was a part of this year's budget process. The cover of the budget incorporated the City's branding colors and new logo. Not only did the new format look great, the City Manager said it would be easier and more efficient for department heads and finance staff to use moving forward. Information will feed directly from our financial software (Tyler Tech/Munis software package) instead of relying heavily on spreadsheets, as in the past.

The City Manager also specifically recognized Karen Grey, Senior Accountant, who is retiring at the end of May 2024. Ms. Grey made it her mission to work with Finance Director, Merri Howe, to get this budget program up and operational in time for this year's budget. Ms. Grey had been a dedicated and talented employee, so it is no surprise she was working to leave the City in the best position possible for next year. Ms. Grey had been an asset to the City and was beloved by all. She was the go-to person for all things finance and she was the master of all things grants. She works late at night and on the weekends to meet deadlines that seem quite impossible. Her work ethic was stellar, and she was extremely talented, carrying the load of at least two employees. The City Manager said there were no words to appropriately thank Ms. Grey for all she had done during her time with the City.

Returning to the budget, the City Manager said the City's overall tax rate dropped for two of the last three years. In FY 2024, the City's portion of the rate increased slightly (2.7% or \$0.24). This year, the City's portion of the rate was expected to increase 7.57% (\$0.95). The proposed budget is \$423,366 below the City's fiscal policy limit. As the City Manager had done for the last several years, she adjusted the budget until it was well below the fiscal policy limits set by City Council. The chart on page 9 of the budget book illustrated that the primary budget driver is the increased cost of wages. Wage adjustments are tied to contracted bargaining union agreements and non-union wage adjustments, which include a 3% Cost of Living Adjustment (COLA). \$1,463,730 of the \$2,251,547 overall budget increase was related to wages. The remaining difference (\$787,817) was primarily the increased cost of human services, specifically the \$400,000 increase in rental assistance. These factors left only relatively small operational adjustments throughout the budget. The Council's Fiscal Policy limits property tax revenue increases to a rolling three-year average of the Boston Cambridge newton CPI net of expenditures required by law, and debt service payments and capital leases. This year, that average was 4.9%. The Fiscal Policy breakdown is on page 6 of the budget. The first year of the City's Capital Improvement Program (2025–2031) was updated in the FY 2025 budget. In order for the budget proposal to comply with the Fiscal Policy it was necessary to adjust the funding scenario for one project (the Keene Police Department crime scene van). The Capital appropriations start on page 47.

Next, the City Manager explained that in 2021, the City went through a City-wide property revaluation to bring its real estate assessments to market value. This was done at a time when values were significantly increasing compared to previous years. Shortly after, there was some speculation that the market was peaking and may even begin to decrease. However, in 2024, real

estate prices only continued to increase, particularly in residential properties. The assessment equalization ratio for the City has dropped this past year from 80.9% to 72.8%. This means that the median sale price in the City is 27.2% more than the assessed value. Per state law, the overall value of utility property in the City must be equalized by the ratio. While utility values are reviewed annually to account for changes—and the value may increase from the previous year—the equalization ratio of 72.8% will still need to be applied. When this is done, the result could be an overall loss in taxable value for utility property, shifting some tax burden over to other property owners and affecting the overall tax rate for the year. This budget includes the second year of an estimated \$6 million reduction in utility values. This will be discussed in more detail during the opening night of budget reviews before the Finance, Organization, and Personnel Committee.

Overall, the City Manager said the tax rate estimates were based on a conservative projection, which included a net increase in value of \$4 million. This is net of the above-mentioned decline in the City's utility value of \$6 million. She said this budget conservatively estimated City revenues associated with state municipal aid, as we know them. Significant revenue increases included an increase in interest earnings of \$325,000 (which helps to offset the increased bonding expenses), an increase in motor vehicle revenues of \$165,000, and an increase in ambulance billing of \$200,000. To bring the proposed budget into compliance with the City's Fiscal Policy, adjustments were made to account for vacancies in the Police Department, Community Development Department, and Fire Department. Two Police Officer positions were not included in the budgeted wage lines (\$208,354). The addition of funds to support the Fire Marshal was included in both the Community Development Department (20%) and Fire Department (80%). This was mostly offset by reducing budgeted funds for one of the two Fire Department Deputy positions funded at 50% and the Building/Health Official also funded at 50%.

The City Manager concluded, saying that overall, it was a difficult balancing act with a lot of moving parts to construct a budget that meets the City Council Fiscal Policy limitations while continuing to provide services at the levels expected, which was accomplished with this budget proposal. Budget review would begin at the May 9 FOP meeting at the early start time of 5:30 PM.

The City Manager announced that the City received its 45th Tree City Award. Keene remains the second longest Tree City designation in NH. Keene would be celebrating Arbor Day on May 10 by planting trees in two locations—one on Appian Way and one on Main Street near the Alumni Center.

The City Manager reported that the 2024 Green Up Keene was another great success. The 400 volunteers removed more than 4,810 lbs of trash from City streets, parks, and trails. This year, 65 volunteer groups participated, compared to 55 groups last year.

The City Manager reported on the work of the new Fire Marshall/Building Official, Rick Wood, who had been quite busy during his first three weeks on the job. Mr. Wood had met one-on-one with all of his assigned staff in the Community Development Department and started meeting with the remaining Community Development staff to ensure a comprehensive perspective of how the functions of Building and Fire intertwine.

Next, the City Manager reported on Southwestern Community Services' town billing. In 2023, the adoption of SB110 clarified a community's ability to recoup the cost of services provided to residents from other communities as it relates to welfare services. This was a step in the right direction. Now, if Keene provides assistance to someone from another community, the City will bill that community for those services. The City also has a Memorandum of Understanding (MOU) with SCS to provide emergency shelter placement and housing stability. As discussed in the past, a fair number of individuals receiving shelter services in Keene are residents of other communities. The availability of shelter beds for Keene residents directly impacts the City's ability to temporarily house someone, which impacts the City's budget. In addition, there are often ancillary impacts to services, such as Police and Fire. Therefore, the City Manager amended the City's MOU with SCS to expand the partnership and create an arrangement that allows for the cost of shelter services provided by SCS to residents of other communities to also be billed back to that community in accordance with RSA 165:2-a. This arrangement will be in place for the last couple of months of FY 2024. Then, the City Manager will regroup with SCS to see if there are further adjustments needed to the language in the MOU for next year.

**ORDINANCE FOR FIRST READING – RELATING TO BOARD MEMBERSHIPS
ORDINANCE O-2024-05**

A memorandum read from Mayor Kahn, recommending that the City Council refer Ordinance O-2024-05 to the Finance, Organization, and Personnel Committee. Mayor Kahn referred Ordinance O-2024-05 to the Finance, Organization, and Personnel Committee.

**ORDINANCE FOR FIRST READING – RELATING TO SIDEWALK CAFE
ENFORCEMENT MEASURES – ORDINANCE O-2024-06**

A memorandum read from the City Clerk, Patty Little, recommending that the City Council refer Ordinance O-2024-06 to the Planning, Licenses, and Development Committee. Mayor Kahn referred Ordinance O-2024-06 to the Planning, Licenses, and Development Committee.

**ORDINANCE FOR SECOND READING – RELATING TO WATER AND SEWER
ABATEMENTS – ORDINANCE O-2024-04**

A Municipal Services, Facilities, and Infrastructure Committee report read, unanimously recommending the adoption of Ordinance O-2024-04. Mayor Kahn filed the report. A motion by Councilor Greenwald to adopt Ordinance O-2024-04 was duly seconded by Councilor Filiault.

05/02/2024

The motion carried unanimously on a roll call vote with 14 Councilors present and voting in favor. Ward One Council seat vacant.

RELATING TO THE 2024/2025 FISCAL YEAR OPERATING BUDGET – RESOLUTION R-2024-20

A memorandum read from the City Manager, Elizabeth Dragon, recommending that Resolution R-2024-20 relating to the FY 2024–2025 budget be referred to the Finance, Organization, and Personnel Committee for their review and recommendation, and that a public hearing be scheduled for Thursday, June 6, 2024. Mayor Kahn referred the Resolution to the Finance, Organization, and Personnel Committee and set the public hearing for Thursday, June 6, 2024, at 7:00 PM.

NON-PUBLIC SESSION

A motion by Councilor Greenwald to go into non-public session for consultation with legal counsel under RSA 91-A:3 II (1) was duly seconded by Councilor Filiault. The motion carried unanimously on a roll call vote with 14 Councilors present and voting in favor. Ward One Council seat vacant.

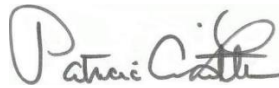
The non-public session began at 8:08 PM. Discussion was limited to the subject matter. The non-public session concluded at 8:39 PM.

A motion by Councilor Greenwald to keep the minutes of the non-public session, non-public, was duly seconded by Councilor Bosley. The motion carried unanimously on a roll call vote with 14 Councilors present and voting in favor. Ward One Council seat vacant.

ADJOURNMENT

There being no further business, Mayor Kahn adjourned the meeting at 8:40 PM.

A true record, attest:



City Clerk