

City of Keene
New Hampshire

MINOR PROJECT REVIEW COMMITTEE
PRE-SUBMISSION MEETING MINUTES

Thursday, January 4, 2024

9:00 AM

**2nd Floor Conference Room,
City Hall**

Members Present:

Jesse Rounds
Don Farquhar
Don Lussier
Med Kopczynski
Mike Hagan

Staff Present:

Megan Fortson, Planning Technician
Evan Clements, Planner
Lt. Shane Maxfield, Police Dept.

1) Call to Order – Roll Call

Chair Rounds called the meeting to order at 9:05 AM. Roll call was conducted.

2) Scheduled Pre-submission Inquiries

- a. **Conceptual Conservation Residential Development Subdivision** – The 48-ac parcel at 435 Chapman Rd (TMP #239-041-000) is owned by the Cornelius W. & Ruth R. Schenck Irrevocable Trust and is located in the Rural District.

Wendy Pelletier and her Surveyor Assistant, Jon, from Cardinal Surveying & Land Planning were present at the meeting to discuss a potential Conservation Residential Development Subdivision of the property at 435 Chapman Rd (TMP #239-041-000). City Staff answered Ms. Pelletier's questions and gave her feedback about the proposal.

3) Walk-In Pre-submission Inquiries

There were no walk-in pre-submission inquiries.

4) Upcoming Meeting Dates

- Pre-submission Meeting – February 1, 2024 at 9:00 am
- 1st Monthly MPRC Meeting – February 1, 2024 at 10:00 am
- 2nd Monthly MPRC Meeting – February 15, 2024 at 10:00 am (*If needed*)

5) Adjournment

There being no further business, Chair Rounds adjourned the meeting at 9:18 AM.

Respectfully submitted by,
Megan Fortson, Planning Technician